



## AGENDA

### CONTRA COSTA COUNTY Contra Costa Council on Homelessness

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Thursday, June 26, 2025

11:30 AM

Hybrid: 2400 Bisso Lane (2nd floor),  
Concord or  
<https://homebaseccc.zoom.us/j/9876543210>  
v6TuzAce

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#### Oversight Committee

Agenda and Slides for 6.26.25 Oversight Committee meeting

[25-2598](#)

**Attachments:** [06.26.25 Oversight Cmte. Agenda](#)  
[June Oversight Cmte. Mtg Slides FINAL updated 6.25](#)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Welcome, Introductions, & CoH Roll Call

Welcome, Introductions, & CoH Roll Call

2. 2025 Meeting Logistics

Wayne Earl, CoH

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

4. (ACTION ITEM) Review February 20, 2025 Mtg. Key Takeaways & Approve Meeting Minutes

[25-2599](#)

**Attachments:** [04.17.25 Oversight Work Group NOTES](#)  
[2.20.25 Oversight Cmte. Meeting MINUTES](#)

Alex Michel, HB

5. Coordinated Entry Updates: a. Prevention Screening Tool Pilot Update and b. Coordinated Entry Housing Needs Assessment Project Update

Shelby Ferguson, H3

6. 2024 NOFO Application Debrief

Jamie Schecter, H3



7. YAB Update

Juno Hedrick, CoH and Leon Salee, YAB

8. PIT & Annual Report Update

Jamie Schechter, H3

9. 2025 Monitoring Process Update

Michele Byrnes, HB and Alex Michel, HB

10. Accountability Corner: a. Review 2025 Q2

Jamie Schechter, H3

11. Adjourn: a. Review next steps and b. Overview of upcoming meetings

Courtney Pal, CoH

The next meeting is currently scheduled for August 21, 11:30am - 1:30pm – VIRTUAL

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2400 Bisso Lane, D2, Concord during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Council on Homelessness: [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org)





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-2598

**Agenda Date:** 6/26/2025

**Agenda #:**

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Advisory Board: Contra Costa Council on Homelessness

Subject: Agenda and Slides for 6.26.25 Oversight Committee meeting

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):





# CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

## IN-PERSON COMMITTEE MEETING AGENDA

**Thursday June 26, 2025, 11:30AM – 1:30PM**

[2400 Bisso Lane, Concord \(suite #D2\)](#)

### COMMITTEE PURPOSE:

The purpose of the Oversight Committee is to review and assess the development, implementation, and improvement of the CoC, Coordinated Entry System, HMIS Database, and system outcomes.

### HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: <https://homebaseccc.zoom.us/meeting/register/tZcsf-2urDssGdzVjZhCYrYEtBPv6TuzAce>

How to Join the Meeting Via Call-In: 1- 669-900-6833 / Meeting ID: 831 8462 0638

TIME	AGENDA ITEM	PRESENTERS
11:30am (10 min)	<b>Welcome, Introductions, &amp; CoH Roll Call</b> a. Welcome b. Review agenda c. Introductions & CoH Roll Call d. Mentimeter - Who's in the Room?	- Wayne Earl, <i>CoH</i> - Juno Hedrick, <i>CoH</i> - Alex Michel, <i>HB</i> - Jamie Schecter, <i>H3</i>
11:40am (5 min)	<b>2025 Meeting Logistics</b>	- Wayne Earl, <i>CoH</i>
11:45am (5min)	<b>Public Comment</b> a. Open period for public comment on items not listed on the agenda.	- Courtney Pal, <i>CoH</i> - Members of the public
11:50am (5 min)	<b>Review February 20, 2025 Mtg. Key Takeaways &amp; Approve Meeting Minutes</b> a. Key takeaways from the February 20, 2025 meeting: <ul style="list-style-type: none"> <li>• Approved October 17, 2024 meeting minutes</li> <li>• Identified Oversight Committee Co-chairs</li> <li>• Approved 2025 Oversight Workplan</li> <li>• Heard presentation on CoC/CES 101</li> <li>• Update on CES Assessment Tool Redesign</li> <li>• Update on Participant Satisfaction Survey results</li> <li>• Reviewed Accountability Corner</li> </ul> <b>ACTION ITEM:</b> Approve the meeting minutes from February 20, 2025	- Alex Michel, <i>HB</i>





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

11:55am (40min)	<b>Coordinated Entry Updates</b> <ol style="list-style-type: none"> <li>Prevention Screening Tool Pilot Update</li> <li>Coordinated Entry Housing Needs Assessment Project Update</li> </ol>	<ul style="list-style-type: none"> <li>Mary Juarez-Fitzgerald, H3</li> <li>Chela Shuster, <i>Focus Strategies</i></li> <li>Claire Burrus, <i>Focus Strategies</i></li> </ul>
12:35pm (15min)	<b>Program Models &amp; Performance Standards Updates</b> <ol style="list-style-type: none"> <li>CoC Participant Satisfaction Survey Results</li> <li>Contra Costa Health, Change Agent Fellowship</li> </ol> Link to <a href="#">Program Models &amp; Performance Standards</a>	<ul style="list-style-type: none"> <li>Shelby Ferguson, H3</li> </ul>
12:50pm (10min)	<b>2024 NOFO Application Debrief</b>	<ul style="list-style-type: none"> <li>Jamie Schechter, H3</li> </ul>
1:00pm (5min)	<b>YAB Update</b>	<ul style="list-style-type: none"> <li>Juno Hedrick, CoH</li> <li>Leon Salee, YAB</li> </ul>
1:05pm (5min)	<b>PIT &amp; Annual Report Update</b>	<ul style="list-style-type: none"> <li>Jamie Schechter, H3</li> </ul>
1:10pm (15min)	<b>2025 Monitoring Process Update</b>	<ul style="list-style-type: none"> <li>Michele Byrnes, HB</li> <li>Alex Michel, HB</li> </ul>
1:25pm (5min)	<b>Accountability Corner</b> <ol style="list-style-type: none"> <li>Review 2025 Q2</li> </ol>	<ul style="list-style-type: none"> <li>Jamie Schechter, H3</li> </ul>
1:30pm (2 min)	<b>Adjourn</b> <ol style="list-style-type: none"> <li>Review next steps</li> <li>Overview of upcoming meetings</li> </ol>	<ul style="list-style-type: none"> <li>Courtney Pal, CoH</li> </ul>

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CES	Coordinated Entry System
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division





# CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

## EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by COH on 8.3.23)

Term	Definition
<b>Individual Racism</b>	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
<b>Institutional Racism</b>	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
<b>Interpersonal Racism</b>	The interactions between people - both within and across racial groups
<b>Microaggressions</b>	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership





# CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

<b>Race</b>	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
<b>Race Equity Lens</b>	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
<b>Racial Bias</b>	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations
<b>Racial Equity</b>	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
<b>Racism</b>	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
<b>Structural Racism</b>	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
<b>Systemic Racism</b>	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group
<b>White Fragility</b>	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.





## OVERSIGHT COMMITTEE MEETING

June 26, 2025 from 11:30 – 1:30 p.m.



# WELCOME

Wayne Earl, *CoH*



# Agenda

1. Welcome, Introductions, & CoH Roll Call
2. 2025 Meeting Logistics
3. Public Comment
4. Review & Approve February 20, 2025 Meeting Minutes – ACTION ITEM
5. Coordinated Entry Updates
6. Program Models & Performance Standards Updates
7. 2024 NOFO Application Debrief
8. YAB Updates
9. PIT & Annual Report Update
10. 2025 Monitoring Process
11. Q2 Accountability Corner
12. Adjourn – 1:30 PM



# INTRODUCTIONS



Jamie Schechter, *Homeless Services Chief*

Mary Juarez-Fitzgerald, *Coordinate Entry Manager*

Shelby Ferguson, *CoC Administrator*

Email: [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org)



Michele Byrnes, *Directing Analyst*

Alex Michel, *Senior Policy Analyst*

Email: [contracosta@homebaseccc.org](mailto:contracosta@homebaseccc.org)



# COH ROLL CALL & MENTIMETER

## Presenter:

Juno Hedrick, *CoH*

Wayne Earl, CoH

## Role of Oversight Committee Members:

introduce yourself during Roll Call

(name, pronouns, what part of the County do you represent)

## Role of Community Members:

introduce yourself in the chat

(name, pronouns, what part of the County do you represent)



# COH ROLL CALL

- Alejandra Chamberlain
- Courtney Pal
- Juno Hedrick
- Leslie Gleason
- Mia Fairbanks
- Verneda "V" Clapp
- Wayne Earl



1. What part of the following geographic areas do you spend the most time in?
2. Do you have lived experience of homelessness?
3. What best describes your racial identity?

## MENTIMETER: WHO'S IN THE ROOM



# 2025 MEETING LOGISTICS

Wayne Earl, *CoH*



# IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption



### Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

### Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

## VIRTUAL ATTENDANCE EXEMPTION



# HYBRID MEETING NORMS

1. Masking is recommended but not required (masks are available)
2. Social distancing – red pen = please keep safe distance, black = ask first
3. Raise your hand (actual or virtual) before speaking
4. Say your name before speaking and try to speak as clearly as you can
5. Make and take space – consider your privilege and the other voices who are in and not in the room
6. Sign-in if you are in-person so we can track attendance
7. Maintain a safe and respectful environment, even when disagreeing
8. This meeting is being recorded
9. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.



# HYBRID MEETING NORMS

An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.



# WEBINAR VS MEETING FORMAT

- Due to Zoom Bombing, the virtual component of COH meetings have moved from Meeting to Webinar format.

## What's Different?

- Participants will join WITHOUT the ability to unmute or be seen on camera
- Host can give participants ability to unmute or be seen on camera as needed

## What's the Same?

- Participants can raise hand
- Participants can share in the chat



# COMMITTEE vs WORKGROUP

There will be two types of meetings held throughout the year, each with a different structure.

## Committee Meeting

- Every other meeting, starting in Feb
- In-person attendance required (with exemptions)
- Activities include voting to approve/adopt minutes and other items as needed

## Workgroup Meetings

- Every other month, starting in April
- Fully virtual
- Activities include hearing presentations, hearing from stakeholders and partners, and developing updates and other content



Date	Time	Location
February 20	11:30am – 1:30pm	<b>In-person/hybrid</b> 2400 Bisso Lane, Concord (suite #D2) ( <a href="#">hybrid Zoom link</a> )
April 17	11:30am – 1:30pm	<b>Virtual only</b> ( <a href="#">Zoom registration link</a> )
June 26	11:30am – 1:30pm	<b>In-person/hybrid</b> 2400 Bisso Lane, Concord (suite #D2) ( <a href="#">hybrid Zoom link</a> )
August 21	11:30am – 1:30pm	<b>Virtual only</b> ( <a href="#">Zoom registration link</a> )
October 17	11:30am – 1:30pm	<b>In-person/hybrid</b> 2400 Bisso Lane, Concord (suite #D2) ( <a href="#">hybrid Zoom link</a> )
December 18	11:30am -1:30pm	<b>Virtual only</b> ( <a href="#">Zoom registration link</a> )

# 2025 MEETING SCHEDULE



# PUBLIC COMMENT

Presenter:

Courtney Pal, CoH

Role of Oversight Committee Members:

listen

Role of Community Members:

provide a public comment



# HOW TO PROVIDE PUBLIC COMMENT

- In-person: stand where you are sitting when called upon.
- Via Zoom: indicate they wish to speak by using the “raise your hand” feature in the Zoom app.
- Calling in: indicate you wish to speak by pushing “9” on the phone.
- All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact:  
[contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org) or call 925-608-6700.
- Public comments may also be submitted before the meeting by email at [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org) or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



ACTION ITEM-  
APPROVE  
02/20/2025  
MEETING  
MINUTES

Presenter:

