



CONTRA COSTA COUNTY

AGENDA

Hazardous Materials Commission

Friday, August 14, 2026

10:00 AM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

<https://cchealth.zoom.us/j/98031936341>

Meeting ID: 980 3193 6341

Operations Committee

Chair: Marielle Boortz

Vice Chair: Jamin Pursell

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. CONSIDER approval of the June 12, 2026 Hazardous Materials Commission Operations Committee meeting minutes. [26-3498](#)
Attachments: [HMC OPS June 12 2026 Draft Meeting Minutes](#)
3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. DISCUSS any updates to the Hazardous Materials Commission priorities for 2026 and the work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers. [26-3499](#)
Attachments: [2026 HMC Priorities](#)
5. DISCUSS any updates on the logistics of planning a September 17th public forum and CONSIDER making recommendations to the full Hazardous Materials Commission. [26-3500](#)
Attachments: [HMC Public Forum Planning Document](#)
[Forum Agenda Notes short 9.17.2026](#)

6. REVIEW the flyer from last year's public forum and CONSIDER revising and approving a new flyer to share as a "save the date". [26-3501](#)

Attachments: [2025-08-04-Hazardous Materials Commission Flyer](#)

7. DISCUSS and work on developing a draft syllabus for student intern expectations to add to the collection of Operations Committee process documents.
8. Announcements from commissioners on items of commission interest.
9. Plan next meeting agenda.

The next meeting is currently scheduled for September 11, 2025 at 10:00 AM.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120 Concord, CA 94520, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Adam Springer at 925-655-3216



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3498

Agenda Date: 8/14/2026

Agenda #: 2.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: Approval of June 2026 Meeting Minutes

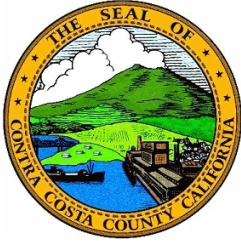
Presenter: Committee Chair

Information:

Attached to this agenda item are the draft meeting minutes from the June 12, 2026 Hazardous Materials Commission Operations Committee meeting.

Recommendation(s)/Next Step(s):

CONSIDER approval of the June 12, 2026 Hazardous Materials Commission Operations Committee meeting minutes.



Meeting Minutes - Draft

CONTRA COSTA COUNTY Hazardous Materials Commission

Friday, June 12, 2026

10:00 AM

777 Arnold Dr., Martinez, CA 94553 -

Paramount Room

<https://cchealth.zoom.us/j/98031936341>

Meeting ID: 980 3193 6341

Operations Committee

Chair: Marielle Boortz

Vice Chair: Jamin Pursell

The meeting was called to order at 10:02 AM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Jamin Pursell, Aaron Winer, Madeline Kronenberg, Terry Baldwin, Lou Flores

Commissioners Present Online: Tim Bancroft

Staff Present: Adam Springer

Public Present: Jan Warren, Bethi Carver Gibb

2. CONSIDER approval of the May 8, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

The commissioners present voted to approve the May 8, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

Motion: Terry Baldwin

Second: Aaron Winer

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Jan Warren made a comment regarding the Marathon refinery strike and expressed concerns around safety for workers. She shared that it seems there is a lot done after an incident occurs but expressed that she feels there should be more focus placed on prevention of dangerous incidents.

4. DISCUSS any updates to the Hazardous Materials Commission priorities for 2026 and the work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers.

The commissioners present reviewed the priorities list and discussed guest speakers and topics they would be interested in having present soon. This committee added process documents to their list of priorities as they have already been working on them the past few months. Commissioner Pursell noted that Maile Chinn had previously suggested she may be able to obtain a guest speaker from UC Berkeley to discuss carbon capture technologies. Commissioner Winer can check in with his contact at Raven to hopefully connect with a speaker for hydrogen generation; he also has a possible lead on a speaker on PFAs from Zone 7 Water. This committee also noted the proposal of an AI data center in Pittsburg and expressed interest in a guest speaker from the company; Commissioner Kronenberg suggested PFAs and data centers may be a great topic for the forum since it is a hot topic currently in the community, but staff noted that this may not be within the purview of the commission. Depending on the cooling system used for the proposed Pittsburg data center, it may or may not fall under the commission's purview. Commissioner Bancroft shared that in his experience, data centers typically do not utilize PFAs, but the concern would be around the water usage and their cooling methods. A member of the public, Bethi Carver Gibb, expressed concerns around the impacts of AI data centers and urged the commission to propose alternative, clean energy such as hydrogen generation or recommend code changes to the Board. The committee suggested drafting a timeline of guest speakers for the remainder of the year tentative to the ability of speakers to present. Staff noted that DCD reached out about a brownfield cleanup grant they received to remediate hazardous sites; will confirm their availability to speak to the commission.

