



CONTRA COSTA COUNTY

AGENDA

Racial Justice Oversight Body

Thursday, November 13, 2025

1:00 PM

1026 Escobar Street, 238/239, Martinez,
CA 94553 |

<https://cccouny-us.zoom.us/j/885340531>

81 | Call-In: 214 765 0478 Dial: 2188046

CEF Subcommittee

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. REVIEW and APPROVE Record of Action (Meeting Minutes) for October 9, 2025 Committee Meeting [25-4729](#)
Attachments: [CEF Record of Action 10.09.25](#)
4. DISCUSS Ad-hoc Committee's Progress [25-4730](#)
Attachments: [RJOB Town Hall Overview](#)
5. DISCUSS any general updates from subcommittee members to share updates that may not be listed on the agenda. [25-4731](#)
6. REVIEW and ASSIGN actions items from today's meeting. [25-4732](#)

The next meeting is currently scheduled for 12/11/25, 1:00 pm at 1026 Escobar Street, #238/239, Martinez, CA 94553

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1026 Escobar Street, Suite #2B, Martinez, CA 94553 during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Peter Kim, peter.kim@oresj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4729

Agenda Date: 11/13/2025

Agenda #: 3.

Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: Record of Action

Presenter: Peter Kim

Contact: Peter Kim, peter.kim@oresj.cccounty.us <<mailto:peter.kim@oresj.cccounty.us>>

Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meetings.

Referral History and Update:

Attached for the Subcommittee's consideration is the draft Record of Action (Meeting Minutes) for the Committee's October 9, 2025 meeting.

Recommendation(s)/Next Step(s):

Staff recommends approving the Record of Action for the October 9, 2025 meeting of the Racial Justice Oversight Body CEF Subcommittee, with any necessary corrections.

Racial Justice Oversight Body – CEF Subcommittee

Record of Action for October 9, 2025

1026 Escobar Street, Room 238/239, Martinez, CA 94553

Attendance

Staff:

Peter Kim
Emaan Ahmed

Online Staff:

Kendra Carr
Jessica Travenia
Cassandra Youngblood

Members Present:

Shantell Owens
Anthony Randolph
Ronell Ellis
Maileen Mamaradlo
Stephanie Medley

Members Present (Online):

Ayo Lewis

Members Absent:

Ricky Godfrey
Marcus Walton

Meeting began at 1:07 PM.

1. Roll Call and Introductions

Five members present. Quorum was met.

2. Public Comment (Items Not on Agenda)

No public comment.

3. RECEIVE and APPROVE Record of Action for September 11, 2025

Accepted with no changes.

Motion made by Shantell Owens, seconded by Stephanie Medley.

Motion passed.

4. UPDATE – Ad Hoc Committee Progress

Town hall dates confirmed:

- January 26, 6–8 PM – Grace Bible Church (Antioch)
- February 12, 6–8 PM – RYSE Youth Center (Richmond)
- February 19, 6–8 PM – Virtual session

Motion to approve dates: Ronell

Second: Stephanie

Motion passed.

Breakout groups will be organized by subcommittee focus areas:

- Community Engagement
- Diversion
- Data

Each subcommittee will create three prompts.

Additional suggestion:

- “What can you do to support or implement the suggestions you offer?”

Ground rules and agreements will be developed for community workshops.

Next Steps:

- Edits from CEF due Tuesday 10/14.
- Subcommittees develop prompts by end of November.
- Member commitments needed by December 1.
- Updates to be presented at RJOB Full Body on November 6.
- Slide deck for workshops needed by Wednesday 10/29.

Budget:

Proposed \$5,100 total (\$2,550 × 2 events).

Budget Considerations:

- Use “refreshments” instead of “food” to reduce cost.
- Purchase items from Costco.
- Childcare optional; require advance sign-ups.
- Use Wordly for interpretation; confirm costs and technology needs.
- Track all expenditures, including in-kind, for future BOS requests.

