

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Building Brighter Futures Together

Childcare Program Update

November 28, 2023

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Outline

1. 2024-2028 Grant Application
2. Childcare Center Services
3. Budget
4. Monitoring
5. Region IX Communication
6. Current Events
7. Recommendation

2024-2028 Grant Application

Solicitation Details
Application Update



CONTRA COSTA COUNTY
COMMUNITY SERVICES
BUREAU

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EMPLOYMENT & HUMAN SERVICES

Solicitation Details

- 29 forecasted notice of funding awards, 26 released, 151 expected awards nationally
 - Anticipated release date: ~~September 5, 2023~~ **Delayed**
 - Estimated due date: ~~November 6, 2023~~ **60 days after release**
 - 1 competition in California
 - Expected number of awards = 6
 - Expected budget = \$29,661,911
- Anticipated components of solicitation (notice of funding opportunity):
 - Project Description
 - Appendices, including Board Attestation, Policy Council Approval, Letters of support
 - Budget
 - Federal Financial Review

Application Update

- 2024-2025 budget
 - 8 models developed
- Constants
 - Increase capacity to provide comprehensive services
 - Uniform partnership rates
 - In-house cleaning program
 - 5% salary increases
- Board Priorities
 - Maximize number of slots by increasing efficiencies and seeking additional funding
 - Expand mental health services
 - Expand hours

