

# CONTRA COSTA COUNTY

Administration Building | 1025 Escobar St., Martinez, CA



## AGENDA

**Tuesday, October 7, 2025**

**1:00 PM**

### **FIRE PROTECTION DISTRICT**

*Board of Directors*

**CANDACE ANDERSEN, CHAIR**

**JOHN GIOIA**

**DIANE BURGIS, VICE CHAIR**

**KEN CARLSON**

**SHANELLE SCALES-PRESTON**

**LEWIS BROSCHARD, FIRE CHIEF, (925) 941-3300**

**MONICA NINO, COUNTY ADMINISTRATOR AND CLERK OF THE  
BOARD OF SUPERVISORS, (925) 655-2075**

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: <https://attend.wordly.ai/join/UPPW-1508>.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccouny-us.zoom.us/j/89586041575>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us) or call 925-655-2000. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

1:00 P.M. Convene and call to order

1. **CONSIDER CONSENT ITEMS (Items listed as C.1 through C.12 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.**
2. **DISCUSSION ITEMS**
  - D.1 CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis Broschard, Fire Chief) [25-4053](#)  
**Attachments:** [FC REPORT - October 7, 2025](#)  
[Hospital Transfer of Care Times Charts October - September 2025](#)
  - D.2 **PUBLIC COMMENT (2 Minutes)**
3. **CONSENT ITEMS**
  - C.1. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Reach Air Medical Services, LLC to extend the term through December 31, 2026 for emergency medical and clinical education services, with no change to the payment limit. (100% CCCFPD EMS Transport Fund) [25-4054](#)

- C.2.** APPROVE and AUTHORIZE the Purchasing Agent, to execute, on behalf of the Fire Chief, a purchase order amendment with Bound Tree Medical, LLC, to increase the payment limit by \$175,000 to a new payment limit of \$525,000 for additional pre-hospital emergency medical supplies, equipment, and pharmaceuticals for the period October 1, 2024 through December 31, 2025. (100% CCCFPD General Operating Fund) [25-4055](#)
- C.3.** APPROVE and AUTHORIZE the Purchasing Agent on behalf of the Fire Chief, to execute a purchase order with US Digital Designs, Inc. in an amount not to exceed \$65,000 for a Fire Station Alerting System for the Contra Costa Regional Fire Communications Center. (100% CCCFPD EMS Transport Fund) [25-4056](#)
- C.4.** DECLARE as surplus and AUTHORIZE the Fire Chief, or designee, to dispose of a Type 1 fire engine and APPROVE the donation of the fire engine to the River Delta Fire District in Sacramento County. (No fiscal impact) [25-4057](#)
- C.5.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Carahsoft Technology Corp. in an amount not to exceed \$55,500 for the continued use of Google's Cloud Platform and related database, software, and storage services, for the period September 15, 2025 through August 31, 2028. (100% CCCFPD General Operating Fund) [25-4058](#)
- C.6.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Contra Costa County Health Services (CCHS), in an amount not to exceed \$2,400,000 to provide dispatching services through the Contra Costa Regional Fire Communications Center for the CCHS Anyone, Anywhere, Anytime Crisis Response Program, for the period June 1, 2025 through May 31, 2028. (100% Measure X through CCHS) [25-4059](#)
- C.7.** DENY claim filed by Quail Lodge [25-4060](#)
- C.8.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a Training Facility Use Agreement with the Contra Costa Community College District to pay the Contra Costa County Fire Protection District for use of the Fire District Training facility for the period October 1, 2025 through June 30, 2027. (100% Community College District Fees) [25-4061](#)
- C.9.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with 37signals LLC, in an amount not to exceed \$20,000 to provide project management software for the period October 1, 2025 through September 30, 2028. (100% CCCFPD General Operating Fund) [25-4062](#)
- C.10.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Vertosoft LLC, in an amount not to exceed \$805,000 for expert injury help and care coordination services, for the period October 1, 2025 through September 30, 2028. (100% CCCFPD General Operating Fund) [25-4063](#)
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- C.11.** AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Craig DeVinney, MD, to incorporate certain reimbursements with no change to the payment limit and no change to the contract term. (100% CCCFPD EMS Transport Fund) [25-4064](#)
  
- C.12.** DETERMINE that acquiring a used tractor-drawn aerial apparatus for driver training is reasonable and necessary; DECLARE two Type 1 fire engines surplus; and APPROVE and AUTHORIZE the Fire Chief, or designee, to exchange the two Type 1 surplus fire engines for the apparatus, subject to required approvals. (100% CCCFPD General Operating Fund) [25-4220](#)

**ADVISORY COMMISSION**

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, October 13, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

## GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed: <https://contra-costa.legistar.com/Calendar.aspx>

## DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board

member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

#### Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4053

**Agenda Date:** 10/7/2025

**Agenda #:** D.1

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Fire Chief's Report - September 9, 2025

Recommendation of the County Administrator  Recommendation of Board Committee

### RECOMMENDATIONS:

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

### FISCAL IMPACT:

No fiscal impact.

