



# CONTRA COSTA COUNTY

## AGENDA

### Economic Opportunity Council

---

Wednesday, October 1, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,  
Concord | Zoom:

[https://cccouny-us.zoom.us/j/86134454271?](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RlZC5Vdl30S7Vd5q.1)

[pwd=wT2lEdYvo7JY0RlZC5Vdl30S7Vd5q.1](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RlZC5Vdl30S7Vd5q.1) | Call: 8882780254 | Code: 7038773

---

#### Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. APPROVE EOC Executive Committee Meeting of 9-3-2025. [25-3979](#)  
**Attachments:** [Executive Committee Meeting Minutes of 9-3-25](#)
4. APPROVE EOC Business Meeting Minutes of 9-11-2025. [25-3980](#)  
**Attachments:** [EOC Business Meeting Minutes of 9-11-2025 - DRAFT](#)
5. APPROVE the agenda for the 10-9-2025 EOC Business Meeting. [25-3981](#)  
**Attachments:** [Proposed Agenda Items for 10-9-25 EOC Meeting](#)
6. Next Steps
7. Meeting Evaluation

The next meeting is currently scheduled for November 5, 2025.

8. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 25-3979

**Agenda Date:** 10/6/2025

**Agenda #:** 3.

---

Advisory Board: Economic Opportunity Council

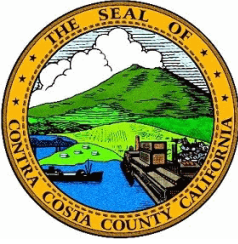
Subject: APPROVE EOC Executive Committee Meeting of 9-3-2025.

Presenter: Victor Tiglao

Contact: Christina Castle-Barber, 925-608-8819

### Information:

APPROVE EOC Executive Committee Meeting of 9-3-2025.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Economic Opportunity Council

---

Wednesday, September 3, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccouny-us.zoom.us/j/86134454271?](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lLEdYvo7JY0RlZC5Vdl30S7Vd5q.1)

[pwd=wT2lLEdYvo7JY0RlZC5Vdl30S7Vd5q.1](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lLEdYvo7JY0RlZC5Vdl30S7Vd5q.1) |

Call in: 8882780254 | code: 7038773

---

#### Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

**Present**

Nikki Lopez, Desire Medlen, and Victor Tiglao

**Excused**

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Karen Coleman, Christian Dean, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Monisha Merchant, LaTonia Peoples-Stokes, Devlyn Sewell, Kanwar Singh, and Renee Zeimer

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:05 am.

Staff Present: Christina Castle-Barber and Roshunda Ward

Quorum Established.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the EOC Executive Committee Minutes of 8-6-2025.

[25-3436](#)

**Attachments:**

[EOC Executive Meeting Minutes of 8-5-25 DRAFT](#)

A motion was made by Lopez, seconded by Tiglao, to approve the EOC Executive Committee Minutes of 8-6-25. The motion carried by the following vote:

**Motion:**

Lopez

**Second:**

Tiglao

**Aye:**

Lopez, Medlen, and Tiglao

**Result:**

Passed

4. APPROVE the EOC Business Meeting Minutes of 8-14-2025.

[25-3437](#)

**Attachments:**

[EOC Business Meeting Minutes for 8-14-25 - DRAFT](#)

**A motion was made by Medlen, seconded by Tiglao, to approve the EOC Business Meeting Minutes of 8-14-25. The motion carried by the following vote:**

**Motion:** Medlen  
**Second:** Tiglao  
**Aye:** Medlen, and Tiglao  
**Abstain:** Lopez  
**Result:** Passed

5. APPROVE the EOC Business Meeting Agenda for 9-11-2025.

[25-3438](#)

**Attachments:** [Proposed Agenda Items for 9-11-25 EOC Meeting](#)

**A motion was made by Tiglao, seconded by Medlen, to approve the EOC Business Meeting Agenda of 9-11-25 with two added items: Approval of Budget for Amendment 1 of Grant # 25%-6009 and Elections of Executive Officers. The motion carried by the following vote:**

**Motion:** Tiglao  
**Second:** Medlen  
**Aye:** Lopez, Medlen, and Tiglao  
**Result:** Passed

6. Next Steps

Roshunda to create budget for Amendment 1, restoring funding to line items that were subject to carryover spending from FY24 budget.

Christina to reach out to Native American Agency that services Contra Costa County that was present at the DeSaulnier Visit.

7. Meeting Evaluation

We ended early!

The next meeting is currently scheduled for October 1 2025 at 10 am .

8. Adjourn

Chair Medlen adjourned the meeting at 10:26 am.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819

DRAFT



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 25-3980

**Agenda Date:** 10/6/2025

**Agenda #:** 4.

---

Advisory Board: Economic Opportunity Council

Subject: APPROVE EOC Business Meeting Minutes of 9-11-2025.

Presenter: Victor Tiglao

Contact: Christina Castle-Barber 925-608-8819

### Information:

APPROVE EOC Business Meeting Minutes of 9-11-2025.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Economic Opportunity Council

---

Thursday, September 11, 2025

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

<https://cccounty-us.zoom.us/j/84112970168> |

Call in: 8882780254 | Code: 7038773

---

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

**Present**

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Karen Coleman, Christian Dean, Ajit Kaushal, Buffie Lafayette, Nikki Lopez, Desire Medlen, Monisha Merchant, LaTonia Peoples-Stokes, Kanwar Singh, Victor Tiglao, and Renee Zeimer

**Absent**

Devlyn Sewell

**Non-voting**

Janelle Lafrades

1. Call to Order and Welcome

The meeting was called to order by Chair Medlen at 6:07 pm. Quorum Established.

