



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Thursday, May 8, 2025

10:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/89204991210>
Webinar ID: 892 0499 1210

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the April 10, 2025, CAB General Meeting. [25-1683](#)
Attachments: [DRAFT CAB General Meeting Record of Action - April 10, 2025](#)
4. Presentation from Employment & Human Services Department (EHSD) [25-1684](#)
Attachments: [Contra Costa County Guaranteed Basic Income Program Design Presentation](#)
5. Review of Community Advisory Board (CAB) Interview Process, Applicant Expectations, Membership Commitment, and Attendance Policy [25-1685](#)
Attachments: [Community Advisory Board - Applicant Expectations](#)
[Community Advisory Board - Interview Questions](#)
[Community Advisory Board - Membership Attendance](#)
6. Discuss Community Advisory Board's Orientation and OnBoarding Process [25-1686](#)
Attachments: [Community Advisory Board - New Member Orientation](#)
7. Discuss Ambassador Program Guide [25-1687](#)
Attachments: [DRAFT Ambassadors Program Guide 2025](#)
8. Review Community Advisory Board's Attendance at External Meetings [25-1688](#)
Attachments: [Community Advisory Board - External Meetings Grid](#)

9. Review the Community Advisory Board's Calendar [25-1689](#)
Attachments: [Community Advisory Board - Calendar 2025](#)
10. Review the Community Programs & Services Overview [25-1690](#)
Attachments: [Community Advisory Board - Community Programs Service Grid](#)
11. Discuss CAB Tabling at Community Events
12. Discuss Reports from CAB Subcommittees & External Meetings [25-1691](#)
Attachments: [CAB Subcommittee & External Meetings Reports](#)
13. The next meeting is currently scheduled for Thursday, June 12, 2025, at 10 a.m.
14. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1683

Agenda Date: 5/8/2025

Agenda #: 3.

Advisory Board: Community Advisory Board on Public Safety

Subject: Record of Action - April 10, 2025

Presenter: Nicole Green, Committee Chair

Information:

CONSIDER approving the Record of Action from the April 10, 2025, CAB General meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Committee's consideration is the Record of Action for the Committee's April 10, 2025, meeting.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, April 10, 2025

10:00 AM

50 Douglas Dr., Martinez |
912 Macdonald Ave, Richmond |
<https://us06web.zoom.us/j/89204991210> |
Webinar ID: 892 0499 1210 |

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Nicole Green called the meeting to order at 10:09 a.m.

1. Roll Call and Introductions

Present

Tiffany Anaya, Nicole Green, Rena Hurley, Demetria Lawrence, Brenda Lee, Briana Lucca, Rena Moore, Traci Simpson, Alexandria Van Hook, and Gloribel Pastrana

Absent

Wilanda Hughes, and Justin Van Zerber

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment

3. CONSIDER approving the Record of Action from the March 13, 2025, CAB [25-1286](#)
General Meeting.

Attachments:

[DRAFT CAB General Meeting Record of Action - March 13, 2025](#)

Motion:

Anaya

Second:

Moore

Aye:

Anaya, Green, Hurley, Lee, Lucca, Moore, Simpson, and Van Hook

Absent:

Hughes, and Van Zerber

Abstain:

Lawrence, and Pastrana

Result:

Passed

4. Discuss Scheduling Meetings with the Board of Supervisors. [25-1287](#)

Attachments: [Ambassador Program Meeting Assignment 2025](#)

Public comment received

Start scheduling Board of Supervisors meeting during Spring and Summer

Briana Lucca will join the CAB Policy & Budget Subcommittee

Briana Lucca will be added as a third participant for the Board of Supervisors meetings.

Additionally, Briana Lucca will be included as a third participant for meetings with the Public Defender's Office and the Probation Department.

5. Review CAB Members' Attendance at External Meetings [25-1288](#)

Attachments: [Community Advisory Board's External Meetings Grid](#)

Public comment received

Rena Moore will participate in the African American Holistic Wellness Hub Committee

Review the external meetings document and identify any Boards & Commissions where CAB should consider participation.

6. Review Community Advisory Board's Calendar [25-1289](#)

Attachments: [Community Advisory Board Calendar](#)

Public comment received

The next Public Protection Committee will taken place on April 30, 2025, at 10 am

Subcommittee chairs will add meeting dates to CAB calendar

Review the CAB Calendar. CAB members can add events related to tabling or other activities that the Board should be aware of. For tabling events, be sure to include the names of those volunteering to table, so members can see if additional volunteers are needed.

- 7. Review the Community Programs & Services Overview [25-1290](#)

Attachments: [Community Advisory Board - Community Programs Service Grid](#)

Review the Community Programs & Services overview document and add any additional agencies or organizations in the county that could be beneficial to the justice-impacted population

Add Adult Education and Faith-Based Organizations to the Programs & Services overview grid

- 8. Discuss AB 109 Mini Summit

Public comment received

AB 109 Mini Summit will take place on Wednesday, June 4, 2025, from 10 am to 2 pm in San Jose

Members discussed attendance for the AB 109 Mini Summit. So far, Nicole and Tiffany have volunteered, but CAB is seeking additional representation from the Policy & Budget and Outreach & Community Engagement Subcommittees.

- 9. Update on AB 109 Excess Funds

EHSB will be presenting at the CAB General meeting in May

ORJ is coordinating with Behavioral Health, the Workforce Development Board, and H3 to schedule presentations for the CAB General meetings in June and July

- 10. Discuss Reports from CAB Subcommittees & External Meetings [25-1291](#)

Attachments: [CAB Subcommittee & External Meeting Reports](#)

Public comment received

Vice-chairs of the CAB Subcommittees provided updates from their respective meetings, including Programs & Services, Policy & Budget, and Outreach & Community Engagement.

11. The next meeting is currently scheduled for Thursday, May 8, 2025, at 10 a.m.
- GI presentation (EHSD)
 - CAB Calendar Review
 - Review CAB's interview process, applicant expectations, membership attendance, and overall CAB commitments.
 - Review CAB's Orientation and On Boarding Process
 - Discuss Tabling at Community Events
 - o HR 360 Annual Resource Fair - May 14 from 10-2
 - o Antioch Reentry Job & Resource Fair - May 21, 2025 from 10-1
 - o Santa Rita Job Fair - May 22, 2025, from 9:30 am - 1:00 pm
 - Review Attendance Policy / Membership attendance
 - Finalize Service Grid
 - Review External meetings list

12. Adjourn

The meeting was adjourned at 11:30 a.m. by Nicole Green. The next scheduled meeting of the Committee is Thursday, May 8, 2025, at 10 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

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Gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1684

Agenda Date: 5/8/2025

Agenda #: 4.

Advisory Board: Community Advisory Board on Public Safety
Subject: Contra Costa County Guaranteed Basic Income Program
Presenter: Aisha Teal, Workforce Services Specialist, EHSD

Information:

Receive a presentation from the Employment & Human Services Department (EHSD) on the Guaranteed Income Project Proposal for the reentry population.

