



# CONTRA COSTA COUNTY

## AGENDA

### Head Start Policy Council

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Wednesday, April 1, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:  
<https://cccouny-us.zoom.us/j/86062753827>  
Meeting ID: 860 6275 3827

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#### Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. Staff Report
4. Advocacy Day Report
5. ACTION: Review and approval of the Executive Meeting Minutes March 4, 2026 [26-1334](#)  
**Attachments:** [Exec Meeting Minutes 3-4-2026 Draft](#)
6. Review of March 18, 2026, Policy Council Minutes [26-1335](#)  
**Attachments:** [Policy Council Meeting Minutes 3-18-2026 Draft](#)
7. Decision regarding Parent Recognition of Staff
8. Review and agree on April 15, 2026, Policy Council Meeting Agenda [26-1336](#)  
**Attachments:** [Policy Council Agenda 4-15-2026 DRAFT](#)
9. Agreement on wellness activity for April 15, 2026, Policy Council Meeting
10. Meeting Evaluation

The next meeting is currently scheduled for May 6, 2026.

**Adjourn**

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1334

**Agenda Date:** 4/2/2026

**Agenda #:** 5.

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# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Head Start Policy Council

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Wednesday, March 4, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:  
<https://cccounty-us.zoom.us/j/86062753827>  
Meeting ID: 860 6275 3827

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#### Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Meeting called to order at 6:07 PM

**Present**

Norma Chayrez, Gabriela Garibay, Tu'Liisa Miller, and Raquel Magana

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

3. Staff Report

**Michelle Mankewich, Administrative Assistant III**, reported the following information.

1. The Grant Application will be presented at the March 18th Policy Council Meeting for approval. This is a continuation grant.
2. We received a report from the Focus Area One - Program Services Review. The report will be discussed at the March meeting. We had an area of concern regarding staff qualifications, which we anticipated, as this staff member is on a professional development plan to gain the needed qualifications. We also had an area of concern around lead test requirements, we are in alignment with California regulations.

4. Advocacy Day Report

Michelle is currently working on this project and will confirm with the team once approval for attending is granted.

5. ACTION: Review and approval of the Executive Meeting Minutes February 4, 2026 [26-857](#)

**Attachments:** [Exec Meeting Minutes 2-4-2026 DRAFT](#)

The team reviewed the minutes from the Executive Meeting on February 4, 2026. No changes were noted.

A motion to approve the Executive meeting minutes was made by Gabriela Garibay and seconded by Raquel Magana. The motion passed.

6. Review of February 18, 2026, Policy Council Minutes [26-858](#)

**Attachments:** [Policy Council Meeting Minutes 2-18-2026 DRAFT](#)

The team reviewed the PC minutes, no changes were noted, they will be presented at the Policy Council Meeting on March 18, 2026, for approval.

7. Decision regarding Parent Recognition of Staff

The team reviewed all nomination forms and selected the following individuals: Ms. Maria Ibarra, Teacher at Balboa, Ms. Indejeet Kaur, Teacher at Crescent Park and Ms. Meuy Vang Saechao, Teacher at Crescent Park. The individuals will receive recognition at the March 18, 2026, Policy Council Meeting, for their outstanding work with children and families.

8. Review and agree on March 18, 2026, Policy Council Meeting Agenda [26-859](#)

**Attachments:** [Policy Council Meeting Agenda March 18, 2026 DRAFT](#)

The team reviewed and set the agenda for the March 18, 2026, Policy Council Meeting.

9. Agreement on wellness activity for March 18, 2026, Policy Council Meeting

The team agreed on the breathing exercise "breathing flower petals" to share with families and to encourage its use with their children.

10. Meeting Evaluation

Pluses:

Good agenda for March

Deltas:

None

The next meeting is currently scheduled for April 1, 2026.

