



# CONTRA COSTA COUNTY

## AGENDA

### County Service Area P-6 (Discovery Bay) Citizens Advisory Committee

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Thursday, December 5, 2024

5:30 PM

Discovery Bay Community Center, 1601  
Discovery Bay Boulevard, Discovery  
Bay, CA 94505

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1. Roll Call and Introductions
2. Pledge of Allegiance
3. Approval of Agenda
4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).
5. Agency Reports
  - a. **Contra Costa Office of the Sheriff  
Contra Costa Supervisor Diane Burgis**
6. Consent Items
  - a. APPROVE Record of Actions - August 23, 2023. [24-3324](#)  
**Attachments:** [08-23-23 Discovery Bay P6 Record of Actions](#)
7. Discussion Items
  - a. **DISCUSS County Training Requirements**
  - b. **DISCUSS Discovery Bay P-6 Financial Projections**
  - c. **SELECT 2025 Chair & Vice-Chair**
8. Future Agenda Items
9. Adjourn

The next meeting is currently scheduled for January 8, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, 925-655-2330.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 24-3324

**Agenda Date:** 10/9/2024

**Agenda #:** a.

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Choose an item.

Meeting Date: 10/9/24

Subject: Record of Action - August 23, 2023

Submitted For: Discovery Bay P-6

**Recommendation(s)/Next Step(s):**

APPROVE Record of Action - August 23, 2023.

# Discovery Bay P-6 Citizen Advisory Committee



Gregory McLendon, Chair

Office of Supervisor Diane Burgis  
Contact: Stephen Griswold III  
3361 Walnut Blvd., Suite 140  
Brentwood, CA 94513

Respectfully submitted by:  
Senior District Representative  
Stephen Griswold III

*The Discovery Bay P-6 Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the Office of the Sheriff.*

## Draft Record of Actions

6:00 p.m.

August 23, 2023

**MEMBERS PRESENT:** Chair McLendon, Vice-Chair Mankin and Committee Member Kane.

**MEMBERS ABSENT:** Member Selby

**APPROVAL OF AGENDA:** Motion to approve the agenda as presented made by Councilmember Kane. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Mankin, Kane, and McLendon

**PUBLIC COMMENT:**

None.

**AGENCY REPORTS:**

- a. **Contra Costa County Sherriff's Department:** Tony was present to give an activity report.
- b. **Office of Supervisor Diane Burgis:** Stephen Griswold presented on Short-term rental town hall.

**CONSENT ITEMS:**

- c. **Approval of the Record of Actions for January 12, 2023:** Motion to approve the draft record of actions as presented made by Chair Selby. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Mankin, Kane, and McLendon.

**ITEMS FOR DISCUSSION AND/OR ACTION:**

- d. **DISCUSS Committee Member Training Requirments:** All members were informed of their training requirments in accordance with county ordinance.
- e. **DISCUSS Discovery Bay P-6 Financial Projections:** The projections were presented to the board members for their discussion. No actions taken.
- a. **RECEIVE a report from Flock Safety:** Frank Morgan and Kyle Eagan were present to give the board information on Flock Cameras including pricing. No actions taken.

**CORRESPONDANCE/ANNOUNCEMENTS**

None.

**FUTURE AGENDA ITEMS**

None.

**ADJOURMENT**

There being no further business before the Discovery Bay P-6 Citizen Advisory Committee, Chair McLendon adjourned the meeting at 7:30pm. The next regularly scheduled Discovery Bay P-6 Citizen Advisory Committee meeting will be held on Wednesday, April 12, 2023 at 6:00p.m. and location to be determined due to Covid-19.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2.205(d) of the Contra Costa County Ordinance Code.