Referral History and Update:

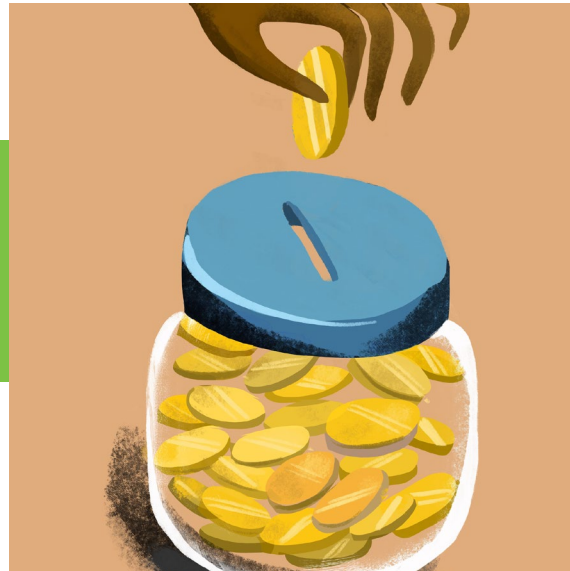
As part of their priorities for the year, the Community Advisory Board (CAB) is focused on reviewing updates related to the program implementation and expenditures of the one-time \$15 million AB 109 excess funding recommendations. To this end, the CAB has formally invited various agencies to provide an update on their planned allocations, and any work completed to date, including the status of any solicitations that have been or will soon be released, and their year-to-date expenditures.

Recommendation(s)/Next Step(s):

Debrief the presentation from the Employment & Human Services Department (EHSD) regarding the Guaranteed Income Project Proposal for the reentry population and discuss the next steps.

Community Input

Contra Costa County Guaranteed Basic Income Program
Population: Residents returning to the community after incarceration



Aisha Teal, Workforce Services Specialist, EHSD

EHSD Outline

01. Guaranteed Basic Income

02. Board of Supervisors Action

03. Proposed Probation Clients Program Design

04. Proposed Payment Plan

05. Evaluation

06. Tell us!



Guaranteed Basic Income



Periodic and time-limited

It is a recurring payment, issued regularly for the duration of the program.



Direct cash payment

It is paid in cash directly to the individual, allowing them to use it for what they need.



Guaranteed

It is paid to targeted members of a specific population.



Unconditional

It is provided without a work requirement or any other conditions.

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Building Brighter Futures Together

Board of Supervisors Action

Date: October 22, 2024

Funding: \$3.25 Million Measure X & \$1 Million AB 109

Purpose: Guaranteed Income Pilot

Suggested Populations:

- Youth transitioning out of foster care
- Unhoused and unstably housed residents
- Families with young children experiencing financial hardship
- Low-income seniors
- Residents returning to the community after incarceration

Proposed Probation Clients Eligibility & Selection



Eligibility Criteria

Approximately 40 engaged probation clients

Released within last 6 months

Ages 18+

ORAS results and participation in an activity



Referral Process

Deputy Probation Officer



Selection Process

Randomized Selection Process - University of Denver Basic Income Project Stratified Random Sampling Tool



Existing Case Management

Assessment
Plan development
Regular check-ins
Referrals
Case management coordination



Proposed Payment Plan

Amount: \$18,000 over an 18-month period (three payment options)

One-time mandatory benefits counseling

Payment Process: prepaid debit cards, issued 15th of the month

Option 1: \$1,000/month for 18 months

Option 2: \$1,250/month for the first 12 months; gradual payments over final 6 months - \$950 to \$150

Option 3: \$3,000 lump sum payment upfront; \$1,000/month for the first 12 months, gradual payments over final 6 months - \$750 to \$250

Evaluation

- Partner: University
- Purpose: Support policy changes to GI on a national scale
- Design: Longitudinal study, possible control group, tracking intergenerational mobility, sustainable employment, and financial stability
- Data: surveys and data matching



Tell us!





CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1685

Agenda Date: 5/8/2025

Agenda #: 5.

Advisory Board: Community Advisory Board on Public Safety

Subject: Review of CAB Interview Process, Applicant Expectations, Membership Commitment, and Attendance Policy

Presenter: Demetria Lawrence and Nicole Green

Information:

Review and discuss the Community Advisory Board's interview process, applicant expectations, membership commitments, and attendance policy.

Referral History and Update:

The CAB Outreach & Community Engagement Subcommittee discussed the interview process and applicant expectations with the goal of formalizing and standardizing the Community Advisory Board's interview procedures and guidelines for applicants. Additionally, reviewing these expectations will provide an opportunity to reflect on and discuss membership commitments and attendance.

Recommendation(s)/Next Step(s):

Debrief and make any necessary edits or corrections before finalizing.

Contra Costa County Community Advisory Board on Public Safety

Applicant Expectations

OCEC or the Committee staff will email applicants the expectations before the interview. During the interview, OCEC will ask the applicant if they have any questions regarding the expectations of CAB members.

Overview:

The Community Advisory Board (CAB) plays a vital role in implementing AB109 Public Safety Realignment in our county. As a volunteer member, you will offer community perspectives and suggestions on strategies, programs, and services that promote the successful reentry of formerly incarcerated individuals while improving public safety.

Time Commitment

- Attend monthly board meetings (2 hours, held on the second Thursday of each month from 10am to 12pm)
- Participate in at least one subcommittee and assist in completing projects. (requires approximately 3-5 hours per month)
- Review meeting materials in advance (approximately 1-2 hours of preparation per meeting)
- Attend annual retreat (3-4 hours)
- Attend community events (2-3 hours per event)
- Commit to 1-year term of service
- Attend at least half of the CCP meetings

Responsibilities

- Provide guidance and recommendations on AB109 implementation strategies
- Represent diverse stakeholder perspectives in the decision-making process
- Review program performance data and outcomes
- Identify service gaps and community needs related to reentry
- Serve as a liaison between the community and criminal justice agencies
- Assist in developing annual priorities and funding recommendations

- Participate in review panels for reentry-related county-based funding opportunities
 - Participate in site visits to funded programs (approximately 2-4 visits annually)
 - Attend relevant trainings to stay informed on best practices and emerging issues
-

Document Last Updated: April 29, 2025

DRAFT

Contra Costa County Community Advisory Board on Public Safety

Applicant Interview Questions

Overview

OCEC will choose 5-10 questions for each applicant. The OCEC Vice Chair will document which questions were posed for CAB to consider while reviewing the applicant's CAB application. CAB Application Interview Questions should not appear on the OCEC agenda when considering CAB applications for new membership.

Background and Experience

1. What motivated you to apply for the AB109 Community Advisory Board position?
2. How do you understand AB109 (Public Safety Realignment) and its impact on our community?
3. What personal or professional experiences have you had with the criminal justice system, rehabilitation programs, or community reentry services?
4. How are you connected to the community this board serves?

Knowledge and Perspectives

5. What do you see as the biggest challenges facing formerly incarcerated individuals returning to our community?
6. How would you describe the balance between public safety concerns and rehabilitation needs?
7. What local resources or programs are you familiar with that support successful reintegration?
8. What gaps do you perceive in our current reentry services?

