



AGENDA

CONTRA COSTA COUNTY Contra Costa Council on Homelessness

Thursday, August 7, 2025

1:00 PM

Hybrid: 1025 Escobar St., Martinez or
<https://homebaseccc.zoom.us/j/92125123456>
dpvL-X#/registration

General Meeting

Agenda and Slides for 8.7.25 COH Meeting

[25-3179](#)

Attachments: [COH Agenda w Time 8.7.25](#)
[COH Slides 8.7.25](#)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Consent Calendar: APPROVE 8.7.25 Staff Report and 7.10.25 Minutes

[25-3180](#)

Attachments: [COH Minutes 7.10.25](#)
[COH Staff Report 8.7.25](#)

Committee Report Out: Funding Committee

Mark Mora, Homebase

Committee Report Out: Youth Advisory Board (YAB) Update

Juno Hedrick, Vice Chair and Lived Experience Advisor and Anastasia Lockwood, YAB Member and Outreach & Retention Subcommittee Facilitator

Committee Report Out: (ACTION ITEM) Homelessness Awareness Month
Committee approval of Resolutions and Recognition Categories

[25-3177](#)

Attachments: [2025 Recognition Categories and Descriptions for COH approval](#)
[HAM resolution for approval 8.7.25](#)
[Memorial resolution for approval 8.7.25](#)

Nicole Green, Chair and Reentry Services

Old Business: Sector Report Outs from Council Members

Nicole Green, Chair and Reentry Services Representative

Old Business: Funding Updates

Jamie Schechter and Christy Saxton, H3

New Business: (ACTION ITEM) Point in Time Count Committee Selection

Janel Fletcher, H3

New Business: Update: Changes to Brown Act Re: Remote Meeting Attendance and Training Requirements [25-3181](#)

Attachments: [Memo Re Remote Meeting Attendance as a Reasonable Accommodation April 2025](#)
[Memo Re Revised Limits for Meeting Participation - Alternate Remote Teleconferencing Option April 2025](#)

Jamie Schechter, H3

Learning Corner: California Advancing Innovations in Medi-Cal (CalAIM) Enhanced Care Management

Pasia Gadson, Contra Costa Health Plan

Council Membership: Recognize Outgoing Council Member: Leslie Gleason

Nicole Green, Chair and Reentry Services Representative

Announcements

All

The next meeting is currently scheduled for 9/4/25

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2400 Bisso Lane, D2, Concord during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Council on Homelessness: contracostacoc@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3179

Agenda Date: 8/7/2025

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Agenda and Slides for 8.7.25 COH Meeting

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

AGENDA

THURSDAY, AUGUST 7, 2025, 1 PM – 3 PM

1025 ESCOBAR STREET, MARTINEZ, CA

For more information about parking and access, go to <https://www.contracosta.ca.gov/8368/County-Administration-Building-Access>. While the use of masking is not required, it is recommended. Masks will be available at the meeting.

MEETING PURPOSE:

The Contra Costa Council on Homelessness, appointed by the Board of Supervisors, provides advice & input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: <https://homebaseccc.zoom.us/meeting/register/tZclf-uspzovGdR7op72t5-X4nsGdqdpvL-X>

How to Join the Meeting Via Call-In: 1-669-444-9171 / Meeting ID: 838 8249 1530

TIME	AGENDA ITEM	PRESENTER
1:00	1. Call to Order - Chair starts the meeting	Nicole Green, <i>Chair and Reentry Services Representative</i>
1:00 15 min	2. Introductions a. Hybrid Meeting Norms (1 min) b. Roll call of Councilmembers and introduction of guests (11 min) c. Poll – Who’s in the room? (3 min)	Nicole Green, <i>Chair and Reentry Services Representative</i>
1:15 5 min	3. Public Comment - Open period for members of the public to comment on items not listed on the agenda.	Members of the public
1:20 5 min	4. Consent Calendar (ACTION ITEM) – Items on the consent calendar are generally non-controversial and may not require discussion. Approving the Consent Calendar means approving the items below in one vote. Council members and the public can remove an item from the consent calendar for discussion by informing the Chair. a. APPROVE minutes from the July 10, 2025 Council meeting b. APPROVE staff report for the August 7, 2025 Council meeting	Nicole Green, <i>Chair and Reentry Services Representative</i>
1:25 25 min	5. Committee Report Outs - Report outs from each of the committees below. a. Funding Committee (5 min) b. Youth Advisory Board (YAB) Update (10 min)	a. Mark Mora, <i>Homebase</i> b. Juno Hedrick, <i>Vice Chair and Lived Experience Advisor</i> and Anastasia Lockwood, <i>YAB Member and Outreach &</i>



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

	c. (ACTION ITEM) Homelessness Awareness Month Committee approval of Resolutions and Recognition Categories (10)	<i>Retention Subcommittee Facilitator</i> c. Nicole Green, <i>Chair and Reentry Services</i>
1:50 <i>20 min</i>	6. <u>Old Business</u> a. Sector Report Outs from Council Members (10 min) b. Funding Updates (10 min)	a. Nicole Green, <i>Chair and Reentry Services Representative</i> b. Jamie Schechter and Christy Saxton, <i>H3</i>
2:10 <i>30 min</i>	7. <u>New Business</u> a. (ACTION ITEM) Point in Time Count Committee Selection (5 min) b. Update: Changes to Brown Act Re: Remote Meeting Attendance and Training Requirements (10 min) c. Learning Corner: California Advancing Innovations in Medi-Cal (CalAIM) Enhanced Care Management (15 min)	a. Janel Fletcher, <i>H3</i> b. Jamie Schechter, <i>H3</i> c. Pasia Gadson, <i>Contra Costa Health Plan</i>
2:40 <i>10 min</i>	8. <u>Council Membership</u> a. Recognize Outgoing Council Member: Leslie Gleason (10 min)	a. Nicole Green, <i>Chair and Reentry Services Representative</i>
2:50 <i>5 min</i>	9. <u>Announcements</u> – Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council.	All
2:55	10. <u>Pin It</u>	Nicole Green, <i>Chair and Reentry Services Representative</i>

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COMMONLY USED ACRONYMS

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by Council on Homelessness on 8/3/23)

Term	Definition
Individual Racism	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
Institutional Racism	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
Interpersonal Racism	The interactions between people - both within and across racial groups.
Microaggressions	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership.
Race	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
Race Equity Lens	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
Racial Bias	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations.
Racial Equity	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
Racism	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
Structural Racism	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
Systemic Racism	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group.
White Fragility	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.



COUNCIL ON HOMELESSNESS

August 7, 2025 from 1:00-3:00

WELCOME

Nicole Green, Chair & Reentry Services
Representative

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

WEBINAR VS. MEETING FORMAT

- Due to Zoom Bombing, the virtual component of COH meetings have moved from Meeting to Webinar format.

What's Different?

- Participants will join WITHOUT the ability to unmute or be seen on camera
- Host can give participants ability to unmute or be seen on camera as needed

What's the Same?

- Participants can raise hand
- Participants can share in the chat

IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption

Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

VIRTUAL ATTENDANCE EXEMPTION

HYBRID MEETING NORMS

Nicole Green, Chair & Reentry Services
Representative

HYBRID MEETING NORMS

1. Raise your hand (actual or virtual) before speaking
2. Say your name before speaking and try to speak as clearly as you can
3. 2-minute timer for public comments
4. Make and take space – consider your privilege and the other voices who are in and not in the room
5. Minimize distractions like side conversations and cell phone use
6. Maintain a safe and respectful environment, even when disagreeing
7. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.

HYBRID MEETING NORMS

An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.

ROLL CALL OF COUNCIL MEMBERS

Nicole Green, Chair & Reentry Services
Representative

INTRODUCTIONS

Council Members: Please unmute and share your name, pronouns, seat, and agency (if applicable)

Community Members: Please introduce yourself in the chat.

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

POLL – WHO'S IN THE ROOM?

- 1) How many Council on Homelessness meetings have you attended?
- 2) Do you have lived experience of homelessness?
- 3) What best describes your racial identity?

PUBLIC COMMENT

Nicole Green, Chair & Reentry Services
Representative

CONSENT CALENDAR

Nicole Green, Chair & Reentry Services
Representative

CONSENT CALENDAR

- Items on the consent calendar are generally non-controversial and do not require much, if any, discussion
- Enables grouping such items together and deciding on them at one time
- Council members and the public can remove an item from the consent calendar if they desire to discuss the item by informing the Chair

Source: <https://www.ca-ilg.org/resource/concept-consent-calendar>

ACTION ITEM

Approve the consent calendar items as listed:

- Approve minutes from the July 10, 2025 Council Meeting
- Approve staff report for the August 7, 2025 Council Meeting



COMMITTEE REPORT OUTS

Funding Committee – Homebase

Youth Advisory Board – Juno Hedrick, Vice Chair and Lived Experience Advisor; Leon Saelee, YAB Lead and Member; Anastasia Lockwood, YAB Facilitator and Member

Homelessness Awareness Month (ACTION ITEM)– Nicole Green, Chair and Reentry Services Representative;

FUNDING COMMITTEE

Mark Mora, Homebase

BACKGROUND: HUD COC NOFO

- U.S. Department of Housing and Urban Development (HUD) funds the Continuum of Care (CoC) Program
- HUD releases a Notice of Funding Opportunity (NOFO), competition for approximately 450 Continuums of Care
- FY 2024-25 and FY 2025-26 CoC NOFO:
 - First time two-year NOFO cycle (was annual competition)
 - Released on July 31, 2024, and made approximately \$3.5 billion available nationally
 - Contra Costa was awarded \$22.3 million in FY 2024

