

RESOLUTION NO. 23-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT approving the policy of the Contra Costa County Fire Protection District for entering into written subcontracts with private ambulance services.

Recitals

- A. The Contra Costa County Fire Protection District (“District”) is an independent public agency organized, existing, and exercising essential government functions pursuant to the Fire Protection District Law of 1987 (Health and Safety Code sections 13800 through 13970).
- B. The District is the current contractor to Contra Costa County (“County”) for the delivery of exclusive emergency ambulance services in EOA Zones 1, 2, and 5 under contract. These zones include all lands within the District, as well as communities served outside the District, but within the County. The total population served under the ambulance contract includes approximately one million residents.
- C. The District currently subcontracts for the daily operations of all ALS and BLS emergency ambulance transport services and has done so since January 1, 2016.
- D. The current contract between the District and the County is set to expire on December 31, 2025.
- E. The District expects that the County’s Local Emergency Medical Services Agency will soon begin the process of conducting a competitive bid for a countywide emergency ambulance operator for delivery of ambulance services beginning on January 1, 2026.
- F. The District intends to submit a bid to the County to provide those services and is seeking to partner with a subcontractor that can provide the transport component of the overall comprehensive proposal.
- G. Under Health and Safety Code section 1797.231, a county may not enter into or renew a contract for emergency ambulance services with a fire agency that includes a written subcontract with a private ambulance service unless the fire agency adopts a written policy that requires the written subcontract to be awarded pursuant to a competitive bidding process consistent with Public Contract Code section 20812.

NOW, THEREFORE, the Board of Directors of the Contra Costa County Fire Protection District resolves as follows:

The Board of Directors approves and adopts the following District policy that applies whenever the District proposes to enter into or renew a contract with the County for emergency ambulance service and the District's contract proposal includes a written subcontract with a private ambulance service:

1. The District shall award the written subcontract pursuant to a competitive bidding process consistent with Public Contract Code section 20812.
2. The District's competitive bidding process will include, but is not limited to, the following:
  - a. Safeguards to prevent any entity submitting a bid, including an officer, employee, agent, representative, or other official of the entity, from participating in the deliberations in awarding the contract.
  - b. Consideration for awarding the written subcontract will be given only to bidders who submit complete applications in response to a written request for proposals, written request for qualifications, or other similar written request for bids.
  - c. The District's written request for proposals, qualifications or other similar written request for bids shall not be prepared in whole or in part by any entity submitting a bid in the competitive bidding process, including that entity's officers, employees, agents, representatives, or officials.
3. The District shall evaluate a bidder's demonstrated ability and commitment to providing cost-efficient and high-quality services based on the bidder's response to the request for bids using criteria set forth in the written request. The criteria will include, but are not limited to, the following:
  - a. Experience and history providing emergency ambulance services in a safe and efficient manner.
  - b. Managerial experience and qualifications of key personnel.
  - c. Effectiveness of operational processes and assets, including the quality of the ambulance fleet and equipment, dispatch, customer service, and working conditions of ambulance personnel.
  - d. Performance monitoring and quality control.
  - e. Reasonable service rates and charges.

- f. Financial stability to maintain an uninterrupted and consistent level of service.

PASSED AND ADOPTED on\_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: Monica Nino,  
Clerk of the Board of Supervisors  
and County Administrator

\_\_\_\_\_  
Board Chair

By: \_\_\_\_\_  
Deputy

[SEAL]