Skills and Contributions

9. What specific skills, knowledge, or perspectives would you bring to the advisory board?
10. How have you worked collaboratively in diverse groups to address complex community issues?

11. How would you gather input from community members who might be affected by AB109 policies?
12. What experience do you have reviewing data or program outcomes to inform recommendations?

Values and Approach

13. How do you think about equity and fairness in the criminal justice system?
14. What role do you believe the community should play in supporting rehabilitation and reentry?
15. How would you approach disagreements about priorities or resource allocation on the board?
16. What does success look like to you regarding AB109 implementation in our community?

Commitment and Logistics

17. What is your availability for board meetings, committee work, and community engagement activities?
18. How do you plan to balance this volunteer commitment with your other responsibilities?
19. Are you willing to participate in ongoing education about criminal justice reform and best practices?
20. Is there anything else you'd like us to know about your interest in serving on this advisory board?

Document Last Updated: April 29, 2025

Community Advisory Board on Public Safety Realignment 2025

Attendance Record

Community Advisory Board on Public Safety Realignment 2025								
CAB Members - Full Body Only - Sign-in Sheet								
	First	Last	Absence	Jan 2025 (Retreat Day)	Feb 2025	Mar 2025	Apr 2025	May 2025
1	Nicole	Green	0	Yes	Yes	Yes	Yes	
2	Brenda	Lee	0	Yes	Yes	Yes	Yes	
3	Rena	Moore	2	Yes	No	No	Yes	
4	Justin	Van Zerber	2	Yes	Yes	No	No	
5	Rena	Hurley	1	Yes	No	Yes	Yes	
6	Tiffany	Anaya	1	Yes	No	Yes	Yes	
7	Wilanda	Hughes	1	Yes	Yes	Yes	No	
8	Demetria	Lawrence	1	Yes	Yes	No	Yes	
9	Traci	Simpson	0	Yes	Yes	Yes	Yes	
10	Alexandra	Spearman	1	Yes	Yes	No	Yes	
11	Gloribel	Pastrana	0	Yes	Yes	Yes	Yes	
12	Briana	Lucca	0				Yes	
13			0					
14			0					
15			0					
Total Members (12)				11	8	7	10	0
Alternate Members (3-vacancies)								



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1686

Agenda Date: 5/8/2025

Agenda #: 6.

Advisory Board: Community Advisory Board on Public Safety

Subject: CAB's Orientation and Onboarding Process

Presenter: Demetria Lawrence

Information:

Review and discuss the Community Advisory Board's orientation and onboarding process.

Referral History and Update:

The CAB Outreach & Community Engagement Subcommittee is formalizing the onboarding process for new members following their approval to join the Community Advisory Board on Public Safety by the Community Corrections Partnership (CCP). They have drafted an onboarding guideline that includes the background and purpose of Assembly Bill 109 (AB 109), the goals, structure, roles and responsibilities, and subcommittees of the Community Advisory Board on Public Safety, as well as meeting procedures, key stakeholders, important resources, a 90-day checklist, and contact information for CAB leadership and committee staff to assist new members as they integrate into the Board.

Recommendation(s)/Next Step(s):

Review and suggest any necessary edits or corrections before finalizing.

Contra Costa County Community Advisory Board on Public Safety

New Member Onboarding

1. AB109 Background and Purpose
2. Community Advisory Board Structure
3. Roles and Responsibilities
4. Meeting Procedures
5. Subcommittees
6. Key Stakeholders and Partners
7. Important Resources
8. Confidentiality and Ethical Guidelines
9. First 90 Days Checklist
10. Contact Information

1. AB109 Background and Purpose

What is AB109?

Assembly Bill 109 (Public Safety Realignment Act) shifted responsibility for supervising certain lower-level offenders from state prisons and parole to county jails and probation. This legislation was designed to reduce prison overcrowding and recidivism through local control, supervision, and services.

Goals of Realignment:

- Reduce state prison population
- Decrease recidivism through improved rehabilitation services
- Enhance public safety through better supervision and support
- Create cost-effective local solutions

2. Community Advisory Board Structure

Purpose:

The Community Advisory Board (CAB) provides community input and oversight for implementation of AB109, ensuring programs meet local needs and utilize effective practices.

Composition:

- Community members (including formerly incarcerated individuals)
- Service providers

- Faith community representatives
- Business sector representatives
- Government agency representatives
- Victims' advocates
- Public health/behavioral health professionals

Reporting Structure:

The CAB makes recommendations to the Community Corrections Partnership (CCP), which oversees the county's AB109 implementation plan.

3. Roles and Responsibilities

As a CAB member, you are expected to:

General Responsibilities:

- Attend all scheduled board meetings (typically monthly)
- Review materials in advance of meetings
- Participate actively in discussions and decision-making
- Serve on at least one subcommittee
- Attend relevant trainings and educational opportunities
- Represent the board at community events when appropriate
- Maintain confidentiality regarding sensitive information

Advisory Functions:

- Review program effectiveness data
- Identify service gaps and community needs
- Provide input on funding allocations
- Develop policy recommendations
- Ensure community perspectives are considered
- Advocate for evidence-based practices
- Monitor implementation of the local plan

4. Meeting Procedures

Schedule:

Regular meetings are held on the 2nd Thursday of each month from 10AM-12PM at 50 Douglas Dr., Martinez. Special meetings may be called as needed.

Format:

- Meetings follow parliamentary procedure (Robert's Rules of Order)
- Public comment periods are included in each agenda
- Quorum requires attendance of a majority of members
- Decisions typically require a majority vote

Agenda Items:

- Members can submit agenda items to the chair & Gariana at least two weeks before meetings
- Standard agenda includes approval of minutes, committee reports, program updates, discussion items, action items, and public comment

Attendance Policy:

Members may miss up to three (3) regular meetings for any reason. Members absent from four (4) regular meetings will automatically be removed from the CAB.

5. Subcommittees

The board maintains several standing subcommittees. Each member is expected to serve on at least one:

Programs and Services Committee

- Reviews program performance data
- Identifies service gaps
- Recommends program improvements
- Conducts site visits to funded programs

Policy and Budget Committee

- Reviews spending reports
- Develops funding recommendations
- Monitors grant compliance
- Identifies potential funding sources

Outreach and Community Engagement Committee

- Develops communication strategies
- Plans public forums and education events
- Gathers community input
- Promotes available services

6. Key Stakeholders and Partners

Criminal Justice Agencies:

- Office of Reentry & Justice
- County Sheriff's Department
- Probation Department
- District Attorney's Office
- Public Defender's Office
- Superior Court
- Local Police Departments

Service Providers:

- Mental Health Services
- Substance Use Treatment Providers
- Housing Assistance Programs
- Workforce Development
- Education and Vocational Training
- Family Support Services

Community Partners:

- Faith-Based Organizations
- Neighborhood Associations
- Recovery Community
- Victims' Services Organizations
- Business Community
- Educational Institutions

7. Important Resources

Key Documents:

- County AB109 Implementation Plan
- Annual Reports and Evaluations
- Strategic Plan
- Budget Documents
- Meeting Minutes and Agendas

Training Opportunities:

- New Member Orientation (required)

- Annual Retreat
- AB109 Symposium
- ORJ's Procurement Process and Proposal Review Training
- Site Visits to Model Programs

Online Resources:

- County AB109 Website: <https://www.contracosta.ca.gov/3091/Public-Safety-Realignment>
 - [Implementation Plan](#)
 - [CCC Reentry Strategic Plan](#)
- [Office of Reentry and Justice](#)
 - [Community Advisory Board](#)
- Board Member Google Drive
- State Resources?
- Others?