Childcare Center Services

Enrollment and Vacant Slots

Attendance Rate

Meals and Snacks Served

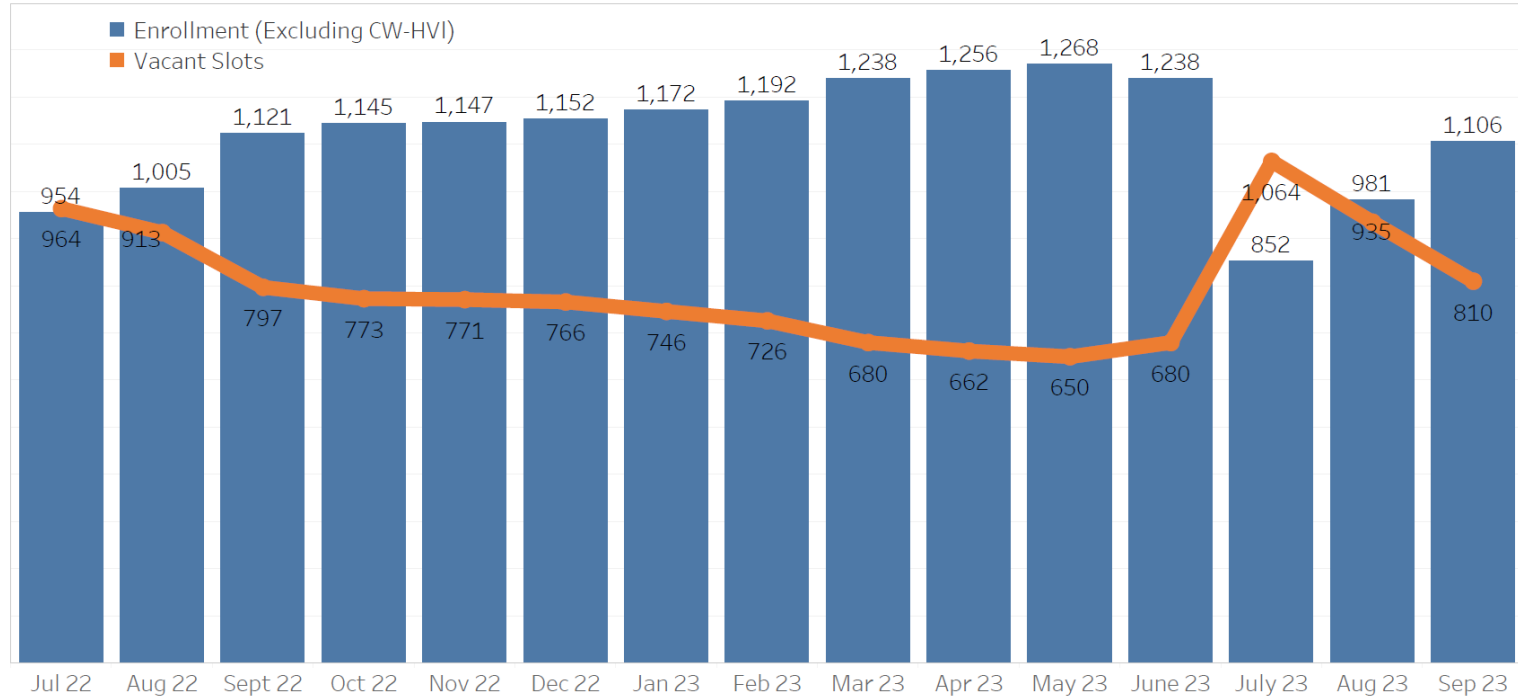
Childcare Vacancies Trend



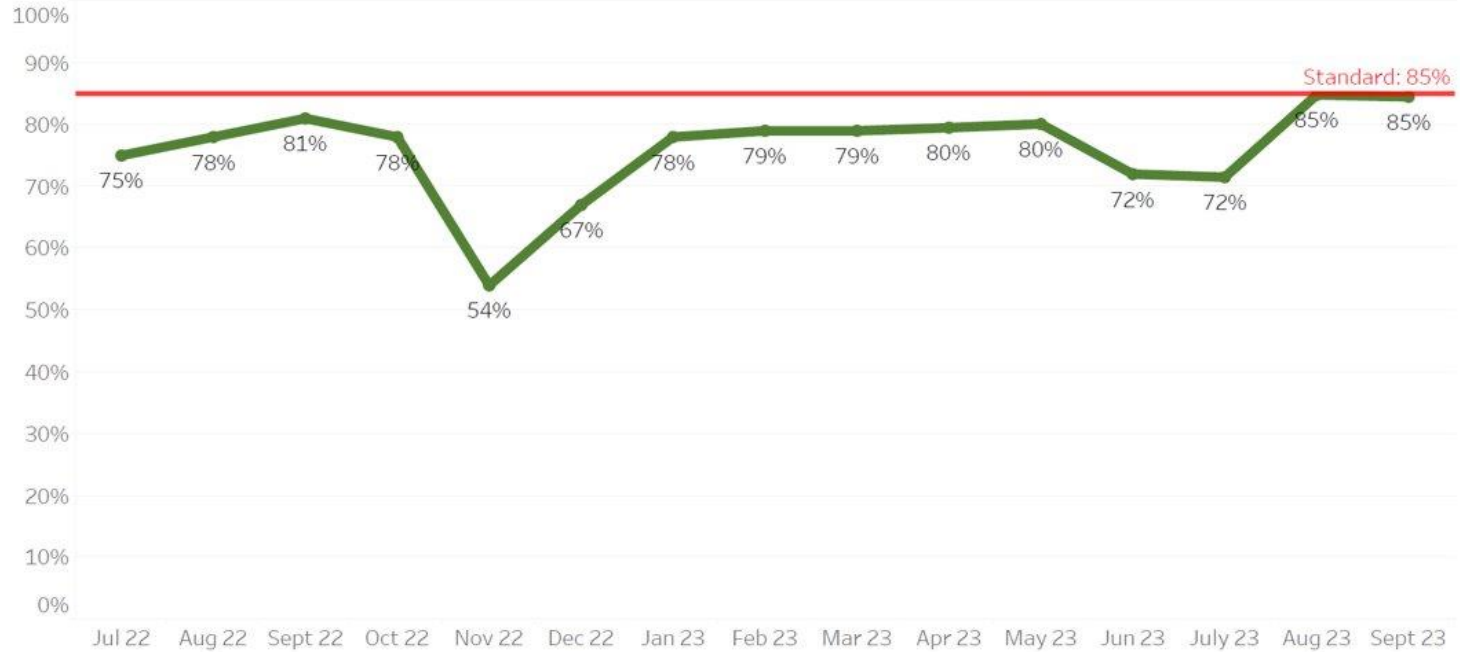
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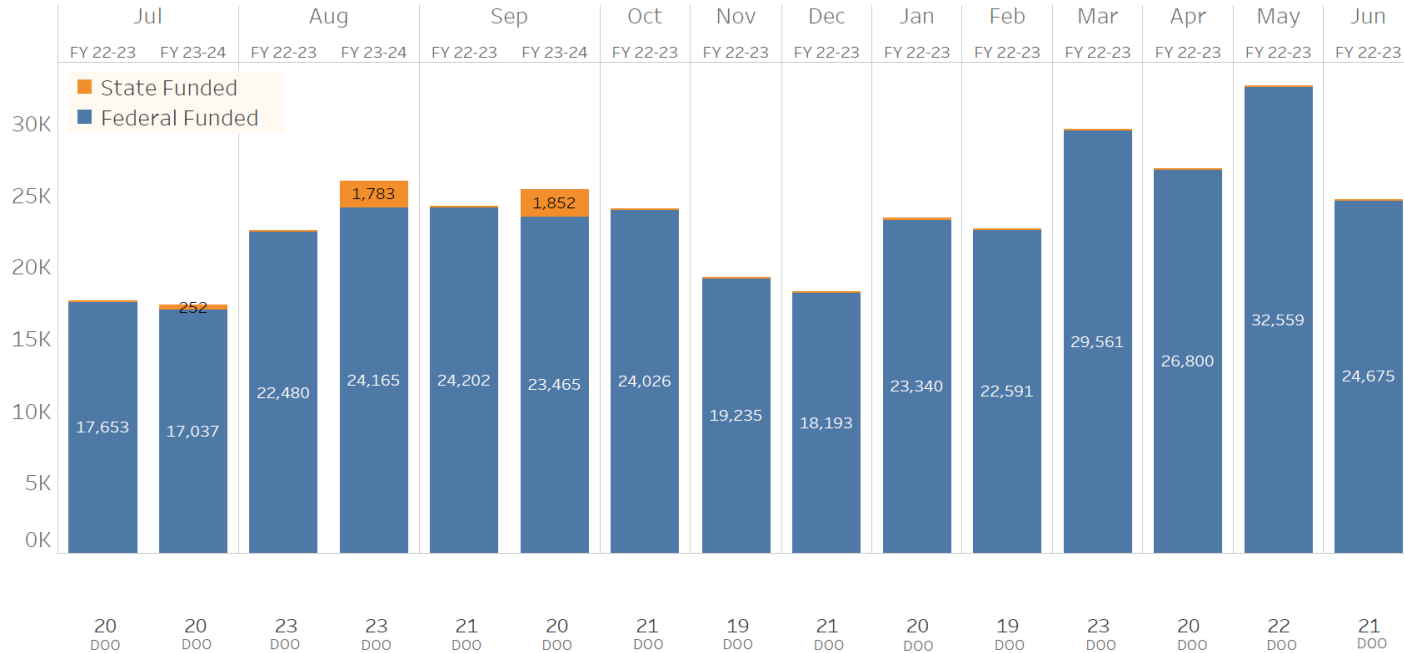
Enrollment and Vacant Slots



