



# Meeting Minutes

## CONTRA COSTA COUNTY BOARD OF SUPERVISORS

Supervisor John Gioia, District I  
Supervisor Candace Andersen, District II  
Supervisor Diane Burgis, District III  
Supervisor Ken Carlson, District IV  
Supervisor Federal D. Glover, District V

Clerk of the Board (925) 655-2000  
clerkoftheboard@cob.cccounty.us

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Thursday, November 30, 2023                      9:00 AM                      Board Chambers 1025 Escobar Street,  
Martinez |  
<https://ccounty-us.zoom.us/j/87344719204> |  
Call in: 888-278-0254 access code 843298#

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### SPECIAL MEETING

#### 1. CALL TO ORDER; ROLL CALL

**Present:** District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Ken Carlson, and District V Supervisor Federal D. Glover

#### 2. PLEDGE OF ALLEGIANCE

#### D. DISCUSSION ITEMS

**D.1** CONSIDER reviewing applications for the position of Treasurer-Tax Collector; DETERMINE which candidates will be invited to interview at the December 12, 2023 Board of Supervisors meeting; and ADOPT Resolution No. 23-628 authorizing the County Administrator to obtain criminal history and other background information on candidates selected for interview and take related actions. (Nicole Bilich, Human Resources Department) [RES 23-628](#)

**Attachments:** [Treasurer-Tax Collector Recruitment Flyer](#)  
[Edith Barsotti Application Packet](#)  
[Lulis Lopez Application Packet](#)  
[Daniel Mierzwa Application Packet](#)  
[Nicholas Spinner Application Packet](#)  
[Syed Farhan Zamil Application Packet](#)  
[Belinda Zhu Application Packet](#)

**Applicant Nicholas Spinner does not meet the minimum statutory requirements for the position and will not be considered. The position within the City of Concord was mistakenly quoted as being full time and should be reflected to denote that the**

position is a part time role within the City.

**DETERMINED** that the following applicants will be interviewed at the December 12, 2023 Board Meeting: Edith Barsotti, Lulis Lopez, Daniel Mierzwa and Belinda Zhu;

**ADOPTED Resolution No. 23-628** authorizing the County Administrator to obtain criminal history and other background information on candidates selected for interview and take related actions.

**Motion:** Burgis

**Second:** Andersen

**Aye:** District I Supervisor Gioia, District II Supervisor Andersen, District III Supervisor Burgis, District IV Supervisor Carlson, and Glover

**Result:** Passed

D.2 PUBLIC COMMENT (2 Minutes/Speaker)

**There were no requests to speak at public comment.**

**3. ADJOURN**

**Adjourned today's meeting at 9:27 a.m.**

**GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).

In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

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**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.