Alex Michel, *Homebase*

Role of Oversight Committee Members:

vote on the action item

Role of Community Members:

listen & ask questions



# 02/20/2025 OVERSIGHT CMTE. MEETING TAKEAWAYS

The following items were covered during the 2025 February Oversight Cmte meeting:

- Approved October 17, 2024 meeting minutes
- Identified Oversight Committee Co-chairs
- Approved 2025 Oversight Workplan
- Heard presentation on CoC/CES 101
- Update on CES Assessment Tool Redesign
- Update on Participant Satisfaction Survey results
- Reviewed Accountability Corner



# ACTION ITEM

- Approve the February 20, 2025 Meeting Minutes





# CES UPDATES

## Presenter:

Mary Juarez-Fitzgerald, *H3*  
Chela Shuster, *Focus Strategies*  
Claire Burrus, *Focus Strategies*

## Role of Oversight Committee Members:

listen & ask questions

## Role of Community Members:

listen & ask questions



# PREVENTION SCREENING PILOT UPDATE

Mary Juarez-Fitzgerald, *H3*



# NEW HOMELESS PREVENTION TRIAGE TOOL – ROLLOUT UPDATE

## Purpose of the Tool:

- To more effectively target **limited homelessness prevention resources** for households most at risk of becoming literally homeless
- Improve **targeting, consistency, and equity** in prevention referrals across the Coordinated Entry (CE) system

## Why Now?

- Previous screening approach was based broadly on eligibility, making it difficult to ensure resources reached those at greatest risk
- Designed to align with national best practices (e.g., SSVF) and reflect local data-driven insights
- Aligns with our system goals of **reducing inflow**

## Background & Development

- Developed through our **two-year partnership with Community Solutions** as part of the **Housing Stabilization Learning Cohort, network of Homeless Prevention Service Providers, and People with Lived Experience**
- Focused on strengthening upstream prevention and building systemwide triage practices



# TOOL DESIGN & KEY RISK FACTORS

The new prevention triage tool assesses a household's risk of entering homelessness by examining **10 key domains** commonly associated with housing instability. These include:

- Imminent risk of housing loss
- Extremely low or no income
- History of homelessness or evictions
- Legal system involvement
- Disabilities and health concerns
- Family composition and caregiving responsibilities
- Risk of subsidy loss or unstable leaseholder status
- Representation in populations disproportionately represented in homelessness response system



# IMPLEMENTATION & NEXT STEPS

## Pilot Implementation:

- Launching next week with **211 Contra Costa Crisis Center**
- Tool used at first contact with households seeking prevention assistance

## Referral Pathway:

- Households indicating higher risk are referred to **CE-connected prevention programs**
- Others receive **referrals to alternative community-based resources**

## HMIS Integration & Training:

- Fully embedded in **HMIS**, with auto-scoring and referral guidance
- Assessors trained to ensure consistent and accurate application

## Next Steps:

- **Monitor usage** and referral trends
- Conduct **quarterly evaluations in FY25/26** to assess tool impact and equity outcomes



# COORDINATED ENTRY HOUSING NEEDS ASSESSMENT PROJECT UPDATE

Chela Shuster, *Focus Strategies*

Claire Burrus, *Focus Strategies*





**FOCUS**  
*strategies*

**COORDINATED ENTRY HOUSING NEEDS ASSESSMENT(HNA)  
REDESIGN PROJECT**

**OVERSIGHT COMMITTEE MEETING  
CE HOUSING NEEDS ASSESSMENT PROJECT  
DATA ANALYSIS UPDATE**

**JUNE 26<sup>TH</sup>, 2025**



# Agenda

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How We Are Using Contra Costa H3 Data

What We've Learned About the Data so far

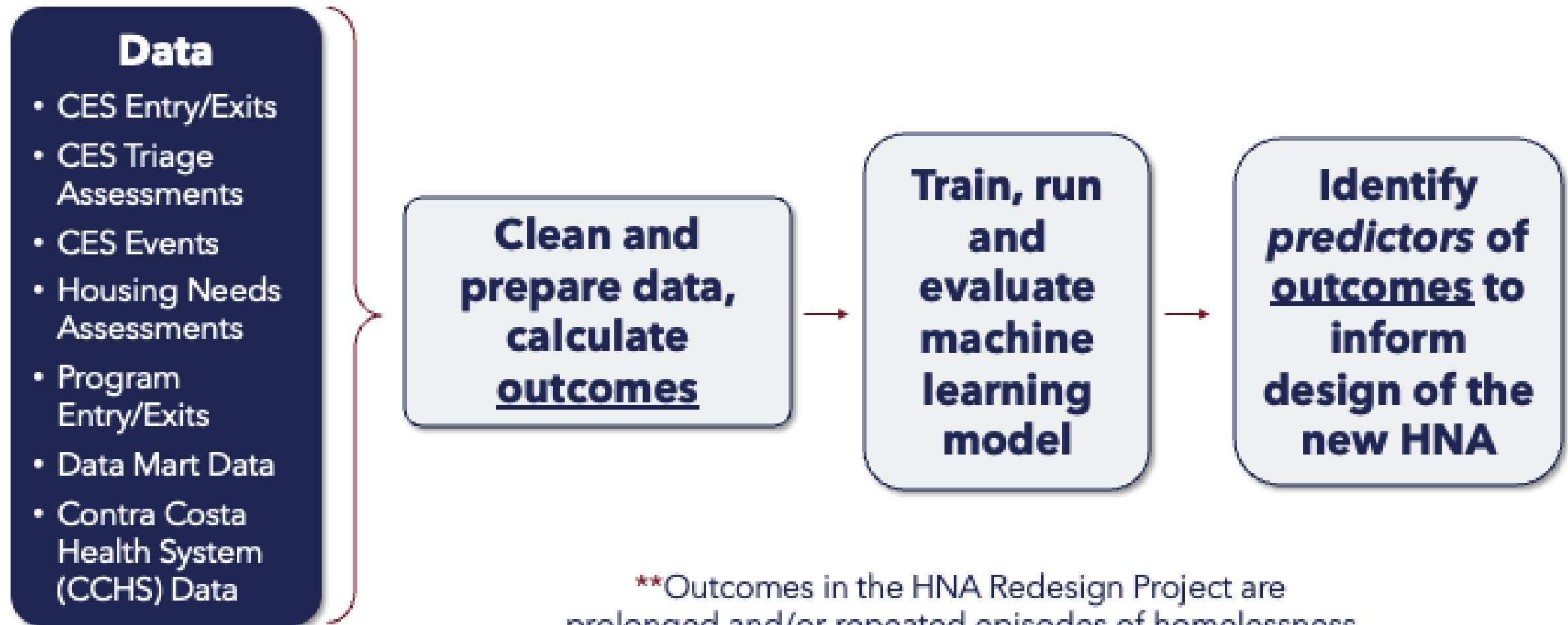
Next Steps



## **How We Are Using Contra Costa H3 Data**



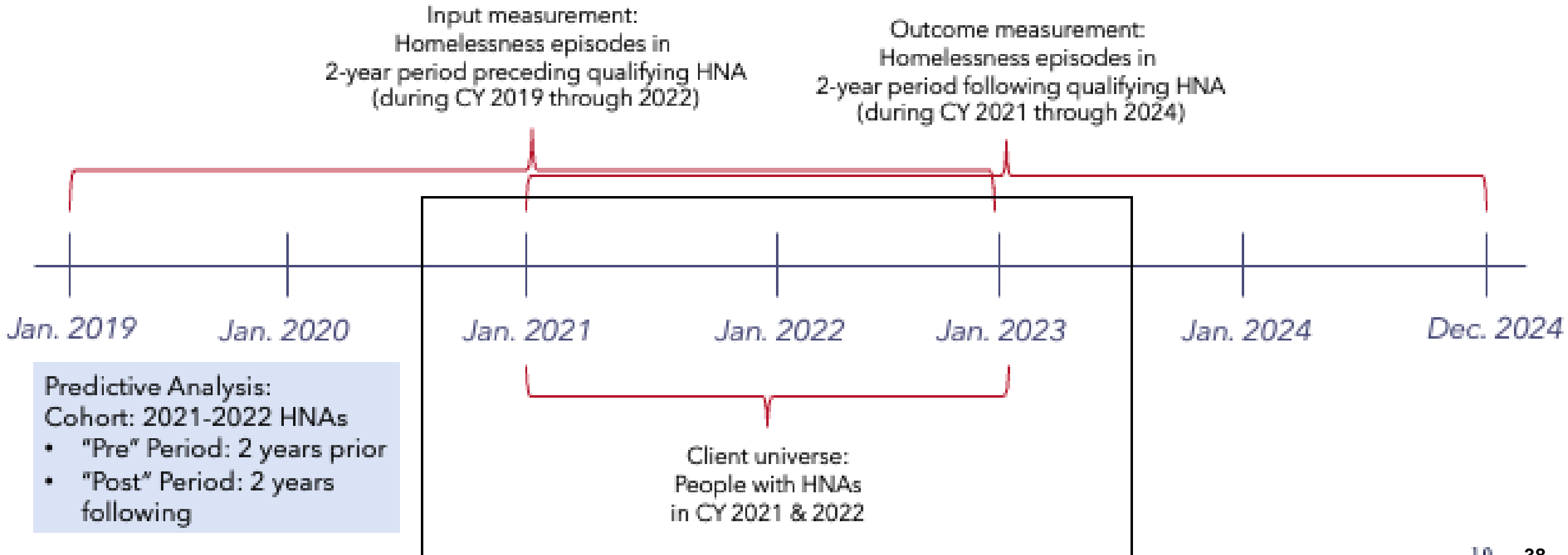
# Predictive Analysis



★★Outcomes in the HNA Redesign Project are prolonged and/or repeated episodes of homelessness



# Defining the Cohort





# Cohort By Household Type



## 2,405 unique households

- Adult-only = 1,905 (79%) adult-only households
- Family = 476 (20%)
- Transition-Age-Youth, 18-24\* = 321 (13%)
- Unknown household type = 24 (1%)

*\* Transition-Age-Youth, 18-24 headed households may be counted in either adult-only or family households.*



## **What We've Learned About the Data so far**



# "Prolonged Homelessness" Outcomes by Household Type



Outcome	Definition	Adult-Only	Families
Long Duration Homelessness	Total time homeless over a 2-year period following the Housing Needs Assessment (HNA)	12+ months	6+ months
Repeated Episodic Homelessness	Number of distinct episodes of homelessness over a 2-year period following the HNA	4 or more episodes	3 or more episodes



# Equity Analysis of Outcome Thresholds

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Before running the predictive analysis, we assessed whether outcome definitions were equitable across demographic groups by comparing:

1. **Total heads of household** in the client cohort
2. Clients meeting the **long duration homelessness** threshold
3. Clients meeting the **repeated episodic homelessness** threshold
4. Clients meeting **one or both outcome** thresholds



# Equity Analysis of Outcome Thresholds

**Comparisons were reviewed for several key demographic groups:**

Household  
type

Race/ethnicity

Gender  
identity

Age group

Sexual  
orientation

Disability  
status



# Prolonged Homelessness by Household Type



Adult-only households are more likely to experience **prolonged episodes of homelessness**



