



## AGENDA

### CONTRA COSTA COUNTY Advisory Council on Aging

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Wednesday, February 18, 2026

12:00 PM

500 Ellinwood Way, Pleasant Hill, CA.  
Corner Conference Room

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Membership/Nominating Committee  
<https://cccouny-us.zoom.us/j/89149743965>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 14720 Byron Hwy #4, Byron | 849 Bridgeway Circle, El Sobrante

12:15 Welcome – Jill Kleiner, ACOA President  
Roll Call

12:18 Approval of January 2026 Minutes

Membership Committee Meeting Minutes 01-21-2026

[26-631](#)

12:20 ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups

- ACOA Quorum
- Attendance Tracker
- Resignations
- Leave of Absence (LOA) Requests
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)
- Buddy Program Updates
- Orientation Update/Tracker
- Filling Vacant Seats

12:30 Membership Requirements – Initial Discussion on Attendance Policy for Meetings

1:10 Initial items for Information Sheet/Email for Alternate Members & Waitlisted Members

ACOA Membership Guidelines

[26-630](#)

1:45 Executive Committee Action Items

1:50 Public Comment

Next Membership Committee Meeting:  
- Wednesday, March 18 2026, 12:00pm – 2:00pm

2:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:  
Jenny Lam at 925 655-0773 or [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us)