5. DISCUSS and continue drafting Hazardous Materials Commission procedures, particularly those that involve the Operations Committee, e.g., candidates interview process.

The commissioners present reviewed the updated procedure documents that were updated during their last meeting. Commissioner Pursell suggested creating a syllabus for the student interns at the next meeting so that expectations are clear. Some additional modifications included revising the language on the Environmental Organization Seat Flyer to reflect membership to an environmental organization versus representation. All updated procedural documents will be included on the next meeting agenda.

6. DISCUSS the logistics of holding another public forum including panelists, venue, schedule, formatting, resources, food options, etc.

The commissioners present continued their work planning for a public forum on September 17th. Commissioner Baldwin noted that this committee's room request will be heard by the IBEW board later this month and he anticipates that it will be approved without issue and that the janitorial fees would be waived. The commissioners present suggested creating an ad hoc subcommittee to focus solely on forum planning as it is only a few months away. Suggested revisions to the forum planning document included modifying the timeline used last year to reflect this year's event schedule which will take place later in the day in hopes of improving attendance. Staff worked to create a new forum planning document with additional suggestions for timeline, proposed guest speakers, and other notes such as Q&A procedure. The main priority moving forward will be to secure guest speakers for the forum so the committee members discussed which members will reach out to the different organizations. The updated forum planning document and the new short forum agenda document will be included on the next meeting agenda.

7. REVIEW the flyer from last year's public forum and CONSIDER revising and approving a new flyer to share as a "save the date".

The commissioners present reviewed the flyer and confirmed with staff if they would be able to electronically distribute and advertise the event at least a month in advance; last year the flyer was not shared by the county until roughly one week before the event and this committee felt that was not enough notice for the public. Staff will continue to review and revise this flyer at future meetings as they confirm the forum venue and the list of guest speakers and topics.

8. Announcements from commissioners on items of commission interest.

Commissioners Flores intended to make a public comment about the Marathon refinery strike at the most recent Board of Supervisors meeting, but was unable to so he read his a comment aloud to this committee.

9. Plan next meeting agenda.

The next meeting is currently scheduled for July 10, 2026 at 10:00 AM.

Adjourn

The meeting was adjourned at 11:39 AM.

For Additional Information Contact: Adam Springer at 925-655-3216

Full meeting recording can be found here: <https://contra-costa.legistar.com/Calendar.aspx>



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3499

Agenda Date: 8/14/2026

Agenda #: 4.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: HMC Priorities for 2026

Presenter: Committee Chair

Information:

Attached to this agenda item are the Hazardous Materials Commission priorities for 2026 and the committees that they have been assigned to

Recommendation(s)/Next Step(s):

DISCUSS any updates to the Hazardous Materials Commission priorities for 2026 and the work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers.

2026 HMC Priorities for Consideration

General Commission Priorities

- Brownfield development-cleanup standards/reuses ; Emerging remediation technology e.g., in situ phytoremediation, bugs/bioremediation, albino redwoods, mycelium (mushrooms)
- Concerns from increased electrification – byproducts, EV,
- Battery waste management, recycling; sodium batteries vs lithium batteries;
- Impacts from Sea Level Rise
 - Hazardous Materials transportation corridors. E.g., Railroads,
 - Soil/water contamination
 - Presentation from DOT
- SB 868: Bright Star balcony solar

Assigned to Operations Committee

- PFAS/Forever chemical treatments (contact EPA); AI data center impacts
 - treatment tech/remediation; mycoremediation vs mycelium
 - emergency response/chemicals used for battery fires /suppression
- Hydrogen generation
- Carbon capture technologies/ carbon sequestration
- PG&E power generation changes + future plans
- MCE solar farm in Richmond
- Public Forum – tentative September 2026
- Process documents - seat/intern interviews, forum planning