### BACKGROUND:

At the request of the Contra Costa County Fire Protection District Board of Directors, the Fire Chief is providing a report on the status and progress of the various District activities and initiatives.

### CONSEQUENCE OF NEGATIVE ACTION:

The Board would not receive the most up to date information regarding ongoing Fire District activities and initiatives.



# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

October 7, 2025

TO: Board of Directors

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

## Annual Fallen Firefighters Memorial



## **New IAFF Local 1230 Pipes and Drums**



## **Operations Section Update**

- **October - Fire Weather.** As reported in August, this year's summer fire season has benefitted from favorable weather conditions, locally. The District reminds everyone we are now in what has been, historically, one of the most destructive periods for wildfire in the Bay Area and Northern California. The end of the peak fire season brings with it the potential of dry, gusty north wind events that can cause small fires to spread quickly and cause significant damage to communities in the wildland urban interface. Residents and property owners are reminded to prepare their properties with effective defensible space and home hardening. Additionally, everyone living in high and very high fire hazard severity zones need to have an evacuation plan. Sign up for the Community Warning System (CWS) at [www.cwsalerts.com](http://www.cwsalerts.com)!
- **Mutual Aid Support.** The District supported statewide mutual aid responses in August and September. Each deployment lasted approximately 14 days and during that time all resources were staffed and available in the District. At one point, there were over 40 members deployed during this busy period of the fire season.
  - **Hand Crew.** Crew 12 was deployed to the Gifford Fire in Santa Barbara County and then another deployment to the Dillon Fire near the Oregon border. It should be noted the crew was the FIRST hand crew to be deployed to the Dillon Fire - a signal about the minimal statewide availability of Forest Service and Cal Fire hand crews.
  - **Dozer Strike Team.** One of our dozers was matched up with the Alameda County Fire Department's dozer to form the first ever local government dozer strike team. They were deployed to the Pickett Fire in Napa County and then to the Dillon Fire.

- Engine Strike Team. Three engines from Con Fire and two engines from San Ramon Valley Fire, with strike team leaders from Con Fire, set out to the lightning fire complex in Tuolumne and Calaveras Counties. They worked there for a few days and were redeployed in support of the large Garnett fire in Fresno County.
- Overhead. Dispatchers, Battalion Chiefs, and Telecommunications Specialists responded to several fires in various capacities in support of these incidents.



- HeloPod Training. Helicopters and staff from the District, East Bay Regional Parks, Cal Fire, and Contra Costa Sheriff participated in a one day orientation and training exercise with the HeloPod deployed at the Marsh Creek Detention Facility. The training was important for the pilots to experience the act of drawing water from the tanks with either their bucket or snorkel system. This training enables the pilots to become familiar with the HeloPod system and to sharpen their skills at dipping from the tanks.



### Emergency Medical Services (EMS) Division

- Nurse Navigation This program continues with 276 calls being assessed by the nursing staff in the program since the June rollout. We are continuing to evaluate the program, the current benefits, and potential for future expansion.
- APOT Ambulance Patient Offload Times continue to persist with recent wall times at Kaiser Richmond reaching 3 hours on one day in September. John Muir Walnut Creek has made significant improvements. (A report is attached.)
- Emergency Ambulance Contract Extension The District is waiting on confirmation regarding next steps with the Contra Costa County EMS Authority (CCCEMS) for an extension of the emergency ambulance services contract that is set to terminate on December 31, 2025.

### Special Operations

- **Hazardous Materials Response Team**

- Training. The team was very engaged in August and September with various training events with our industry partners throughout the District. The inclusion of private industry in our facility walk-throughs, training events, and scheduled safety days with facility staff and vendors is helping to establish and maintain critical relationships. The team has received praise and very positive feedback from the facilities engaged in training and event participation.
- Super Bowl Assignment. Our hazmat team was selected to be the on-site hazardous materials response team at the 2026 Super Bowl in Santa Clara. Through the Cal OES deployment program, our hazmat team will be on site throughout the week leading up to the event, and during the event itself, to provide immediate response and assistance to Santa Clara. Our team is engaged in planning and training for the event.

- **Marine Program**

- Response Activity. Three incidents occurred in August and over the two month period. All boats are fully operational.

