



CONTRA COSTA COUNTY

Committee Meeting Minutes

Head Start Policy Council

Wednesday, February 5, 2025

5:00 PM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccounty-us.zoom.us/j/82802499012?](https://cccounty-us.zoom.us/j/82802499012?pwd=ht2SqbhbsJbRTu3pE4Rgiw21oyzDcb.1)

[pwd=ht2SqbhbsJbRTu3pE4Rgiw21oyzDcb.1](https://cccounty-us.zoom.us/j/82802499012?pwd=ht2SqbhbsJbRTu3pE4Rgiw21oyzDcb.1) |

Call in: 8882780254 | Code: 812185

Program Services Committee

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome

The meeting was called to order at 5:03 pm.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Matt from Concord was present as a member of the public. He was just listening in.

3. REVIEW and DISCUSS the School Readiness Goals.

Jessie Black and LaTonya Saucer presented the School Readiness Goals as shown in the attachment to this agenda. Raquel asked if the take home items are for parents to keep for which the team shared that they were. Norma suggested that staff include something to help children hold their pen/pencil in the emergent writing area. Another suggestion were tactile letters. Norma further suggested lots of reading for Early Head Start and play with them with letters.

4. REVIEW AND DISCUSS the 1st Period Semi-Annual Monitoring Report

Ayalew Lidete gave a presentation on the handout included in the agenda packet. A question from the member of the public was concerning what happens to health and safety issues and do we look at trends. Castle-Barber stated that health and safety issues posing a hazard are corrected immediately. Trend analysis occurs between the two reporting periods and at the end of the year for year to year analysis.

5. Next steps

- 1) Staff will order the items suggested by the parents for School Readiness.
- 2) Parents will think about the presentation and offer further input at the Policy Council meeting in two weeks.

6. Meeting Evaluation

Plusses: Great thinking outside the box, great info sent home to parents that they can keep.

Deltas: None.

The next meeting is currently scheduled for March 5, 2025 at 5pm.

7. Adjourn

Meeting was adjourned at 5:40 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, CA, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819