

Application Form

Profile

Tamara Peterson
 First Name Middle Initial Last Name

[Redacted] Suite or Apt
 Home Address
 concord CA 94521
 City State Postal Code

[Redacted]
 Primary Phone

[Redacted]
 Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 4
 Department of Energy/National Nuclear Security Administration Assistant Manager for Safeguards and Security
 Employer Job Title

Length of Employment

21 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

N/A

How long have you lived or worked in Contra Costa County?

11 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Contra Costa Commission for Women and Girls: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

1

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Western Illinois University

Degree Type / Course of Study / Major

Bachelor of Arts/Law Enforcement

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Bellevue University

Degree Type / Course of Study / Major

Master of Arts/Security Management

Degree Awarded?

Yes No

College/ University C

Name of College Attended

California State University-Long Beach

Degree Type / Course of Study / Major

Certificate/Crime Scene Investigations

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Contracting Officer Representative

Certificate Awarded for Training?

Yes No

Other Training B

Program Management Level 1 and 2

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I want to serve on the Contra Costa Commission for Women and Girls Commission because I believe lasting community change happens when women are supported, protected, and empowered at every stage of life. As a mother of two young daughters, this mission is deeply personal. I have spent my entire federal government career mentoring and pouring into young women within the workplace and helping them advance their careers and passions. I want to use that experience and perspective to help shape policies and initiatives that ensure girls in Contra Costa County grow up safe, confident, and with equal access to opportunities. Serving on this Commission allows me to give back while helping build the future I want for my daughters and for all women and girls in our community.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I bring strong qualifications to serve on the Contra Costa Commission for Women and Girls through my professional experience in public safety, security oversight, and program management within government-aligned environments. My work requires collaboration with diverse stakeholders, evaluation of policies and performance, and accountability to public interests, which are skills directly aligned with this Commission. In addition, I have extensive experience in community engagement and board-related work, including supporting parent and nonprofit advisory efforts focused on children, education, and family well-being. As a mother of two daughters, I also bring a personal commitment to advancing equity, safety, and opportunity for women and girls. Together, my professional expertise, community involvement, and lived experience position me to contribute thoughtfully and effectively to the Commission's mission.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

N/A

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

N/A

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

N/A

List any volunteer or community experience, including any advisory boards on which you have served.

• Jack and Jill, Contra Costa Chapter, 2024-current • Bridge Builders to the New Generation, Chair/Vice-Chair, 24-current • Rocketship Futuro Academy, Site Student Council, President 23-current • Rocketship Board of Director Member, 25-current

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

N/A

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

N/A

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

EDUCATION

Program Manager Level 1- 2024 (working on Level 2)

Contracting Officer Representative Level 3 - Expires 2026 (Oversight of ~\$1 billion in government contracts)

Louisiana State University - Shreveport, LA
Master's Degree - Major: Business Administration
*Anticipated Graduation April 2027

California State University - Long Beach, Long Beach, CA
Crime Scene Investigations - Certificate

Bellevue University, Bellevue, NE
Master's Degree - Major: Security Management

Western Illinois University, Macomb, IL
Bachelor of Arts - Major: Law Enforcement and Justice Administration
Minor: Security Administration

WORK EXPERIENCE

Department of Energy/National Nuclear Security Administration (Full-Time)
[REDACTED], 05/2022 - Present
Grade Level: EN-4, Supervisory Security Officer (Assistant Manager for Safeguards and Security)

Serve as the Field Office technical authority and technical advisor on security and safeguards issues and program requirements in support of the Cyber and Physical Security and Emergency Management Operations. Responsible for the Personnel Security Program and have the responsibility of the Human Reliability Certifying Official.

- Supervises a staff of 14 subordinate employees in a variety of security and technical fields in accomplishing the work of the organization.
- Responsible for providing management and leadership for implementation of the safeguards and security program at LFO and the Lawrence Livermore National Laboratory (LLNL).
- Directs the overall safeguards and security, emergency management, and continuity of operations programs for the LFO and LLNL.

- Manages policy changes when levels of appropriations change, or in response to legislative and regulatory changes, deals directly with NNSA management up through the deputy assistant.
- secretary level.
- Oversees contractor activities in the following areas: emergency management; continuity of operations; cyber security; physical security; and safeguarding of special nuclear materials; and other functions under AMSS's responsibility.
- Certified as a Level III COR issuing direction to the contractor.
- Provide recommendations and corrective actions for findings and deficiencies found during surveys, assessments, and performance tests.
- Responsible for reviewing and interpreting headquarters guidance, program plans, and strategies.
- Responsible for the construction of a refurbishment of the Shooting Range, asphalt, and fencing; Indoor Shooting Range, and Shower Facilities. Providing input in designs, funding and milestones.
- Provide clearance verification with JPASS, DISS, and NP2 Portal. Ensure all classified visit requests are vetted and signed within prescribed due dates.
- Administer Program, Planning, Budget & Evaluation (PPBE) short- and long-range budgetary plans to support the development, acquisition, and operation of Safeguards and Security (S&S) and Cyber Security programs.
- Provide expert technical assistance and consultation services on all initiatives impacting the Livermore Field Office, Lawrence Livermore National Lab mission and the broader NNSA mission to a wide variety of management officials.