Adjourn

The meeting adjourned at 6:46 PM

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DRAFT



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1335

**Agenda Date:** 4/2/2026

**Agenda #:** 6.

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# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Head Start Policy Council

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Wednesday, March 18, 2026

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West  
10th St. Building D, Antioch | 300 S. 27th St,  
Richmond | Zoom:  
<https://cccouny-us.zoom.us/j/82379230789> |  
Meeting ID: 823 7923 0789

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

**Gabriela Garibay, Policy Council Chair**, called the meeting to order at 6:15 PM

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

3. Wellness Activity

All in attendance participated in a group breathing wellness activity.

4. Correspondence

[26-994](#)

**Attachments:**

[Office of Head Start Monitoring Review Report - 09CH012839](#)

[Office of Head Start Dietary Guidelines](#)

**Tuliisa Miller, Policy Council Secretary**, read correspondence from the Office of Head Start, CSB's Monitoring Review Report and the Office of Head Start's Dietary Guidelines.

5. Parent Recognition of Staff

The following teachers were recognized for going above and beyond in their work with the children and the families and presented with a certificate to acknowledge their dedication to children and families:

Maria Ibarra, (Balboa Center), Inderjeet Kaur, (Crescent Park Center), and Meuy Vang Saechao, (Crescent Park Center).

6. ACTION: Review, discussion, of the FY26-27 Head Start Grant Application, including Program Goals and Objectives updates, and approval to apply for continued funding in the amount of \$20,577,342. [26-995](#)
- Attachments:** [Executive Summary - FY26-27 HS Continuation Grant](#)  
[Executive Summary - FY26-27 HS Continuation Grant - SPA](#)
- Sheila Walsh, Administrative Services Assistant III**, presented the Fiscal Year 26-27 Head Start Grant Application to the Policy Council and requested approval.  
**A motion to approve was completed by Amy Mockoski and seconded by Kimberly Nieve.**
- The motion passed with 18 votes in favor. Nays: 0 Abstentions: 0
- Ayes: Huerta, Coleman, Hernandez, Mockoski, Velasquez, Botello, Magana, Garcia, Villalpando, Fayani, Muñoz, Garibay, Miller, Chayrez, Nieve, Areliz Calle, Nwankwo, Valencia
7. ACTION: Review and Approval of February 18, 2026, Policy Council Minutes [26-996](#)
- Attachments:** [Policy Council Meeting Minutes 2-18-2026 Draft](#)  
[Policy Council Meeting Minutes 2-18-2026 Draft](#)
- The Policy Council meeting minutes from February 18, 2026, were reviewed, and no corrections were noted.  
**A motion to approve was completed by Norma Chayrez and seconded by Amy Mockoski.**
- The motion passed with 18 votes in favor. Nays: 0 Abstentions: 0
- Ayes: Huerta, Coleman, Hernandez, Mockoski, Velasquez, Botello, Magana, Garcia, Villalpando, Fayani, Muñoz, Garibay, Miller, Chayrez, Nieve, Areliz Calle, Nwankwo, Valencia
8. Administrative Reports (Program updates, Program Reports, and Fiscal Reports) [26-997](#)
- Attachments:** [Administrative Reports](#)  
[Fiscal Reports](#)  
[Nutrition Report](#)
- M.J. Robb, Director**, presented the Directors Report  
**Amy Wells, Division Manager**, presented the Administrative Reports  
**Darryl Davs, Administrative Services Assistant III**, presented the Fiscal Reports
9. Presentation: Contra Costa County Community Assessment Results [26-998](#)
- Attachments:** [Community Assessment Update](#)
- Sheila Walsh, Administrative Services Assistant III**, presented the Contra Costa County Community Assessment Results
10. Presentation: Contra Costa County Library [26-999](#)
- Attachments:** [Contra Costa County Library Services](#)
- Amy Mockoski, Liberian III**, provided a presentation on the Contra Costa County Libraries and the resources it provides

## 11. Subcommittee Reports

**Tuliisa Miller & Raquel Magana, Executive Team** - reported that they participated in Head Start Advocacy Day on March 17 in Sacramento

**Norma Chayrez, Vice-Chair** - reported on the fiscal subcommittee meeting, that the fiscal reports look as they should

**Norma Chayrez, Vice-Chair** - reported on the program services subcommittee, they received information about the Grant Application

## 12. Site Reports

**Fabienne Fayani, Los Arboles** - reported that in April they would be celebrating the Week of the Young Child. They will be participating in Planting Day, Community Helper Day, Crazy Hair and Dress Day, Tie Dye Parade and have a visit from the Fire Department. Nursing students came out to the center to teach children about dental hygiene. The center received a visit from the Dental Van so children could receive dental services. Lastly, Los Arboles is currently at 100% enrollment.

