



CONTRA COSTA COUNTY

AGENDA

Hazardous Materials Commission

Thursday, January 23, 2025

4:00 PM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

Chair: Fred Glueck

Vice Chair: Mark Hughes

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. CONSIDER approval of the December 12, 2024 Hazardous Materials [25-292](#) Commission meeting minutes.
Attachments: [HMC December 12, 2024 Draft Meeting Minutes](#)
3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. RECEIVE a director's report on the Hazardous Materials Programs.
5. RECEIVE a report on the Hazardous Materials Commission Operations Committee.
6. RECEIVE a report on the Hazardous Materials Commission Planning and Policy Development Committee.

OLD BUSINESS

7. DISCUSS the 2025 Hazardous Materials Commission Priorities and plan of action for each committee and the full commission.
8. DISCUSS the commission chair elections and CONSIDER approving a commission chair and vice chair for 2025.

9. DISCUSS the AIA pipeline safety website
<https://www.contracostacountypipelineinfo.org/>
10. REVIEW the Contra Costa County Hazardous Materials Incident Notification Policy and DISCUSS all changes that occurred on January 15, 2025.
<https://www.cchealth.org/health-and-safety-information/hazmat-programs/hazmat-notifications-dashboard>
<https://www.cchealth.org/health-and-safety-information/hazmat-programs/community-warning-system/level-1-community-awareness-messaging>

NEW BUSINESS

11. INTRODUCE the 2025 student interns and DISCUSS potential research project topics.
12. Reports from Commissioners on items of Commission interest.
13. Plan next meeting agenda.

The next meeting is currently scheduled for February 27, 2025 at 4:00 PM.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1220 Morello Avenue, Suite 200, Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Adam Springer at 925-655-3216



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-292

Agenda Date: 1/23/2025

Agenda #: 2.

Advisory Board: Hazardous Materials Commission

Subject: Approval of December 12, 2024 Meeting Minutes

Presenter: Adam Springer, Assistant Director Hazardous Materials Programs

Information: Attached to this agenda item is the draft meeting minutes for the December 12, 2024 Hazardous Materials Commission meeting.

Recommendation(s)/Next Step(s): CONSIDER approval of the December 12, 2024 Hazardous Materials Commission meeting minutes.



Meeting Minutes - Draft

CONTRA COSTA COUNTY Hazardous Materials Commission

Thursday, December 12, 2024

4:00 PM

**777 Arnold Dr., Martinez, CA 94553 -
Paramount Room**

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

Chair: Fred Glueck

Vice Chair: Mark Hughes

The meeting was called to order at 4:07 PM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Mark Hughes, Fred Glueck, George Smith, Ronald Chinn, Maureen Brennan, Lisa Martell, Jamin Pursell, Frank Qin, Soheila Bana,

2. The commissioners present voted to approve the October 24, 2024 Hazardous Materials Commission meeting minutes with minor edits.

Motion: Mark Hughes

Second: Maureen Brennan

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. The commissioners present received a report on the Hazardous Materials Program from Director of Hazardous Materials Programs.

5. The commissioners present received a report on the Hazardous Materials Commission Operations Committee from Vice Chair Fred Glueck. (moved to item 11 to discuss)

6. The commissioners present received a report on the Hazardous Materials Commission Planning and Policy Development Committee from chair Mark Hughes. (previous meeting was cancelled due to quorum not being met)

7. The commissioners present received a report on the Community Warning System/Industrial Safety Ordinance Ad Hoc Committee from the Director of Hazardous Materials Programs.

OLD BUSINESS

- 8. The commissioners present discussed the Hazardous Materials Commission 2025 Priorities for Consideration and worked to finalize a list of topics to focus on.
- 9. The commissioners present received an update on the recommended changes to the Hazardous Materials Commission webpage.
<https://www.cchealth.org/about-contra-costa-health/leadership/commissions-advisory-groups/hazardous-materials-commission>
- 10. The commissioners present received an update on the status of the Brownfield Letter that was sent to the Board of Supervisors.
The letter was received by the Board of Supervisors but they have not yet provided any feedback.

NEW BUSINESS

- 11. The commissioners present discussed the student intern nominees that were selected by the Operations Committee during their November 8, 2024 meeting. The commission accepted the Operations Committee's recommendations.
- 12. The commissioners present discussed the Hazardous Materials Commission and Committee Chair elections for 2025.
- 13. The commissioners present discussed the Hazardous Materials Commission 2025 Annual Report.
- 14. Announcements from Hazardous Materials Commissioners.

George Smith is retiring from the commission after serving on it for 20 years.

- 15. Plan next meeting agenda.

The next meeting is currently scheduled for January 23, 2025 at 4:00 PM.

Adjourn

The meeting was adjourned at 5:07 PM.