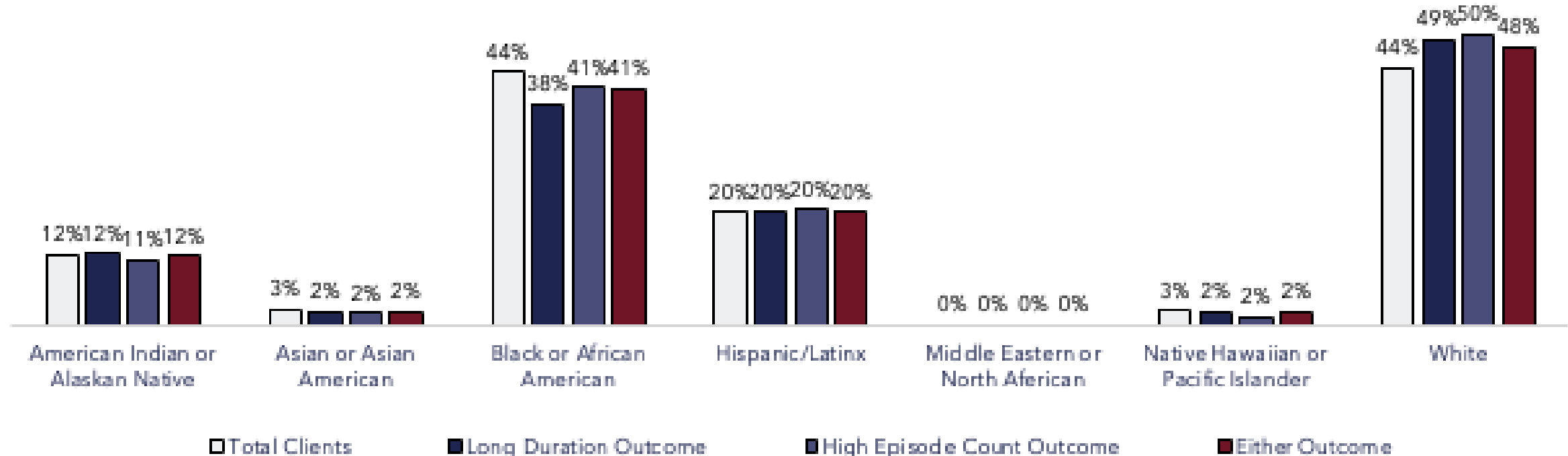
Family households are more likely to experience **episodic or repeated episodes of homelessness**

**Households typically show one pattern or the other, rarely both**



# Prolonged Homelessness by Race and Ethnicity

- Black or African American heads of households are **less likely** to meet **either or both** outcome thresholds
- White heads of households are **slightly more likely** to meet **either or both** outcomes





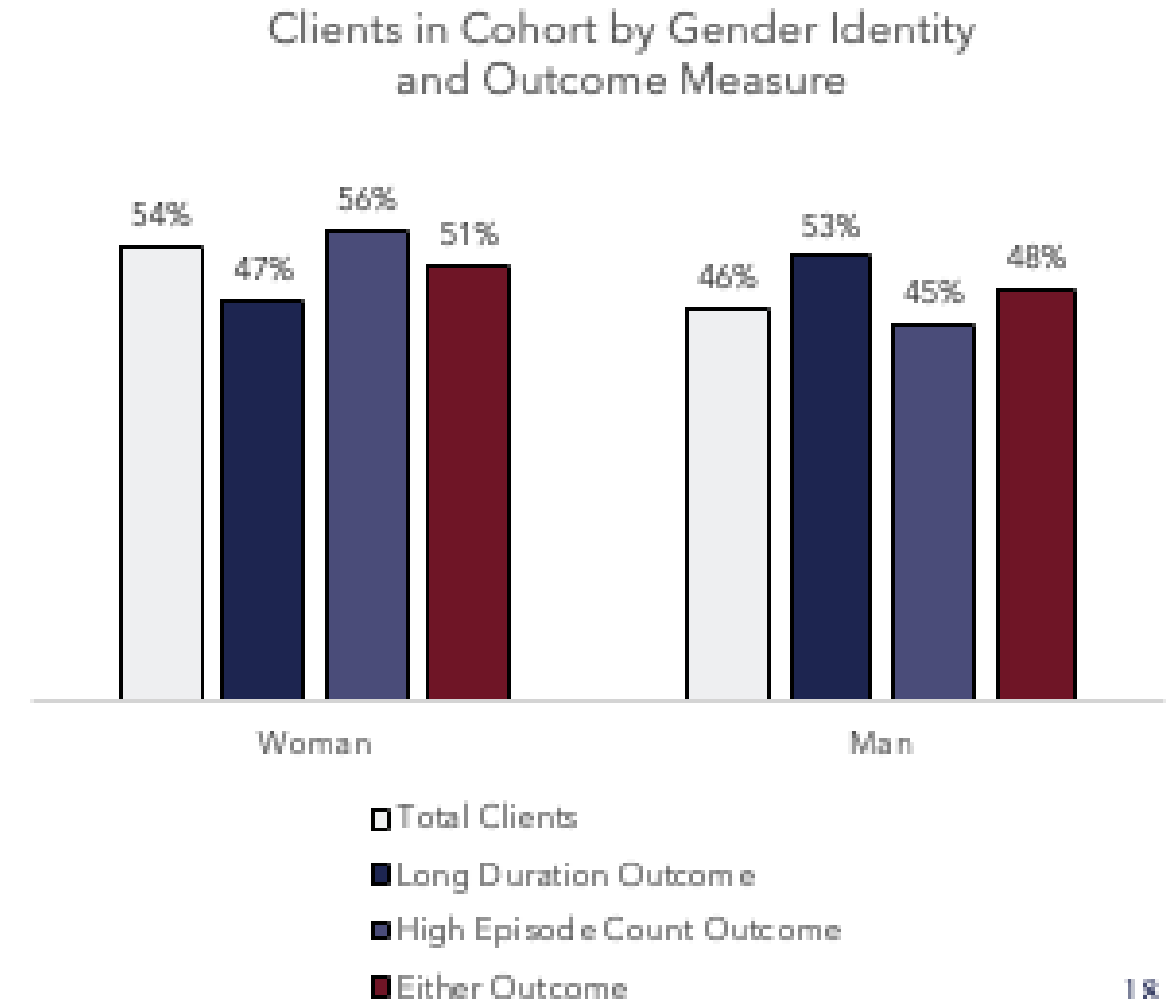
# Prolonged Homelessness by Gender Identity



## Female heads of households are:

- **Less likely** than males to meet either or **both outcome thresholds** than males
- **More likely** than men to experience **repeated episodic homelessness**

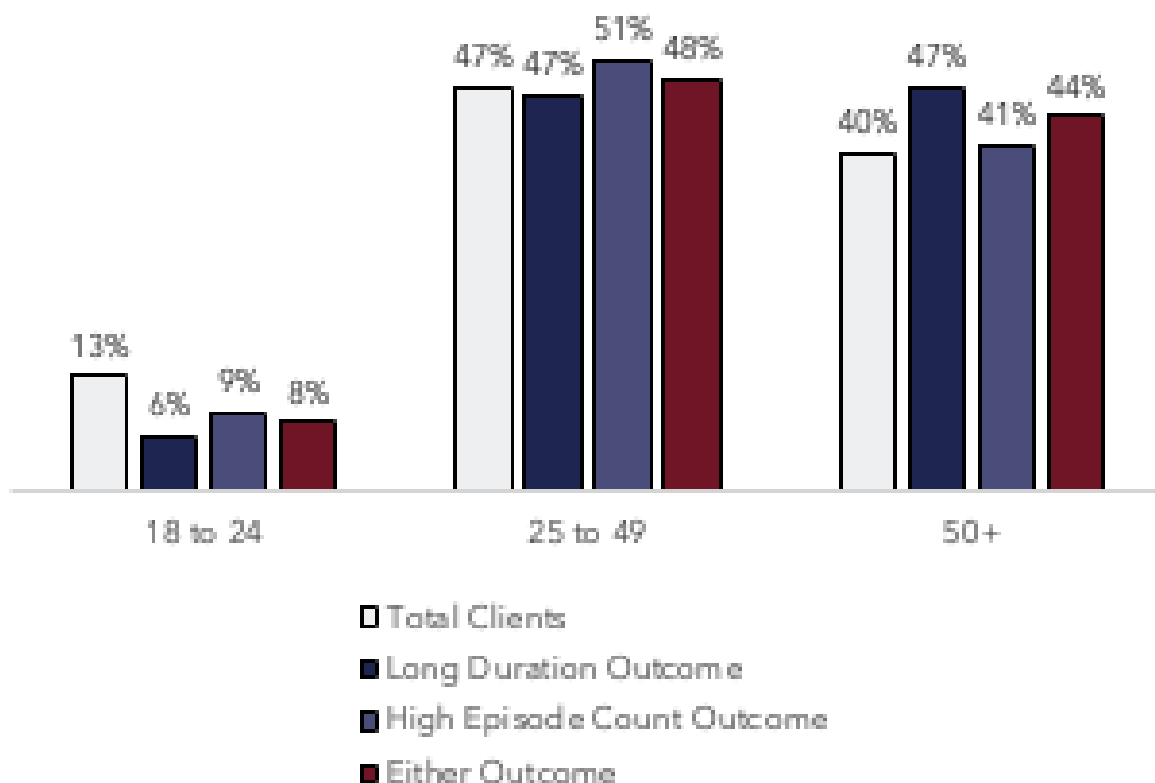
*Other gender identities, including non-binary, transgender, and culturally-specific identities, are infrequent in the client cohort (<1% each).*





# Prolonged Homelessness by Age

Clients in Cohort by Age Group  
and Outcome Measure



- **Transition Age Youth** are **less likely** than heads of household of other ages to **meet either outcome threshold**.



# Analysis of Other Groups

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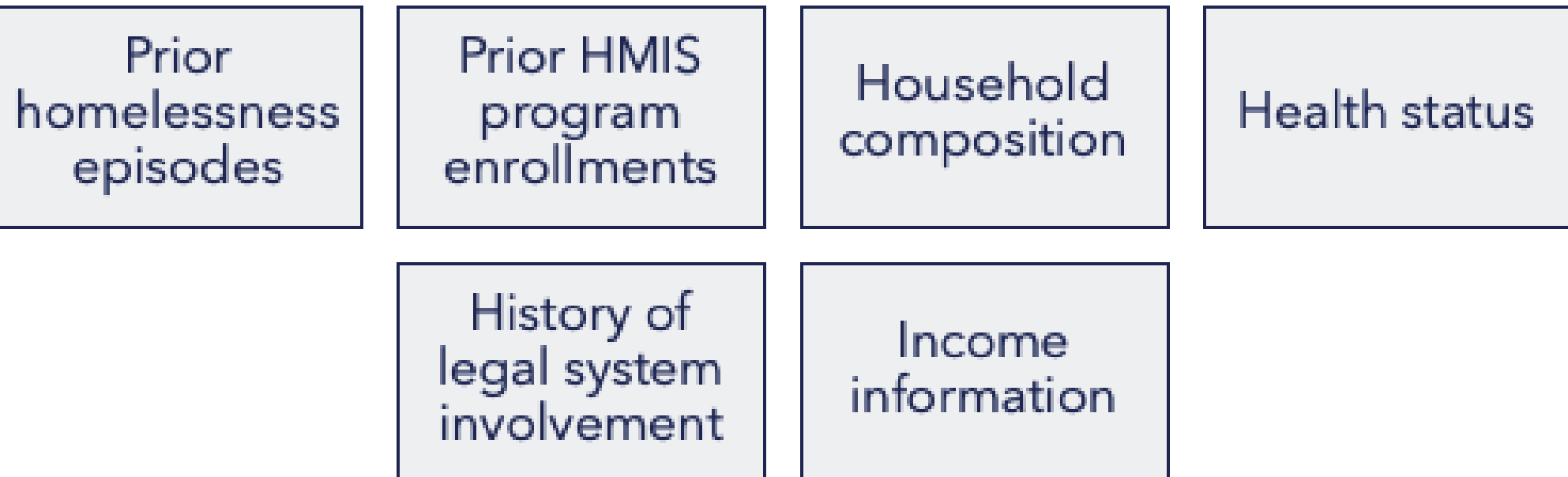
When analyzing the cohort by **sexual orientation** and **disability status**, no significant variations in meeting either or both outcomes were identified