UPDATE: HUD COC NOFO

- HUD seems to be indicating that there will be a 2025 CoC NOFO competition
- *If* there is a 2025 competition:
 - We do not know when the NOFO will be released (usually any time from July to October)
 - The competition window might be shorter than usual
 - Expect funding requirements to significantly change due to new HUD priorities
- Renewal projects – Review APRs from your last completed program year to be ready for a possible competition (see Homebase email)

COC NOFO WORK GROUP

- Work group of the Funding Committee - tasked with improving the CoC NOFO competition process
- Work group meetings will start in mid to late August and will continue every 3 weeks or so (dates to be announced soon)
 - Meetings will focus on revising scoring tools & competition policies
 - Goals: streamlining process, aligning with new HUD priorities
- We encourage all stakeholders (especially providers) to stay tuned and plan to participate

YOUTH ADVISORY BOARD (YAB)

Juno Hedrick, CoH Lived Experience Advisor and
Vice Chair, YAB Coordinator

Anastasia Lockwood, YAB Member and Outreach &
Retention Subcommittee Facilitator

YAB JULY MEETINGS

YAB Subcommittees
Meetings:
Communications, Data
& Research (NEW), and
Outreach & Retention

Oversight Committee
Meeting

CES Housing Needs
Assessment (HNA)
Committee

Bimonthly hybrid YAB
Meetings at H3 Offices
in Concord and RYSE
Center in Richmond

Youth & Young Adult
(YYA) Community
Strategic Planning:
Core and Workgroup
Meetings

NEW: RFP Panel for
Transitional Housing for
TAY

YYA STRATEGIC PLANNING WORKGROUPS



Resources (Action 1.2): Get a handle on the resources we have and provide a toolkit that helps different stakeholders access resources

- Facilitator: Matthew Aronson, Matthew Aronson Consulting
- YAB Member: Ramon



Outreach (Action 1.5): Create and implement an outreach plan

- Facilitator: Jamie Schechter, H3
- YAB Member: Leon



Safety & Liberation (Action 4.3): Understand how well current partners are welcoming and supporting LGBTQIA+ and BIPOC YYA

- Facilitators: Juno Hedrick, YAB & Caroline Miller, H3
- YAB Member: Anastasia L.

• Learn more at this link: [Youth and Young Adult Strategic Plan](#)

YAB JULY ACTIVITIES



- YAB-only peer spaces
- Community-building: celebrated YAB member with a sprinkle party.

NEXT STEPS



Complete review and scoring of applicants of RFP Panel for Transitional Housing for TAY.

Data & Research subcommittee to begin planning for Youth Point-in-Time Count.

Communications subcommittee to begin planning for Homeless Awareness Month and webpage updates.

Participate in YYA Homelessness & Adulthood Train-the-Trainer sessions with the MAC team in August

Prepare for HUD Youth Homeless Demonstration Program FY 2024 NOFO to be re-released soon!

CONNECT WITH YAB!

Are you—or do you know—a young person with lived experience of homelessness or housing instability who wants to create change?

RSVP to join a meeting as a guest to learn more!

For more information, email:

ContraCostaYAB@cchealth.org



HOMELESSNESS
AWARENESS
MONTH
COMMITTEE
(ACTION ITEM)

Nicole Green, Chair and Reentry Services
Representative

PURPOSE OF HOMELESSNESS AWARENESS MONTH (NOVEMBER)

- Provide information
- Celebrate wins
- Amplify voices
- Highlight gaps
- Encourage action



ACTIVITIES FOR 2025

Tools

- ★• Resolutions of Support
- ★• Recognitions
 - Video(s)
 - Toolkit

Events

- Reception
- BOS Presentation
- Memorial Event
- Youth Led community forum

(ACTION ITEM) RESOLUTIONS OF SUPPORT

Purpose

- Affirms public commitment
- Elevates visibility
- Strengthens advocacy:
- Encourages collaboration
- Documents institutional support

To Do Today

- Approve versions to go to BOS in November
- Know that data will be updated before submitted to BOS

2 RESOLUTIONS TO APPROVE

Homelessness
Awareness
Month

Homeless
Persons'
Memorial Day

(ACTION ITEM) RECOGNITIONS

Outstanding Volunteer

- Name
- Description
- Criteria

Outstanding Housing Provider

- Name
- Description
- Criteria

Outstanding Partnership

- Name
- Description
- Criteria

Phoenix Rising

- Name
- Description
- Criteria

RECOGNITION NEXT STEPS

8/7

COH approve Recognition categories

8/8

Open Recognition submission forms

9/18

Close Recognition submission forms

9/24

HAM Committee vet and recommend Nominees

10/2

COH approve Nominees

11/4

Recognition Ceremony

BOS PRESENTATION AND RECEPTION

BOS Presentation

- 11/4, 9:30 am
- 1025 Escobar St. Martinez
- Actual presentation time likely more like 10:30

Reception

- Reserved 1025 Escobar Conference Room all day ,11/4
- Event could be in morning or at Noon (exact time TBD)

ACTION ITEM

Approve 1) Homelessness Awareness Month and Homeless Persons' Memorial Day resolutions and 2) Recognition categories, descriptions and criteria.



OLD BUSINESS

Sector Report Outs – Nicole Green, Chair &
Reentry Services Representative

Funding Updates - Jamie Schechter and
Christy Saxton, H3

SECTOR
REPORT OUTS
FROM COUNCIL
MEMBERS

Nicole Green, Chair and Reentry Services
Representative

FUNDING UPDATES

Jamie Schechter, H3
Christy Saxton, H3

FUNDING UPDATES – TRANSITIONAL HOUSING REQUEST FOR PROPOSALS (RFP)



- Applications due on July 25, 2025
- Seeking service provider to operate transitional housing for TAY and other housing services as funding allows
- Aiming to notify awarded provider August 2025

Thank you to Youth Action Board members, Contra Costa Health staff, and Employment and Human Services Department staff for serving on the review panel!



FUNDING UPDATES – COMMUNITY CARE EXPANSION PRESERVATION PROGRAM



- The Contra Costa County CCE allocation includes \$2.5 million for operating subsidies and \$3.4 million for capital projects
- Intended to provide operating subsidies and capital upgrades to existing licensed facilities to preserve and avoid closure and to increase the acceptance of new qualified residents
- Informational [webinar](#) and [slide deck](#) available online
- **Statements of Interest due Monday, August 11, 2025**
 - [Contra Costa County Community Care Expansion - Statement of Interest](#)

FUNDING UPDATES – HOMELESS HOUSING ASSISTANCE AND PREVENTION PROGRAM



- Homeless Housing Assistance and Prevention Program (HHAP) Round 6 application due at the end of August 2025
- Stakeholder feedback sessions completed in July
 - Averaged 32 attendees in each standalone session
 - Emphasis on partnering with Behavioral Health, ensuring stability, serving youth and young adults, and creative solutions like shared housing and shallow subsidy

FUNDING UPDATES – FEDERAL BUDGET



- Federal Budget
 - Both the [House](#) and [Senate](#) passed appropriations bills for Transportation and Housing and Urban Development (THUD) that increases CoC funding
 - Neither bill contained additional funding for the Emergency Housing Voucher program
 - Congress has until October 1 to pass final FY2026 spending bills or enact a continuing resolution

FUNDING UPDATES – FEDERAL BUDGET



- Federal Budget secures funding, federal agencies manage funding processes
- Recent Executive Order backtracks years of federal support for evidence-based housing policy
- HUD has not communicated timing of next NOFO or potential application changes

NEW BUSINESS

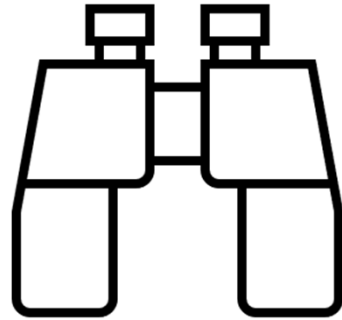
(ACTION ITEM) Point in Time Count
Committee Selection– Janel Fletcher, H3

Update: Changes to Brown Act Re: Remote
Meeting Attendance and Training
Requirements –Jamie Schechter, H3

Learning Corner: California Advancing
Innovations in Medi-Cal (CalAIM)
Enhanced Care Management – Pasia
Gadson, Contra Costa Health Plan

POINT-IN-TIME COUNT COMMITTEE

Janel Fletcher, H3



POINT IN TIME COUNT

COMMITTEE TIME COMMITMENT

September: Methods

- 1 Work Group Meeting
- Virtual

October: Hot Spots

- 1 Work Group Meeting
- Virtual

November: Survey and finalize Methods

- 1 Committee Meeting
- IN PERSON

Likely will meet 3rd Fridays

ACTION ITEM

- Approve COH members for Point-In-Time Count Committee



CHANGES TO BROWN ACT FOR VIRTUAL EXEMPTIONS

Jamie Schechter, H3

2023 IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” or “emergency circumstances” exemption

Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.
- NEW: a need related to a disability not otherwise accommodated for.

Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

UPDATE TO "JUST CAUSE" REASONS AS OF 1/1/25

Requirements

- Qualifying disability
- Use 2-way video/audio
- Disclose anyone present in room over 18 and nature of relationship with people present

Procedure

- Written request 1 week in advance of meeting to Clerk of the Board
- Can request for specific duration
- Can apply to ALL BOS Advisory Bodies you may be a member of

PROCESS FOR USING DISABILITY EXEMPTION UNDER “JUST CAUSE”

No more than 2
virtual
attendances/year
TOTAL,
regardless of
type of
exemption
used.*

- *If using Just Cause, with qualifying disability, no limit, if approved

FREQUENCY UPDATE AS
OF 1/1/25

UPDATES TO TRAINING REQUIREMENTS

Old

- Brown Act & Better Government Ordinance Training (ONCE)
- Ethics Training (ONCE)
- Implicit Bias Training (Every 2 years)

New

- All required every 2 years

LEARNING
CORNER:
CALIFORNIA
ADVANCING
INNOVATIONS IN
MEDI-CAL
(CALAIM)
ENHANCED CARE
MANAGEMENT

Pasia Gadson, Contra Costa Health Plan



CONTRA COSTA
HEALTH



cchealth.org

CCHP CaAIM Enhanced Care Management (ECM)

Pasia Gadson, MSN, NP-BC
Director of CaAIM Programs and
Transitional Care Services

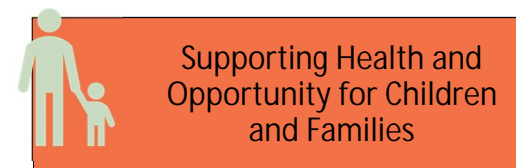
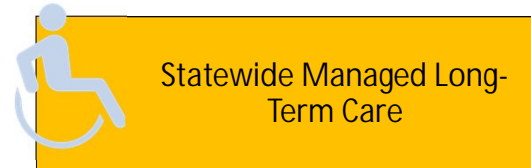
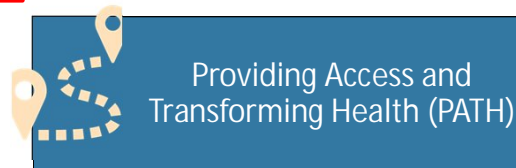
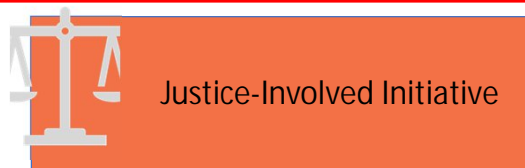
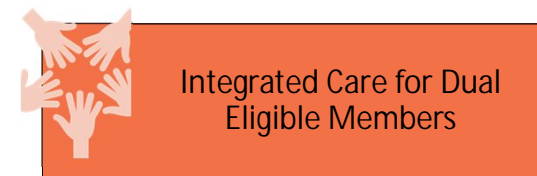
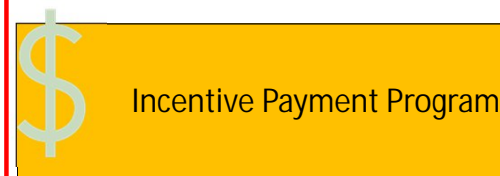
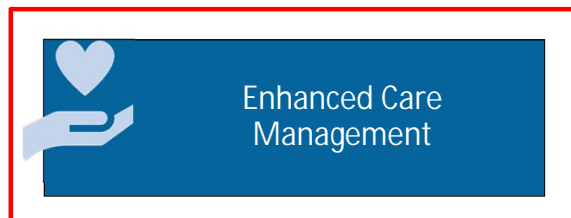
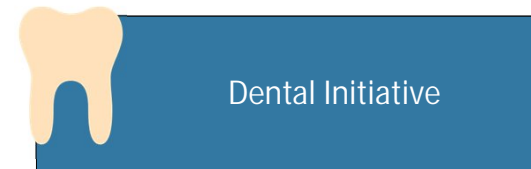
Agenda

1. What is CalAIM?
2. ECM Overview
3. Levels of Care Management
4. ECM Populations of Focus (POF)
5. ECM Seven Core Services
6. How can a CCHP Member access services?
7. Questions

What is California Advancing and Innovating Medi-Cal (CalAIM)?

- CalAIM is a multi-year initiative and commitment led by the California Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal members and transform and strengthen Medi-Cal.
- Offering Californians, a more equitable, coordinated, and person-centered approach to maximizing their health and life trajectory through broad delivery system, program and payment reform across the Medi-Cal program.
- CalAIM is moving Medi-Cal towards a population health approach that prioritizes prevention and whole person care. Goals include service standardization, consistent & equitable care across the state, emphasizing outreach and a “no wrong door” approach.

CaAIM Initiatives



Enhanced Care Management (ECM)



ECM is a statewide Medi-Cal benefit that addresses the clinical and non-clinical needs of the highest-need Medi-Cal members by building trusting relationships with members and providing intensive coordination of health and health-related services.

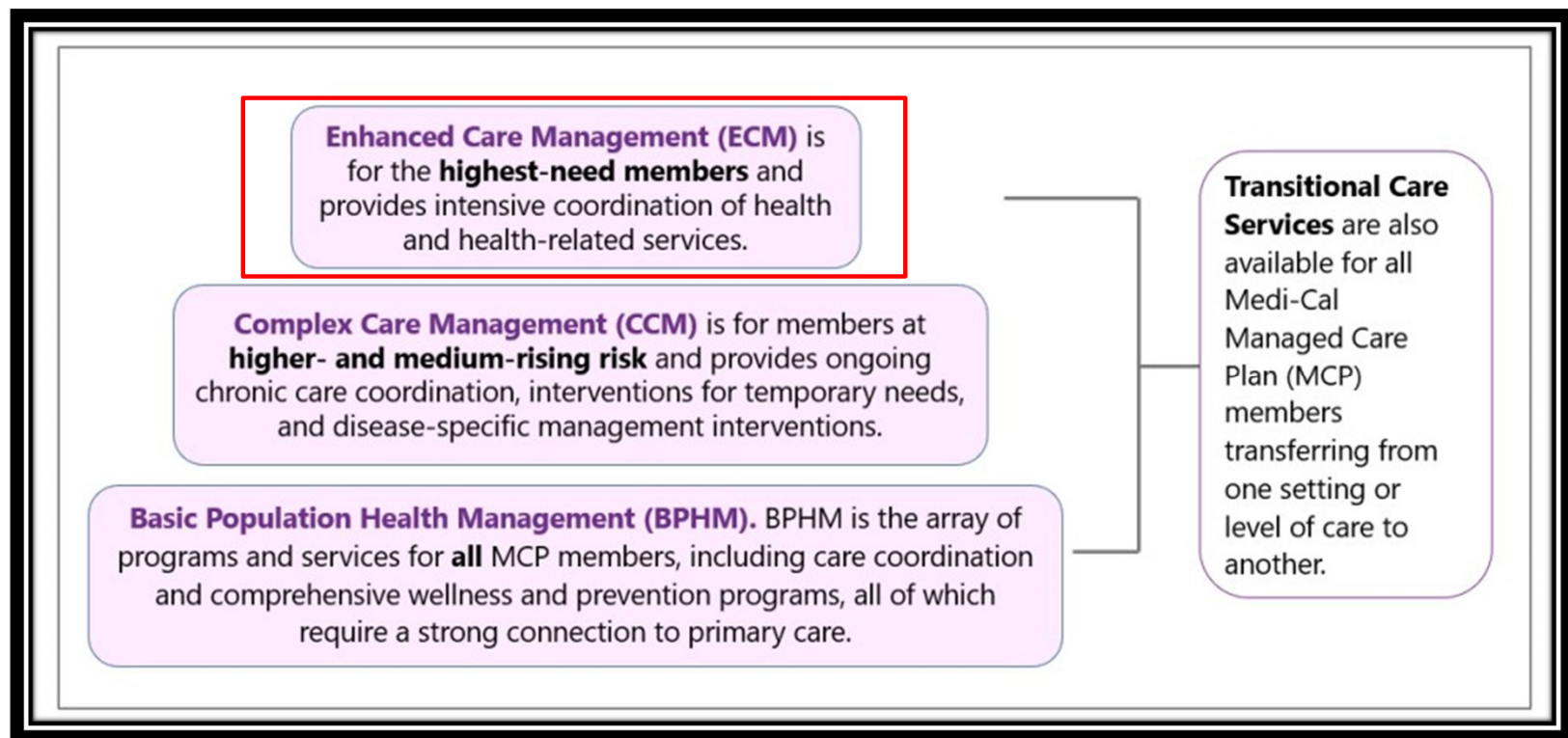


Lead care managers meet members where they are—on the street, in a shelter, in their doctor's office, or at home—to meet their needs. They act as “air traffic controllers” ensuring both clinical and nonclinical care is coordinated.



Through ECM, members can also be connected to Community Supports (CS) services to help address their health-related social needs, such as access to healthy foods or safe housing to help with recovery from an illness. Enhanced Care Management is available to specific groups (called “Populations of Focus”).