Assigned to Planning & Policy Committee

- CWS notification including system and technology /ISO
 - Aviation fuel changes (2031) (Richmond company Raven fuel from bio waste)
- Receive presentation on plan from Will Nelson of DCD regarding the completed General Plan
- Bill analysis & legislative packets
 - Track merger of HazMat programs to CON FIRE
 - HMC bylaw review/revision
 - Refinery process safety management/pipeline safety/PHMSA
 - Small modular nuclear reactors (SMR) - waste streams + general overview



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3500

Agenda Date: 8/14/2026

Agenda #: 5.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: September Public Forum Planning/Recommendations

Presenter: Committee Chair

Information:

Attached to this agenda item is the public forum planning document that was used in 2025 with some revisions made for this year's forum and an additional short form planning document.

Recommendation(s)/Next Step(s):

DISCUSS any updates on the logistics of planning a September 17th public forum and CONSIDER making recommendations to the full Hazardous Materials Commission.

5:00 pm: HMC members and staff begin to arrive Room to confirm responsibilities, set up the information tables, prepare for Forum attendees to arrive

5:15 pm: HMC members and staff arrive Room no later than this time

5:30 pm: doors open for the public

5:30 -5:55 pm: people view/mingle at information tables or wait in the Forum main room

5:55-6:00 pm: HMC and staff herd people into the Forum main room

6:00-6:05 pm: HMC chair welcome, introductions, etc.

6:05-6:15 pm: the five panelists present/speak. Target 10-12 minutes each; 14 minutes max:

Panelist 1 6:05-6:19 pm Con FIRE/CWS

Panelist 2 6:19-6:33 pm WCW - hazardous materials & wastewater

Panelist 3 6:33-6:47 pm

Panelist 4 6:47-7:01 pm

Panelist 5 7:01 -7:15 pm

7:15-7:30 pm: moderated Q&A

7:30-8:00 pm: people view/mingle at information tables

[can adjust timeline based on amount of in-person attendance, e.g., longer Q&A seems wise]

No food or beverages provided

Attendee sign-in sheet at entrance: name, where live (city/town), elected official or their staff? (specify if yes), with an organization? (specify if yes), contact info (optional). HMC/staff use sign-in info to gauge interest in the Forum and identify which Supe Districts attendees are from (BOS would likely want to know).

In-room questions written on index cards, collected and then organized/combined/summarized by Q&A organizers/readers and read to panelists.

On Zoom webinar questions submitted via webinar Q&A feature. Staff writes submitted questions onto index cards and gives the index cards to Q&A organizers/readers. Staff to do webinar dry run in advance, and invite Operations Committee's ad hoc committee to participate/observe.

Won't use Zoom chat feature; is too distracting.

In Room A/B/C (Information Tables room), Staff will log into the Forum's Zoom link so that the panel presentations (activities in the Forum main room) will be shown on screen in Room A/B/C.

HMC roles/jobs at the Forum (commissioners sign-up):

HMC Information table (2): Maureen, Lou

Greeters (2): Lisa, Fred (?) - manage sign-ins, provide directions to rooms

HMC Chair (1): Mark - opening remarks, intro panelists, moderate Q&A, adjourn Q&A

Q&A index card hand-outers/collectors (2): Lisa

Q&A questions organizer/reader to assist staff (1): Jamin

Timekeeper: Jim (Breanna will bring yellow, green, red folders to hold up--- to indicate each panelist's remaining time)

Floater (1): Madeline

Willing to do any role: Fred, Aaron, Jamin

Note: Commissioners could do multiple roles and roles can be adjusted as needed during the Forum.

County staff roles at the Forum: Coordinate the presenters. Zoom host and assistant. Liaison with County Tech/IT support and building security personnel. 1-2 people organize/read questions submitted during Q&A. Webinar assistant to write online questions submitted onto index cards and hand the index cards to Q&A organizers/readers.

Forum main room: BOS Chambers

Information tables: in separate room (Room A/B/C), located on first floor and across the entranceway from the BOS Chambers.