Attendance Rate

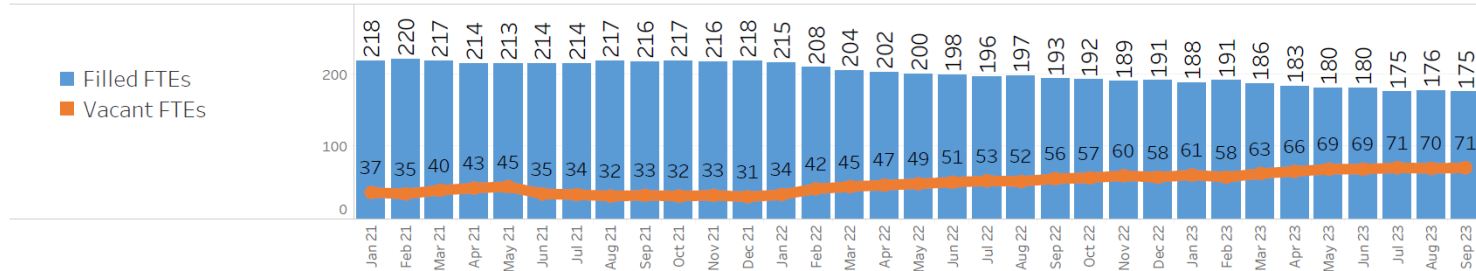


Meals and Snacks Served



Childcare Vacancies Trend

Filled vs Vacant FTEs 2021 - 2023



Vacant FTEs by Classification 2021 - 2023

	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	
Associate Teacher-Project	7	7	6	7	7	4	3	3	4	4	3	3	4	7	8	10	12	13	18	19	18	18	18	18	17	17	17	17	17	17	14	14	14	
Child Nutrition Assistant-Prj																																		
Child Nutrtr Fd Svc Trns-Prj																																		
Child Nutrtr Food Oper Supv-Prj																																		
Clerk-Experienced Level																																		
Comprehensive Svcs Asst Mgr-Pr																																		
Comprehensive Svcs Man -Prj																																		
Infant Toddler Assoc Tcher-Prj																																		
Infant Toddler Teacher-Project																																		
Inf/Tod Master Teacher-Prj																																		
Intermediate Clerk-Prj																																		
Master Teacher-Project																																		
Senior Clerk-Project																																		
Site Supervisor I-Project																																		
Site Supervisor II - Project																																		
Clerk-Specialist Level																																		
Teacher-Project	4	4	5	6	6	6	7	6	6	7	7	7	9	10	11	11	11	12	13	11	11	11	11	11	11	11	12	13	13	12	12	14	14	13
Grand Total	37	35	40	43	45	35	34	32	33	32	33	31	34	42	45	47	49	51	53	52	56	57	60	58	61	58	63	66	69	69	71	70	71	

Budget

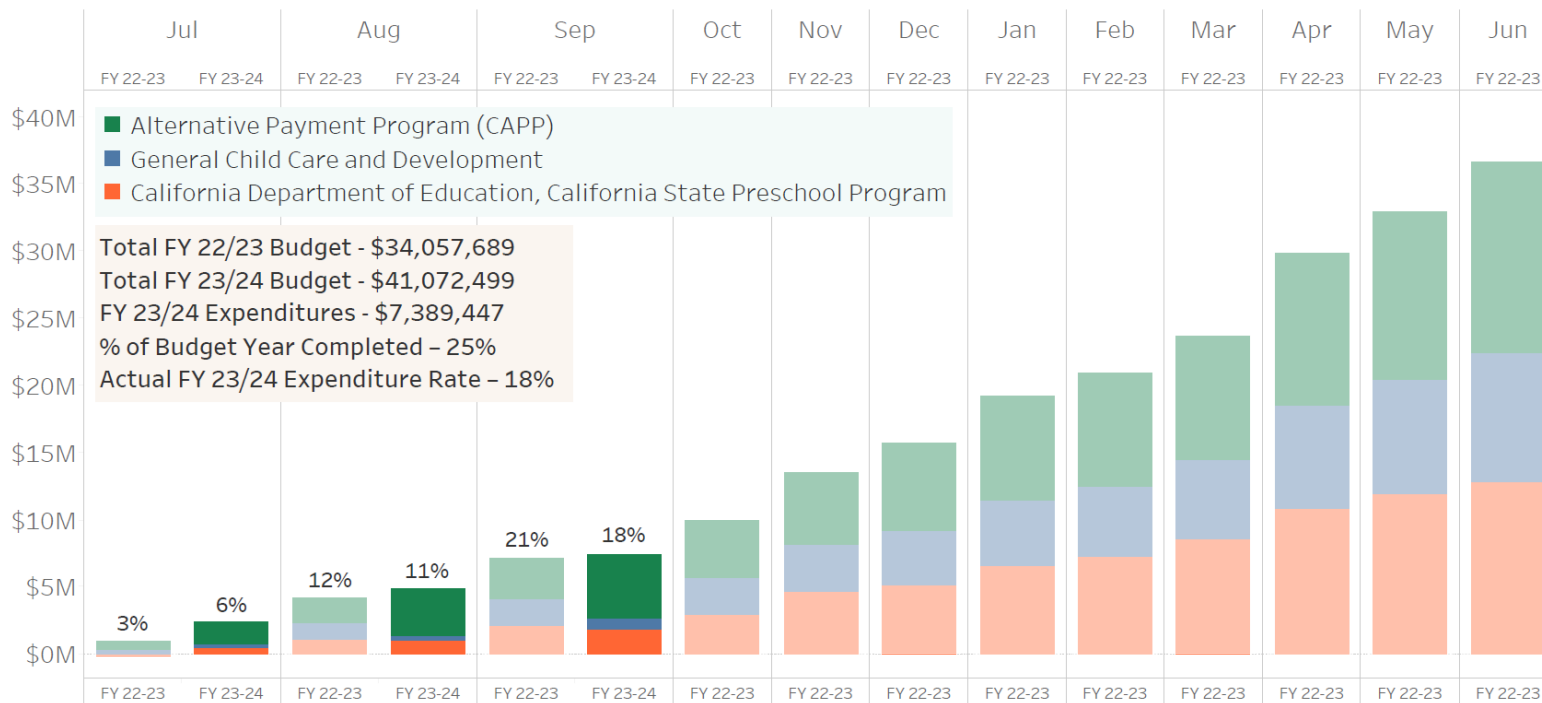
State Childcare Budget
Early Head Start / Head Start Budget
Credit Card Expenditures
2019 – 2023 Year 5 Extension