# Predictive Analysis

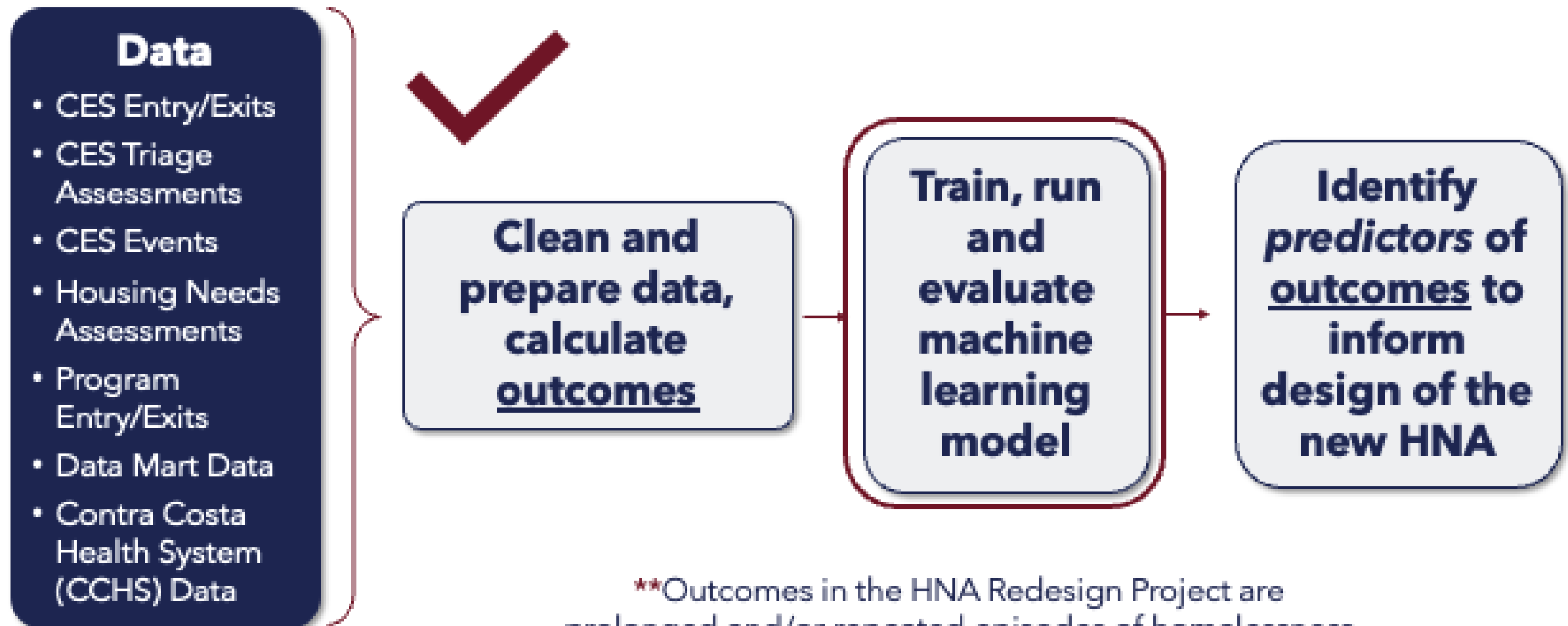


Machine learning analysis will be used to **identify predictors** of long duration homelessness and repeated episodic homelessness **from a list of inputs** including but not limited to:





# Predictive Analysis



**\*\*Outcomes in the HNA Redesign Project are prolonged and/or repeated episodes of homelessness**



# Next Steps

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1. Machine learning analysis
  - A. Refine inputs
  - B. Train and run models to identify predictors
2. Use predictors to determine factors to include on HNA



# INCREASING PARTICIPANT EXITS TO HOUSING

Presenter:

Shelby Ferguson, *H3*

Role for Oversight Committee Members:

listen & ask questions

Role for Community Members:

listen & ask questions





# What Matters to Me





## Meet the Team



**Shelby Ferguson**  
Continuum of Care  
Administrator



**Stephanie Bodisco**  
Coordinated Entry  
Specialist



**Brittany Ferguson**  
Coordinated Entry  
Specialist



**Jacqueline Franco**  
Coordinated Entry  
Specialist



**Mary Juarez-Fitzgerald**  
Coordinated Entry Systems  
Manager



# Trinity Center

## CARE Centers

Coordinated  
Assessment  
Resource and  
Engagement  
Centers are drop-  
in sites for people  
experiencing  
homelessness

## Services

Basic needs  
(meals, showers,  
mail, and  
laundry)