9. First 90 Days Checklist

- Meet with board chair and/or OCEC chair for individual orientation
- Plan to attend annual retreat
- Review AB109 Implementation Plan and recent annual reports
- Join at least one subcommittee
- Tour key facilities (jail, day reporting center, etc.)
- Meet with Director of Office of Reentry & Justice
- Review previous six months of meeting minutes
- Complete required ethics training

10. Contact Information

Board Leadership:

- Chair: [Name], [Phone], [Email]
- Vice Chair: [Name], [Phone], [Email]
- Secretary: [Name], [Phone], [Email]

Subcommittee Chairs:

- Programs and Services: [Name], [Email]
- Policy and Budget: [Name], [Email]
- Outreach and Community Engagement: [Name], [Email]

County Staff:

- Office of Reentry and Justice Director: Patrice Guillory | 925-313-4087 | Patrice.Guillory@orj.cccounty.us
- Administrative Support: Gariana Youngblood | 925-313-4135 | Gariana.Youngblood@orj.cccounty.us
- CCP Executive Committee Liaison: [Name], [Phone], [Email]

Document Last Updated: April 21, 2025

DRAFT



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1687

Agenda Date: 5/8/2025

Agenda #: 7.

Advisory Board: Community Advisory Board on Public Safety

Subject: Ambassador Program Guide

Presenter: Demetria Lawrence

Information:

Discuss and review the Ambassador Program Guide.

Referral History and Update:

The Outreach & Community Engagement Subcommittee revised and updated the Ambassador Program Guide to support CAB members in organizing and arranging Ambassador meetings with members of the County's Community Corrections Partnership, Board of Supervisors, and other relevant County representatives. These meetings aim to provide updates on past efforts and to discuss CAB's priorities and goals for the remainder of the year.

Recommendation(s)/Next Step(s):

Review and provide feedback for the Ambassador Program Guide as needed before finalizing.

CAB
AMBASSADOR PROGRAM
GUIDE
2025

CAB Ambassador Program Guide

Table of Content

1. Ambassador Program Overview
2. Ambassador's Assignments
3. Points of Contact for BOS & CCP Executive Members
4. Tips for Effective Ambassador Meeting
 - Sample Talking Points
 - Effective Communication Strategies
5. Email Template to Request Zoom Meeting
6. Sample Outline for Framing Interview/Conversation
7. Example Summary of Meeting Notes
8. External Meeting Report-Key Results
9. Sample Thank You Note

CAB AMBASSADOR PROGRAM

PROGRAM OVERVIEW:

The CAB Ambassadors Program (CAP) was established in 2016 to strengthen communication between the Community Advisory Board and key decision-makers. As an AB109 Community Advisory Board member, you serve as an ambassador for our work in the community, representing the board when meeting with county supervisors, community organizations, and other stakeholders.

The program serves two essential purposes:

1. **Creating Communication Channels:** CAP establishes direct communication between CAB and those who vote on CAB's proposals. Ambassadors gather valuable insights about departmental and elected officials' priorities through regular engagement while sharing CAB's annual focus areas. This ongoing dialogue ensures mutual understanding and builds collaborative relationships.
2. **Mobilizing Support:** CAP builds support for significant CAB recommendations, particularly those addressing complex or potentially challenging issues. Ambassadors meet with each stakeholder annually to discuss priorities and build understanding before critical end-of-year voting processes.

Program Structure

CAB members collectively develop recommended talking points to guide discussions with Community Corrections Partnership members and County Supervisors. The program operates through carefully assigned Ambassador pairs consisting of a Lead and a Second who function as a coordinated team. The Office of Reentry & Justice (ORJ) reviews all assignments to ensure compliance with Brown Act requirements.

This guide provides the tools and information you need to effectively communicate our board's priorities, gather valuable feedback, and build strong partnerships across the community to support successful reintegration efforts.

Your Role as an Ambassador

As a board ambassador, you:

- Represent the collective voice of the advisory board, not just personal opinions
- Build relationships with key stakeholders and community partners
- Educate others about AB109 and its local implementation
- Gather community feedback and concerns to bring back to the board
- Help identify potential partnerships and resources

Tips for Conducting Successful Meetings

Before the Meeting

1. **Prepare thoroughly**
 - Research the organization or official you're meeting with
 - Review relevant data and recent board discussions

- Prepare concise handouts/notes with key information
- Confirm meeting logistics (time, location, attendees)
- Be prepared to share any approved board materials

2. Set clear objectives

- Define 2-3 specific goals for the meeting
- Prepare an agenda and share it in advance if appropriate
- Anticipate questions and prepare thoughtful responses
- Know which decisions require full board approval

During the Meeting

1. Make a strong first impression

- Log into Zoom 5-10 minutes early
- Begin with a brief introduction of yourself and the board's role
- Thank them for their time and interest
- Start with common ground before addressing challenging topics

2. Communicate effectively

- Use plain language, avoiding jargon and acronyms
- Balance facts and data with personal stories and examples
- Listen actively and take notes on feedback
- Be honest about what you know and don't know
- Offer to follow up on questions you can't immediately answer

3. Handle difficult conversations

- Acknowledge concerns respectfully
- Focus on shared goals for community safety and successful reentry
- Use "we" language to emphasize collaborative approach
- Redirect politically charged discussions to evidence-based outcomes
- Stay calm and professional if tensions arise

4. Close effectively

- Summarize key discussion points and any agreements reached
- Clarify next steps and who is responsible for each
- Invite ongoing communication and feedback
- Thank them for their time and perspectives

After the Meeting

1. Follow through

- Send a thank-you email summarizing key points and next steps
- Provide any additional information promised
- Share relevant feedback with the full board and/or chair
- Update your CAB Ambassador Meeting Report Out document
- Schedule follow-up communications as appropriate

Talking Points: County Supervisors

About AB109 Implementation

- "Our county's AB109 implementation plan focuses on evidence-based practices to reduce recidivism while enhancing public safety."

- "The Community Advisory Board provides community perspective and oversight to ensure programs align with local needs."
- "Since implementation began in 2011, we've seen [insert local data point on positive outcomes]."
- "Our current priorities include [list 2-3 board priorities]."

Funding and Resources

- "AB109 funding has allowed our county to develop innovative programs such as [specific local examples]."
- "We continuously evaluate program effectiveness to ensure responsible use of taxpayer dollars."
- "The advisory board reviews data to identify successes and areas needing improvement."