- **Rescue**

- Our rescue company attended a safety day at the Henkel facility in Bay Point and is working with Phillips 66 in Rodeo to plan a rescue operations drill with the Air Liquide plant on site.



### Training & Safety

- National Traffic Incident Management Training. All emergency response members completed this 10 hours of instruction to help our members understand the dangers of working on roadways and mitigations to put in place to increase firefighter safety.

### Advanced Planning Section Update

#### Fire Prevention Bureau

- Fire Risk Reduction Community List (FRRCL). We submitted our application to be included on this statewide list of local agencies located in a state responsibility area or very high fire hazard severity zone that meet best practices for local fire planning. The application will be reviewed by the Board of Forestry over the next 9 months to update the FRRCL, which will be published and then active for 2 years. Being approved for the FRRCL could improve our ability to receive certain California grants and provide residents within our jurisdiction discounts in home insurance premiums, as identified by the California Department of Insurance.

#### Legislation & Grants

- Public Safety Fireworks Enforcement Task Force. Assistant Fire Chief/Fire Marshal Chris Bachman was selected to serve on this State Fire Marshal task force to address the challenges of illegal fireworks. He will be representing the California Fire Chiefs Association in his appointment to the committee. We are hopeful his insight, perspective, and experience will encourage changes at the state regulatory level to improve safety and reduce the use of illegal fireworks.
- Zone 0 and Home Hardening Regulations. The State Board of Forestry has been holding committee meetings on this subject, but is not expected to publish any new regulations until after the new year.

### Administration Section Update

#### Support Services Division

- 1300 Civic Drive Property Acquisition. The District has acquired this property adjacent to Fire Station 1. While the building will be utilized as additional training and office space in the coming years, owning this site is a strategic step toward the future replacement of Fire Station 1.
- Training Campus Improvements. We continue to address ongoing infrastructure and deferred maintenance issues at the Training Tower in Concord. Over the past few years, heavy fire apparatus and water runoff from training exercises have caused repeated failures in the surrounding asphalt. While the concrete

immediately around the tower has remained in good condition, the asphalt areas were deteriorating. The District has now replaced the failing asphalt with more durable concrete to ensure long-term functionality.



- 20 New Ambulances Purchased. Represents continual investment in modern ambulances to replace older high mileage units. The first five have been delivered to the District.
- Byron Wildfire Center. The District is negotiating with Cal Fire for the placement of their Type I Handcrew for the Santa Clara Unit at the center effective in the late Spring, 2026. The 20 person crew, currently located in San Jose, would augment the wildfire response capability in our county, while also continuing to serve the entirety of the Santa Clara Unit of Cal Fire which covers multiple counties. The negotiations include monthly rent and facility upgrades to house the Cal Fire crew.

*New Fire Stations / Major Facilities Construction*

- Fire Station 90 (Brentwood) The District is currently coordinating with County Environmental to complete the required CEQA studies. In addition, efforts are underway to schedule a public meeting to gather community input on the station's design.
- Fire Station 9 (Pacheco) The preliminary design for Fire Station 9 has been completed and will be used as the basis for the upcoming bid process. Staff will bring an agenda item to the Board next month seeking approval to issue a Request for Qualifications (RFQ) and Request for Proposals (RFP) to procure a Design-Build Entity.
- Contra Costa County Regional Fire Communication Center (CCRFCC) (Pleasant Hill) Construction continues and is on track for an early December move-in. Carpet and furnishings are being installed. Significant PG&E electric switchgear was installed.
- Fire Station 94 (Downtown Brentwood) The groundbreaking ceremony was held on September 8 and well attended. Work has begun on the construction of the station.



### **Rodeo-Hercules FPD (RHFPD) Annexation**

- The District continues to work with the City of Hercules on transfer of ownership of Fire Station 76, including potential lot line adjustments.
- Benefit assessment data was provided to the Treasurer/Tax Collector in August for the FY25-26 tax rolls.

### **Contra Costa County Hazardous Materials Programs Transition**

- A meeting with Cal EPA regarding the CUPA transfer process was held in September which included the District, County HazMat leadership, and County Counsel. Cal EPA will be providing assistance in the application process. Nothing of significant concern was brought up by CalEPA and they noted their appreciation for all the work and organization that has been put forth to date on the transition.
- Bi-Weekly planning meetings with staff from the District and County HazMat commenced in August and are continuing

### **Upcoming Events**

#### **Annual Open House & Pancake Breakfast**

2945 Treat Blvd., Concord, October 11, 9am-1pm

**PLEASE JOIN US FOR A FREE PANCAKE BREAKFAST & OPEN HOUSE**

When: Saturday, October 11, 2025  
9:00 am to 1:00 pm

Pancake Breakfast Served from 9:00-11:00 or until we run out

Where: 2945 Treat Blvd., Concord  
Training and Safety Division

**LIVE DEMOS**  
Fire Sprinklers • Fire Extinguishers • Drones • Auto Extrication • Roof Ventilation • Rappelling

**MEET & SEE**  
Firefighters • Fire Engines & Fire Trucks • Helicopter • EMS Ambulance • Fire Investigators • Mobile Command Unit • Fire Rescue Boat • Recruitment Team Booth • Dispatchers

Charge Into Fire Safety!

