



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Airport Committee

Supervisor Ken Carlson, Chair  
Supervisor Diane Burgis, Vice Chair

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Thursday, June 5, 2025

10:00 AM 181 John Glenn Drive, Suite 100, Concord |  
3361 Walnut Blvd., Suite 140, Brentwood

Zoom: <https://cccounty-us.zoom.us/j/89501908901> | Calling in: (214) 765-0478 or Toll Free (888)  
278-0254 Conference code: 232255

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

#### HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Committee, the total amount of time that a member of the public may use in addressing the Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

**Present:** District III Supervisor Diane Burgis and District IV Supervisor Ken Carlson

#### 1. Introductions

*The meeting was called to order at 10:00 am by Chair, Supervisor Carlson. Chair Carlson and Vice Chair Burgis introduced themselves and welcomed everyone to the meeting.*

*In attendance were Greg Baer, Kalynn Larson, Judith Evans, Elke Soberal, Lia Bristol, Daniel Barrios, Kelly Kalfsbeek, Monica Nino, and Stephen Griswold.*

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

*There was public comment made by Martinez Residents: Allison Picard, Dick Offerman, Dale Morgan, and Amanda Quatacker in relation to Leaded Avgas and flight training.*

3. Review and Approve Record of Meeting March 20, 2025. [25-2091](#)

**Attachments:** [Airport Committee Minutes DRAFT 3-20-25](#)

**The minutes were approved with no changes.**

**Motion:** Carlson

**Second:** Burgis

4. Temporarily Eliminate Fuel Flowage Fees for Unleaded Avgas [25-2092](#)

*Director of Airports, Greg Baer gave a summary of the topic.*

*Chair Carlson posed questions and made comments relating to the topic and proposed putting a sunset date on the elimination of fuel flow fees to coincide with the Federal mandate.*

*Vice Chair Burgis made comments relating to the topic and requested additional wording for if requirements change by the FAA.*

*Public comment was made by Allison Picard and Dick Offerman in relation to the topic.*

*Chair Carlson moved to approve the item with the additions of a sunset date coinciding with the Federal mandate and wording for if requirements change by the FAA.*

*Vice Chair Burgis seconded.*

**This Discussion Item was approved as amended.**

**Motion:** Carlson

**Second:** Burgis

5. Buchanan Field Unleaded Fuel Update

*Mr. Baer and Rashid Yahya of Pacific States Aviation (PSA) gave an update on unleaded aviation fuel. The fuel tanks where the UL 94 Avgas will be stored have arrived at Buchanan Field and PSA staff are working on the permitting process. Mr. Yahya announced that PSA flight school aircraft will be transitioning to UL 94 Avgas when it becomes available at CCR.*

*Chair Carlson and Vice Chair Burgis both made comments on the topic and posed questions to Mr. Baer.*

6. Director's Update

*Mr. Baer gave a summary of current business processes with the FAA, noting no recent significant changes.*

## 7. Potential Future Agenda Items

*Director's Update*

*Unleaded Fuel Update*

*Update on Airport Issues at Federal and State Levels from Lobbyists*

*Innovative Technologies*

*Montecito Development Update*

*UL Avgas Certifications and Incentives*

*Invite CCTA; Update on Their Plans that Involve the Airports*

The next meeting is currently scheduled for September 24, 2025, at 10:00 am.

Adjourn

**The meeting adjourned at 10:46 am.**

#### General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 181 John Glenn Drive, Suite 100, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

For Additional Information Contact:

Greg Baer, Director of Airports

Phone (925) 608-8000

[Greg.Baer@airport.cccounty.us](mailto:Greg.Baer@airport.cccounty.us)