



CONTRA COSTA COUNTY

Committee Meeting Minutes - Final

Contra Costa County Planning Commission

Wednesday, August 12, 2026

6:30 PM

30 Muir Road, Martinez

Zoom: <https://cccounty-us.zoom.us/j/81302368821> Webinar ID: 813 0236 8821

Call in: (855) 758-1310 or (408) 961-3928

CHAIR: Kevin Van Buskirk

VICE-CHAIR: Bhupen Amin

COMMISSIONERS: Donna Allen, Bob Mankin, Ross Hillesheim, Joseph Calabrigo

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below. Persons wishing to view the meeting but not participate may view the meeting live online at: <https://www.contracosta.ca.gov/4314/County-Planning-Commission>.

Persons who wish to address the Planning Commission during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing (855) 758-1310 US Toll Free or (408)961-3928 US. A caller should indicate they wish to speak on an agenda item, by pushing "#2" on their phone. Access via Zoom is also available using the following link <https://cccounty-us.zoom.us/j/81302368821> Webinar ID: 813 0236 8821. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. Public comments may also be submitted before the meeting by email at planninghearing@dcd.cccounty.us or by voicemail at (925) 655-2860.

All public comments will be limited to 3 minutes per speaker. Public comments may also be submitted before the meeting by email at planninghearing@dcd.cccounty.us, or by voicemail at (925) 655-2860. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For assistance with remote access, please contact County staff at (925) 655-2753.

Any disclosable public records related to an item on a regular meeting agenda and distributed by County staff to a majority of the Planning Commissioners less than 96 hours prior to the meeting are available for inspection at 30 Muir Road, Martinez, CA 94553, during normal business hours.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in County Planning Commission meetings. Please contact County staff at least 48 hours before the meeting at (925) 655-2860.

Present

Bhupen Amin, Ross Hillesheim, Bob Mankin, Kevin Van Buskirk,
and Joseph Calabrigo

Absent

Donna Allen

1. PLEDGE OF ALLEGIANCE

2. PUBLIC HEARING

- 2a. CHRIS PALACIO & RYAN DEGOOYER (Appellants) - RYAN BOSWORTH & TOMMY TRAN (Applicants and Owners), County File #CDVR22-01062. This is an appeal of the Zoning Administrator's decision to approve variances to allow: a 3-foot side yard (where 5 feet is required) and an 8-foot side yard aggregate (where 15 feet is required) for the construction of a new, 2-1/2 story, 3,187-square-foot single-family residence with an attached 427-square-foot garage; a 0-foot side yard (where 3 feet is required) for the construction of a new approximately 400-square-foot deck; and a 9-foot by 16-foot parking space size (where 9 feet by 19 feet is required) for one of two off-street parking spaces in the garage. The project also includes a request for approval of small lot design review for the purpose of determining neighborhood compatibility of the proposed improvements including an 87-square-foot wading pool on a substandard lot. The project is located at 58 Canyon Lake Drive in the unincorporated Port Costa area. (Zoning: R-6, Single-Family Residential); (Assessor's Parcel Number: 368-145-024) SS [26-3298](#)

Speakers: Janet Wood, Suzanne Statler, Irina Dyatlovskaya.

DENY the appeal and APPROVE the project and findings as recommended by Staff.

Motion: Calabrigo

Second: Van Buskirk

Aye: Mankin, Van Buskirk, and Calabrigo

Nay: Amin, and Hillesheim

Absent: Allen

Result: Passed

3. PUBLIC COMMENTS

There were no requests to speak at public comment.

4. STAFF REPORT

Staff had nothing to report.

5. COMMISSIONERS' COMMENTS

Commissioners had no comments.

6. COMMUNICATIONS

Staff communicated that there were no items scheduled for the August 26th scheduled meeting so it will be canceled. Staff also communicated that there is a ZA room refresh planned for September so both of the scheduled meetings will be canceled.

THE NEXT MEETING OF THE CONTRA COSTA COUNTY PLANNING COMMISSION WILL BE HELD ON WEDNESDAY, AUGUST 26, 2026.

This meeting was adjourned at 7:36 PM.