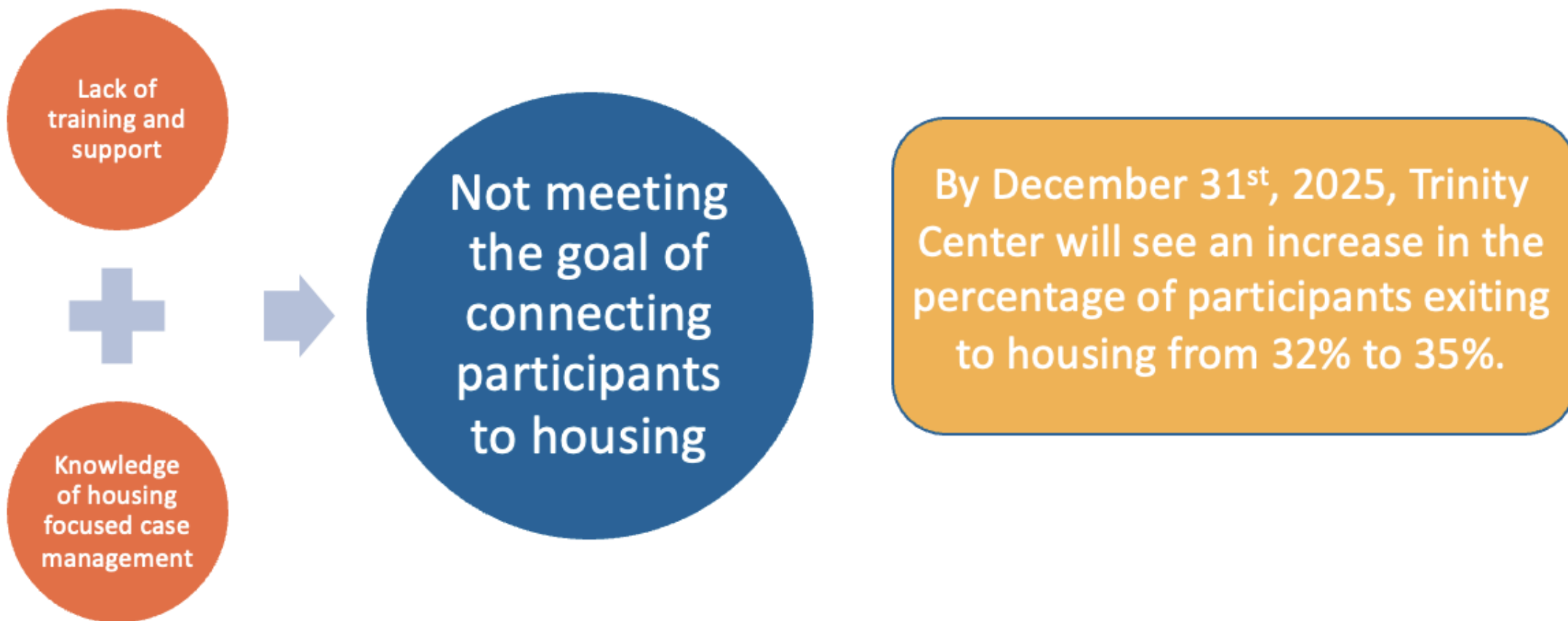
Housing focused  
case  
management





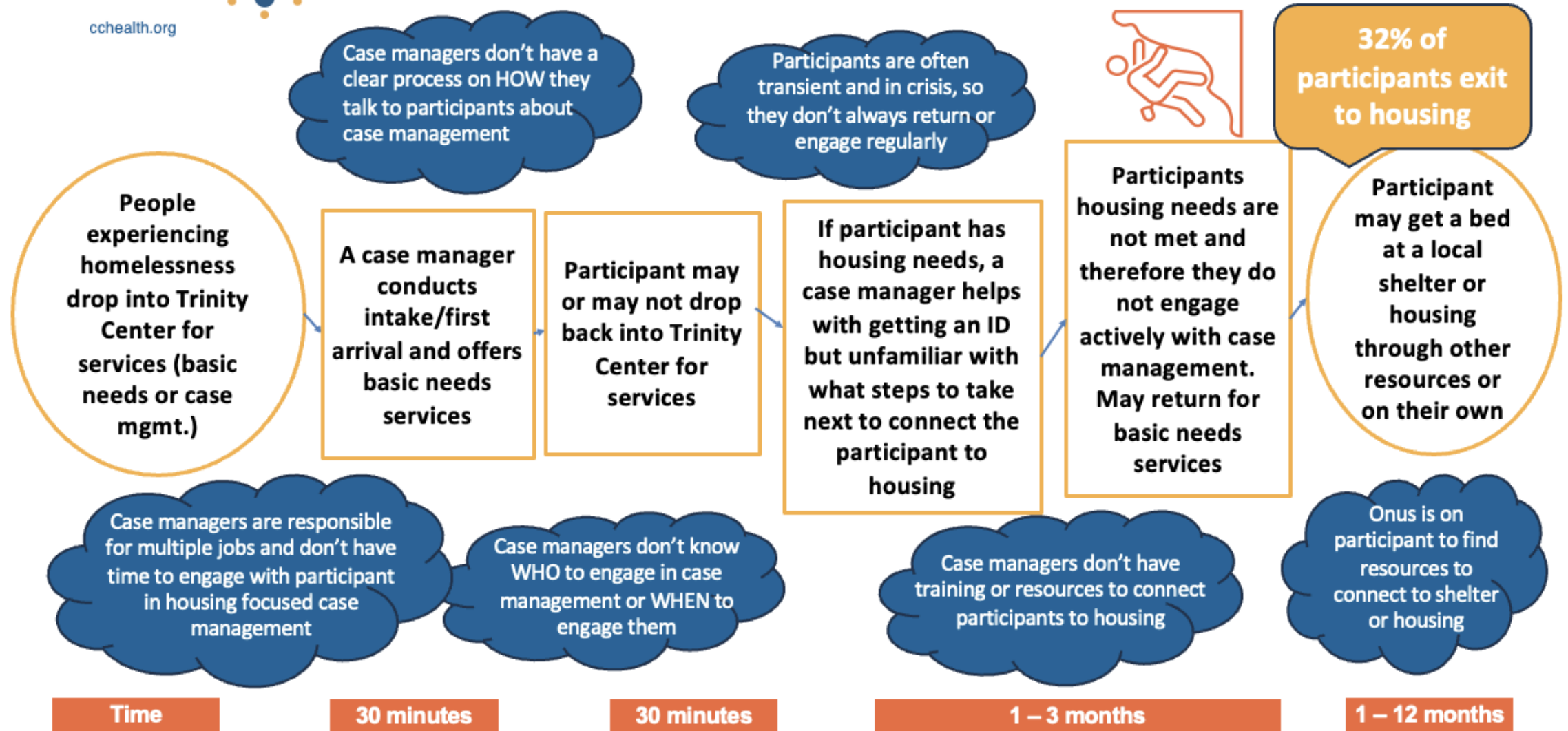


## Problem and Project Aim





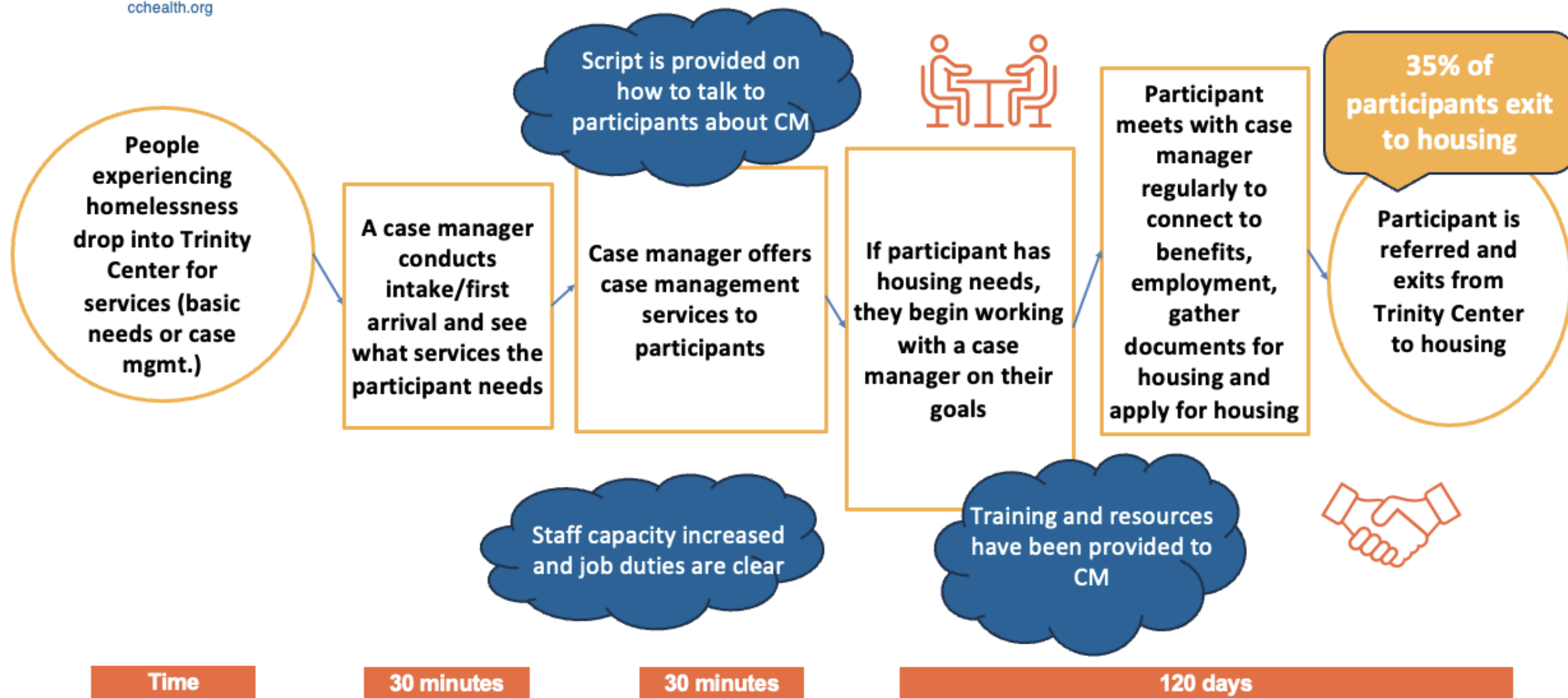
# Current Process with Pain Points







## Future State

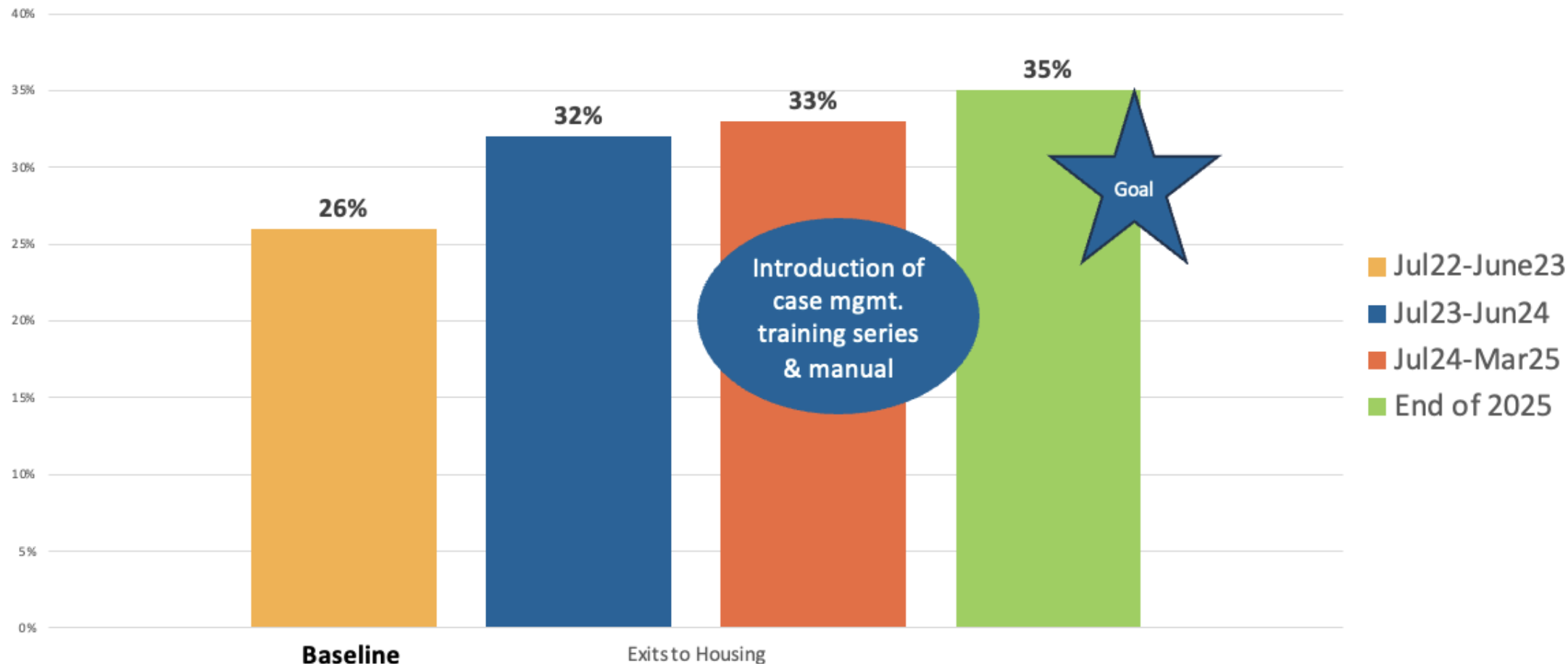






# Current and Future State Data

## Exits to Housing

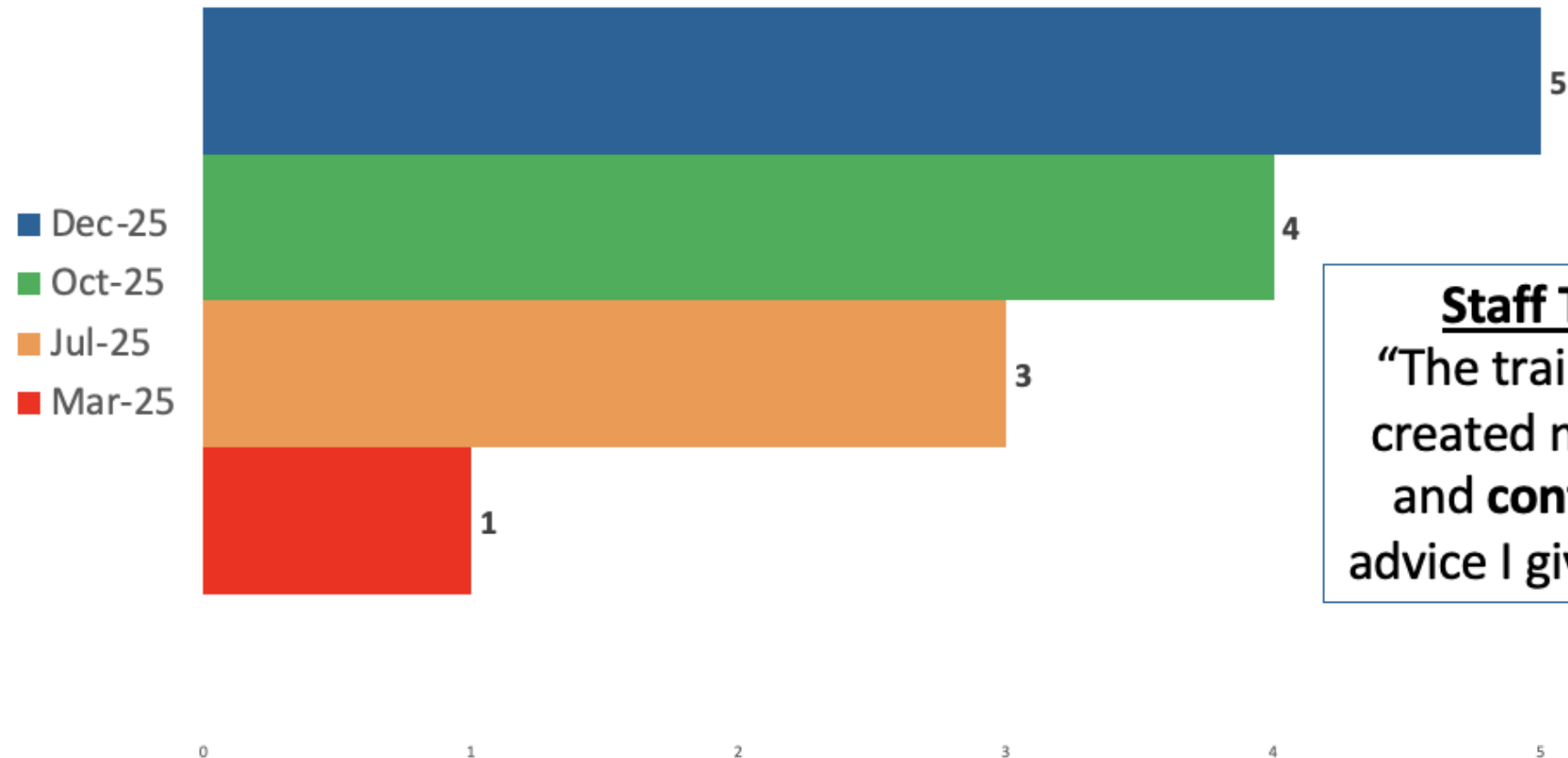




# Current and Future State Data

## Staff Knowledge of Housing Focused Case Management

*Scaling – 1 having no knowledge to 5 being an expert*

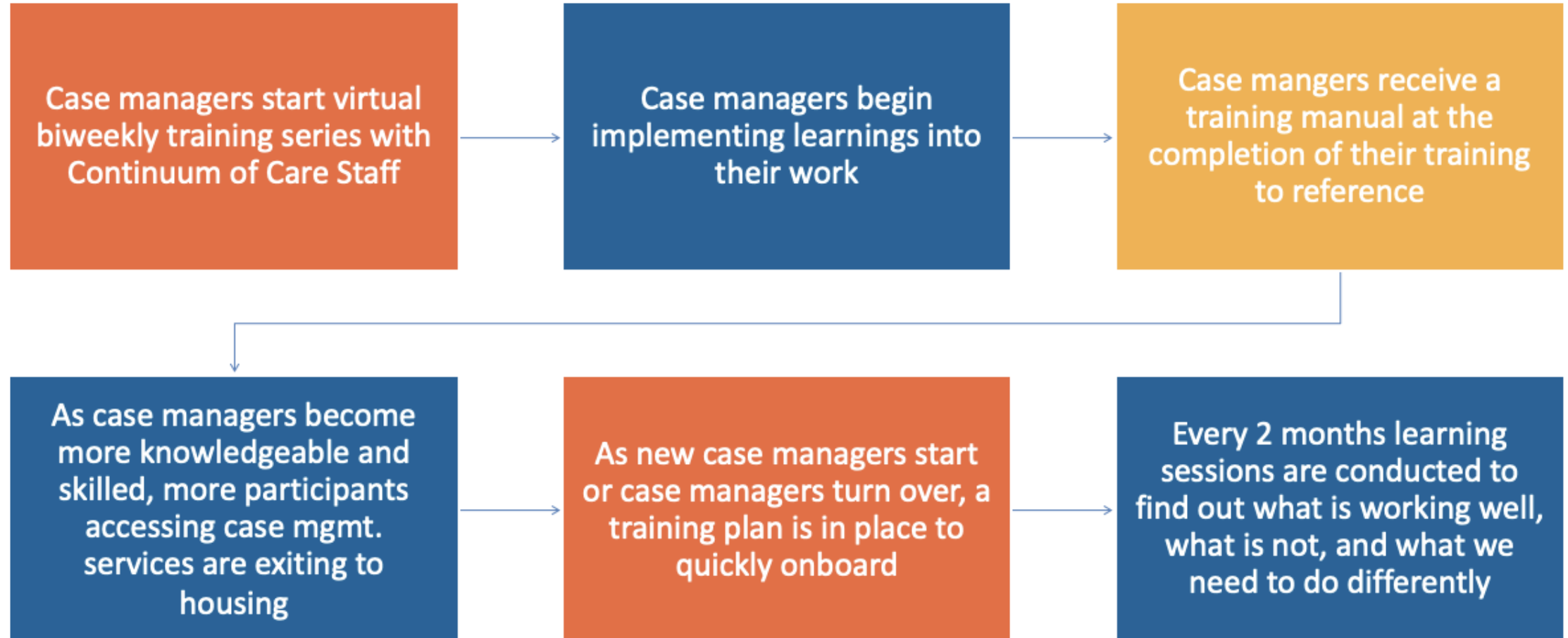


### Staff Testimonial

“The training series has created more **efficiency** and **confidence** in the advice I give to members”