Community Impact

- "Effective reentry services benefit everyone by reducing crime, strengthening families, and creating taxpaying citizens."
- "Our community-based approach addresses the root causes of recidivism, including housing instability, unemployment, and untreated mental health issues."
- "The board includes diverse community voices, including [examples of board composition]."
- "We're seeing promising results in [specific outcome area], with [specific data point]."

Requests and Recommendations

- "Based on our current priorities, we recommend [specific policy or program recommendation]."
- "We invite you to attend our upcoming community forum on [topic] to hear directly from program participants and providers."
- "We'd appreciate your support for [specific initiative or funding request] in the upcoming budget cycle."
- "We see an opportunity to leverage county resources by partnering with [specific organization or department]."

Talking Points: Community Organizations

Partnership Opportunities

- "The advisory board seeks community partners who can help address gaps in our reentry continuum."
- "Your organization's expertise in [specific area] could significantly benefit individuals transitioning back to the community."
- "We can connect you with the AB109 program manager to discuss potential collaboration or funding opportunities."
- "Together, we can create stronger pathways to successful community reintegration."

Information Sharing

- "We'd value your perspective on how realignment has affected your clients or community."
- "The advisory board is currently focusing on [specific issue], and we'd appreciate your insights."
- "We can present to your staff or clients about available reentry resources."

Community Education

- "Many community members misunderstand who AB109 serves – these are non-violent, non-serious, non-sexual offenders returning to our community."

- "Research consistently shows that stable housing, employment, and treatment significantly reduce recidivism."
- "Successful reintegration benefits everyone through increased public safety, family stability, and community wellbeing."
- "Community support is essential for successful reentry – isolation and stigma increase the risk of reoffending."

Addressing Concerns

- "Public safety remains our top priority, which is why we emphasize supervision and support services."
- "We welcome community feedback and incorporate it into our recommendations to the Community Corrections Partnership."

Effective Communication Strategies

Telling the AB109 Story

- Use a balanced approach that acknowledges both challenges and successes
- Share specific examples and success stories (with appropriate permissions)
- Connect realignment to broader community benefits
- Use visual aids when possible (simple charts, infographics)
- Personalize without compromising confidentiality

Representing Diverse Perspectives

- Acknowledge the range of views represented on the board
- Focus on areas of consensus when speaking officially
- Clarify when you're sharing personal views vs. board positions
- Recognize the different impacts of criminal justice policies across communities
- Invite diverse stakeholders to board meetings to share their perspectives directly

Quick Reference: Key Statistics and Facts

- **Local Impact:** [Insert 2-3 key local statistics about AB109 population and outcomes]
- **Budget:** Annual allocation of \$[amount] for AB109 programs and services
- **Services:** [List key services funded through AB109]
- **Success Metrics:** [List 2-3 positive outcome measurements]
- **Challenges:** [List 2-3 ongoing challenges]
- **Current Priorities:** [List current board priorities]

Ambassador Dos and Don'ts

Do:

- Represent the board's official positions accurately
- Listen more than you speak when gathering community input
- Bring community concerns back to the full board
- Focus on data and evidence-based practices
- Acknowledge both successes and challenges honestly
- Coordinate with the board chair before major presentations

Don't:

- Make promises or commitments without board approval
- Share confidential information about specific cases or individuals
- Criticize other agencies or officials publicly
- Present personal opinions as board positions

- Engage in partisan political discussions when representing the board
- Speak to media without proper authorization

Resources for Ambassadors

- One-page fact sheet about local AB109 implementation
- Annual report executive summary
- Board-approved PowerPoint presentation (customizable)
- Success stories document (with appropriate releases)
- Schedule of upcoming community events and forums

Feedback Loop

After representing the board at meetings or events:

1. Complete the Ambassador Activity Form [should a form be created for this?]
2. Share key takeaways at the next board meeting
3. Submit any new community contacts for the stakeholder database
4. Identify any needed updates to talking points or materials
5. Mentor new board members in ambassador activities

Last Updated: April 22, 2025

DRAFT

Email template for AB109 Ambassadors to request a Zoom meeting:

Subject: AB109 Community Advisory Board - Request for Meeting on Funding Priorities

Dear [Recipient Name],

I hope this email finds you well. As a member of the AB109 Community Advisory Board (CAB) Ambassador program, my colleague [Colleague Name] and I would like to schedule a 30-minute Zoom meeting with you to discuss our work related to AB109 Community Advisory Board for [priorities for current year].

Purpose of Meeting:

- Provide a brief overview of the CAB Ambassador program
- Share updates on our current initiatives
- Request your valuable feedback on four key priority areas:
 1. Housing
 2. Behavioral health
 3. Employment
 4. Pre/post-release services

Your insights would greatly contribute to our efforts in ensuring effective resource allocation and program development for returning community members.

Potential Meeting Dates: Please share your availability in the next few weeks for any of the following time frames.

- [Date Option 1]: Between [time range]
- [Date Option 2]: Between [time range]
- [Date Option 3]: Between [time range]

If these dates don't work for your schedule, please suggest alternatives that would be more convenient for you. Additionally, if you prefer that another individual from your office attend in your place, please let us know, and we'll be happy to coordinate with them directly.

We appreciate your consideration. We look forward to connecting and discussing these important community matters.

Best regards,

[Your Name] AB109 Community Advisory Board Ambassador Phone: [Your Phone Number]
Email: [Your Email Address]

**REQUESTING & CONFIRMING AB109 AMBASSADOR
MEETING**

EMAIL CONFIRMING MEETING

Dear :

My associate XXXXXXXXXXXXX and I are looking forward to hearing your perspectives on public safety issues. We want to provide an overview of the program and request your feedback on the four key priority areas:

1. housing,
2. behavioral health,
3. employment, and
4. pre/post-release services.

We look forward to this opportunity to strengthen the partnership between the CAB and your office

Respectfully,

XXXXXXXXXXXXXX

CAB Member

DRAFT

Tips for Effective Ambassador Meeting

- The two interviewers should meet prior to their Ambassador Call to layout their joint approach!!! This is crucial for the comfort of new CAB Members engaged in the Ambassador Program & to provide a professional approach.
- Be...
 - Punctual (i.e.. arrive 10-15 minutes early)
 - Polite
 - Professional
 - Personable
 - Engaging
- Focus on “Active Listening”
- Clearly define why we are here
- Prepare some questions
- Most Important... STAY POSITIVE and speak with an affirmative tone
- Review Interviewee's web page
- Take notes

EXAMPLE: SUMMARY OF MEETING NOTES (SUPERVISOR BURGIS) Nov 3, 2021 @ 3:15 PM

- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor’s District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that’s engaging in transparency in a effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not

Sample Outline For Framing an Interview / Conversation

(LEAD)

Greeting and introduction of Community Advisory Board (CAB) attendees.

- Give lead/Co-lead(s) an opportunity to introduce themselves.
- Provide opportunity to introduce themselves and other attendees.

Establish purpose of the meeting.

- Establish a line of communication between the CAB and their respective office.
- We would like to hear your priorities and receive input from you on how the CAB could support your initiatives and priorities.
- Please feel free to chime-in as appropriate.
- Before we move along are there any priorities or issues that you would like to discuss and bring to our attention?