Levels of Care Management



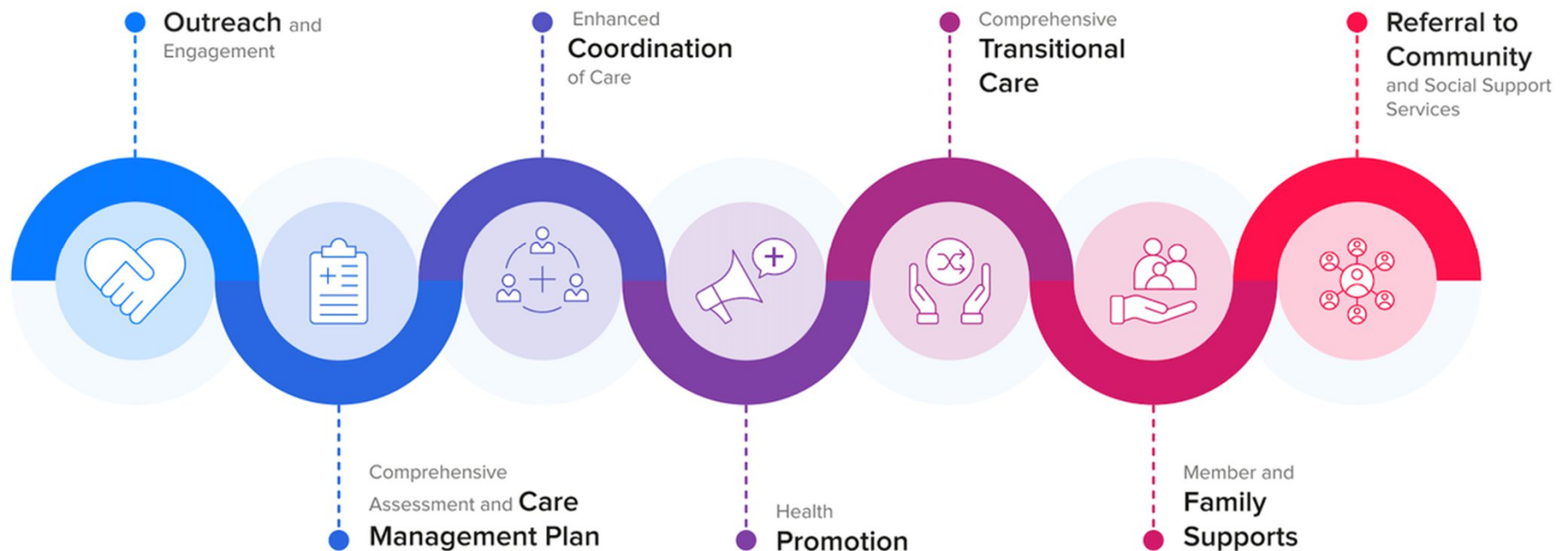
Populations of Focus (POF)

To be eligible for ECM, Members must be enrolled in a Medi-Cal Managed Care Plan⁶ and meet at least one of the ECM Populations of Focus definitions described below:

ECM Populations of Focus		Adults	Children & Youth
1a	Individuals Experiencing Homelessness: <i>Adults without Dependent Children/Youth Living with Them Experiencing Homelessness</i>	✓	
1b	Individuals Experiencing Homelessness: <i>Homeless Families or Unaccompanied Children/Youth Experiencing Homelessness</i>	✓	✓
2	Individuals At Risk for Avoidable Hospital or ED Utilization (Formerly "High Utilizers")	✓	✓
3	Individuals with Serious Mental Health and/or SUD Needs	✓	✓
4	Individuals Transitioning from Incarceration	✓	✓
5	Adults Living in the Community and At Risk for LTC Institutionalization	✓	
6	Adult Nursing Facility Residents Transitioning to the Community	✓	
7	Children and Youth Enrolled in CCS or CCS WCM with Additional Needs Beyond the CCS Condition		✓
8	Children and Youth Involved in Child Welfare		✓
9	Birth Equity Population of Focus	✓	✓

⁶ Medi-Cal recipients with a Share of Cost, excluding long-term care share of cost, are excluded from managed care and are thus not eligible for ECM.

ECM 7 Core Services



How can a member access CalAIM services?

Three different ways members can be referred:

1. Members and Family/Friends can self-refer by calling Member Services at 1-877-661-6230 (TTY 711) Monday through Friday, 8 a.m. to 5 p.m., and requesting a CalAIM Assessment.
2. Providers on the member's care team can enter a referral into CCLink. *All CalAIM referrals have the prefix "CalAIM" to make them easy to locate.
3. Providers who do not have ccLink Provider Portal access can fill out our [Adult ECM](#) or [Child/Youth ECM](#) referral and email it to CCHPCaAIMReferrals@cchealth.org

Questions?



cchealth.org

If you have any additional questions, please email cchpcaaim@cchealth.org.

You can also visit [CCHP CalAIM \(Provider Page\)](#) or [CCHP CalAIM \(Member Page\)](#) for more information.

RECOGNIZE
OUTGOING
COUNCIL
MEMBER

Nicole Green, Chair



GRATITUDE APPRECIATION RECOGNITION



LESLIE GLEASON,
COC/ESG PROGRAM
GRANTEE
REPRESENTATIVE



ANNOUNCEMENTS

Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council on Homelessness

PIN IT

Nicole Green, Chair & Reentry Services
Representative

UPCOMING MEETINGS

- Nominating Committee: Monday, August 4, 10 –Noon (Zoom)
- Next COH Meeting: Thursday, August 7, 1 – 3 PM (IN PERSON)
- CoC Training (Employment): Monday, August 11, 10 AM – 12 PM (Zoom)
- Equity Committee Work Group: Tuesday, August 12, 2 pm – 4 pm (Zoom)
- Homeless-Workforce Integration Network: Wednesday, August 13, 10 – 11:30 (GRIP field trip)
- Homeless Service Provider Meeting: Thursday, August 14, 8:30 – 9:30 AM (Zoom)
- Nominating Committee: Monday, August 18, 10 –Noon (HYBRID)
- PATH Committee Work Group: Thursday, August 21 , 9:30 – 11 AM (Zoom)
- Oversight Work Group: Thursday, August 21 , 11:30 – 1 PM (Zoom)
- Funding Committee Work Group: Friday, August 22, 11 AM – Noon (Zoom)
- Homelessness Awareness Month Committee Work Group: Wednesday, August 27, 2 – 4 PM (Zoom)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3180

Agenda Date: 8/7/2025

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Consent Calendar: APPROVE 8.7.25 Staff Report and 7.10.25 Minutes

Presenter:

Contact: Council on Homelessness: contracostacoc@cchealth.org <<mailto:contracostacoc@cchealth.org>>

Information:

Every Council on Homelessness meeting has a staff report generated for it and the Council is asked to approve minutes from the previous meeting.

Referral History and Update:

Recommendation(s)/Next Step(s):

APPROVE 8.7.25 Staff Report and 7.10.25 Minutes



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COUNCIL ON HOMELESSNESS MINUTES

Date: Thursday, July 10, 2025, 1 pm – 3 pm

Recording link: Available by email request to CChomelesscouncil@cchealth.org

Council Member Attendance:

- In-Person (14): Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Gabriel Lemus; Heather Worobey; Hope Dixon; LeAnn Matthews; Nicole Green; Shawn Ray; Sherina Criswell; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno
- Remote (4): Dani Jimenez; Juno Hedrick; Leslie Gleason; Mia Fairbanks
- Absent (0):

Staff Attendance: Jaime Jenett, H3; Jamie Schecter, H3; Alex Michel, Homebase; Mark Mora, Homebase; Michele Byrnes, Homebase; Tania Morales, Homebase

Community Member Attendance:

- In-person: Jared Murti, City of Pinole; Daniel Busch, EHSD; Jilly Ray, Supervisor Anderson's Office
- Remote: Adam Hudson, BACS; C. Bullard, BACS; Michelle Albert, Bay Legal; Ishani Rasanayagam, City of Pittsburg; Catherine Casimere, City of Richmond; Sonja Shephard, Community Member; Peter Myers, Contra Costa County District 3; Janna Evans, CCCOE; Elizabeth Winstead, DOR; Brittany Ferguson, H3; Carina Rodriguez-Pena, H3; Caroline Miller, H3; Cheryl Leonor, H3; Christy Saxton, H3; Janel Fletcher, H3; Jacqueline Franco, H3; Kimberly Thai, H3; Natalie Siva, H3; Shelby Ferguson, H3; Stephanie Bodisco, H3; Yessenia Aguilar, H3; Deanne Pearn, Hope Solutions; Carmen Cano, LFCD; Julie Clemens, LSS NorCal; Elizabeth Yin, LWA; Rena Moore, Safe Return Project; Andrea Foti, SHELTER Inc.; Cynthia-Bella Chavez, SHELTER, Inc.; Rebecca Gomez-Pellecer, SHELTER Inc.; Abby Shamelashvili, Trinity Center; Nathan Pereyra, Trinity Center; Anastasia Padilla, YAB; Amanda Aschow, Zócalo Health

AGENDA ITEM

1) Call to Order

A. Chair starts the meeting:

Presenter: Nicole Green, *Chair and Reentry Services Representative*

Nicole Green called the meeting to order.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

2) Introductions

A. Meeting Norms:

Presenter: Nicole Green, *Chair and Reentry Services Representative*

Nicole Green went over the hybrid meeting norms and guidelines to help ensure that meetings are conducted in a safe and respectful environment that encourages participation and inclusivity. Due to a Zoom bombing incident at the April meeting, the virtual meeting format has been changed from “meeting” to “webinar” format and the difference of features was explained.

B. Roll call of Council members and introduction of guests:

Presenter: Nicole Green, *Chair and Reentry Services Representative*

Nicole Green conducted a roll call of Council members and invited guests to introduce themselves in the chat.

C. Poll – Who’s in the room?

Presenter: Nicole Green, *Chair and Reentry Services Representative*

Nicole Green conducted the poll activity called “Who is in the room?” with the purpose of getting a sense of who is attending the meeting. The poll was conducted via Zoom poll. All answers are anonymous, and the results are provided below:

- **Question 1: How many Council on Homelessness meetings have you attended?**

This is my first meeting:	0 (0%)
I’ve attended some meetings:	5 (22%)
I’ve attended a lot of meetings:	18 (78%)
I prefer not to answer:	0 (0%)

- **Question 2: Do you have lived experience of homelessness?**

Yes, currently	1 (4%)
Yes, within the past 7 years	1 (4%)
Yes, more than 7 years ago	3 (13%)
No	19 (79%)
I prefer not to answer	0 (0%)



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- **Question 3: What best describes your racial identify?**

African American/Black	4 (13%)
American Indian/Alaskan Native	4 (13%)
Asian/Pacific Islander/Native Hawaiian	2 (7%)
Hispanic/Latinx	3 (10%)
White	13 (43%)
Multi-racial	2 (7%)
I describe myself in another way	0 (0%)
I prefer not to answer	2 (7%)

3) Public Comments

A. Open period for members of the public to comment on items not listed on the agenda

Members of the public:

- None.