Note: Breanna has reserved the two rooms for 9/11/2025 and requested max. Tech/IT support. However, Rooms A & B have been reserved until 3:30 pm by/for someone else.

Have at the HMC information table:

Info/resources on select (five) issues the HMC has studied/is studying. Laminated stand-up frames to hold images and typed info (Maureen and Jamin have frames; Maureen to put items into frames). Few handouts. Forum flyers with QR codes at table for links to HMC and presenters' webpages (likewise have flyers at panelist organizations' tables). OK to have handouts from entities that have been invited presenters at HMC meetings if the entity asks.

- Pharma collection bin photo (Adam got)
- Li ion battery safety flyer (Marielle provided; also request ConFire to have flyer at their table)
- Sea level rise: graphic(s) from living levee presentation (Jamin prepared)
- PFAS (Jamin prepared)
- Brownfields redevelopment: Center for Creative Land Recycling tri-fold brochures (Maureen has one, requested 20 more)
- About the HMC: description, activities list (things noted in prior annual reports), meeting schedule, link to where videos of HMC meetings are posted (Adam obtained)
- HMC intern program application flyer (Breanna has)
- Contact info for the County Haz Mat ombudsperson, description of their role (Breanna getting)
- Invite current & past HMC interns to be at HMC table (Breanna did, thus far just Mylene coming)
- Invite the County Haz Mat ombudsperson to be at the HMC table (done; will attend)

Forum Welcome and Introduction talking points:

- Welcome
- What HMC is, report to the BOS, our priorities (inspirational, how important the HMC is)
- Thank BOS for sponsoring us
- Point out any elected officials/their staff present (get info from Forum sign-in sheet)
- Room safety, emergency exits
- Meeting logistics (agenda and time frames, include how will do Q&A: in room and Zoom, indicate if you want your question directed to a specific panelist)
- Note the meeting being recorded on Zoom and recording will be posted on HMC webpage

Forum To Do's Checklist (indicate who is responsible for having what done by when)

TASKS	WHO	BY WHEN	STATUS
Secure panelists: explain our expectations for their panelist talk (time limit, what we want them to cover), tell them they each will have an information table for their organization, relay any requests we have re their information table (eg, ConFire: Lithium ion battery safety handout, CWS: handout/means for people to sign-up for CWS, BAAD: what is flaring flyer, Central San: info/flyers re household HW drop-off locations in neighboring jurisdictions in the County)	Adam/staff		
Procure/create hand-out documents for HMC information table that need to be copied and email to ad hoc committee/Marielle	Various		
Provide hand-out documents for HMC information table to County staff (Adam) to make copies, 20 copies max each of items to be in frames at the HMC Information Table	Ad Hoc Committee collect and email in one email to Adam		
Make copies of documents for HMC information table	Adam		

TASKS	WHO	BY WHEN	STATUS
Bring document copies for HMC information table to the Forum	Adam		
Prepare and bring to Forum: flyer QR codes for display at Information Tables (HMC and agencies)	Staff		
Prepare name/affiliation card stock inserts for dais identifier slots for panelists	Adam		
Invite County Haz Mat ombudsperson to join HMC information table...also invite them to attend a HMC meeting (August 2025) so that HMC can meet them	Adam		
Invite former HMC interns to attend Forum and join HMC information table	Breanna		
Get Forum info to County PIO so they can create Forum advert/flyer and advertise on social media, etc.	Breanna		
Review and comment on Forum advert/flyer draft	Operations Committee ad hoc committee (Lou, Maureen and Marielle)		
Confirm/finalize Forum advert/flyer. Are 3 flyers: English w QR codes, English w clickable links, Spanish	Operations Committee		
Provide electronic copy of Forum advert/flyer to HMC commissioners so commissioners can share with their organizations, etc.	Adam		
County staffs (PIO, Haz Mat program) to disseminate Forum/advert flyer per their standard distribution lists and means. Distribution to include: public libraries, BOS offices, HMC interested parties, MACs, City Halls	Staff	PIO social media push typically done 1 week in advance	
PIO pursue/consider alerting local News media (e.g., East Bay Times, KCBS) of the Forum	PIO		