- (CO-LEAD)

- Introduction to CAB's Policy Statement & Pillars
 - Over the last several years, the CAB has worked diligently to realize the intention of AB 109 Public Realignment by advocating for increased community-based reentry services, supporting the expansion of our reentry system, ensuring our criminal justice partners and the broader community work together to end the cycle of recidivism and mass incarceration.
 - Some of our accomplishments include successful increases in funding for community-based housing resources, legal aid, and employment services; new expense reporting templates; strengthening pre-release transition planning; and the permanent creation and expansion of the Office of Reentry and Justice.

(LEA
D)

- Over the last year, CAB members and members of the community have come together to “make real” a set of values that we believe MUST be at the center of ALL justice-system related decision- making and policies enacted by the County.
- As County residents and representatives of the community, we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four (4) pillars:
 - We want to invest in what works.
 - We believe that true justice requires social justice.
 - We believe that incarceration should serve as a last resort.
 - We believe that safety for all depends on justice for all.
- Discuss CAB's recent accomplishments:
 - This year CAB's Policy & Budget Subcommittee was tasked by the Community Corrections Partnership (CCP), and supported by the Public Protections Committee (PPC) of the Board of Supervisors, to develop recommendations for utilizing a one-time allocation of \$15M in excess funds from the AB 109 fund balance on CAB's four priorities:
 - (1) expanding housing services for justice-involved individuals;
 - (2) expanding behavioral health support for justice-involved individuals;
 - (3) increasing employment opportunities for reentry population; and
 - (4) enhancing pre-release engagement services.
 - During this time, departments and organizations serving AB109 individuals across the county provided written responses to questions, presented at CAB subcommittee meetings, and made themselves available to discuss this important issue.
 - The outcome of the workgroups allowed CAB to make the following recommendation with the excess funds, and we would like share with you the great work CAB has been able to conduct with the support and feedback through workgroups conducted that included H3, Behavioral Health, Rubicon, WIOA, CCC Human Resources, Sheriff's Office, Contra Costa Office of Education, DA, Public Defenders Office, Detention Health, LAO, Hope Solutions who participated in the round table discussions.
 - This work cannot be completed without the trust installed in CAB from the BOS, CCP and county programs. With the ongoing dedication and commitment to serving the AB109 population in Contra Costa County, we, CAB, would have been unable to retrieve the results.

(CO-LEAD)

Review CAB Recommendations:

- We would like to share our results with you around four (4) key Priority Areas and open it up for discussion and feedback.

Priority Area # 1 is Housing.

<i>Priority Area # 1 Housing</i>
Funding is needed to establish an additional countywide CORE team(s) to focus on homeless reentry population in the community and at the point of immediate release from the county's detention facilities. The estimated funding would be for the creation of Reentry/Justice CORE position(s).
RFP: In collaboration with H3 & Probation, funding is needed to expand our county's housing supports specific to the AB109/Reentry population by following H3 and the CoC's 1-2-4 housing services framework for interim, permanent, and homelessness prevention.

Discussion/Feedback

Move to the area of Priority Area # 2 Behavior Health

(LEAD)

Priority Area # 2...BEHAVIORAL HEALTH is our second area of focus

Priority Area # 2 Behavioral Health
Funding is needed to pilot a countywide on-demand mobile outreach service for behavioral health resources that can be accessed anywhere in the community, affording current reentry providers and reentry clients with on-demand supports for behavioral health needs while reducing wait times and system navigation challenges.
Funding is needed to hire additional Community Support Workers (CSWs) to provide field based mental health services in the community in partnership with CBO providers. CSWs are typically trained and qualified peer support specialists.

Discussion/Feedback

Move to the area of Priority Area # 3 – Employment Services

(CO-LEAD)

Priority Area # 3...EMPLOYMENT SERVICES is our third area of focus.

Priority Area # 3 Employment
<p>Funding is needed to pilot a countywide employment pathway for reentry participants to fill vacant county positions. To prepare reentry clients for such opportunities, the pilot program would include:</p> <ul style="list-style-type: none">a. Job training workshops and on-the-job training for preparation into County roles.b. Establish internships and transitional employment opportunities with county departments and CBO providers for job-specific roles.c. Increase and enhance pre-release employment service offerings, including identification of immediate employment opportunities prior to release and support job placement.d. A clean slate program designed to help clients clear their prior record. Program services would be procured through a competitive bidding process (RFP).

Discussion/Feedback

Move to the area of Priority Area # 4 – Pre/Post Release Services

(Lead)

Priority # 4...PRE/POST RELEASE SERVICES is our fourth & final area of focus.

Priority Area # 4 Pre/Post-Release Engagement
<p>Funding is needed to pilot a Guaranteed Income program for justice-involved individuals. These additional resources, on a time-limited basis, provide basic needs assistance and offer opportunities toward greater economic security.</p>

Program design and service delivery would be procured through a competitive bidding process (RFP).

Funding is needed for a variety of pre and post release services to be utilized as system “gap – fillers” to increase client connections to reentry programming while in-custody and upon those critical first few weeks following release. The following are recommendations for expansion of existing services based on provider staff feedback and CAB’s in-custody survey findings.

1. Expand transportation and increase mentoring services upon release-24 HR/after hours and weekends countywide.
2. Expanding existing service hours for after hours and weekends.
3. Expand language services for in-custody and post-release service provision.
4. Expansion of in-custody and post-release services for women.

Previously accounted for in Priority Area #1 Housing Services, funding is needed to provide Interim Bridge Housing placement for individuals released from the county’s jails facilitated and coordinated by a Reentry-focused CORE Team (see above). For the Pre/Post-Release Engagement Priority Area, CORE team members should have the ability to conduct assessments, arrange housing placements and schedule transportation from the detention facility to the Bridge Housing Program at any time of release. An additional set-aside is recommended to account for expenses related to assessing, service coordination and placement beyond business hours.

Discussion/Feedback

(LEAD)

We would like to note that our Priorities are aligned with our 2023 recommendations and the Programs & Services AB 109 Survey that we asked our County agencies & CBOs to participate complete. It is our understanding that CAB’s recommendations will be going before the Board of Supervisors for consideration at a future meeting.

CONCLUSION

(CO-LEAD)

- We appreciate you taking the time to meet with us. It has been an absolute pleasure. We believe it has been time well spent.

(LEAD)

- Thank you for providing this opportunity to meet and hear about the work being done by the CAB.
- Please have your office reach out to us if there is ever a need for clarification or an opportunity for the CAB to provide support.
- The fact that this meeting has taken place says a great deal about your commitment to this important work.
- We are so pleased to have the opportunity to see first-hand the role that you play in making Contra Costa County a better place to live & I thank you for providing this opportunity to meet.

EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strength ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area would like to see us learn more about its pathways for AB109 individuals to get connected back to education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

DRAFT

External Meeting Report - Key Results

Report to CAB After Member Participation in an External Meeting SAMPLE REPORT OUT – CAB
AMBASSADOR MEETING:

Group Name	Supervisor Burgis	Date	November 3, 2021
Location	Zoom Call	Time	3:15 PM
Purpose	Update Supervisor of CAB's Proposals & Activities		

MEETING HIGHLIGHTS

- In attendance were Jon'Ta Davenport (Lead) & Crawford Carpenter (Second)
- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor's District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that's engaging in transparency in an effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for
- Three areas that are priorities for her District are:
 - Housing
 - Mental Health
 - Homelessness

ACTION REQUESTED OF FULL CAB

- Note comments above regarding providing a model of successes

IMPORTANT DATES

- N/A

ATTACHMENTS

- N/A

DRAFT

SAMPLE CAB THANK YOU EMAIL

We appreciate you taking the time to meet with us. The opportunity you provided allowed us to establish a line of communication and share with you about the Community Advisory Board's work and our commitment to Contra Costa County.

We look forward to collaborating with your Office and other stakeholders to ensure the CAB's work is understood and considered while addressing the needs of the reentry population in Contra Costa County.

Thank you,

CAB

Member

DRAFT



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1688

Agenda Date: 5/8/2025

Agenda #: 8.

Advisory Board: Community Advisory Board on Public Safety

Subject: CAB Members' Attendance at External Meetings

Presenter: Nicole Green, CAB Chair

Information:

Review the list of external meetings and discuss potential additional meetings for CAB Members to attend.

Referral History and Update:

To support the mission of the Community Advisory Board (CAB) in assisting the justice-impacted population, the Board is committed to participating in external meetings across Contra Costa County. Through these engagements, CAB aims to advocate for the justice-impacted community, raise awareness of their challenges, and ensure they have access to the resources and support needed for a successful reentry process.

Recommendation(s)/Next Step(s):

Review CAB Members' attendance at external meetings and finalize meeting assignments.

Contra Costa County Community Boards & Commissions											
CAB Members	Equal Employment Opportunity Advisory Council	Mental Health Services Act Advisory Council	Measure X Community Advisory Board	Equity Committee	Community Advisory Committee (CAC)	African American Holistic Wellness Hub Feasibility Study Steering Committee	Family and Human Services Committee	Racial Justice Oversight Body (RJOB)	Behavioral Health Commission	Contra Costa Council on Homelessness	Quality Assurance Committee
Nicole Green	X							X	X	X	X
Justin Van Zerber											
Brenda Lee											
Tiffany Anaya											
Traci Simpson											
Demetria Lawrence											
Gloribel Guerrero-Pastrana											
Alexandria Spearman											
Rena Moore											
Rena Hurley											
Wilanda Hughes											

***Please note that all CAB members are expected to attend the Community Corrections Partnership (CCP) Meeting, either in person or virtually.**



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1689

Agenda Date: 5/8/2025

Agenda #: 9.

Advisory Board: Community Advisory Board on Public Safety

Subject: Community Advisory Board Calendar

Presenter: Nicole Green, CAB Chair

Information:

Review the Community Advisory Board (CAB) calendar and discuss any additional events or meetings to be added.

Referral History and Update:

To keep members informed and engaged, a calendar has been created to raise awareness of the upcoming Community Advisory Board (CAB) events. This will help strengthen CAB's presence in the community, advocate for the justice-involved population, highlight CAB's priorities, mission, and values, and provide opportunities to connect with local resources.

Recommendation(s)/Next Step(s):

Review the CAB calendar and allow members to add CAB-related events as they come up.

May 2025

April '25							June '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5	6	7	8 CAB General Meeting 10-12	9	10
11	12	13	14	15	16	17
18	19 PPC 1:30-3	20	21	22	23	24
25	26	27	28	29	30	31
1	2	Notes				

June 2025

May '25							July '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12 CAB General Meeting 10-12	13	14
15	16	17	18	19	20	21
22	23 PPC 1:30-3	24	25	26	27	28
29	30	1	2	3	4	5
6	7	Notes				

July 2025

June '25							August '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30						24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7	8	9	10 CAB General Meeting 10-12	11	12
13	14	15	16	17	18	19
20	21 PPC 1:30-3	22	23	24	25	26
27	28	29	30	31	1	2
3	4	Notes				

August 2025

July '25							September '25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5			1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	21	22	23	24	25	26	27	
27	28	29	30	31			28	29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14 CAB General Meeting 10-12	15	16
17	18 PPC 1:30-3	19	20	21	22	23
24	25	26	27	28	29	30
31	1	Notes				

September 2025

August '25							October '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9	10	11 CAB General Meeting 10-12	12	13
14	15 PPC 1:30-3	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	Notes				

October 2025

September '25							November '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6							1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30					23	24	25	26	27	28	29
							30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8	9 CAB General Meeting 10-12	10	11
12	13	14	15	16	17	18
19	20 PPC 1:30-3	21	22	23	24	25
26	27	28	29	30	31	1
2	3	Notes				

November 2025

October '25							December '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30	31		28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6 CAB General Meeting 10-12	7	8
9	10	11	12	13	14	15
16	17 PPC 1:30-3	18	19	20	21	22
23	24	25	26	27	28	29
30	1	Notes				

December 2025

November '25							January '26							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30	31	
						30								

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4	5	6
7	8	9	10	11 CAB General Meeting 10-12	12	13
14	15 PPC 1:30-3	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	Notes				



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1690

Agenda Date: 5/8/2025

Agenda #: 10.

Advisory Board: Community Advisory Board on Public Safety

Subject: Community Programs & Services

Presenter: Nicole Green, CAB Chair

Information:

Review the Community Programs & Services Overview and discuss any additional services or programs that should be included in the document.

Referral History and Update:

The Community Advisory Board created a Community Programs & Services Grid to maintain an up-to-date list of available programs and services in the county. This grid aims to raise awareness of resources that support community members, particularly the justice-involved population, to assist them during their reintegration.

Recommendation(s)/Next Step(s):

Review the Community Programs & Services Overview and continue adding programs and services that would benefit the justice-involved population.

AB 109 COMMUNITY PROGRAMS SERVICE GRID

Contra Costa County Programs and Services

Program Name	Address	Phone Number	Services Provided	Referral process	Point of contact
Continuum of Care	N/A	211	Adult and Youth Services, Shelter Placement, Supportive Housing, Transitional Housing, Medical Respite Center. CORE	N/A	Contra Costa Continuum of Care (CoC) Staffed by Health, Housing, and Homeless Services (925) 608-6700 ContraCostaCoC@cchealth.org https://cchealth.org/h3/coc/council.php
EHSD Employment and Human Resources	N/A	Call the Service Center at 866-663-3225 when it opens at 8am, Monday to Friday.	Children's services, Workforce Development, County Benefits, Aging, and Disabled, HeadStart	Refer to Link for processes	https://ehsd.org/overview/contact/
Second Baptist Church of Martinez	1020 Las Juntas St. Martinez, CA	(925) 228-3860			