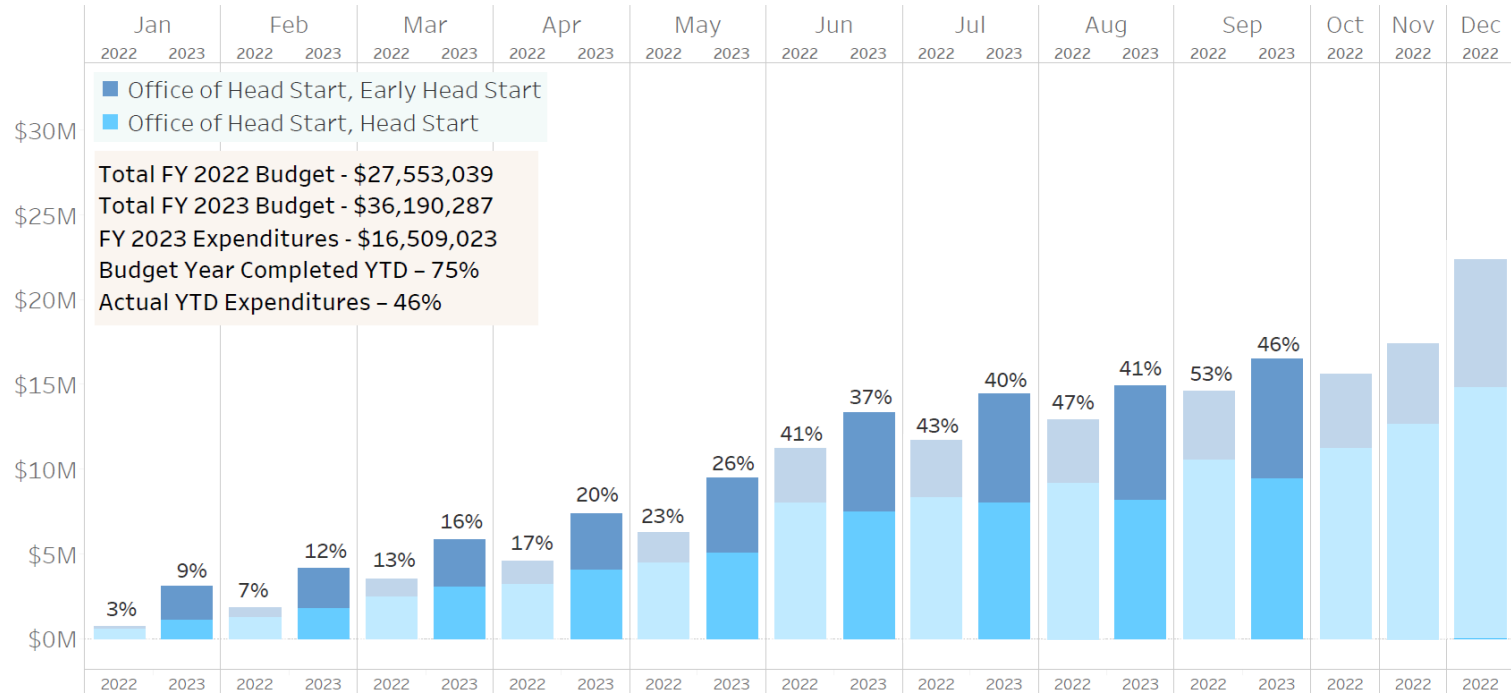
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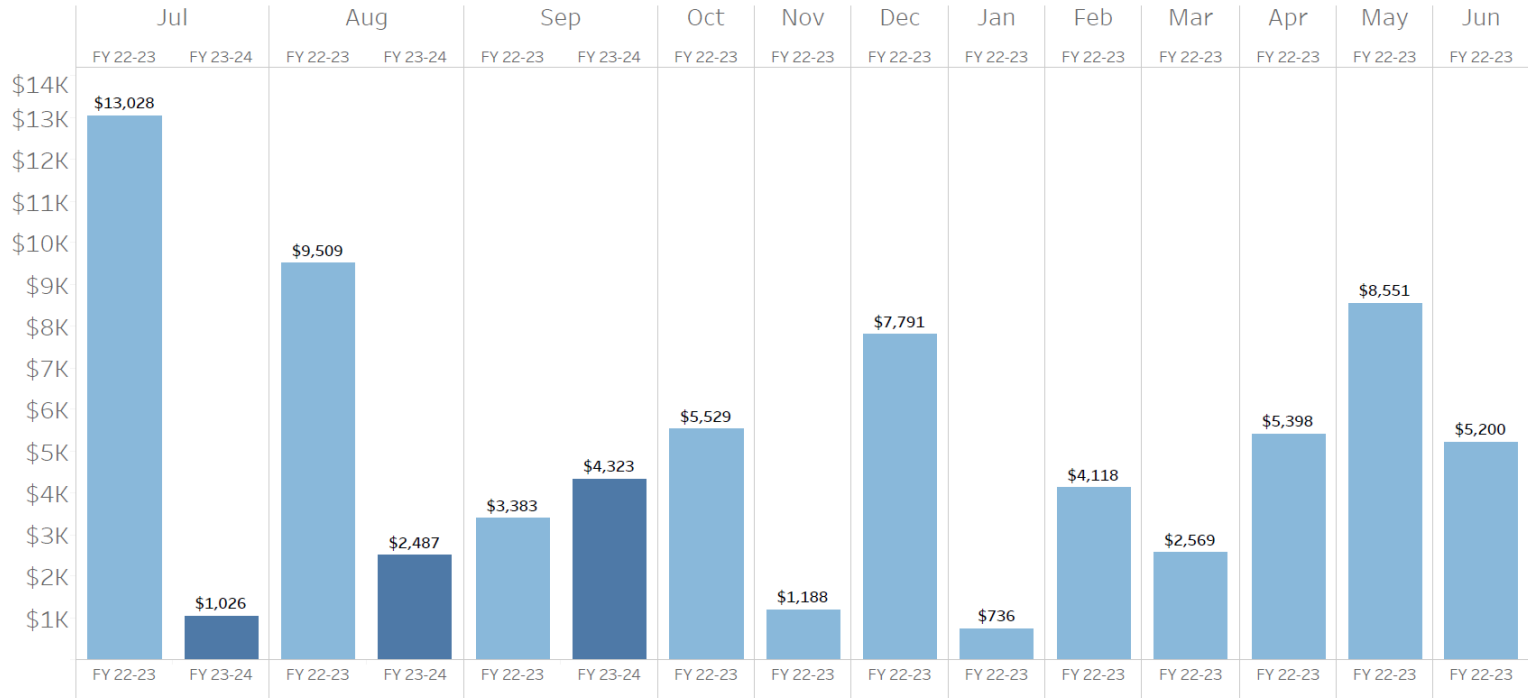
State Childcare Budget