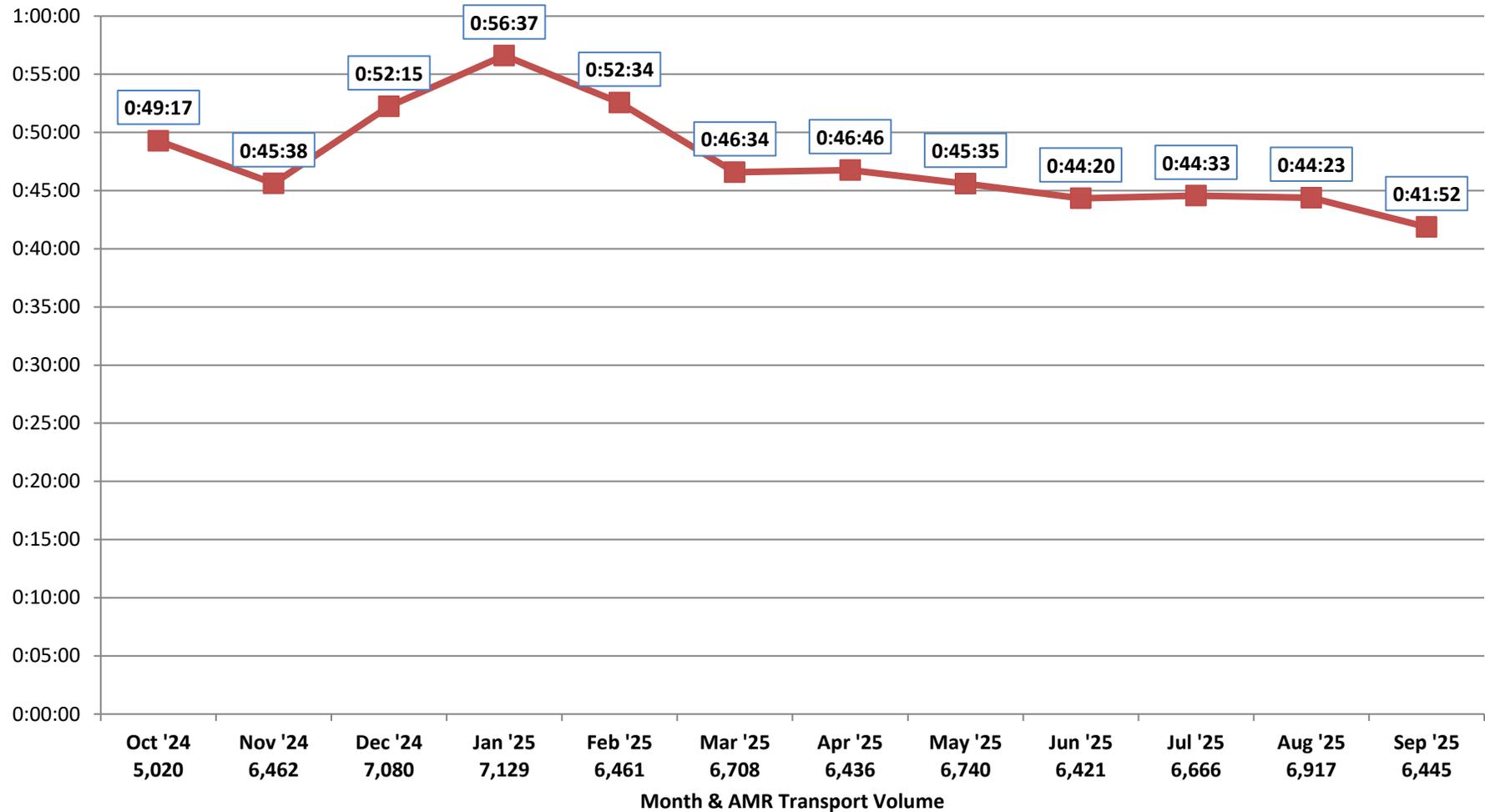


## Patient Transfer of Care Times by Facility 90th PERCENTILE OF ALL FACILITIES

October 2024 - September 2025

78,485 Transports (6,540 per Month)

