



## AGENDA

### CONTRA COSTA COUNTY Advisory Council on Aging

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Wednesday, September 17, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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Membership/Nominating Committee  
<https://cccouny-us.zoom.us/j/89149743965>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above.

12:15 Welcome – Jill Kleiner, interim Membership Chair

Approval of August 2025 Minutes

Membership 08.20.25 Draft Minutes

[25-3765](#)

**Attachments:** [Membership 08.20.25 Draft Minutes](#)

12:20 Nominating Committee Update on Slate of Council Officers – Kathryn Monroy Dexter

12:30 ACOA Interview: Ruthanne Williams

Williams, Ruthanne (ACOA) [D1] Redacted

[25-3757](#)

**Attachments:** [Williams, Ruthanne \(ACOA\) \[D1\] Redacted](#)

12:50 Discuss ACOA Interview Candidate

1:00 ACOA Interview: Al Guzman

Guzman, Al (ACOA) {D2}\_Redacted

[25-3758](#)

**Attachments:** [Guzman, Al \(ACOA\) {D2}\\_Redacted](#)

1:20 Discuss ACOA Interview Candidate

1:30 ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups  
ACOA Quorum  
Attendance Tracker  
Resignations  
Leave of Absence (LOA) Requests  
Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)  
Buddy Program Updates  
Orientation Update/Tracker  
Filling Vacant Seats

1:45 Executive Committee Action Items

1:50 Public Comment

Next Meeting: October 15, 2025, from 12:15 – 2:00pm

2:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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