



# CONTRA COSTA COUNTY

## AGENDA

### Airport Committee

Supervisor Ken Carlson, Chair  
Supervisor Diane Burgis, Vice Chair

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**Thursday, June 5, 2025**

**10:00 AM**

**181 John Glenn Drive, Suite 100,  
Concord | 3361 Walnut Blvd., Suite 140,  
Brentwood**

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**Zoom: <https://cccounty-us.zoom.us/j/89501908901> | Calling in: (214) 765-0478 or Toll Free (888) 278-0254 Conference code: 232255**

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

#### HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Committee, the total amount of time that a member of the public may use in addressing the Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).
3. Review and Approve Record of Meeting March 20, 2025. [25-2091](#)

**Attachments:** [Airport Committee Minutes DRAFT 3-20-25](#)

4. Temporarily Eliminate Fuel Flowage Fees for Unleaded Avgas [25-2092](#)
5. Buchanan Field Unleaded Fuel Update
6. Director's Update
7. Future Agenda Items

The next meeting is currently scheduled for September 4, 2025, at 10:00 am.

Adjourn

#### General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 181 John Glenn Drive, Suite 100, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

For Additional Information Contact:

Greg Baer, Director of Airports  
Phone (925) 608-8000  
[Greg.Baer@airport.cccounty.us](mailto:Greg.Baer@airport.cccounty.us)



# CONTRA COSTA COUNTY

## Staff Report

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

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**File #:** 25-2091

**Agenda Date:** 6/5/2025

**Agenda #:** 3.

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# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Airport Committee

Supervisor Ken Carlson, Chair  
Supervisor Diane Burgis, Vice Chair

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**Thursday, March 20, 2025**

**10:00 AM 181 John Glenn Drive, Suite 100, Concord |  
3361 Walnut Blvd., Suite 140, Brentwood**

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**Zoom: <https://cccounty-us.zoom.us/j/89819117057> | Calling in: (214) 765-0478 or Toll Free (888) 278-0254 Conference code: 232255**

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Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

#### **Present:**

District III Supervisor Diane Burgis and District IV Supervisor Ken Carlson

#### 1. Introductions

*Chair Carlson and Vice Chair Burgis introduced themselves and welcomed everyone to the meeting.*

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

*There was public comment made by Rashid Yahya of Pacific States Aviation related to the status of Buchanan Field's sweeper truck.*

3. Review and Approve Record of Meeting December 5, 2024. [25-980](#)

**Attachments:** [Airport Committee Minutes DRAFT 12-5-24](#)

**The minutes were approved with no changes.**

**Motion:** Carlson

**Second:** Burgis

4. Interviews of Member at Large Applicants [25-981](#)

**Attachments:** [Barnett Emily \(AAC\) 02-13-2025 Redacted](#)  
[Barrientos Luis \(AAC\) 02-24-2025 Redacted](#)  
[Mereddy Vinoy \(AAC\) 02-20-2025 Redacted](#)  
[Muhammad Tirrell \(AAC\) 02-25-25 Redacted](#)  
[Picard Allison \(AAC\) 02-27-2025 Redacted](#)

*Chair Carlson and Vice Chair Burgis conducted the Member at Large seat interviews of the four present applicants. Three were physically present, and one attended via Zoom.*

**Vice Chair Burgis moved to reappoint Emily Barnett.**

**Motion:** Burgis

**Second:** Carlson

5. Update on National & Local Transition to Unleaded Aviation Gasoline ("Avgas") [25-982](#)

*Director of Airports, Greg Baer, gave an update on unleaded aviation fuel. It is estimated that in addition to 100LL (100 low lead) avgas, an unleaded aviation fuel option will be available at Buchanan Field Airport in 2025.*

*Questions were posed to Mr. Baer by Vice Chair Burgis and Chair Carlson relating to the topic.*

*Public comment was made by Vinoy Mereddy and Rashid Yahya.*

**6. Recommendation to Establish Hangar Waitlist Annual Maintenance Fee****25-983**

*Mr. Baer gave a summary of the topic along with a recommendation that the Airports Division establish an initial waitlist fee of \$30, and an annual waitlist maintenance fee of \$30.*

*Questions were posed to Mr. Baer by Chair Carlson and Vice Chair Burgis relating to the topic. Vice Chair Burgis recommended that there be a higher initial waitlist fee.*

*Chair Carlson moved that the item be sent to the Board of Supervisors with an initial waitlist fee of \$40 and an annual waitlist maintenance fee of \$30.*

*Vice Chair Burgis seconded.*

**This Discussion Item was approved as amended.**

**Motion: Carlson**

**Second: Burgis**

**7. Future Agenda Items**

*Director's Update*

*Update on Brown Act/Implicit Bias Training*

*Unleaded Fuel Update*

The next meeting is currently scheduled for June 5, 2025, at 10:00am.

Adjourn

General Information

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For Additional Information Contact:

Greg Baer, Director of Airports

Phone (925) 608-8000

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# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

**File #:** 25-2092

**Agenda Date:** 6/5/2025

**Agenda #:** 4.

Advisory Board: Airport Committee

Subject: Temporarily Eliminate Fuel Flowage Fees for Unleaded Avgas

Presenter: Greg Baer

### Information:

The Airports Division has been working with Pacific States Aviation (PSA), one of its Fixed Base Operator (FBO) tenants at Buchanan Field, so they can offer unleaded aviation gasoline (avgas) in addition to the traditional leaded avgas. In accordance with Federal Law, airports similar to those in Contra Costa County, Buchanan Field and Byron Airport must continue to provide leaded avgas until December 31, 2030, or until a commercially viable and feasible unleaded avgas is approved by the Federal Aviation Administration (FAA). Offering an unleaded option is not currently a requirement, but a choice being made by PSA and supported by the Airports Division.

Because this relatively new unleaded option can't be used in all piston aircraft, supply and demand is dictating that the wholesale cost of the unleaded fuel is significantly higher than that of the traditional leaded fuel. Once the infrastructure is in place at PSA to dispense the unleaded fuel, reducing the price gap between leaded and unleaded fuels will influence the amount of unleaded fuel purchased by aircraft operators.

Similar to automobile gas stations, retailers of avgas (e.g., FBOs) pay state and federal taxes, as well as local fees that get passed on to consumers. Like many other airports, Contra Costa County charges a Fuel Flow Fee to all entities that dispense fuel at the airport as memorialized their respective lease. Through its lease agreement, PSA currently pays the Airport \$0.12 per gallon of fuel delivered to their site.

As a means to lower the retail cost of unleaded fuel as a way to encourage aircraft operators to purchase the unleaded option, the Director of Airports is recommending the elimination of fuel flow fees for unleaded avgas until a commercially feasible and viable fuel is approved by the FAA, and leaded avgas is no longer dispensed at County airports.

Based on initial projections of unleaded fuel sales at Buchanan Field, the annual reduction in fuel flow fees collected by the Airports Division would be approximately \$7,200. Because the unleaded option cannot be used in higher performance aircraft, a conservative high-end estimate would be 75% of all fuel sales would be unleaded, which would result in a fuel flow fee reduction of \$13,500.

### Recommendation(s)/Next Step(s):

1) Direct staff to present this item to the Board of Supervisors to adopt a resolution that would eliminate fuel flow fees for unleaded avgas until a commercially feasible and viable fuel is approved by the FAA, and

leaded avgas is no longer dispensed at County airports.

- 2) Direct Airports staff to seek outside funding sources to offset the loss in revenue to the Airports' Enterprise Fund.