4) Consent Calendar (ACTION ITEM)

A. APPROVE minutes from the June 5, 2025 Council meeting

B. APPROVE staff report for the July 10, 2025 Council meeting

Presenter: Nicole Green, *Chair and Reentry Services Representative*

Members made a motion to approve the items per the changes listed above as a whole group:

Motion

- State of Motion:
 - To approve the consent calendar items as listed above.
- Discussion:
 - None.
- Procedural Record:
 - Motion made by: Wayne Earl
 - Seconded by: Verneda Clapp
 - AYES: Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Gabriel Lemus; Heather Worobey; Hope Dixon; LeAnn Matthews; Leslie Gleason; Nicole Green; Shawn Ray; Sherina Criswell; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno
 - NOES: None
 - ABSTAINS: Dani Jimenez
 - ABSENT: None



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

5) Committee Report Outs

A. Youth Advisory Board (YAB) Update

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

The Youth Advisory Board provided an update on their current activities, including subcommittee meetings, participation in the Housing Needs Assessment Committee, and involvement in community strategic planning. They continue to hold bi-monthly hybrid meetings at H3 offices and report out to the Oversight Committee. YAB is working on three action steps derived from their strategic plan, with Anastasia Padilla and Juno Hedrick coordinating these efforts. Juno highlighted the June activities such as participating in the YAB Pride proclamation at the Board of Supervisors' June meeting and presenting key findings from youth and adult needs assessments to support Measure X/ARPA funding recommendations. For July, the team plans to prepare for the HUD Youth Homeless Demonstration Program re-release, participate in training sessions, increase YAB coordinator capacity for peer support, and present needs assessment findings at the Board of Supervisors meeting. Anyone interested in connecting with YAB may send an email at ContraCostaYAB@cchealth.org. Anastasia Padilla shared her experience with the foster system and her work with YAB. Nicole Green encouraged attendees to join the strategic planning efforts with youth.

6) Old Business

A. Sector Report Outs from Council Members

Presenter: Nicole Green, *Chair and Reentry Services Representative*

The following COH members gave the following updates:

- Jaime Jenett welcomed Bessie Scott as the new City Government representative.
- Nicole Green shared a flyer about the event called First Page New Chapter tutoring that will take place in Pittsburgh for youth ages 12 through 18. All interested youth may attend either or both events on July 12th, 11am–1:00pm or August 2nd, 11 a.m.–2 p.m. RSVP is available at the First Page New Chapter's [website](#). Nicole Green also shared another event called Words with the Police on July 17th and July 24th at 8pm in Pittsburgh. There will be resources available for community members from Behavioral Health Department and La Clinica. Any other organization that has resources guides that they want to share with the rest to the community may send them directly to H3 for distribution.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- Contra Costa College will host a resource fair about immigration with the participation from many organizations on July 26th, 9 a.m.–1:30 p.m. Agencies and organizations will offer free legal consultations, education about know your rights, and family preparedness.
- The City of Antioch will host a Homelessness 101 event at the city's library on September 13th at 11 a.m.
- Wayne Earl shared that the Bay Area Rescue Mission will have a school supply giveaway event on August 2, from 10 a.m. –2 p.m. in McDonald Avenue between 1st and 3rd Streets. In addition to free backpacks filled with school supplies, attendees can get haircuts, food, clothing, giveaways, etc. Tabling opportunities will also be available. Flyers and how to RSVP will be shared soon.
- Tony Ucciferri announced that The Housing Authority's project-based voucher program has 16 units. The waitlist will remain open until July 24th, 4 p.m. The Housing Authority's Sign-Up Waitlist notification form may be found at its [website](#).

B. Update: Housing Support Program

C. Presenter: Jamie Schecter, *H3*

Jamie Schecter reported that Contra Costa County received an allocation of nearly \$3 million for the Housing Support Program (HSP, also known as Housing WORKS!) for fiscal years 2025-2026, with a request submitted to the California Department of Social Services (CDESS) for the full amount. The HSP data for FY 2024–2025 showed that 190 families were served, with 31 in eviction prevention and 159 in Rapid Rehousing programs. If awarded, HSP will continue to provide direct financial assistance to CalWORKs HSP families.

D. Funding Updates

Presenter: Jamie Schecter, *H3*

Jamie Schecter discussed the submission of the Village of Hope Project application under the COC Builds NOFO competition, with results expected at the end of October. H3 posted a Request for Proposal (RFP) notice for Transitional Housing for Transition Age Youth (TAY), with applications due July 1st, 2025. The official RFP may be accessed on the Contra Costa Health's website [here](#). Additionally, The Department of Health and Human Services (HHS) released the Transitional Housing Program-Plus (THP-PLUS) RFP, a federal funding for similar services with a quick turnaround timeline of two weeks. Agencies interested in applying for this fund may reach out to H3 to receive support for the application. The Homeless Housing Assistance and Prevention (HHAP-6) program is due on August 29th, 2025, with stakeholder feedback session on July 10th. The HHP-7 State budget for FY 2026-2027 will include \$500 million, a substantial decrease from previous years, and that \$100 million in encampment resolution funding was available for various cities and the county.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Jamie concluded by sharing that there are some expected impacts on Medicaid per the Federal budget approved by Congress in early July.

Jamie also reported that HUD has reversed their previous commitment to a two-year funding cycle for Continuum of Care (COC) programs, instead planning to release a new Notice of Funding Opportunity (NOFO) that would require reapplication for all funding. If this NOFO is released, it may prioritize street outreach and behavioral health services, though specific details are not yet available. It was emphasized that while local control will still influence priorities, the COH committee needs to prepare for potential changes to funding structures and encouraged participants to contact their representatives to express concerns about the funding changes. H3 has already reached out to its funding committee members to be prepared to convene in case NOFO drops. Jamie recommended members to sign up for [The National Alliance to End Homelessness \(NEAH\)'s newsletter](#) to receive federal budget updates.

E. Update: CoC Monitoring

Presenter: Michele Byrnes, *Homebase*

Michele Byrnes presented the results of the 2025 compliance monitoring process with reviewal of eight agencies and 20 projects. They found overall positive compliance with previous recommendations, particularly noting improvements in timekeeping systems across agencies. The areas of improvements identified were grant spend-down progress and fair housing policies, with recommendations made for agencies to access technical assistance and update their fair housing policies. The names of the eight agencies were shown as well as the monitoring timeline.

7) New Business

A. (ACTION ITEM) DISCUSS and APPROVE 2025 Quarter 2 Council on Homelessness Recommendations for Report to County Board of Supervisors

Presenter: Jaime Jenett, *H3*

Jaime Jenett discussed the upcoming Council on Homelessness quarterly recommendations to the County Board of Supervisors as: 1) Continue to advocate for ongoing support for people who lose eligibility for services and other resources due to federal and state policy decisions; and 2) Share Annual Report and Point-In-Time Count reports and open seats on the Council on Homelessness with your constituents. In terms of COH membership and open seats, about half of current seats will expire in December and recruitment will begin in September.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Motion

- State of Motion:
 - To approve the recommendations for the Q2 COH report to the FHS Committee of the Board of Supervisors.
- Discussion:
 - None.
- Procedural Record:
 - Motion made by: Tony Ucciferri
 - Seconded by: Sherina Criswell
 - AYES: Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; Hope Dixon; LeAnn Matthews; Leslie Gleason; Nicole Green; Shawn Ray; Sherina Criswell; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno
 - NOES: None
 - ABSTAINS: None
 - ABSENT: None

B. Learning Corner: AB 109 Programs Update

Presenter: Jamie Schechter, *H3* and Nicole Green, *Chair and Reentry Services Representative*

Jamie Schechter and Nicole Green presented updates on AB 109, a California law shifting responsibility for nonviolent and non-serious sexual offenders from state prisons to local county jails and probation departments per the ruling of the Supreme Court of the United States that prisons violated the 8th amendment due to inadequate medical and mental health services and overcrowding. The legal requirements for spending were shared. The Community Advisory Board (CAB) is a 15-member body of community stakeholders that is formally responsible for advising the AB 109 Community Corrections Partnership, with Community Corrections Partnership (CCP) being responsible for making AB 109 policy and budget recommendations to the Public Protection Committee (PPC). The one-time AB 109 funding allocation to H3 was shared with priorities given to housing, employment, and rehabilitation services. Part of next steps include implementing all services in FY 2025-2026, ongoing coordination with re-entry partners, data sharing exploration, and ongoing updates to CAB.

8) Update: 2025 Point-In-Time Count

Presenter: Janel Fletcher, *H3*

Janel Fletcher provided an overview of the 2025 Point-in-Time (PIT) count for homelessness in Contra Costa County, which was conducted at the end of January. Data showed that there is a 26% decrease in the number of people experiencing homelessness



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

on a given night (725 fewer individuals). Part of the methodology used were through HMIS or via survey for non-HMIS participating programs for sheltered count and observational count conducted by volunteers from the community, partner agencies, and CORE for the unsheltered count. The 2025 PIT count included survey questions about displacement experience (e.g., if program participants were offered services when they were required to move). The data collected will help determine funding for homelessness initiatives.