Staff present: Christina Castle-Barber, Alexandra Heinitz, Roshunda Ward, Melissa Molina

Guest: Janelle Lafrades, participating from a conference.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present,

3. APPROVE the EOC Business Meeting Minutes of 8-14-2025.

[25-3511](#)

**Attachments:**

[EOC Business Meeting Minutes for 8-14-25 - DRAFT](#)

**A motion was made by Campbell, seconded by Lafayette, to approve the EOC Business Meeting Minutes of 8-14-25. The motion carried by the following vote:**

**Motion:** Campbell

**Second:** Lafayette

**Aye:** Bal, Campbell, Cisneros, Coleman, Dean, Kaushal, Lafayette, Medlen, Merchant, Peoples-Stokes, Singh, Tiglao, and Zeimer

**Absent:** Sewell

**Abstain:** Lopez

**Result:** Passed



4. APPROVE the budget for Amendment 1 for Grant #25F-6007. [25-3512](#)

**Attachments:** [DocuSign 2025 CSBG Amendment 1 25F-6007 Con Copy of CSBG Amend A1 25F-6007](#)

A motion was made by Lopez, seconded by Peoples-Stokes, to approve Amendment 1 for CSBG Grant 25F-6007. The motion carried by the following vote:

**Motion:** Lopez

**Second:** Peoples-Stokes

**Aye:** Bal, Campbell, Cisneros, Coleman, Dean, Kaushal, Lafayette, Lopez, Medlen, Merchant, Peoples-Stokes, Singh, Tiglaio, and Zeimer

**Absent:** Sewell

**Result:** Passed

5. CONDUCT and APPROVE election of EOC Executive Officers for 2025-26. [25-3513](#)

**Attachments:** [Executive Committee Positions and Responsibilities](#)

A secret ballot was used to elect officers.

A motion was made by Lafayette, seconded by Zeimer, to approve Desire Medlen as chair, Nikki Lopez as Vice Chair, and Victor Tiglaio as Secretary. The motion carried by the following vote:

**Motion:** Lafayette

**Second:** Zeimer

**Aye:** Bal, Campbell, Cisneros, Coleman, Dean, Kaushal, Lafayette, Lopez, Medlen, Merchant, Peoples-Stokes, Singh, Tiglaio, and Zeimer

**Absent:** Sewell

**Result:** Passed

6. RECEIVE July Fiscal Report for Grant #25F-6007. [25-3514](#)

**Attachments:** [2025 CSBG July](#)

Heinitz presented the report. Ward presented subcontractor demands to date.

**This Discussion Item was received.**

7. RECEIVE reports on NCAP Conference in Detroit.

Castle-Barber shared LIHEAP funding and by the end of October, there will be a concrete budget, and there is bipartisan support in Congress, and highlighted the hope that resonated at the conference, and shared the Court-ordered stay on the citizenship question on federal funding, shared concerns about increasing funding for cost of living adjustments for teachers, shared her first time hosting a workshop and received rave reviews

Ward shared changes in criteria asked of subcontractors, that they should anticipate these changes, tentative contract that showed increase in funding

Zeimer shared her advocacy efforts in support of Community Action, to which Castle-Barber

shared her optimism

Lopez shared her experience, noted the unity among the attendees, and professional experience

**This was read into the record.**

8. RECEIVE report on CSBG Roundtable at Congressman DeSaulnier's Office.

Medlen shared that she shared her experience as a recipient of Head Start, and she push for collaboration more money goes around, instructed staff to get the Native American organization that serves Contra Costa residents

Kaushal shared that the meeting went well.

**This was received.**

9. RECEIVE update on CSBG RFP 2026-2027.

[25-3723](#)

**Attachments:** [RFP-1227-Community-Action-Projects-Posted 9-4-2025](#)

Castle-Barber presented CSBG RFP 2026-2027, shared that Exec Director Marla Stewart had concerns about how many organizations we fund and EOC should consider reducing number of subcontractors and funding deeper programming.

**This Discussion Item was received.**

10. Discuss 2025 Subcontractor Roundtable Event in October.

Castle-Barber shared that the Outreach Committee will lead the upcoming subcontractor roundtable in October.

**This was approved.**

11. Staff Report

Castle-Barber shared the 2024 Income, Poverty, and Health Insurance Coverage in the United States report that showed the importance of social services ([census.gov](https://www.census.gov))

12. Chair Report

Medlen shared her experience with elected officials and encouraged others to share their stories to them.

13. EOC Members Reports

Zeimer encouraged board members to speak up in favor of Community Action funding and social services at large.

Tiglaio shared that SB 411 officially passed both chambers of the State Legislature unanimously this week and is going to the Governor's desk for his signature, and shared funding opportunities from First 5 Contra Costa and the Board of Supervisors' Community

Impact Fund.

14. Next Steps

Molina to work with Tiglao to get a Roundtable AdHoc Meeting set up.

15. Meeting Evaluation

Efficient; good information

The next meeting is currently scheduled for October 9, 2025 at 6pm.

16. Adjourn

Chair Medlen adjourned the meeting at 7:24 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 25-3981

**Agenda Date:** 10/6/2025

**Agenda #:** 5.

---

Advisory Board: Economic Opportunity Council

Subject: APPROVE the agenda for the 10-9-2025 EOC Business Meeting.

Presenter: Christina Castle-Barber

Contact: 925-608-8819

### Information:

APPROVE the agenda for the 10-9-2025 EOC Business Meeting.

## PROPOSED EOC AGENDA FOR OCTOBER 9, 2025

- Call To Order/Welcome
- Public Comment
- **ACTION:** Approval of the EOC Business Meeting Minutes of 9-11-2025
- Receive August Fiscal Reports for CSBG Grant #25F-6007 and Budget Presentation.
- Adjourn to CSBG Roundtable