



# Meeting Minutes

## CONTRA COSTA COUNTY Head Start Committee

Supervisor John Gioia, Chair  
Supervisor Ken Carlson, Vice Chair

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**Monday, September 18, 2023**

**9:00 AM** Conference Room 110A, 1025 Escobar Street,  
Martinez |  
<https://cccouny-us.zoom.us/j/83200672377> |  
Call in: 8882780254, access code: 812185

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Meeting Location: Conference Room 110A, 1025 Escobar Street, Martinez |  
<https://cccouny-us.zoom.us/j/83200672377> | Call in: 8882780254, access code: 812185

**Present:** District I Supervisor John Gioia and District IV Supervisor Ken Carlson

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions

**Supervisor Gioia called the meeting to order at 9am.**

**Present:** District I Supervisor John Gioia and District IV Supervisor Ken Carlson

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

**Speaker asked for follow up on nutrition services and biting incident mentioned in a previous BOS meeting.**

3. ACCEPT the monthly update on the activities and oversight of the County's Head Start Program and CONSIDER providing direction on the Head Start Program renewal application. [23-393](#)

**Attachments:** [Head Start Update\\_BOS September 2023 FINAL](#)  
[Community Assessment 2023](#)  
[EHS 2022 Carryover Budget Narrative Revised 9-12-23](#)  
[HS 2022 Carryover Budget Narrative Revised 9-12-23](#)  
[HS EHS Carryover Budget Revised 9-12-23](#)  
[09CH010862\\_HS\\_EHS\\_Extension\\_Grant\\_Narrative\\_2024\[1\]](#)  
[EHS\\_BUDGET\\_2023\\_extension\[1\]](#)  
[HS\\_Budget\\_2023\\_extension\[1\]](#)  
[Combined Appendices](#)  
[Period 2 2022-2023 Semi-Annual Monitoring Report Summary](#)  
[IM-23-03](#)  
[IM-23-04](#)

**This Discussion Item was accepted the report.****Aye:** Chair John Gioia and Vice Chair Ken Carlson**Result:** Passed

The next meeting is currently scheduled for October 16, 2023

Adjourn

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

**HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For more information, please contact:

Christina Reich, (925) 608-8819