9) General Announcements

A. General Announcements:

Presenter: All members and members of the public.

- None

10) Pin It

Presenter: Nicole Green, *Chair and Reentry Services Representative*

- The next COH meeting will be on August 7th, from 1:00 – 3:00pm at 1025 Escobar Street in Martinez.
- A list of upcoming meetings was shared and will also be sent via email. Calendar meeting invites to all committee meetings will be sent out to COH Council members based on the committees for which they signed up.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	(Contra Costa County) Department of Conservation and Development
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Report for the August 11, 2025 Council on Homelessness Meeting

INTRODUCTION

The Council on Homelessness staff report is to inform the Contra Costa Council on Homelessness of the status of projects happening within the Continuum of Care. The report was created to create space on Council on Homelessness meeting agendas for discussion on important issues, to share more information in a digestible format, to make it easier for Council on Homelessness members to review and track ongoing content, and to increase transparency about the work happening within the Continuum of Care. The Council on Homelessness guides the content included in the staff report.

PROJECTS

Project: Concord Naval Weapons Station (CNWS) and Homeless Collaborative

There are no updates at this time.

Technical Assistance (TA) Updates:

There are no updates at this time.

COMMITTEES

Equity Committee

- The Equity Committee did not meet in July

Funding Committee

- The purpose of the Funding Committee is to direct the community input process for several time-sensitive federal and state funding streams, including updating materials and preparing for the bi-annual Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition.



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

- The committee will be convene it's first meeting on August 25th.

Nominating Committee

- The purpose of the Nominating Committee is to review and revise the process to recruit and select new Council members.
- The Committee will meet on Monday August 4th and Monday August 18th.

Oversight Committee

- The Oversight Committee meeting did not meet in July.

Plan to Accelerate Transformative Housing Innovations Committee

- The PATH Innovations Committee meeting did not meet in July.

OTHER

Quarterly Report

The Q2 report will be presented to the Family and Human Services Committee of the Board of Supervisors at their September 8th meeting, not the August 11th meeting as previously reported.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3177

Agenda Date: 8/7/2025

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Committee Report Out: (ACTION ITEM) Homelessness Awareness Month Committee approval of Resolutions and Recognition Categories

Presenter: Nicole Green, Chair and Reentry Services

Contact: contracostacoc@cchealth.org

Information:

Every year for Homelessness Awareness Month (November), the Council on Homelessness, with support from staff, creates a number of tools and events.

Two tools are 1) a resolutions of support declaring November to be Homelessness Awareness Month and a resolution declaring December 31st to be Homeless Persons' Memorial Day to be adopted by the Board of Supervisors and 2) formal recognition of outstanding agencies and individuals, in a numbers of categories. The resolutions and categories for recognition have been reviewed by the Homelessness Awareness Month Committee and are being recommended for approval by the Council on Homelessness

Resolutions: The Board of Supervisors will be asked to adopt the 2 resolutions as part of the COH presentation to the BOS on 11/4. The HAM resolution has been moderately edited since last year to include recognition of Youth/Young Adult homelessness awareness and work in the County. Citations will be updated with 2024 Annual Report data before submission to the BOS in November.

Recognitions: The solicitation of nominations for the recognition categories would be launched after approval by the COH. Staff and then the HAM Committee will review nominations for eligibility. Eligible nominations will then come to the COH at the October COH meeting and will be formally recognized as part of a reception to be held on 11/4, in conjunction with the COH presentation to the BOS

Referral History and Update:

Recommendation(s)/Next Step(s):

Approve Resolutions of Support and Recognition Categories as presented

2025 Recognition Categories and Descriptions

Every November, for Homelessness Awareness Month, the Council on Homelessness recognizes outstanding individuals, groups and partnerships for their work addressing homelessness in Contra Costa. We need you to tell us who they are!

1. "Outstanding Volunteer"

The "Outstanding Volunteer" category is designed to recognize **individuals or groups who have enriched the lives of people at risk of or experiencing homelessness in Contra Costa County through volunteer efforts.**

Outstanding efforts can be demonstrated by:

- Length of involvement;
- Strong concentration of service; and/or
- Impact of efforts to support people at risk of or experiencing homelessness.

Eligibility:

- Nominee must volunteer in Contra Costa County
- The volunteer activity must be without pay

Nominations are due by Noon on Thursday, September 18, 2025

Nominees will be notified in advance and recognized publicly by the Homeless Continuum of Care for their contributions. Their names and accomplishments will be highlighted widely, and they will be honored during a brief reception at the County Administration Building in Martinez on November 4, 2025 (time to be confirmed).

2. "Outstanding Housing Provider"

The "Outstanding Housing Provider" category is designed to recognize **landlords, property management companies, and other housing operators that create permanent housing opportunities for people at risk of or experiencing homelessness** in Contra Costa County.

Outstanding efforts towards providing permanent housing opportunities for people at risk of or experiencing homelessness can be demonstrated in a number of ways including:

- Length of time involved in providing units/rooms
- Number of units/rooms; and/or
- Quality of units/rooms rented

Eligibility:

- Person or company must rent units/rooms in Contra Costa County to people at risk of or experiencing homelessness. This may include shared housing, sober living environments, recovery housing, board and cares, halfway houses and transitional housing.
- Person or company may nominate themselves.

Nominations are due by Noon on Thursday, September 18, 2025

Nominees will be notified in advance and recognized publicly by the Homeless Continuum of Care for their contributions. Their names and accomplishments will be highlighted widely, and they will be honored during a brief reception at the County Administration Building in Martinez on November 4, 2025 (time to be confirmed).

3. “Outstanding Partnership”

The “Outstanding Partnership” category is designed to **recognize partnerships that support people at risk of or experiencing homelessness**. Partnerships can be with/between government agencies, nonprofits/CBOs, advocacy groups, faith organizations, individuals (including those facing homelessness), and businesses.

Eligibility

- The partnership must support people at risk of or experiencing homelessness in Contra Costa County in some way, but does not have to only serve people facing homelessness.
- Partnership may nominate itself.

Nominations are due by Noon on Thursday, September 18, 2025

Nominees will be notified in advance and recognized publicly by the Homeless Continuum of Care for their contributions. Their names and accomplishments will be highlighted widely, and they will be honored during a brief reception at the County Administration Building in Martinez on November 4, 2025 (time to be confirmed).

4. Phoenix Rising

The “Phoenix Rising” category is designed to recognize **individuals with a lived experience of homelessness** who have demonstrated outstanding courage, strength and/or resilience. The Phoenix is a bird that rises up again and again from the ashes. It embodies courage and resilience through its journey or flight.

Eligibility

- Nominated people must have a lived experience of homelessness in Contra Costa County and/or have experienced homelessness elsewhere and currently live and/or work in Contra Costa County.
- People may nominate themselves.

Nominations are due by Noon on Thursday, September 18, 2025

Nominees will be notified in advance and recognized publicly by the Homeless Continuum of Care for their contributions. Their names and accomplishments will be highlighted widely, and they will be honored during a brief reception at the County Administration Building in Martinez on November 4, 2025 (time to be confirmed).

Resolution Declaring November Homelessness Awareness Month

WHEREAS, November is recognized nationally as Homelessness Awareness Month, and Youth Homelessness Outreach, Prevention, and Education (HOPE) Month), a time to acknowledge the challenges faced by adults, youth and young adults, and families experiencing homelessness and to mobilize community-wide efforts toward lasting solutions; and

WHEREAS, 14,245 individuals accessed homeless services in Contra Costa County in 2024—an increase of 40% from 2020¹, underscoring systemic housing challenges; and

WHEREAS, homelessness in Contra Costa County is driven primarily by the lack of affordable housing, with 30,812 low-income renter households in Contra Costa County not having access to an affordable home in 2024²; and

WHEREAS, according to *The Opportunity to Change: A Community Needs Assessment for Youth and Young Adult Homelessness*, an estimated 13,506 young people are experiencing homelessness in Contra Costa County, driven by factors such as aging out of foster care, family conflict, a lack of affordable housing, and systemic disparities including racism, homophobia, and transphobia³; and

WHEREAS, renters needing to earn \$43.63 per hour—more than 2.5 times the City of Richmond’s minimum wage—to afford the average monthly rent of \$2,269⁴; and

WHEREAS, in 2025 in Contra Costa County, there were only 3,787 temporary and permanent housing beds for persons experiencing homelessness, a stark shortfall compared to the scale of need across our communities⁵; and

WHEREAS, Contra Costa County’s 34% increase in temporary and permanent housing beds⁶ over the past two years reflects a sustained commitment to expanding shelter and housing solutions; and

WHEREAS, racial disparities persist, with Black/African American/African households and people with Multiple Races were over-represented in the CoC relative to the county population (4x and 3x, respectively) ⁷; and

¹ 2024 Annual report [do full citation with page #]

² **California Housing Partnership.** (2024, May). *Contra Costa County 2024 Affordable Housing Needs Report*. https://chpc.net/wp-content/uploads/2024/05/Contra-Costa_Housing_Report.pdf

³ Aronson, M., Giannone, C., Nawabi, S., & Braimah, N. (2024). *The opportunity to change: A community needs assessment for youth and young adult homelessness in Contra Costa County*. Contra Costa Health Services, Health, Housing, and Homeless Services. [638648533798100000](https://www.cchealth.org/home/showpublisheddocument/32051/638868762849870000)

⁴ **California Housing Partnership.** (2024, May). *Contra Costa County 2024 Affordable Housing Needs Report*. https://chpc.net/wp-content/uploads/2024/05/Contra-Costa_Housing_Report.pdf