# Implementation Plan





## Control Plan

Measure	Definition	Method	Frequency	Goal	Reporting Frequency	Alert Flags	Action	Responsibility
Reduce length of time from intake to exit into housing	# of months it takes for a participant to get housed after intake into the CARE Center	HMIS Data	Quarterly review of Performance Dashboard Data in HMIS	120 days or less on average	Quarterly	>120 days average	Case management training manual review, refresher trainings	CoC Administrator and HMIS Admin at Trinity Center
Increase staff knowledge and skills to engage participants in housing focused case management	Staff have the skills, resources and knowledge they need to do their job well	Surveys	Quarterly for the first year	Survey results showing an increase in knowledge of case management	Quarterly for the first year	Survey results showing no increase in knowledge of case management	Conduct staff interviews and surveys	CoC Administrator and CES Manager
Increased engagement in case management	# of participants with on-going case management services	HMIS Data	Quarterly review of Performance Dashboard Data in HMIS	35% or more of overall population	Quarterly	>35%	Conduct participant interviews	Trinity Center Case Managers and Program Director





## Key Takeaways



### Keys to Success

- Collaboration and willingness to learn
- Dedicated time for training to occur
- Mix between face to face and virtual trainings



### Barriers

- Staff capacity at program and Continuum of Care (CoC) level
- Time it takes to implement a training series and see results from the training



### Lessons Learned

- Need buy-in from program and staff capacity to implement a training series
- Importance of understanding case managers baseline knowledge



### Next Steps

- Continue implementing training series and training manual
- Expand training series and training manual to other programs like shelters



# Participant Impact

## Family



## Welcoming



## Comfortable

## Consistent

## Clean

## Hospitality





[cchealth.org](https://cchealth.org)

**Thank you!**



# 2024 NOFO APPLICATION DEBRIEF

Presenter:

Jamie Schechter, *H3*

Role for Oversight Committee Members:

listen & ask questions

Role for Community Members:

listen & ask questions



# 2024 NOFO APPLICATION SCORE

- 2024 NOFO scoring debrief sent by HUD in May 2025
- Scoring debrief provides high level reporting, not detailed scoring analysis

	National Score	CoC Score	Point Diff
Compared to Top Score	185.5	181.75	-3.75
Compared to Median Score	151.5	181.75	30.25
Compared to Lowest Score	54.5	181.75	127.25



# 2024 NOFO STRENGTHS AND OPPORTUNITIES



- Inclusive CoC NOFO process and strong participation
- Good coordination with Public Housing Agency, mainstream benefits, healthcare, and ESG partners
- Good policies around trainings
- Strong HMIS participation



- System Performance Measures – increased sheltered homelessness by more than 5% due to new programs
- Point In Time Count increase in unsheltered homelessness
- Lacking partnership with children and youth systems like Early Childhood partnerships





QUESTIONS?



# YAB UPDATE

Presenter:

Juno Hedrick, *CoH & YAB*

Role for Oversight Committee Members:

listen & ask questions

Role for Community Members:

listen & ask questions



# PIT & ANNUAL REPORT UPDATES

Presenter:

Jamie Schechter, *H3*

Role for Oversight Committee Members:

listen & ask questions

Role for Community Members:

listen & ask questions



# TIMELINE UPDATES

- PIT data releasing soon!
- Many communities seeing a decrease in both sheltered and unsheltered counts.
- Annual report data to follow shortly





QUESTIONS?



# 2025 MONITORING PROCESS UPDATE

## Presenter:

Michele Byrnes, *Homebase*

Alex Michel, *Homebase*

## Role for Oversight Committee Members:

listen & ask questions

## Role for Community Members:

listen & ask questions



# PURPOSE OF COMPLIANCE MONITORING

- Improve **system performance** by identifying barriers to effective program performance;
- Increase **knowledge** among CoC-funded agencies regarding CoC compliance and financial management;
- Help agencies **prepare for audits or monitoring** from HUD; and
- Identify opportunities and gaps for **additional technical assistance, trainings, or one-on-one meetings** regarding areas of compliance impacting multiple agencies



# GENERAL APPROACH TO MONITORING

- Homebase conducts annual compliance monitoring process on behalf of H<sub>3</sub> (the CoC Lead Agency)
- Monitoring focus alternates each year between:
  - agency/project-level documentation (e.g., P&Ps, financials, etc.)
  - client file review (e.g., eligibility, services, etc.)
- New in 2025: Monitoring now includes follow-up on prior identified corrective actions, as relevant to the year's focus area

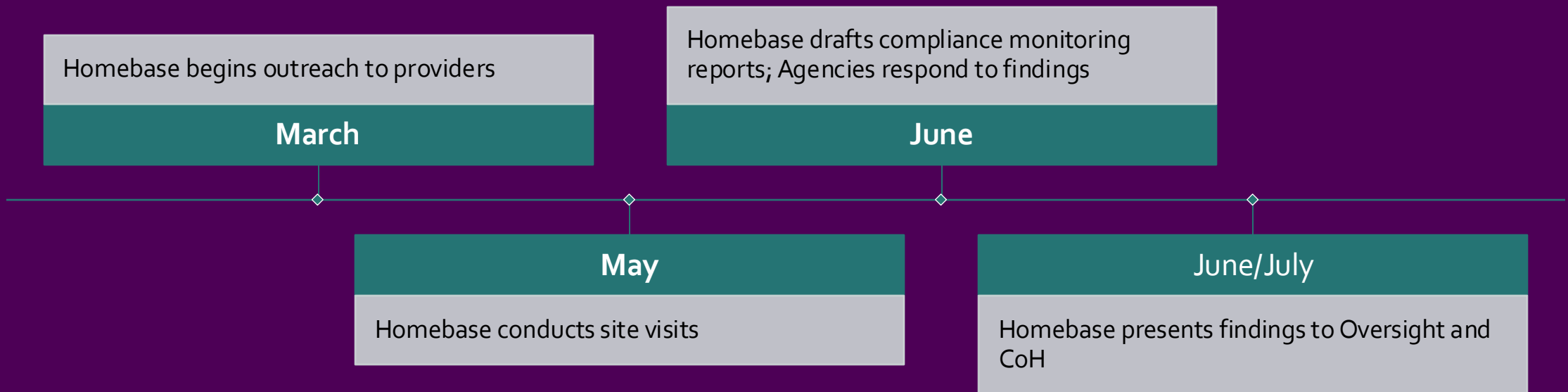


# 2025 MONITORED AGENCIES

- Project Scope: 20 projects within 8 agencies
  - CCHS
  - Contra Costa County Crisis Center – 211
  - GRIP
  - Hope Solutions
  - Housing Authority of Contra Costa County (HACCC)
  - SAHA
  - SHELTER, Inc.
  - Trinity Center



# 2025 COMPLIANCE MONITORING TIMELINE





# 2025 FOCUSED MONITORING APPROACH

## Grant Spenddown

- Ensure projects are on track to fully spend funds within the grant term.
- Drawdowns are timely, occurring at least quarterly

## 2023 Systemic Findings

- Timekeeping
- Fair housing policy

## Equity

- People with lived experience engagement
- Advancement of racial equity

## 2023 Project-Specific Corrective Actions

- Follow-up to 2023 project-specific corrective actions



# CATEGORIES OF FINDINGS

1. **Agency- and Program-Specific Findings** – Areas of noncompliance with HUD or CoC requirements that require corrective action. Agencies must submit a written response to each finding.
2. **Agency Opportunities for Improvement** – Areas where current practices could be strengthened, even though they do not currently constitute a formal finding. These suggestions are offered for agency consideration.
3. **Systemic Findings** – Areas of noncompliance with HUD or CoC requirements that affected the majority of monitored agencies.
4. **Systemwide Opportunities for Improvement** – Systemwide areas where current practices could be strengthened but do not constitute a formal findings



# TRENDS & OBSERVATIONS

- The majority of monitored **agencies had corrected the findings identified during the 2023 monitoring process**
- Timekeeping was a systemic finding in 2023 and **was not a finding for any agency in 2025**
- Most agencies are in compliance with local CoC equity standards
- Generally, there **were minimal findings across agencies**



# SYSTEMIC FINDINGS & SYSTEMWIDE OPPORTUNITIES FOR IMPROVEMENT

**Systemic Findings:** Areas of noncompliance with HUD or CoC requirements that affected the majority of monitored agencies

- Grant spenddown

**Systemwide Opportunities for Improvement:** Systemwide areas where current practices could be strengthened but do not constitute a formal findings

- Fair Housing Policy



# RECOMMENDATIONS

## Grant Spenddown

- Provide technical assistance to CoC-funded agencies on grant spenddown

## Fair Housing

- Ensure fair housing policies have been updated during the next monitoring cycle





QUESTIONS?



# ACCOUNTABILITY CORNER

Presenter:

Jamie Schechter, *H3*

Role for Oversight Committee Members:

listen & ask questions

Role for Community Members:

listen & ask questions



# 2025 WORKPLAN – QUARTER 2

## Goals

- Updates on Program Models and Coordinated Entry

## Activities

- Program Models and Performance Standards
- CE updates including CES Assessment redesign
- Update on 2025 monitoring
- HIC Update
- Update on Participant Satisfaction Survey
- Accountability corner



# ACCOUNTABILITY CORNER – QUARTER 1

## What was accomplished?

- Update on Coordinated Entry Housing Needs Assessment in April and June
- Program Models & Performance Standards Updates – update on satisfaction surveys and CARE Center program model
- YAB update
- CoC monitoring update

## What was not accomplished?

- Program model discussion on transitional housing and bridge housing



# LOOKING AHEAD

## What new needs were identified?

- Ensuring CoC compliance with new federal requirements (HMIS data standards, revising funding applications)





QUESTIONS?