AB 109 COMMUNITY PROGRAMS SERVICE GRID

Behavioral Health	N/A	888-678-7277	Mental Health AOD Support Services	24/7 Access Line:	<p>Alcohol & Drug Services</p> <p>Behavioral Health Access Line: 800-846-1652 (screenings & referrals)</p> <p>Crisis Line (English/Spanish): Dial 211 for treatment programs and resources</p> <p>Other Behavioral Health Resources</p> <p>Mental Health Access Line: 1-888-678-7277</p> <p>Suicide Crisis Hotline: 1-800-233-2900</p>
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AB 109 COMMUNITY PROGRAMS SERVICE GRID

<p>CARE Centers</p>	<p>Monday - Friday, 8 am – 5 pm:</p> <p>West County: 165 22nd Street, Richmond</p> <p>Central County: 1924 Trinity Ave, Walnut Creek</p> <p>Central County*: 2047-A Arnold Industrial Way, Concord</p>	<p>211</p>	<p>VI-SPDAT Assessment</p> <ul style="list-style-type: none"> • Showers • Food • Mail Services • Laundry • Health Services • Benefits Enrollment • Housing Assistance • *Warming Center 	<p>211</p>	<p>N/A</p>
<p>A3 Crisis Response</p>	<p>N/A</p>	<p>Call Center at 844-844-5544, available 24/7.</p>	<p>A3: 24/7 Mental & Behavioral Health Crisis Support</p> <p>Contra Costa County’s A3 program provides timely crisis services to anyone, anywhere, anytime.</p> <p>Call the A3 Miles Hall Crisis Call Center: 844-844-5544 (24/7 support)</p>	<p>For a behavioral health crisis, call the A3 Miles Hall Crisis</p>	

AB 109 COMMUNITY PROGRAMS SERVICE GRID

<p>Re-entry Health Conductors REMEDY Support Group Network</p>	<p>Pittsburg Health Clinic 2311 Loveridge Road Pittsburg, CA 94565 Office Hours Monday—Fridays 8:30 a.m.–5 p.m. After hours by appointment only</p> <p>West County Health Clinic 13601 San Pablo San Pablo, CA 94806 Office Hours Monday—Fridays 8:30 a.m.–5 p.m. After hours by appointment only</p>	<p>Pittsburg Health Clinic Office Hours Monday—Fridays 8:30 a.m.–5 p.m. After hours by appointment only</p> <p>West County Health Clinic Office Hours Monday—Fridays 8:30 a.m.–5 p.m. 510-231-1334 After hours by appointment only</p>	<p>Reentry Support Services Overview We support the reentry population through outreach, brief screenings (including pre-release), and connection to essential services. Support includes benefit enrollment (GA, CalFresh, SSI/SSA), medical appointments at the Transitions Medical Clinic, and referrals for housing, transportation, mental health, substance use treatment, and employment. Ongoing follow-up ensures access and continuity of care.</p>	<p>Behavioral Health Clinics</p>	<p>https://www.cchealth.org/get-care/healthcare-locations/behavioral-health-clinics</p>
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AB 109 COMMUNITY PROGRAMS SERVICE GRID

<p>Health Navigator</p>	<p>All of Contra Costa County</p>	<p>Eliminating Health Disparities Unit Contra Costa Regional Medical Center</p>	<p>Help establish a primary healthcare “home” with a doctor or clinic</p> <p>Assist with scheduling initial medical and dental appointments</p> <p>Support applications for publicly funded health benefits</p> <p>Facilitate communication with healthcare providers about medical concerns</p>	<p>Eliminating Health Disparities Unit Contra Costa</p>	<p>Eliminating Health Disparities Unit Contra Costa Regional Medical Center P: 925-335-7652</p>
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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1691

Agenda Date: 5/8/2025

Agenda #: 12.

Advisory Board: Community Advisory Board on Public Safety
Subject: Reports from CAB Subcommittees & External Meetings
Presenter: Nicole Green, CAB Chair

Information:

Discuss reports from CAB Subcommittees and External Meetings.

Referral History and Update:

The proposed reports from CAB Subcommittees and external meetings are intended to enhance communication and collaboration between the Community Advisory Board (CAB), its Subcommittees (Program & Services, Policy & Budget, and Outreach & Community Engagement), other County advisory bodies (such as the Community Corrections Partnership, Public Protection Committee, and Measure X CAB), and the broader community. These reports aim to promote transparency by providing regular updates on Subcommittee activities and key takeaways from external meetings.

Recommendation(s)/Next Step(s):

Receive reports from CAB Subcommittees and External Meetings

Report from a Committee Meeting of the CAB – Outreach and Community Engagement Subcommittee (OCEC)

Group Name	CAB (OCEC)	Date	4/22/25
Chair	Demetria Lawrence	Time	11:00 AM to 12:30 PM
Recorder	Gariana Youngblood	Location	50 Douglas

MEETING ATTENDED BY THE FOLLOWING		
Demetria Lawrence (Chair)	Gloribel Pastrana	Alexandria Van Hook
Gariana Youngblood, ORJ Staff		

MEETING HIGHLIGHTS
<ul style="list-style-type: none"> • Discuss the CAB Outreach & Community Engagement Work Plan • Revise the Ambassador Program Guide • Review and discuss the CAB interview process and applicant expectations • Discuss the CAB orientation and onboarding process
NEXT STEPS
<ul style="list-style-type: none"> • Discuss the AB 109 Mini Summit • Discuss marketing and outreach strategies and materials
ACTION REQUESTED OF FULL CAB
<ul style="list-style-type: none"> • Draft an activity form to capture key takeaways from events or presentations • Discuss CAB participation in the Quality Assurance Committee (QAC), RSC Steering Committee, and African American Wellness Hub
IMPORTANT DATES
<ul style="list-style-type: none"> • Next CAB: OCEC Meeting, Tuesday, May 27, 2025, at 11 a.m.
ATTACHMENTS

- N/A

**Report from a Committee Meeting of the CAB –
Policy and Budget (P&B) Subcommittee**

Group Name	Policy and Budget	Date	4/29/25
Chair	Justin Van Zerber	Time	11:00 AM to 12:30 PM
Recorder	Gariana Youngblood	Location	50 Douglas

MEETING ATTENDED BY THE FOLLOWING		
Justin Van Zerber (Chair)	Traci Simpson	Briana Lucca
Gariana Youngblood, ORJ Staff		

MEETING HIGHLIGHTS
<ul style="list-style-type: none"> • Finalize the CAB Policy & Budget Work Plan • Review the FY 2023–2024 Contra Costa Public Safety Realignment Implementation • Discuss AB 109 Budget Narratives for FY 2024–2025 • Receive updates on the timeline and status of Requests for Proposals (RFPs)
NEXT STEPS
<ul style="list-style-type: none"> • Research how other county’s structure and report their budget narratives • Request a presentation from the Office of Reentry & Justice on the Community Corrections Performance Incentive • Develop a standardized reporting template • Invite County agencies to share updates on their AB 109-funded programs • Invite Human Resources to present on the AB 109 Excess Funding recommendations
ACTION REQUESTED OF FULL CAB
<ul style="list-style-type: none"> • N/A
IMPORTANT DATES

- Next CAB: P&B Meeting, Friday, May 23, 2025, at 11 a.m.

ATTACHMENTS

- N/A