



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, March 18, 2026

12:00 PM

500 Ellinwood Way, Pleasant Hill, CA.
Corner Conference Room

Membership/Nominating Committee
<https://cccouny-us.zoom.us/j/89149743965>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above.

12:15 Welcome – Kathryn Monroy Dexter, Membership Committee Chair

Call to Order: Kathryn Monroy Dexter called the meeting to order at 12:15 p.m.

Present Jill Kleiner, Thomas Lang, Kathryn Monroy-Dexter, and Deborah Wiener

Absent Roger Boaz, and Lorna Van Ackeren

12:18 Approval of February 2026 Minutes

This was approved.

Motion: Lang

Second: Wiener

Aye: Kleiner, Lang, Monroy-Dexter, and Wiener

Absent: Boaz, and Van Ackeren

Result: Passed

Membership Committee Meeting Minutes 02-18-26

[26-950](#)

12:20 ACOA Quorum/Attendance of ACOA Meetings, Committees

- ACOA Quorum:
 - 27 ACOA members were present, and quorum was established
- Attendance Tracker
 - Members with two or more absences discussed.
- Resignations
 - None at this time
- Leave of Absence (LOA) Requests
 - Alan Goldhammer: 3/9/2026 – 9/3/2026
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)
 - All trainings are up to date, per Dixie
- Buddy Program Updates
 - Susan Wright
 - Teresa Wright (reassignment)
- Orientation Update/Tracker
 - Orientation conducted on March 13th 10-12 pm via Zoom
 - Holly Frates and Susan Wright were unable to join the orientation
 - Discussed possibility of scheduling orientations quarterly
 - Will invite Holly and Susan to the next scheduled orientation
- Filling Vacant Seats
 - Pending approval
 - Zee Handoush
 - ACOA Candidate withdrew application due to personal reasons
 - Indy Sekhon (Member at Large #12)
 - Appointment on Board of Supervisor's agenda: 3/31/2026
 - Sean Barry (Alternate #1)
 - Appointment on Board of Supervisor's agenda: 3/31/2026
 - Awaiting City action for the following positions:
 - City of Antioch:
 - City of Faith Gaither Davis Appointment scheduled for 3/24/2026
 - City is confirming appointment with applicant
 - Bryan Harris: City of Richmond Representative
 - Per Mayor's office, reviewing applicants for the position and will notify AAA when decision has been made
 - Vacant Seats
 - City of San Pablo
 - City of San Ramon

- City Walnut Creek
- City of Clayton
- City of Pinole

Jenny to send emails to each clerk regarding appointment of ACOA members for their cities.

12:30 Membership Expectations Documents

- Discussed possibility of defining online attendance requirements
- Discussed possibility of updating bylaws to include:
 - Minimum participation timeframe
 - Video participation for online attendees
- Discussed developing one-page informational sheet for members who are newly appointed as Alternate Members including:
 - Encouraging Alternate Members to participate
 - Ability to vote as an Alternate
 - Clarify how Alternates join committees and which committees they qualify for
 - Include rights and responsibilities mirror Member at Large and City/Town Representatives and ensure that Alternate members know that they're expected to participate
 - Alternates are notified that they can be promoted to Member at Large (MAL) members when MAL seats are vacant
 - Include factors of determining promotion of alternates to MAL positions, see section 3.1 of ACOA Bylaws
 - Include verbiage encouraging members to become leaders under Service and Participation section

ACOA Membership Expectations Draft

[26-951](#)

1:50 Executive Committee Action Items:

- Alan Goldhammer: 3/9/2026 – 9/3/2026
- Membership Expectations Document

1:57 Public Comment: None

Next Membership Committee Meeting:

- Wednesday, April 15, 2026 12:00pm – 2:00pm

2:00 Adjourn

- The meeting was adjourned at 1:14 p.m.

For Additional Information Contact:

Jenny Lam at 925 655-0773 or jlam@ehsd.cccounty.us