**Claudia Nwankwo, YMCA Fairgrounds** - reported that the center is having Theme Week. The Parenting Program, Opening Doors, has started and takes place every Thursday evening for two hours.

**Ivonne Muñoz, Los Nogales** - reported that nursing students visited the center. The children had an opportunity to plant broccoli. The children learned about healthy and non-healthy foods. Educational activities took place all month long. The center will also have a pajama day in March. The topic for Los Nogales's March parent meeting will be the benefits of reading to their children.

**Angelita Villalpando, Lavonia Allen** - reported the center received a 100% score in all areas of the preschool creative curriculum fidelity. Ms. Doretha McElderry, celebrated 30 years of teaching at the center. The second Desired Results Developmental Profiles were completed.

## 13. Announcements & Sparking Space

[26-1000](#)

**Attachments:** [Policy Council Sparkle Space 2-18-26](#)

**Ana Araujo, Comprehensive Services Manager, provided the following announcements.**

- Make Parenting a Pleasure session 5 is on 3-23-2026
- 700 Forms Annual filing coming soon
- Next Meetings:
  - Program Services Subcommittee - 04/01/2026 @ 5PM
  - Policy Council Executive Meeting - 04/01/2026 @ 6PM
  - Fiscal Subcommittee - 04/15/2026 @ 5PM
  - Policy Council Meeting - 04/15/2026 @ 6PM

Christina Castle-Barber, Division Manager, let the Representatives know that at the next Program Services Subcommittee meeting, they will discuss the monitoring tool that is used

14. Meeting Evaluation

**Pluses:**

- Held the meeting

**Deltas:**

- Sound issues experienced by individuals who joined virtually

The next meeting is currently scheduled for April 15, 2026

Adjourn

The meeting adjourned at 7:43PM

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# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1336

**Agenda Date:** 4/2/2026

**Agenda #:** 8.

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## POLICY COUNCIL AGENDA

**Group/Meeting Name:** CSB Policy Council Meeting

**Date:** April 15, 2026

**Time:** 6:00 PM – 8:00 PM

**Meeting Locations:**

- 500 Ellinwood Way, Pleasant Hill
- 1203 West 10<sup>th</sup> St. Building D, Antioch
- 300 S. 27<sup>th</sup> St, Richmond

Zoom: <https://ccccounty-us.zoom.us/j/82379230789> | Meeting ID: 823 7923 0789

**Purpose:** Conduct Regular Monthly Meeting

Agenda Item	Presenter	Minutes
1. Call To Order/Welcome	Gabriela Garibay Chair	3
2. Public Comment	Public	2
3. Wellness Activity	All	5
4. Correspondence	Tuliisa Miller Secretary	4
5. Parent Recognition of Staff	Gabriela Garibay Chair	7
6. <b>ACTION:</b> A review, discussion, and approval of the CSB Admission Priority-Selection Criteria for the 2026-2027 program year.	Ellen de Senna	15
7. <b>ACTION:</b> Review and Approval of March 18, 2026, Policy Council Minutes	Tuliisa Miller Secretary	7
8. Administrative Reports (Program updates, Program Reports, and Fiscal Reports)	Sarah Reich Amy Wells Darryl Davis	15
9. Presentation: Fiscal Year Program Year 2025-2026 Head Start Self-Assessment Report	Ayalew Lidete	15
10. Presentation: Parent Resiliency	Early Childhood Mental Health Team	20
11. Presentation: Grow Stronger Together	Grow Stronger Together Team	15
12. Subcommittee Reports	Subcommittee Representatives	5
13. Site Reports	Site Representatives	5
14. Announcements & Sparking Space	Ana Araujo	2
15. Meeting Evaluation	All	2