Early Head Start / Head Start Budget



Credit Card Expenditures



2019 – 2023 Year 5 Extension

- Extension received November 6, 2023
- Old term: January 1, 2023 through December 31, 2023
- New term: January 1, 2023 through June 30, 2024
- Approved budget: \$36,190,286
- Funds obligated by this action: \$0
- A subsequent action will award funds for program operations during this extension period

Monitoring

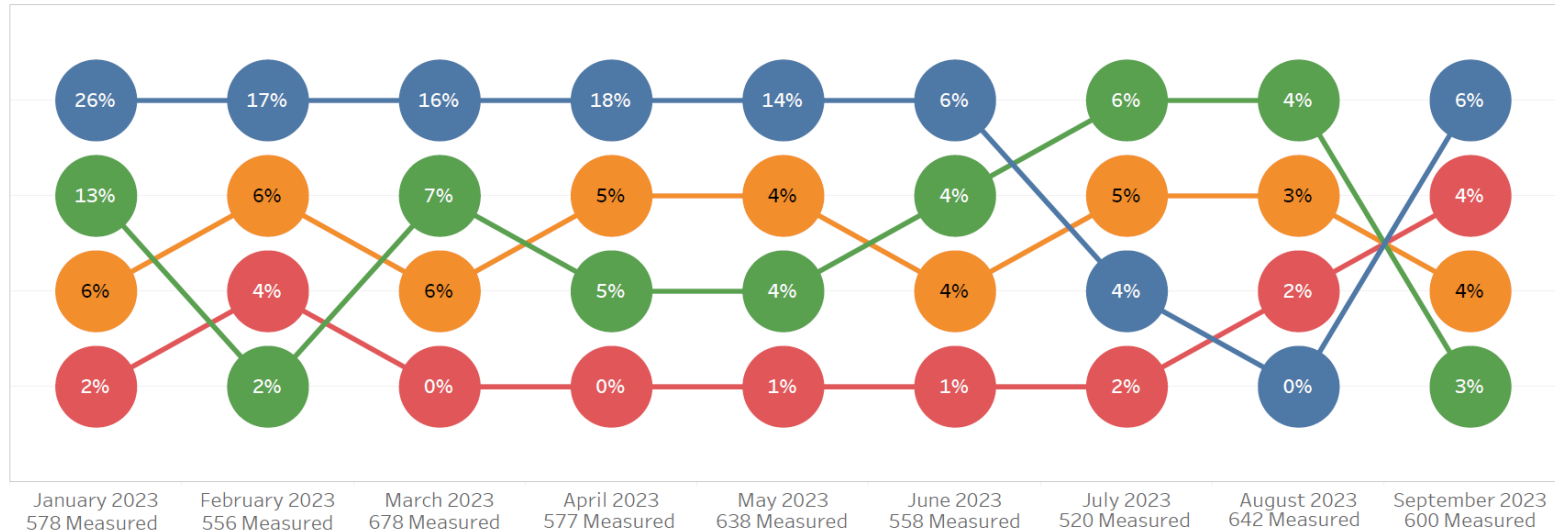
Classroom & Site Monitoring
Unusual Incidents
QIP Follow-Up