⁵ Contra Costa Health. (2025). *[Contra Costa County 2025 HOMELESS POINT-IN-TIME COUNT]* <https://www.cchealth.org/home/showpublisheddocument/32051/638868762849870000>

⁶ 2024 Annual report [do full citation with page #]

⁷ Ibid, page #

WHEREAS 63% of unsheltered people surveyed as part of Contra Costa’s 2025 Point in Time Count experienced being made to move by city workers or law enforcement within the past year⁸; and

WHEREAS research shows that criminalizing homelessness worsens the crisis and deepens existing racial inequities⁹ and

WHEREAS, since 2020, Contra Costa has seen an 79% increase in households with minor children, a 69% increase in seniors aged 65+, and a 53% increase in Transition Aged Youth (ages 18–24) accessing homeless services¹⁰; and

WHEREAS, the Contra Costa Continuum of Care unites over 50 organizations, jurisdictions, and individuals committed to preventing and ending homelessness through coordinated housing, health, and support services; and

WHEREAS, Contra Costa Continuum of Care is committed to promoting evidence-based practices like Harm Reduction and Housing First to achieve permanent housing outcomes for the most vulnerable in our community; and

WHEREAS, the Youth Action Board, composed of youth and young adults (YYA) with lived experience of homelessness in Contra Costa County, is actively leading and amplifying the voices of YYA, informing the Contra Costa Continuum of Care, and providing leadership and guidance in collaboration with community stakeholders to end YYA homelessness; and

WHEREAS, the Council on Homelessness, staffed by Contra Costa Health, serves as both an advisory body to the Board of Supervisors and the planning entity for the Continuum of Care, welcoming public engagement and collaboration; and

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors hereby proclaims November 2025 as Homelessness Awareness Month and Youth Homelessness Outreach, Prevention, and Education (HOPE) Month in Contra Costa County.

BE IT FURTHER RESOLVED that the Board affirms its commitment to building and sustaining a well-resourced, coordinated, and equity-driven Continuum of Care that meets the complex needs of people experiencing homelessness.

⁸ Contra Costa Health. (2025). [Contra Costa County 2025 HOMELESS POINT-IN-TIME COUNT] <https://www.cchealth.org/home/showpublisheddocument/32051/638868762849870000>

⁹ DuBois, N., Herbert, C., & Sowards, E. M. (2025, February). *Criminalizing homelessness worsens the crisis: Research shows*. National Alliance to End Homelessness. https://endhomelessness.org/wp-content/uploads/2025/02/CriminalizingWorsensTheCrisis_NAEH_2-4-25.pdf

¹⁰ 2024 Annual report [do full citation with page #]

RESOLUTION NAMING DECEMBER 21, 2025 NATIONAL HOMELESS PERSONS' MEMORIAL DAY IN CONTRA COSTA COUNTY

In recognition of the lives lost and the ongoing crisis of homelessness, the Contra Costa Board of Supervisors seeks to honor the memory of those who died without housing and to recommit to lasting solutions that affirm dignity, health, and housing for all.

WHEREAS, December 21, 2025 marks the first day of winter and the longest night of the year, symbolizing the hardships faced by individuals living without shelter;

WHEREAS, the National Coalition for the Homeless and the National Health Care for the Homeless Council have designated December 21, 2025 as National Homeless Persons' Memorial Day;

WHEREAS, 14,245 individuals accessed homeless services in Contra Costa County in 2024—an increase of 40% from 2020, underscoring systemic housing challenges¹;

WHEREAS, homelessness increases risk of illness, injury, and premature death, with non-elderly homeless individuals facing a mortality rate 3.5 times higher than their housed peers—comparable to housed individuals two decades older in age²; and

WHEREAS, in 2024, the Contra Costa Coroner reported 76 people experiencing homelessness who died during calendar year 2024, a 33% decrease from 2023³;

WHEREAS, drug and alcohol-related accidental deaths represented the highest cause of mortality in this group, followed by natural causes and other accidents⁴;

WHEREAS, cuts to Medicaid will disproportionately impact people experiencing homelessness, making it more difficult to access the broad range of care needed to maintain their health, engage in employment, and achieve housing⁵; and

WHEREAS, Contra Costa County calls on government agencies, faith communities, business leaders, nonprofit organizations, and residents to recognize the urgent need to address homelessness through sustained collaboration, compassion, and advocacy;

WHEREAS, the Council on Homelessness, serving as both an advisory board to the Board of Supervisors and the planning body for the Continuum of Care, coordinates the

¹ Ibid, p. x

² *Life and Death at the Margins of Society: The Mortality of the U.S. Homeless Population*, Meyer, Wyse, Logani (2023)

³ 2024 Contra Costa Continuum of Care Annual Report, p. xx

⁴ Ibid, p. x

⁵ Rabell, L. (2025, April). *Homelessness and Medicaid: What's the connection?* National Health Care for the Homeless Council. https://nhchc.org/wp-content/uploads/2025/04/Homelessness-and-Medicaid-Whats-the-Connection_.pdf

county's strategy toward ending homelessness and encourages active community participation;

WHEREAS, the Health, Housing, and Homeless Services Division of Contra Costa Health is committed to making homelessness rare, brief, and non-recurring through an integrated system of housing and support;

WHEREAS, a Homeless Persons' Memorial event will be held on **DATE/TIME/LOCATION** coordinated by the **XX**, and the Council on Homelessness, offering space to honor lives lost (**Registration: Google Form link**);

WHEREAS, by gathering in remembrance and solidarity, the community can affirm its commitment to meaningful change and honor the humanity of every neighbor lost to homelessness;

NOW, THEREFORE, BE IT RESOLVED That the Contra Costa Board of Supervisors hereby declares December 21, 2025 as **National Homeless Persons' Memorial Day** in Contra Costa County—to honor those who have died without shelter, to encourage collective reflection and engagement, and to strengthen our commitment to housing solutions rooted in dignity, equity, and hope.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3181

Agenda Date: 8/7/2025

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Update: Changes to Brown Act Re: Remote Meeting Attendance and Training Requirements

Presenter: Jamie Schecter, H3

Contact: contracostacoc@cchealth.org

Information:

The Clerk of the Board recently released information about updates to Brown Act Remote meeting attendance options and training requirements.

Referral History and Update:

Recommendation(s)/Next Step(s):

Read attached documents for guidance.

Office of the County Counsel
1025 Escobar Street, 3rd Floor
Martinez, CA 94553

Contra Costa County
Phone: (925) 655-2200
Fax: (925) 655-2263

Date: December 30, 2024

To: Staff to Advisory Bodies

From: Thomas L. Geiger, County Counsel 

Re: **Remote Attendance at Brown Act Meetings as a Reasonable Accommodation under the Americans with Disabilities Act (ADA)**

This memo describes a new option for members of the County's advisory bodies to attend meetings remotely if they have a qualifying disability that precludes their in-person attendance at advisory body meetings, and explains the procedure for advisory body members to attend meetings remotely as an accommodation for a qualifying disability.

Background

Under the Brown Act, members of County advisory bodies generally must attend meetings in person. They also may participate remotely under the Brown Act's traditional teleconferencing rules, or they may participate remotely for "just cause" reasons or under "emergency circumstances." If an advisory body member participates from a remote location under the Brown Act's traditional teleconferencing rules, the public must be allowed to attend the meeting at the remote location.

Until recently, the California Attorney General had advised that counties and cities were not permitted to provide a teleconferencing connection at a non-public location as an accommodation for an advisory body member with a disability who is unable to attend a regularly scheduled meeting. (84 Ops.Cal.Atty.Gen. 181 (2001).) The Attorney General had concluded in its 2001 opinion that allowing an advisory body member to participate remotely in a public meeting from a location not open to the public would result in a meeting held in violation of the Brown Act.

The Attorney General, however, has reconsidered its previous opinion and now advises that the Americans with Disabilities Act (ADA) generally requires that an advisory body member who has a qualifying disability that prevents them from attending meetings in person must be allowed to participate remotely in the body's meetings from a non-public location. (Opinion No. 23-1002.) The Attorney General advises that when a member with a qualifying disability participates remotely from a non-public location, the member must (1) use two-way video and audio streaming in real time; and (2) disclose the identity of individuals 18 years or older who are present with the member at the remote location and the general nature of the member's relationship with any of these individuals.

Procedure for Requesting Remote Attendance as a Reasonable Accommodation

Before an advisory body member with a qualifying disability attends a meeting remotely, the member must request to appear remotely as a reasonable accommodation and receive approval from the Clerk of the Board. Examples of a qualifying disability that would prevent in-person attendance include, but are not limited to, a mobility disability, an immunocompromising disability, or a disability that limits time spent outside of home or bed.

To request this accommodation, the member must submit a written request to the Clerk of the Board at least one week before the time of the first meeting for which remote attendance is requested. The request may be in a letter or via email, with the phrase “Advisory Body Reasonable Accommodation” in the subject line. Requests should be sent to clerkoftheboard@cob.cccounty.us. The Clerk of the Board will evaluate and approve or deny the request using the following criteria:

1. The request to attend remotely as a reasonable accommodation must include the following:
 - a. A self-attestation that the accommodation is needed as a result of a disability.
 - b. A general description explaining the need for the accommodation, which need not exceed 20 words. The member does not need to submit medical documentation or disclose a medical diagnosis or disability.
 - c. The duration of the requested accommodation.
 - d. The name of the advisory body on which the member sits.
2. In consultation with the member with a disability, the Clerk of the Board will determine if the request is approved and the most effective way to provide the accommodation. Responses to reasonable accommodation requests will be provided in writing in a timely manner before the start of the specific meeting. Otherwise, the response will be provided orally, followed by written confirmation.
3. If the Clerk of the Board approves remote appearance as a reasonable accommodation, the member may appear remotely at meetings for the approved duration of the accommodation. Members may be granted a teleconferencing accommodation on a permanent basis or a temporary basis. The duration will be determined in accordance with the member’s disability-related needs. For temporary disabilities, the member may need to seek reapproval from time to time, as determined by the Clerk of the Board.