Supervisor's Name: [REDACTED] **Phone:** [REDACTED] **Contact this Supervisor:** Yes

Department of Energy/National Nuclear Security Administration (Full-Time)
 [REDACTED]
Manager for Security)

Serve as the Field Office technical authority and management advisor on security and safeguards issues and program requirements in support of the Cyber and Physical Security and Emergency Management Operations. Contracting Officer Representative Level 3 Certified

- Provides management, integration, leadership, direction, coordination, day-to-day guidance, and implementation of activities for Security and Safeguards, Cyber-Security and Emergency Management.
- Make sound technical, business, and political judgment regarding potential effects that can impact the physical environment, health, and safety of workers, public,

the operations of facilities, individuals and information, the engineering planning and construction of facilities, and the management of assets.

- Workplace Violence Coordinator for the Federal office. Responsible for interviewing witnesses and prepares reports to document facts disclosed during an investigation.
- Develops and implements a plan of action to resolve identified issues, perform the necessary trend analysis on Assistant Manager of Security performance of assigned activities.
- Responsible for reviewing and interpreting headquarters guidance, program plans, and strategies.
- Provide expert technical assistance and consultation services on all initiatives impacting the Livermore Field Office, Lawrence Livermore National Lab mission and the broader NNSA mission to a wide variety of management officials.
- Develop and administer short- and long-range budgetary plans to support the development, acquisition, and operation of Safeguards and Security (S&S) and Cyber Security programs.
- Conducts internal assessments, security surveys, and assessments of contractor functions and compliance.
- Responsible for interviewing and hiring new security personnel.

Supervisor's Name: [REDACTED] [REDACTED] **Contact this Supervisor:** Yes

Department of Homeland Security/NPPD/FPS (Full-Time)

[REDACTED], 10/2015 - 09/2017

Grade Level: GS-14, Program Manager (Mission Support Branch Chief)/ Contracting Officer Representative Program Manager

Serve as the Mission Support Branch Chief for Department of Homeland Security Region 9 which consists of California, Arizona, Nevada, Hawaii, American Samoa, Guam, and Saipan supervising, overseeing, and managing Facilities, Human Resources, Contracting, Logistics, Vehicles, IT, Space and Budget, Contracting Officer Representatives.

- Certified level 3 Contracting Officer Representative.
- Assist with the development of contract-related management decision documents, requirements documentation (statement of work and performance work statements (PWS)); evaluation plans; independent government cost estimates (IGCEs); technical evaluation criteria; quality assurance surveillance plans (QASP), market research reports; and other procurement documents for acquisition programs.
- Verify and validate funding sources which include review of description of services, funding needed, and period of performance match desired requirements.
- Conducting various phases of the contract administration process to include market research, cost and price analysis, solicitation, and selection sources.
- Serving as a contracting technical adviser and liaison between the organization, analysts, and contractors
- Supervises nine employees and have oversight of nine contractors.

- Oversees administrative activities, planning, scheduling, and controlling a variety of areas including, but not limited to organizational development, logistics, property and space management, human resources, the efficiency and effectiveness of program operations and other administrative support issues as they arise.
- Plan and direct human resources to accomplish the various mission objectives of regional FPS programs; Ensure the implementation of new or revised human resources programs and policies throughout the Division.
- Develop relationships with other Agency human resource departments. Responsible for setting up job fairs for the Agency.
- Responsible for keeping track of position pins and moving positions based on Agency needs.
- Responsible for approving and executing human resource recruitment and staffing taskings.
- Develop plans and recommendations to improve the administration, management, and operations of regional programs.
- Execute and evaluate all program matters as they relate to the financial management of FPS funds.
- Develop and review the financial activities including long-range budget and program requirements.
- Develop total FPS regional long-range financial plan, supervises the preparation of the annual region-wide operating budget plan for direct and reimbursable funding and through subordinates, is responsible for budget formulation, presentation, and execution.
- Direct Mission Support staff in their various roles and responsibilities supporting procurement programs to include acquisition planning, estimating and budget preparation, customer service and procurement request plans.
- Determine whether contractor performed work meets standards of adequacy necessary for authorization of payment.
- Approves leave requests for subordinate employees, expenses comparable to within-grade increases, extensive overtime, and employee travel.
- Recommend awards or bonuses for non-supervisory personnel and changes in position classification, subject to approval by higher-level officials.
- Make decisions on work problems, approves selections for subordinate non-supervisory positions.