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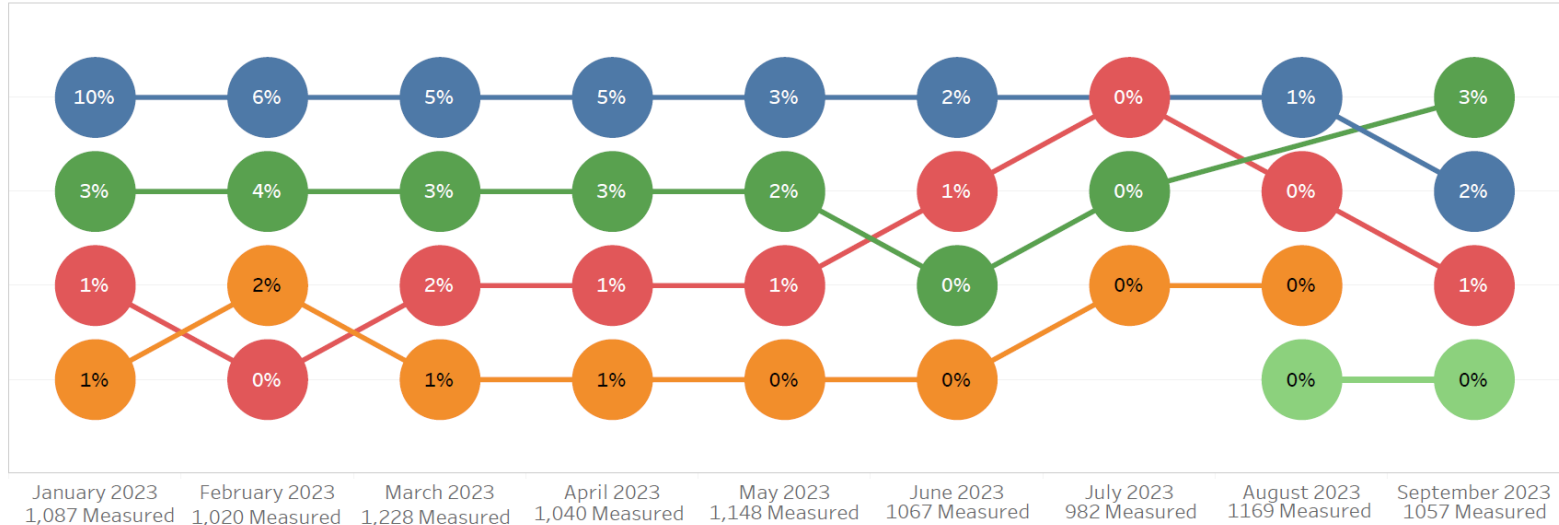
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Daily Facility Safety Checklist



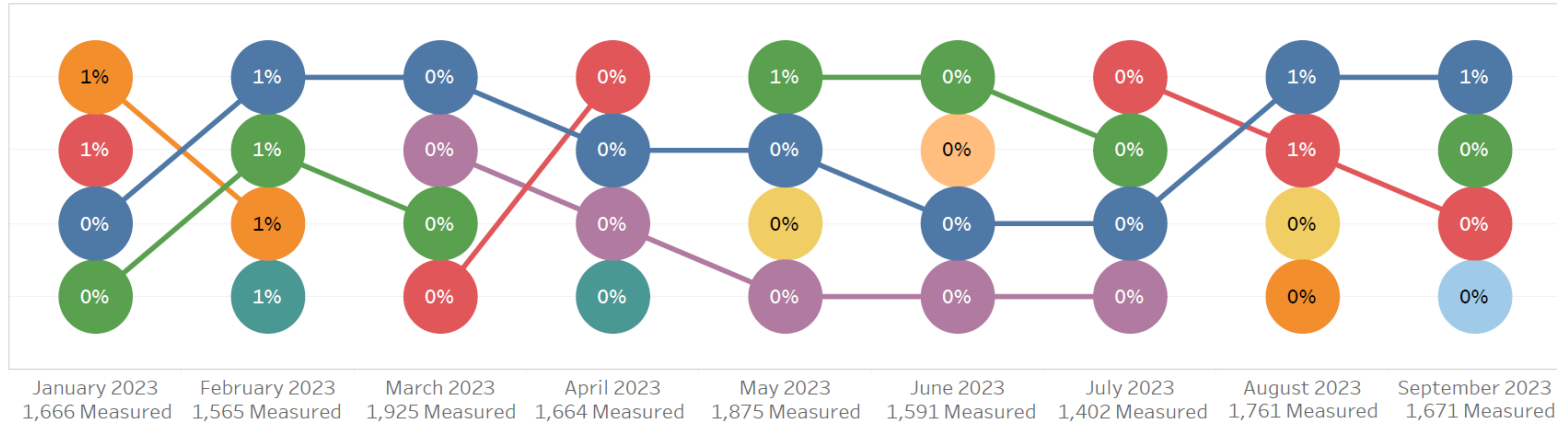
- 03, Environment(s) are free of rust.
- 04, Outdoor environment(s) are free of weeds and leaves.
- 01, Outdoor environment is free of litter and unsafe debris.
- 05, Alarms, if applicable, and locks in hallways, front doors, and gates are in working order.

Daily Teacher Playground Checklist



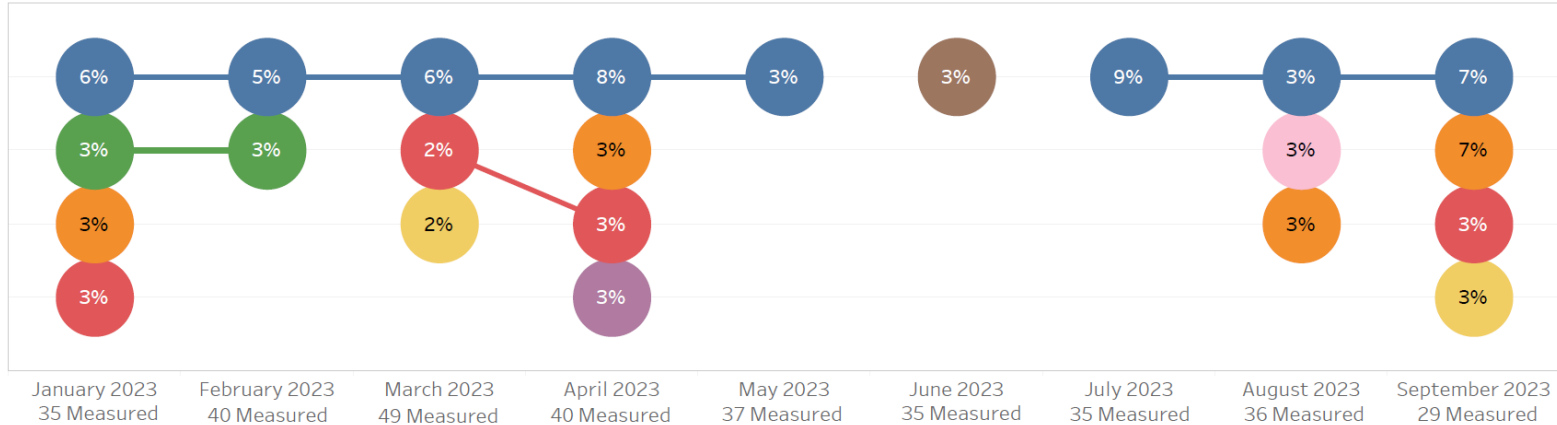
- 1, Equipment and Parts: All play equipment is in good repair with no cracks or jagged edges, or blocked from children's access.
- 5, Boundaries: Fencing or other barrier zone play areas are locked, secure and in good repair, including gate latches and alarms.
- 3, Play Materials: All additional play materials such as small blocks, books, dramatic play items, and other toys are in good repair and age appropriate for the children using them.
- 4, Litter: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.
- 6, Zoning Maps: Zoning maps are posted outside in a visible location.