TASKS	WHO	BY WHEN	STATUS
Assign a timekeeper to track time during the Forum and help keep Forum activities on schedule	HMC		
Ensure means for simultaneous translation (closed captions with translation?) of the Forum (welcome/opening remarks, panelists and Q&A portions) available for Zoom attendees	Staff		
Confirm/assign who organizes the Q&A questions (in room and on Zoom) and who reads questions to panelist(s)	Adam/staff		
Determine room layout for information tables, how many people could fit at HMC table, other logistics info (e.g., the rooms' safety info to state in Forum welcome, ask building security how to keep the entrance line moving—HMC greeters can help?).	Operations Committee		
Have HMC Commissioners sign-up for Forum roles	Adam/staff		
Procure and bring to the Forum: index cards and some pens/pencils for Q&A	Adam/staff		
Assign/confirm Zoom webinar host	Adam/Breanna		
Set up information tables and chairs in Room A/B/C per prepared room layout	HMC and staff		
Write HMC chair welcome/opening remarks (to be 5 minutes long max)	Jamin & Marielle		
Ensure recording of ConFire presentation re Li ion battery safety made at HMC meeting can be easily found via HMC webpage. Also add NFPA video and webpage link re Li Ion battery safety to HMC webpage, in resources section	Adam/Breanna		
Have requested HMC webpage updates/edits done (as requested by	Adam		

TASKS	WHO	BY WHEN	STATUS
the Operations Committee on August 8)			
Do Zoom dry run: to confirm Forum room cameras function as desired, confirm how to use Q&A function, familiarity with Zoom webinar feature, etc.	Staff		
Procure and bring to the Forum: peel & stick name tags for HMC commissioners, staff, panelists to wear during the Forum	Adam/staff		
Prepare and bring to the Forum: attendee sign-in sheet	Adam/staff		
Prepare webinar slides: Forum title slide, slide with QR codes and links for HMC webpage and agency websites	Staff		
Post Forum recording on HMC webpage	Adam		

Timing & Attendees

- 5:15pm: HMC members/staff arrive for setup
- 5:30pm: Doors open, attendees view/mingle
- 5:55pm: Entry into main room
- 6:00pm: Welcome & intros
- 6:05-7:15pm: Panel presentation (10-12 mins each)
- 7:15-7:30pm: Q&A session
- 7:30-8:00pm: Mingle at info tables

Notes

- Timeline flexible based on attendance
- No food/drinks provided
- Sign-in includes contact info & district info
- Questions collected via index cards & webinar Q&A
- Panel slides may be shown on screen
- CCCFPD/CWS
- Carbon Capture – Lou will contact
- PFA's
- Hydrogen/Raven
- Waste water connection to hazardous materials

Roles & Staffing

- **HMC**



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3501

Agenda Date: 8/14/2026

Agenda #: 6.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: Public Forum Advertising

Presenter: Committee Chair

Information:

Attached to this agenda item is the public forum flyer that was used to advertise last year.

Recommendation(s)/Next Step(s):

REVIEW the flyer from last year's public forum and CONSIDER revising and approving a new flyer to share as a "save the date".

THE CONTRA COSTA COUNTY HAZARDOUS MATERIALS
COMMISSION PRESENTS A PUBLIC FORUM



Hazardous Materials Safety for Residents



Thursday, September 11, 2025 | 4 p.m. - 6 p.m.

LEARN ABOUT

- Household hazardous waste and pharmaceutical disposal
- Rechargeable batteries safety
- Hazardous Materials Incident Prevention and Response
- Community Warning System
- Reporting odors and air pollution

PANELISTS AND INFORMATION TABLES FROM

- Contra Costa County Hazardous Materials Program
- Contra Costa Fire Protection District
- Central Contra Costa Sanitary District
- Community Warning System
- Bay Area Air District



In-person at the Contra Costa County, Administration Building,
1025 Escobar Street, Martinez

Doors open at 3:30 p.m. Please arrive early; you will need to pass through a security checkpoint to enter the building.



Via Zoom at this link →
Pre-registration not required



The forum will be recorded and the recording posted on the Contra Costa County Hazardous Materials Commission's webpage →