Language Access:

- West County will likely require Spanish and possibly 1–2 Asian languages.
- Consider simultaneous interpretation or language-specific breakout groups.

Outreach:

- Flyers and translation
- Email blasts, social media, public announcements
- Request support from CCC Communications Team

5. General Updates

Members shared updates:

- Grantwriting workshop
- City of Antioch community safety meeting
- CCT grants

6. REVIEW and ASSIGN Action Items

Ad Hoc Committee (Stephanie, Anthony, Marcus) will:

- Refine budget for food, childcare, language access, and materials
- Present update at RJOB Full Body on Nov 6
- Continue discussion at next CEF meeting (Nov 13)
- Explore support from Supervisors in Districts 1, 3, and 5
- Determine logistics and technology needs for Feb 19 virtual session

Next Meetings

Next CEF Meeting: November 13, 2025
Next RJOB Full Body: November 6, 2025

Meeting adjourned at 2:23 PM.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4730

Agenda Date: 11/13/2025

Agenda #: 4.

DISCUSS Ad-hoc Committee's Progress

Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: DISCUSS Ad-hoc Committee's Progress

Presenter: Peter Kim

Contact: Peter Kim, peter.kim@oresj.cccounty.us <<mailto:peter.kim@oresj.cccounty.us>>

Information:

Discuss the ad hoc committee's progress in planning the 2026 RJOB town halls.

Referral History and Update:

The CEF Subcommittee established an ad hoc committee after the June 12, 2025 meeting to determine an engagement strategy.

Recommendation(s)/Next Step(s):

n/a

Where We've Been • Where We Are • Where We're Going — Together

Racial Justice Oversight Body
Town Halls 2026

All events will be
6-8 PM

RJOB Town Halls 2026

Jan 26

Feb 12

Feb 19



East County

In person at Grace Bible
Fellowship in Antioch

West County

In person at RYSE in
Richmond

Virtual

Provides a virtual option for
people across the county
that were not able to
attend the inperson

Light refreshments provided (in person)
Interpretation available (all events)

Why We're Gathering?

01

Reintroduce RJOB and share updates on our work and progress

02

Build connection and community partnership



Why We're Gathering?

03

Gather community input to guide our priorities

04

Imagine what justice and opportunity can look like across Contra Costa

05

These spaces are about listening, co-creating, and visioning together.



Town Hall Flow

Welcome & Reintroduction to RJOB

Where we are and what
we've accomplished



World Café Conversations

Small rotating group discussions on
key questions

Notes captured to lift community
voices



Share Out & Close

Highlight emerging themes

Appreciation + next steps





We Need You!

We're asking RJOB members to sign up for a role at one of the events.

Presenters

Share about RJOB's work

Table Hosts

Guide small-group discussions and capture themes and insights.

Setup & Logistics Support

Materials, refreshments, tech help

Outreach Support

Spread the word in your networks



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4731

Agenda Date: 11/13/2025

Agenda #: 5.

Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: DISCUSS any general updates from subcommittee members or ORESJ staff.

Presenter: Ronell Ellis (Chair)

Contact: Peter Kim, peter.kim@oresj.cccounty.us

Information:

This is an opportunity for subcommittee members to share updates that may not be listed on the agenda.

Referral History and Update:

This is a standing discussion item.

Recommendation(s)/Next Step(s):

n/a



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4732

Agenda Date: 11/13/2025

Agenda #: 6.

Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: REVIEW and ASSIGN actions items from today's meeting.

Presenter: Ronell Ellis (Chair)

Contact: Peter Kim, peter.kim@oresj.cccounty.us

Information:

Review all actions items that were assigned and discussed during today's meeting.

Referral History and Update:

This discussion item was added as a result of the new meeting logistics determine by subcommittee chairs during the RJOB Committee Chair Planning Meeting on July 1st, 2025.

Recommendation(s)/Next Step(s):

n/a