Daily Health & Safety Checklist



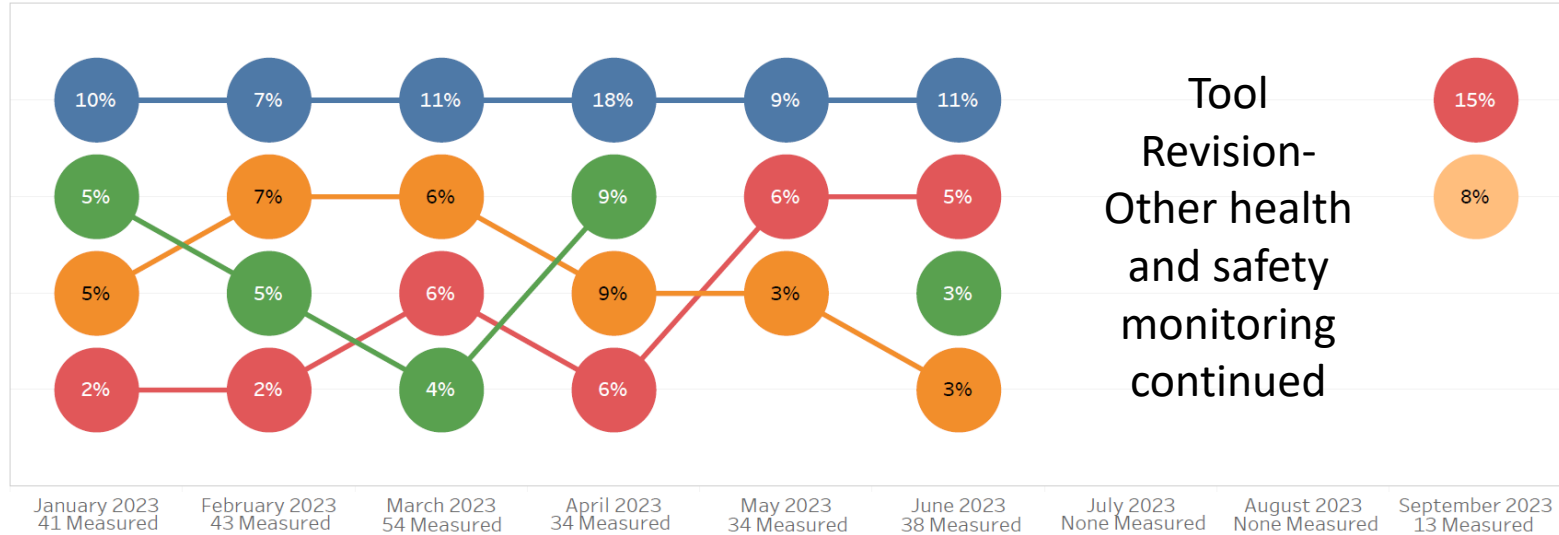
- 09, All door alarms are on and in good working order, if applicable.
- 03, Wallpad/Tablet are in working order and used as intended.
- 11, The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles/clutter, etc.
- 12, All cabinets are secured and locked.
- 07, Zoning maps for indoors and outdoors are posted.
- 01, All Electrical Outlets are covered.
- 05, Children's food allergy list posted and kept confidential.
- 02, Wallpad/Tablet correctly reflects enrolled children in correct classroom.
- 04, Health & Safety component is included in the lesson plan.

Monthly Playground Safety Checklist



- 04, RUST: No rust is visible.
- 12, LOCATION: Structures are six (6) feet away from walls, fences, and pathways.
- 14, BOUNDARIES: Fencing or other barrier zone play areas, fence gate is closed, upper edges of fencing is bent under.
- 15, GATES: Latched and locked appropriately.
- 06, METAL: Slide beds and other metal parts are shaded from the sun.
- 05, WOOD: There are no splinters, cracks, rotting, or sharp ends.
- 02, FOUNDATION: Footings are not exposed. Concrete is solid and slopes downward to keep water from pooling around the metal.
- 03, BOLTS, NUTS, SCREWS, NAILS, AND OTHER HARDWARE: No pieces are missing, loose, or exposed. Pinch or crush points are covered; no open S-hooks or other hooks / exposed nails.
- 13, LITTER: The area is free of glass, sharp objects, animal feces, branches, wasp nests, vagrants, and abandoned clothing.

Child Transition Safety & Monitoring



Tool Revision-
Other health
and safety
monitoring
continued

- 14, Safe Environments are evident: clean, no hazards, uncluttered walls (from postings) and uncluttered tops of shelves.
- 6, Classroom Transition Tracking Sheet (CSB700 or designated form) observed being used during transitions.
- 7, Classroom Transition Tracking Sheet (or designated form) correctly documents number of children transitioning.
- 2, Positive Teacher/Child Interactions in Compliance with Child’s Personal Rights and Standards of Conduct.
- 8, Classroom head count whiteboard accurately reflects the number of children and staff currently in room.