Procedures for Attending Meetings Remotely as a Reasonable Accommodation

During every meeting that a member attends remotely as an approved reasonable accommodation, the member must:

1. Use two-way, real-time video and audio streaming; and
2. Disclose the presence of other adults at the remote location and nature of the member’s relationship with these individuals.

When a member attends a meeting remotely as an approved reasonable accommodation, the following Brown Act requirements are waived with respect to the remote location:

1. Including the teleconference location in the notice and agenda;
2. Posting the meeting agenda at the teleconference location; and
3. Allowing public access to the teleconference location.

cc: Board of Supervisors
Monica Nino, County Administrator
Jami Morritt, Chief Assistant Clerk of the Board


TLG:
H:\2024\County Administrator\Brown Act rsbl acco.docx

Office of the County Counsel
1025 Escobar Street, 3rd Floor
Martinez, CA 94553

Contra Costa County
Phone: (925) 655-2200
Fax: (925) 655-2263

Date: December 27, 2024

To: Staff to Advisory Bodies

From: Thomas L. Geiger, County Counsel
By: Hannah M. Shafsky, Deputy County Counsel 

Re: **Revised Limits for Meeting Participation Using an Alternative Remote Teleconferencing Option (“Just Cause” or “Emergency Circumstances”)**

This memo describes a change in the Brown Act rules that allow advisory body members to participate in meetings remotely for a “just cause” reason or due to “emergency circumstances.” “Just cause” includes a need to care for a family member, a contagious illness that prevents in person attendance, a need related to a disability not otherwise accommodated for, and travel while on official business of the body or other public agency. “Emergency circumstances” is a physical or family medical emergency that prevents a member from attending the meeting in person.

Assembly Bill 2302, effective January 1, 2025, revises the limits on the number of remote appearances a member can make for “just cause” reasons or under “emergency circumstances.” The law now prohibits using one of these alternative remote teleconferencing options for more than a specified number of meetings per year, based on the regular meeting schedule of the legislative body.

Under the revised rules for these alternative teleconferencing options, a member of a body may not participate via teleconference from a remote location for more than the following number of meetings:

- 2 meetings per year, if the body regularly meets once per month or less.
- 5 meetings per year, if the body regularly meets twice per month.
- 7 meetings per year, if the body regularly meets three or more times per month.

The existing restriction that limits a member’s remote participation for “just cause” to no more than 2 meetings per calendar year remains in place.

Below are some examples of how many meetings per year a member of an advisory body may attend remotely under the alternative teleconferencing rules if the body regularly meets twice per month:

The member may attend:

- 2 meetings for a just cause reason and 3 meetings under emergency circumstances.
- 5 meetings under emergency circumstances and 0 meetings for a just cause reason.

The member may not attend:

- 3 meetings for a just cause reason and 2 meetings under emergency circumstances.

Otherwise, the rules regarding the alternative teleconferencing option remain unchanged, including the requirement that a quorum of the body must meet in person when a member is attending remotely using one of the alternative teleconferencing options. There are no changes to the rules regarding the traditional teleconferencing option.

The attached chart provides a detailed summary of the requirements for traditional teleconferencing and teleconferencing for “just cause” or due to “emergency circumstances.”

The new law on the two alternative teleconferencing options will remain in effect until January 1, 2026.

HMS:

Attachment: Teleconference Meeting Options Comparison Chart

cc: Board of Supervisors
Monica Nino, County Administrator
Jami Morritt, Chief Assistant Clerk of the Board

Teleconference/Remote Meeting Options

	Traditional Teleconferencing (Gov. Code, § 54953(b).)	Alternative Teleconferencing (Gov. Code, § 54953(f))
Applicable Timeframe	<ul style="list-style-type: none"> Available anytime. 	<ul style="list-style-type: none"> Available between <u>January 1, 2025</u> and <u>January 1, 2026</u>.
Who May Appear Remotely and Quorum Requirements	<ul style="list-style-type: none"> Individual board members, if at least a quorum of the members of the body participate from locations within the jurisdictional boundaries of the body. 	<ul style="list-style-type: none"> Individual board members if: <ol style="list-style-type: none"> a quorum of the members of the body participates in person; and the quorum meets in a single, physical location clearly identified on the agenda that is open to the public and situated within the agency's jurisdiction.
Bases for Remote Appearance	<ul style="list-style-type: none"> Applies when a board member is unable to attend in person. 	<ul style="list-style-type: none"> A member may appear remotely for "Just Cause" or "Emergency Circumstances": <ul style="list-style-type: none"> ► "Just cause" is any of the following: <ol style="list-style-type: none"> A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner; A contagious illness that prevents a member from attending in person; A need related to a physical or mental disability that is not otherwise accommodated for; or Travel while on official business of the body or another state or local agency. ► "Emergency circumstances" is a physical or family medical emergency that prevents a member from attending in person.
Notification and Approval Requirements	<ul style="list-style-type: none"> No additional requirements. 	<ul style="list-style-type: none"> To attend remotely for: <ul style="list-style-type: none"> ► "Just Cause" <ul style="list-style-type: none"> The member must notify the body at the earliest possible opportunity, including at the start of a regular meeting, of the need to participate remotely.

	Traditional Teleconferencing (Gov. Code, § 54953(b).)	Alternative Teleconferencing (Gov. Code, § 54953(f))
		<ul style="list-style-type: none"> ▪ The member must provide a general description of the circumstances necessitating the remote appearance. ▪ The body need not take action in response. <p style="text-align: center;">► “Emergency Circumstances”</p> <ul style="list-style-type: none"> ▪ The member’s request to appear remotely must include a general description of the need to appear remotely, which need not exceed 20 words, and need not include any personal medical information. ▪ The member must make the request to participate remotely as soon as possible and must make a separate request for each meeting. ▪ The body must take action on the request at a public meeting. ▪ If there is insufficient time to include the item on a posted agenda, the body may take action at the beginning of the meeting. ▪ Approval must be by majority vote.
Agenda and Public Access and Comment Requirements	<ul style="list-style-type: none"> ▪ The teleconference location must be open to the public. ▪ The agenda must be posted at all meeting locations, including the teleconference location. ▪ The agenda must identify all meeting locations, including the teleconference location. ▪ The agenda must provide for public comment at all meeting locations, including the teleconference location. 	<ul style="list-style-type: none"> ▪ Must provide notice and post agendas as otherwise required under the Brown Act and must indicate on the notice how the public may access the meeting and offer comment. ▪ The agenda must include an opportunity for all persons to attend and address the body via a call-in option, an internet-based service option, and at the in-person location. ▪ The law does not require that the agency post an agenda at the remote location, include the address of the remote location, or provide for public access to the remote location.

	Traditional Teleconferencing (Gov. Code, § 54953(b).)	Alternative Teleconferencing (Gov. Code, § 54953(f))
		<ul style="list-style-type: none"> ▪ The body may not require public comments to be submitted in advance and must allow the public to address the body and comment in real time. ▪ An individual may be required to register for public comment before being allowed to comment, where the body uses a third-party platform (like Zoom) for the meeting.
Voting Requirements	▪ Members must vote by rollcall.	▪ Members must vote by rollcall.
Technological Requirements		<ul style="list-style-type: none"> ▪ The public must be able to remotely hear and visually observe the meeting, and remotely address the body. Thus, the body must provide either: <ol style="list-style-type: none"> (1) a two-way audiovisual platform; or (2) a two-way telephonic service and a live webcasting of the meeting.
Other Requirements		<ul style="list-style-type: none"> ▪ If a member participates remotely, the member must also: <ol style="list-style-type: none"> (1) Publicly disclose at the meeting before any action is taken, whether any other individuals 18 years or older are in the room at the remote location with the member and the general nature of the member's relationship with such individuals; and (2) Participate through both audio and visual technology. ▪ If the broadcasting of the meeting to the public by phone or internet service is disrupted, or a disruption within the local agency's control prevents members of the public from commenting using the phone or internet service, the body shall not take any action at the meeting, until public access to the meeting via the phone option or the internet service option is restored. Actions

	Traditional Teleconferencing (Gov. Code, § 54953(b).)	Alternative Teleconferencing (Gov. Code, § 54953(f))
		<p>taken on agenda items during a disruption that prevents the body from broadcasting the meeting may be challenged pursuant to Section 54960.1.</p> <ul style="list-style-type: none"> ▪ The body must have and implement a procedure for receiving and quickly resolving reasonable accommodation requests for individuals with disabilities. Any doubt should be resolved in favor of accessibility.
Limitations on Frequency of Remote Appearances	<ul style="list-style-type: none"> ▪ None. 	<ul style="list-style-type: none"> ▪ A member may participate remotely for “just cause” no more than two times per calendar year. ▪ A member may not participate remotely for more than the following number of meetings: <ol style="list-style-type: none"> (1) 2 meetings per year, if the body regularly meets once per month or less; (2) 5 meetings per year, if the legislative body regularly meets twice per month; and (3) 7 meetings per year, if the body regularly meets three or more times per month.