Supervisor's Name: [REDACTED] [REDACTED]

Contact Supervisor: Yes

Department of Homeland Security/NPPD/FPS (Full-Time)

[REDACTED], 03/2011 - 09/2017

Grade Level: GS-13, Uniformed Supervisory Security Specialist/Contract Officer Representative Program Manager

Serve as the Protective Security Officer Program Manager for Department of Homeland Security Region 9 which consists of California, Arizona, Nevada, Hawaii, American Samoa, Guam, and Saipan. COR Level 3 Certified

- Executed law enforcement duties and responsibilities as an official under Title 40 US Code.
- Conduct criminal and administrative investigations on federal employees and visitors.
- Investigate federal employees, visitors to federal facilities and federal agencies to determine if there is a threat to the federal facility or public safety in or around the federal facility.
- Issue citations and or help facilitate prosecution when a crime has been committed. Interview witnesses, victims, and subjects to determine if a crime has been committed.
- Review files, records, and any other documentation for evidence or to determine if a crime has occurred.
- Arrest individuals that have violated the law for transportation to local jail, medical facilities or detain individuals for further investigation.
- Ensure the physical protection of facilities, personnel and material within Executive Orders, Interagency Security Committee (ISC) Guidelines, DHS, and ICE policies.
- Provide input for mid-year and annual appraisals for eight (10) contractors and six (6) federal employees.
- Oversee the contractors directly and federal employees part-time, Contracting Officer Representative for ten (10) contracts. Annual dollar amount of \$500 million.
- Have management and oversight of 1200 Protective Security Officers and seven (7) Contract Managers.

Supervisor's Name: [REDACTED]

Contact Supervisor: [REDACTED]

Department of Energy/National Nuclear Security Administration (Full-Time)

Grade Level: GS-13, Security Specialist (Personnel and Human Reliability Program Manager)

Manage and enforce federal security-related disciplines; promulgate implementing directives and guidance; provide technical advice and assistance to senior and federal staff; initiate appropriate budgeting and manpower actions; review and evaluate personnel security investigations security clearance eligibility; responsible for 3500 security clearances and 2800 Human Reliability Certifications.

- Direct oversight and management of one (1) federal employee and thirteen (13). Provide input to mid-year and annual appraisals.
- Summarize derogatory and mitigating information in investigative reports; implement Electronic Questionnaire for Investigations Processing.
- Conduct initial and reinvestigation clearances for federal and subcontractor employees; conduct surveys, self-assessments, inspections, evaluations, and performance tests on site M&O contractor; conduct and shadow Protective Force surveys, self-assessments, limited scope performance tests, force-on-force exercises, weapons qualification training.
- Plan, coordinate and assist with physical inspections and audits of security programs to include Nuclear Material Control and Accountability, Physical Security, Information Security, Personnel Security and Program Management.

- Produce a comprehensive report of results of physical inspections, audits, surveys, and performance tests to include any findings and corrective actions.
- Assist with security requirements for new construction projects and facility renovations to include security management systems upgrades.
- Responsible for oversight of the construction of a new Armory and Fitness Center.
- Participate in “hot washes” and post event briefs for performance tests and inspections.
- Initiate and track background investigations; Advise applicants and managers about security processes.
- Plan and conduct IG investigations; and conduct other security responsibilities.
- 45-day rotation in Counterintelligence, Cyber Security, and Nuclear Material Control and Accountability. Federal office Firearms Safety Survey Team annual member.

Supervisor's Name: [REDACTED] [REDACTED]

Contact Supervisor:

LICENSES AND CERTIFICATIONS

- Contracting Officer Representative, Level III, expires: 11/2028.
- Program Manager, Level 1 and 2, expires: 04/2028
- Uniform Police Training Program.
- Certified Alarm Technician, Level 1.
- Certified Video Systems Technology Technician.

Awards

- DHS Spot Award, 2016.
- Awarded the class flag for UPTP-415B at Uniform Police Training Program, March 2015. (Flag goes to the person who demonstrates leadership)
- DOE Spot Award, 2025
- Department of Energy Team Award 2025, contribution to building the Material Control & Accountability Academy

AFFILIATIONS

- Order of the Eastern Star – Rebecca Chapter #56
- InfraGard – SF Bay Area Member
- Women in Federal Law Enforcement (active member).
- ASIS member (SF Chapter).
- Jack and Jill, Contra Costa Chapter
- Bridge Builders to the New Generation, Chair/Vice-Chair, 24-current
- Rocketship Futuro Academy, Site Student Council, President 23-current
- Rocketship Board of Director Member, 25-current