## WRAP UP

Presenter:

Courtney Pal, *CoH*

Role for Oversight Committee Members:

listen

share announcements

Role for Community Members:

listen

share announcements



# NEXT STEPS

☐ Next meeting: August 21, 11:30am - 1:30pm – VIRTUAL



# UPCOMING MEETINGS

CoH/Cmte	Date/Time	Location	Zoom Link
COH	July 10, 1 – 3pm	1025 Escobar, Martinez (IN-PERSON)	<a href="https://homebaseccc.zoom.us/j/83882491530">https://homebaseccc.zoom.us/j/83882491530</a>
Nominating Committee	August 4, 10am-12pm		<a href="https://www.google.com/url?q=https%3A%2F%2Fhomebaseccc.zoom.us%2Fmeeting%2Fregister%2FZbrVuqBFQeyMFYq86L_K4g">https://www.google.com/url?q=https%3A%2F%2Fhomebaseccc.zoom.us%2Fmeeting%2Fregister%2FZbrVuqBFQeyMFYq86L_K4g</a>
COH	August 7, 1 – 3pm	1025 Escobar, Martinez (IN-PERSON)	<a href="https://homebaseccc.zoom.us/j/83882491530">https://homebaseccc.zoom.us/j/83882491530</a>
Equity Committee (WORKING GROUP)	August 12, 2 – 4pm	VIRTUAL ONLY	<a href="https://homebaseccc.zoom.us/meeting/register/tZctcOCuqzltGNaAB8uy-JVxgiXIKuxUWPYX">https://homebaseccc.zoom.us/meeting/register/tZctcOCuqzltGNaAB8uy-JVxgiXIKuxUWPYX</a>
Homeless Service Provider Meeting	August 14, 12 - 1:30pm	VIRTUAL ONLY	<a href="https://www.google.com/url?q=https%3A%2F%2Fhomebaseccc.zoom.us%2Fmeeting%2Fregister%2FtZlqc-mvqDwoE9PPYaR8_6COhfChAJ1vuFED">https://www.google.com/url?q=https%3A%2F%2Fhomebaseccc.zoom.us%2Fmeeting%2Fregister%2FtZlqc-mvqDwoE9PPYaR8_6COhfChAJ1vuFED</a>
Nominating Committee	August 18, 10am – 12pm	Thomas McMorro Training Room, Concord (IN-PERSON)	<a href="https://homebaseccc.zoom.us/meeting/register/ZbrVuqBFQeyMFYq86L_K4g">https://homebaseccc.zoom.us/meeting/register/ZbrVuqBFQeyMFYq86L_K4g</a>
PATH Innovations Committee (WORKING GROUP)	August 21, 9:30 – 11am	2400 Bisso, Suite D2, Concord (IN-PERSON)	<a href="https://uso2web.zoom.us/meeting/register/tZErdemqqTsoEgom6dcFxsS5rdtyuo4x2Djg#/">https://uso2web.zoom.us/meeting/register/tZErdemqqTsoEgom6dcFxsS5rdtyuo4x2Djg#/</a>
Oversight Committee (WORKING GROUP)	August 21, 11:30 am – 1:30pm	VIRTUAL ONLY	<a href="https://homebaseccc.zoom.us/meeting/register/tZcsf-2urDssGdzVjZhCYrYEYtBPv6TuzAce">https://homebaseccc.zoom.us/meeting/register/tZcsf-2urDssGdzVjZhCYrYEYtBPv6TuzAce</a>





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-2599

**Agenda Date:** 6/26/2025

**Agenda #:** 4.

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Advisory Board: Contra Costa Council on Homelessness

Subject: Review February 20, 2025 Mtg. Key Takeaways & Approve Meeting Minutes

Presenter: Alex Michel, *HB*

Contact: Council on Homelessness: [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org) <<mailto:contracostacoc@cchealth.org>>

### Information:

- a. Key takeaways from the February 20, 2025 meeting:
  - Approved October 17, 2024 meeting minutes
  - Identified Oversight Committee Co-chairs
  - Approved 2025 Oversight Workplan
  - Heard presentation on CoC/CES 101
  - Update on CES Assessment Tool Redesign
  - Update on Participant Satisfaction Survey results
  - Reviewed Accountability Corner

### Referral History and Update:

### Recommendation(s)/Next Step(s):

- Review minutes from 4.17.25 Oversight Committee Work Group
- Approve the meeting minutes from 2.25.25 Oversight Committee meeting.





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

### VIRTUAL WORKING GROUP NOTES

Thursday April 17, 2025, 11:30AM – 1:00PM

#### COMMITTEE PURPOSE:

The purpose of the Oversight Committee is to review and assess the development, implementation, and improvement of the CoC, Coordinated Entry System, HMIS Database, and system outcomes.

#### HOW TO JOIN THE MEETING VIA ZOOM:

**Working Group (VIRTUAL ONLY)** Link to register:

<https://homebaseccc.zoom.us/meeting/register/tZcsf-2urDssGdzVjZhCYrYEYtBPv6TuzAce>

How to Join the Meeting Via Call-In: 1- 669-900-6833 / Meeting ID: 831 8462 0638

#### Attendees:

CoH: Wayne Earl, Leslie Gleason, Courtney Pal, Juno Hedrick, Alejandra Chamberlain, Leslie Gleason, Mia Fairbanks, Verneda Clapp

Community members: Anastaqisia Lockwood, Caroline Miller, Rebecca Gomez-Pellecer, Stephanie Bodisco, Anya Kushwaha, La Tanya Johnson, Jacqueline Franco, Brittany Ferguson, Anya Kushwaha, Anne Cleese

TIME	AGENDA ITEM	PRESENTERS
11:30am (10 min)	<b>Welcome, Introductions, &amp; CoH Roll Call</b> a. Welcome b. Review agenda c. Introductions d. Mentimeter - Who's in the Room?	- Wayne Earl, <i>CoH</i> - Jamie Schecter, <i>H3</i> - Alex Michel, <i>HB</i>





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

### AM Notes on Zoom Update:

- due to past instances, we have transitioned to webinars to provide for more safety
- this new feature does have some more restrictions
- as you can see, you can only see “panelists” on the screen (today this means all presenters and CoH members)
- we still want to be able to have discussion and folks to be able to ask questions - this can happen in 2 ways:
  - 1) use the chat
  - 2) you can raise your hand and we individually give you access to unmute. once someone is done speaking we will revoke that access but can always open it up again
- the transition to this new system is new, so please bare with us as we learn to navigate
- we will add a slide with these instructions for future meetings

### Notes:

- The committee members introduced themselves.
- A mentimeter activity was conducted to to get a sense of attendees’ demographics

11:40am (3 min)	<b>2025 Meeting Logistics</b> <ul style="list-style-type: none"> <li>a. Cmte vs. Work Group Mtg</li> <li>b. 2025 Meeting Schedule Update</li> </ul>	- Wayne Earl, <i>CoH</i>
Notes: <ul style="list-style-type: none"> <li>● WE - went over the structure and differences between the committee and workgroup meetings. The timelines was also shown.</li> </ul>		
11:43am (5min)	<b>Announcements</b> <ul style="list-style-type: none"> <li>a. Open period for announcements on items not listed on the agenda.</li> </ul>	- Courtney Pal, <i>CoH</i> - Members of the public
Notes: <ul style="list-style-type: none"> <li>● No announcements were made.</li> </ul>		
11:48am (2 min)	<b>February Meeting Recap</b> <ul style="list-style-type: none"> <li>a. Provide February meeting recap; meeting minutes will be approved during June 2025 meeting</li> </ul>	- Alex Michel, <i>HB</i>
Notes: <ul style="list-style-type: none"> <li>● AM explained that meeting minutes do not need approval from committee members. A recap from the February meeting was shown. February Meeting minutes will be reviewed and approved during the June Oversight Cmte. Meeting.</li> </ul>		





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

11:50am (30min)	<b>CES Updates</b> a. Coordinated Entry Housing Needs Assessment Replacement & Redesign, Project Update (20 min)  Link to <a href="#">Coordinated Entry Policies &amp; Procedures</a>	- Mary Juarez-Fitzgerald, <i>H3</i> - Chela Shuster, <i>Focus Strategies</i>
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### Notes:

- MJ provided an update on the CE housing needs assessment project with the goal to replace the VI-SPADT.
- Chela and Claire Burrus, from Focus Strategies, presented an update on redesigning the Housing Needs Assessment (HNA) tool, project timeline and activities, initial stakeholder engagement, engagement themes, expanded data exploration, predictive analysis, setting for prioritization, and benefits of an inventory-based threshold approach. The team left an open space for questions and answers.
- Question - challenge with current vi-spdat is that it's a status number, yet experiences while being unhoused will continue to happen; is the system going to rescore them continually? The most effective use of this is to have a much more dynamic threshold, does this involve rescoring of people while waiting in the queue?
  - Claire: we're exploring what options look like for something that could be more real time in the future, looking at limitations that exists and exploring ways we can queue data in more real time in the future; trying to collect data
  - Chela: there are two things: the amount of what this tool does not do is to create more resources, 3% of people that are part of the CE system; doesn't meet the cutoff above the threshold, have frank conversations and engage in that problem solving; most people won't get them; scores are higher so the threshold continues to go higher because the resources are still limited; people wanting to know if they should be waiting for resources or working on something else
- MJF in chat: within the last 2 years we have increased that to roughly ~10%\*
- MJF: inventory threshold setting we are able to identify probability of folks being able to receive services/housing in a more realistic time
- Questions: in regard to stakeholder engagement, what kind of outreach has been done to affordable developers and for housing inventory? Most new inventory in the next 5 years; people with high score don't qualify based on the typology of units, don't give them hope if there are not enough numbers of units to the population; qualifications and criteria is important; make connections to make stronger system
- MJF: hosted engagement in the homeless service provider meeting and through system access points; this is the first round for stakeholder engagement; most attendees were nonprofit agencies that are doing the service. Courtney said to use her as a resource.
- Question - tracking people for entry and exit: are you able to look at chronic homelessness? patterns, self reported or provider reported? are we guessing or have people self-identify?





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

<ul style="list-style-type: none"> <li>○ Claire: focusing on identifying predictors of continued prolonged or repeated episodes of homelessness; resource matching and referral process' predictive analytics process and really on identifying those predictors; received data for program enrollments into all of the program types included in HMIS; not solely relying on data elements per HUD definition, self-report questions but look at how many months was this person enrolled in a street outreach program in the past couple of years, separate enrollments, staying in shelter for along time or getting in and out of shelter; calculating outcomes when trying to predict; homeless history as predictors of future homelessness but also calculating the outcomes from rich data from HMIS managed by H3.</li> <li>○ MJFy: looking at enrollment across the system, health system or coordination with their team; how long someone has stayed homeless. Updates for this project will be a standing agenda item. Focus Strategies added their contact information if anyone has more questions.</li> </ul>		
12:20pm (20min)	<b>Program Models &amp; Performance Standards Updates</b> a. Participant Satisfaction Survey Updates  Link to <a href="#">Program Models &amp; Performance Standards</a>	- Shelby Ferguson, H3
<b>Notes:</b> <ul style="list-style-type: none"> <li>● SF went over the participation satisfaction survey results, with this year being the third year.</li> <li>● The annual report is expected to be published in the summer.</li> <li>● Comment: I see, we are comparing our "official" demographic data rather than doing a "snapshot" from HMIS in the same rough period as the survey period.               <ul style="list-style-type: none"> <li>○ JS: correct</li> </ul> </li> <li>● Next steps include an evaluation of survey data over the 3 years, revisit survey questions with PWLE group and providers, and conduct surveys at exit</li> </ul>		
12:40pm (15min)	<b>YAB Update</b>	- Juno Hedrick, CoH/YAB
<b>Notes:</b> <ul style="list-style-type: none"> <li>● JH presented the meetings and activities that took place in March in the YAB, including the team attending the CA Coalition for Youth in Sacramento, attending a training about impact of stipends on taxes and public benefits offered by HB, and drafted bylaws.</li> </ul>		
12:55pm (5 min)	<b>Closing</b> a. Review next steps b. Overview of upcoming meetings	- Alex Michel, HB
<b>Notes:</b> <ul style="list-style-type: none"> <li>● Next meeting will be on June 26<sup>th</sup>.</li> <li>● A list of other upcoming meetings was shared.</li> </ul>		





# CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CES	Coordinated Entry System
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG- CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)





# CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

## EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by COH on 8.3.23)

Term	Definition
<b>Individual Racism</b>	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
<b>Institutional Racism</b>	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
<b>Interpersonal Racism</b>	The interactions between people - both within and across racial groups
<b>Microaggressions</b>	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership
<b>Race</b>	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
<b>Race Equity Lens</b>	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
<b>Racial Bias</b>	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations
<b>Racial Equity</b>	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
<b>Racism</b>	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
<b>Structural Racism</b>	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE WORKING GROUP

<b>Systemic Racism</b>	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group
<b>White Fragility</b>	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.





# CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

## IN-PERSON COMMITTEE MEETING MINUTES

**Thursday February 20, 2025, 11:30AM – 1:30PM**

[2400 Bisso Lane, Concord \(suite #D2\)](#)

### *COMMITTEE PURPOSE:*

The purpose of the Oversight Committee is to review and assess the development, implementation, and improvement of the CoC, Coordinated Entry System, HMIS Database, and system outcomes.

### *HOW TO JOIN THE MEETING VIA ZOOM:*

Link to register: <https://homebaseccc.zoom.us/join/2urDssGdzVjZhCYrYEYtBPv6TuzAce>

How to Join the Meeting Via Call-In: 1- 669-900-6833 / Meeting ID: 831 8462 0638

### **Attendees**

#### CoH Members:

1. Alejandra Chamberlain - present (arrived late), virtual
2. Courtney Pal - present, virtual
3. Juno Hedrick - present, in-person
4. Leslie Gleason - present, in-person
5. Mia Fairbanks - present (arrived late), virtual
6. Verneda Clapp - present, in-person
7. Wayne Earl - present, in-person

#### Community Members:

- Angela Corona
- Anastasia Lockwood
- Cynthia Chavez

TIME	AGENDA ITEM	PRESENTERS
11:30am (10 min)	<b>Welcome, Introductions, &amp; CoH Roll Call</b> <ol style="list-style-type: none"> <li>a. Welcome</li> <li>b. Review agenda</li> <li>c. Introductions &amp; CoH Roll Call</li> <li>d. Mentimeter - Who's in the Room?</li> </ol>	<ul style="list-style-type: none"> <li>- Alex Michel, <i>HB</i></li> <li>- Jamie Schecter, <i>H3</i></li> </ul>
<b>Notes:</b> <ul style="list-style-type: none"> <li>● no comments</li> </ul>		





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

11:40am (5 min)	<b>2025 Meeting Logistics</b>	- Jamie Schechter, <i>H3</i>
Notes: <ul style="list-style-type: none"> <li>• Question – possible to align in-person meetings with PATH?</li> <li>• AM will follow up with Jaime Jenett to potentially adjust schedule</li> </ul>		
11:45am (5min)	<b>Public Comment</b> a. Open period for public comment on items not listed on the agenda.	- Alex Michel, <i>HB</i> - Members of the public
Notes: <ul style="list-style-type: none"> <li>• No comments</li> </ul>		
11:50am (5 min)	<b>Review October 17, 2024 Mtg. Key Takeaways &amp; Approve Meeting Minutes</b> a. Key takeaways from the October 17, 2024 meeting: <ul style="list-style-type: none"> <li>• Approved June 20, 2024 meeting minutes</li> <li>• Program Models &amp; Performance Standards Updates</li> <li>• Reviewed &amp; Approved CES Policies &amp; Procedures Revisions Recommendations to CoH</li> <li>• Update on CES Assessment Tool Redesign</li> <li>• Reviewed &amp; Approved Written Standards Revisions Recommendations to CoH</li> <li>• Reviewed Accountability Corner</li> </ul> <b><u>ACTION ITEM:</u></b> Approve the meeting minutes from October 17, 2024	- Alex Michel, <i>HB</i>
Notes: <ul style="list-style-type: none"> <li>• <b>Roll call vote</b> <ul style="list-style-type: none"> <li>○ Leslie makes motion</li> <li>○ Juno second</li> <li>○ No discussion</li> <li>○ Motion passes - October 17, 2024 meeting minutes are approved</li> </ul> </li> </ul>		
11:55am (5min)	<b>Oversight Committee Overview</b> a. Brief overview of the Oversight Committee	- Jamie Schechter, <i>H3</i>
Notes: <ul style="list-style-type: none"> <li>• Question – confirmation whether grievances through the CoC procedure are still brought to a non-conflicted subset Oversight cmte member               <ul style="list-style-type: none"> <li>○ Confirmed: yes</li> </ul> </li> </ul>		
12pm (10min)	<b>Identify &amp; Approve Oversight Cmte. Chair/Co-Chairs</b> Review the purpose and responsibilities of the Chair position <b><u>ACTION ITEM:</u></b> Approve a chair/co-chair of the Oversight Committee.	- Jamie Schechter, <i>H3</i>





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

### Notes:

- Courtney P., Juno H., Wayne E. volunteered as co-chairs
- **Roll Call Vote**
  - Verneda makes motion
  - Leslie second
  - No discussion
  - Motion passes - approval of co-chairs passed!

12:10pm  
(10min)

**Review & Approve 2025 Oversight Cmte. Workplan**  
Committee to review the proposed 2025 Oversight Cmte. workplan.  
**ACTION ITEM:** Approve 2025 Oversight Cmte workplan

- Jamie Schechter, H3

### Notes:

- Question – because of priority with VI-SPDAT replacement, can we propose to meet monthly instead of bi-monthly?
  - JS – Committee could decide later on depending on how things play out with redesign
  - MJF – right now the project is a little slow, so it may not make sense right now but could revisit later
  - MJF – can share more data with committee at a later time
- Comment – unclear about Oversight and HMIS policy committee
  - JS – HMIS policy cmte is more focused on HMIS policies and procedures, they're not necessarily looking at content of proposal just how to make changes to HMIS system to align
  - Comment - same question with equity cmte
  - JS – working side by side with them on this, they provide feedback but project will be carried with oversight cmte
- Question – how does this project fit with PATH interim housing strategy
  - MJF – if it involves a program model, then would need to go through that process
- **Roll Call Vote**
  - Wayne made motion
  - Mia second
  - No discussion
  - Motion passes - 2025 Oversight Committee work plan is approved

12:20pm  
(25min)

**Continuum of Care / Coordinated Entry 101**  
Link to [Coordinated Entry Policies & Procedures](#)  
Link to [Program Models & Performance Standards](#)

- Mary Juarez-Fitzgerald, H3  
- Jamie Schechter, H3

### Notes:

- CoC report data
  - JS – Regarding 81% increase for minors, good sign when we see numbers increase coinciding with expansion of youth serving programs
  - Comment – disability aspect affects income, disability further exacerbates gap
- Program models





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

- Comment – all of these program models created over many years, interventions were developed but people were operating differently, not always a comfortable process to come to these standards but very important to ensure quality experiences
- MJF – agreed, also increased accountability
- CES
  - Question - Why is VI-SPDAT being replaced?
  - MJF – tool has been identified as having racial biases and exacerbating disparities, in Contra Costa a past evaluation identified priority of replacing tool, HUD mandates a CES system in every community and VI-SPDAT was identified as a tool that many communities used, many communities have been replacing the tool and have even developed their own tool
  - Question - Will we definitely be replacing the tool? Even with federal government approach?
    - JS – Yes, HUD doesn't necessarily care which tool we use but that it's standardized and prioritizes most vulnerable as identified by our community
  - Question – What about 24-hour street outreach team in communities that don't have a walk-in CARE center?
    - JS – yes, there are many different teams operating in different communities, launching team in Antioch soon
    - MJF – Outreach across all areas of the County; designed to cover the entire geographic area of Contra Costa County
    - Comment – looking for additional resources to pass along to clients in workforce development
    - MJF – challenge that there isn't a walk-in site in East county; but there are other ways to connect folks to services
  - Question – do we still have the BART line teams covering East County?
    - JS – yes we do, they go to East County
    - MJF – there are various teams that cover East County
  - JS – council membership relationship with wider system of care - CoC working to make sure there is collaboration across system of care and various interacting systems (i.e. behavioral health, health, etc.)
    - in chat: [CES English flyer](#); [CES Spanish flyer](#)
  - Question – How are housing providers accounted for in CES?
    - JS and MJF – There are programs funded a particular way that are mandated to get referrals through CES. There are other resources available and can be offered based on assessment results.

12:45pm  
(10min)

### Coordinated Entry Updates

- a. Transfer policy implementation
- b. Assessment tool redesign
- c. Other updates

[Link to February 6, 2025 CoH Agenda & Materials Packet](#)

- Mary Juarez-Fitzgerald, H3





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

Notes:		
<ul style="list-style-type: none"> <li>Comment – love to hear that the transfer policy has had a good impact!</li> </ul>		
12:55pm (10min)	<b>Program Models &amp; Performance Standards Updates</b> Hear presentation on Participant Satisfaction Survey Results Link to <a href="#">Program Models &amp; Performance Standards</a>	- Jamie Schechter, <i>H3</i>
Notes:		
<ul style="list-style-type: none"> <li>Comment – shared experience with internal satisfaction survey, asked question about whether there are staff who can analyze responses in Spanish</li> <li>Comment – had the opportunity to take part in this survey as a peer and it was a good experience to be able to reaffirm that the survey is intended to help improve experience of service recipients</li> <li>Question – will demographics questions be at the end again and people can opt out? <ul style="list-style-type: none"> <li>JS – yes</li> </ul> </li> </ul>		
1:05pm (5min)	<b>Accountability Corner</b> a. Review 2025 Q1	- Jamie Schechter, <i>H3</i>
Notes:		
<ul style="list-style-type: none"> <li>Needs that arose from this meeting <ul style="list-style-type: none"> <li>Timely detailed updates on housing needs assessment</li> <li>Need for more frequent meetings</li> <li>Shifting federal environment</li> </ul> </li> </ul>		
1:10pm (5 min)	<b>Adjourn</b> a. Review next steps b. Overview of upcoming meetings	- Alex Michel, <i>HB</i>
Notes:		
<ul style="list-style-type: none"> <li>no comments</li> </ul>		

	Member	Seat / Affiliation	Attended y/n virtual or in-person	Approve Oct, 2024 Meeting Minutes	Approve Oversight Cmte. Chair/Co- Chairs	Approve 2025 Oversight Cmte. Workplan
1.	Alejandra Chamberlain (she/her)	Education and Vocational Services Representative (CoCo Office of Education)	arrived late; virtual	absent for vote	absent for vote	y
2.	Courtney Pal	Affordable Housing Developer Representative	virtual	y	y	y
4.	Juno Hedrick	Lived Experience Advisor	y	y	y	y





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

		(YAC Member)				
5.	Leslie Gleason (she/her)	CoC/ESG Program Grantee Representative (Trinity Center)	y	y	second, y	y
6.	Mia Fairbanks	Health Care Representative (Healthcare for the Homeless)	virtual- arrived late	absent for vote	y	second, y
7.	Verneda Clapp	Workforce Development Representative	y	abstain	motion, y	y
8.	Wayne Earl (he/him)	Faith Community Representative (Rock Harbor Christian Fellowship)	y	y	y	motion, y

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CES	Coordinated Entry System
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG- CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

### EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by COH on 8.3.23)

Term	Definition
<b>Individual Racism</b>	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
<b>Institutional Racism</b>	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
<b>Interpersonal Racism</b>	The interactions between people - both within and across racial groups
<b>Microaggressions</b>	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership
<b>Race</b>	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.





## CONTRA COSTA COUNCIL ON HOMELESSNESS OVERSIGHT COMMITTEE MEETING

<b>Race Equity Lens</b>	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
<b>Racial Bias</b>	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations
<b>Racial Equity</b>	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
<b>Racism</b>	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
<b>Structural Racism</b>	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
<b>Systemic Racism</b>	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group
<b>White Fragility</b>	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.