Unusual Incidents September 2023

Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

California Department of Social Services Community Care Licensing Citations

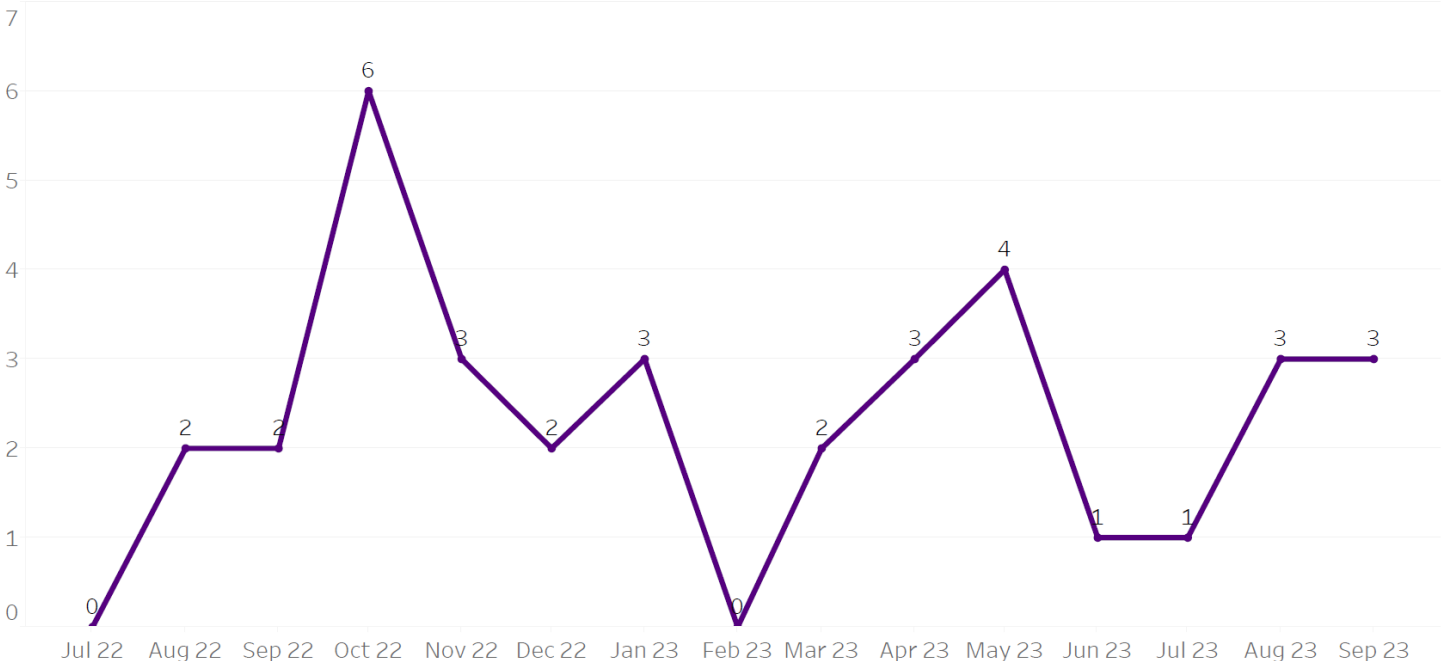
Type A: An immediate risk to the health, safety or personal rights of children in care.

Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

Reportable Health & Safety Unusual Incidents-September 2023

1. Child Illness-No action from CCL
2. Emergency Closure-PG&E Guidance-No action from CCL
3. Minor Child Injury-No action from CCL

Unusual Incidents Trended



QIP Follow-Up Review July 25-28, 2023

No	Service Area	Grant Number(s)	Compliance Level	Applicable Standards	Timeframe for Correction
1	Ongoing Monitoring and Continuous Improvement	09CH010862	Deficiency	302.102(b)(1)(i-iv)	120 days
2	Program Governance	09CH010862	Area of Noncompliance	642(c)(1)(E)(ii)	120 days
3	Safety Practices	09CH010862	Deficiency	1302.102(d)(1)(ii)	120 days
4	Safety Practices	09CH010862	Deficiency	1302.47(b)(5)(iii)	90 days*
5	Safety Practices	09CH010862	Deficiency	1302.90(c)	90 days*
6	Ongoing Fiscal Capacity	09CH010862	Deficiency	75.303(a)	120 days

Corrected 2/9/23
Corrected 2/9/23

* On August 1, 2022, the Regional Office of Head Start approved a 60-day extension, giving Contra Costa County a total of 90 days to correct and implement procedures in the Service Area of Safety Practices.

Region IX Communications

No Information Memoranda or Program Instructions issued
September 2023



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Current Events

October 2023

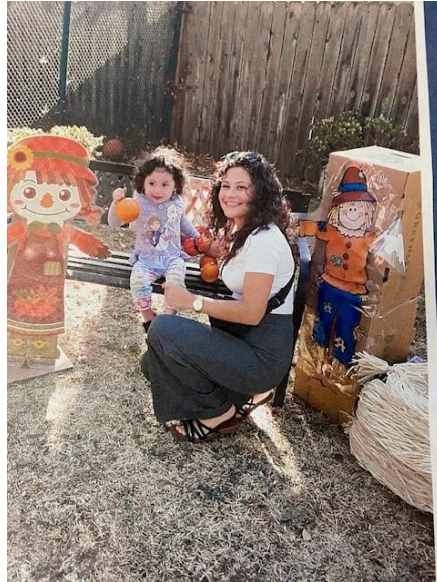


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October 2023 Events

Fall Fun at George Miller Concord



October 2023 Events

Balboa Fall Fest



Recommendation

RECEIVE monthly update on the activities and oversight of the County's Head Start Program, as recommended by the Employment and Human Services Director, and provide guidance.



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