



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Final

### Advisory Council on Aging

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Monday, October 21, 2024

10:00 AM

500 Ellinwood Way, Pleasant Hill  
The Classroom

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#### Housing Workgroup

Link: | [https://cccounty-us.zoom.us/j/83253449063?](https://cccounty-us.zoom.us/j/83253449063?pwd=eeNUcH2RB86FrOUgNxbVo39iSCDN8L.1)

pwd=eeNUcH2RB86FrOUgNxbVo39iSCDN8L.1 | Password: 437828 | Dial-In-Number: 214 765  
0478 or 888 278 0254 Code: 698779 |

#### PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above.

10:00 Call to Order / Welcome - Kevin Donovan, Chair

<b>Present</b>	Kevin Donovan, Michelle Hayes, Uche Uwahemu, Logan Robertson, and Roger Boaz
<b>Absent</b>	Marilyn Fowler

10:05 Introductions

**10:0** Approve September 2024 Draft Minutes  
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**Attachments:**      [Hou9.16.24DraftMinutes](#)

**Motion:**              **Robertson**

**Second:**             **Donovan**

**Aye:**                    **Donovan, Hayes, Uwahemu, Robertson, and Boaz**

**Absent:**                **Fowler**

**Result:**               **Passed**

10:10 Health, Housing & Homeless (H3) Point-in-Time and Annual Report - Jaime Jennett, Community Engagement Specialist, Contra Costa Health Services. Provided an overview of the presentation.

2023 Continuum of Care (CoC) Annual Report data showed that 14,002 households utilized services in 2023, a 28% increase since 2019.

Main categories of services were Prevention & Diversion, Crisis Response, Permanent Housing. Older adults lowest utilizes prevention and diversion services and higher utilizes crisis response and permanent housing services.

2024 Homeless Point in Time (PIT). Date for next canvass for counting the homeless is January 30. The count for 2024 identified 2,843 people experiencing homelessness.

CoC has three access points: 211, CORE, and Care centers.

Vi-Spat Assessment Tool used for assessing vulnerabilities to identify and prioritize housing services for most at-risk individuals.

Home Court is for infractions only (low level)

11:00 Update: Brown Act and Housing Work Group Membership-Kevin Donovan, Chair

Seven names received to volunteer for membership: Keven Donovan (Chair), Uche Uwahemu (co-Chair), Logan Robertson, Marilyn Fowler, Michelle Hayes, Victoria Snyder and Roger Boaz.

Attendance required to meet quorum is four.

11:10 Discussion: 2024 Annual Report - Kevin Donovan, Chair

Report is complete and will be submitted prior to December deadline.

2024 Draft Annual Report

**Attachments:**            [2024 Draft Annual Report](#)

11:25 Update: Contra Costa Home Match - Logan Robertson, Associate Director

Services reopened to West County. 150,000 mailers went out to West County seniors. The program will do an outreach push in San Ramon. Currently working on finding tenants for 3 room in Concord, and 1 in El Sobrante.

11:30 Review: Bay Area Housing Finance Authority (BAHFA) Annual Report - Kevin Donovan, Chair

Report provided an update of affordable housing projects in the predevelopment stage requires funding to began construction.

BAHFA Affordable Housing Presentation

**Attachments:**            [BAHFA Affordable Housing Pipeline May 2024 Presentation](#)

## 11:40 Information Sharing/Announcements:

Richmond Commission on Aging looking to plan a Housing Solution conference at Richmond Art Center or Community Center, possibly in April. The Commission is also hosting a Winter Ball in December.

Area Agency on Aging has a new Program Manager, Alicia Espinoza, and a new HICAP Program Manager, Susan Jameson.

## 11:55 Plan Next Meeting:

Next meeting is Monday, November 18.

The guest presenter will be Executive Director of Contra Costa Housing Authority, Joseph Villarreal.

## 12:00 Adjourn

Meeting adjourned at 12 pm.

The committee will provide reasonable accommodations for persons with disabilities planning to attend the committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the committee less than 96 hours prior to that meeting are available for public inspection at 400 Ellinwood Way Pleasant Hill, attention Nhang Luong during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For additional information contact: Nhang Luong (925) 655-1385

**HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the committee during public comment on matters within the jurisdiction of the committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \* 9 on their phone. All public comments will be limited to 2 minutes per speaker.