Source: AMR MEDS (ePCR Database)



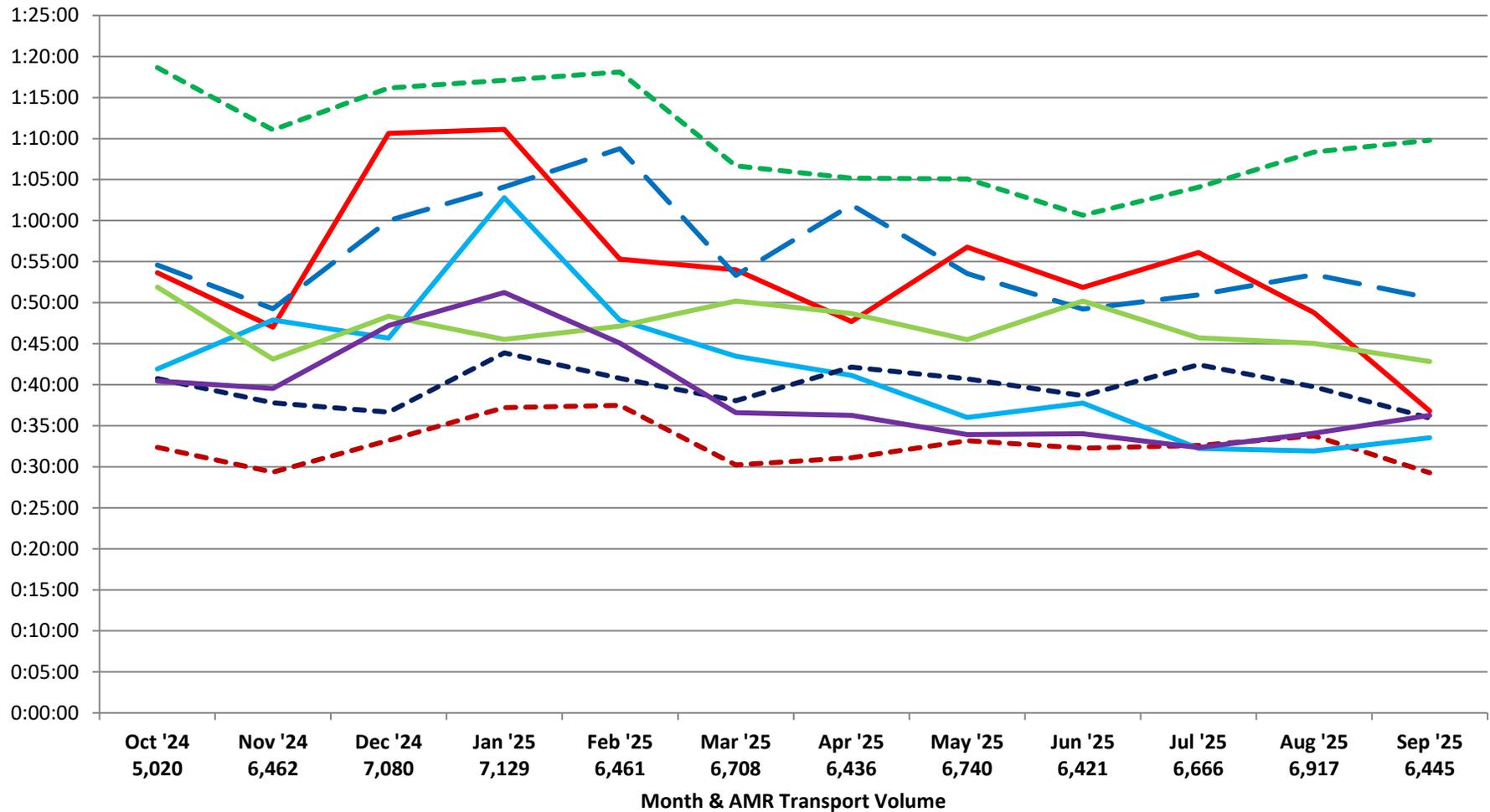


## Patient Transfer of Care Times by Facility (90th Percentile)

October 2024 - September 2025

Source: AMR MEDS (ePCR Database)

- - - John Muir - Concord
- John Muir - Walnut Creek
- Kaiser Hospital - Antioch
- - - Kaiser Hospital - Richmond
- - - Kaiser Hospital - Walnut Creek
- Contra Costa Regional Medical Center
- Sutter Delta Medical Center
- - - PES - Contra Costa Regional Medical Center





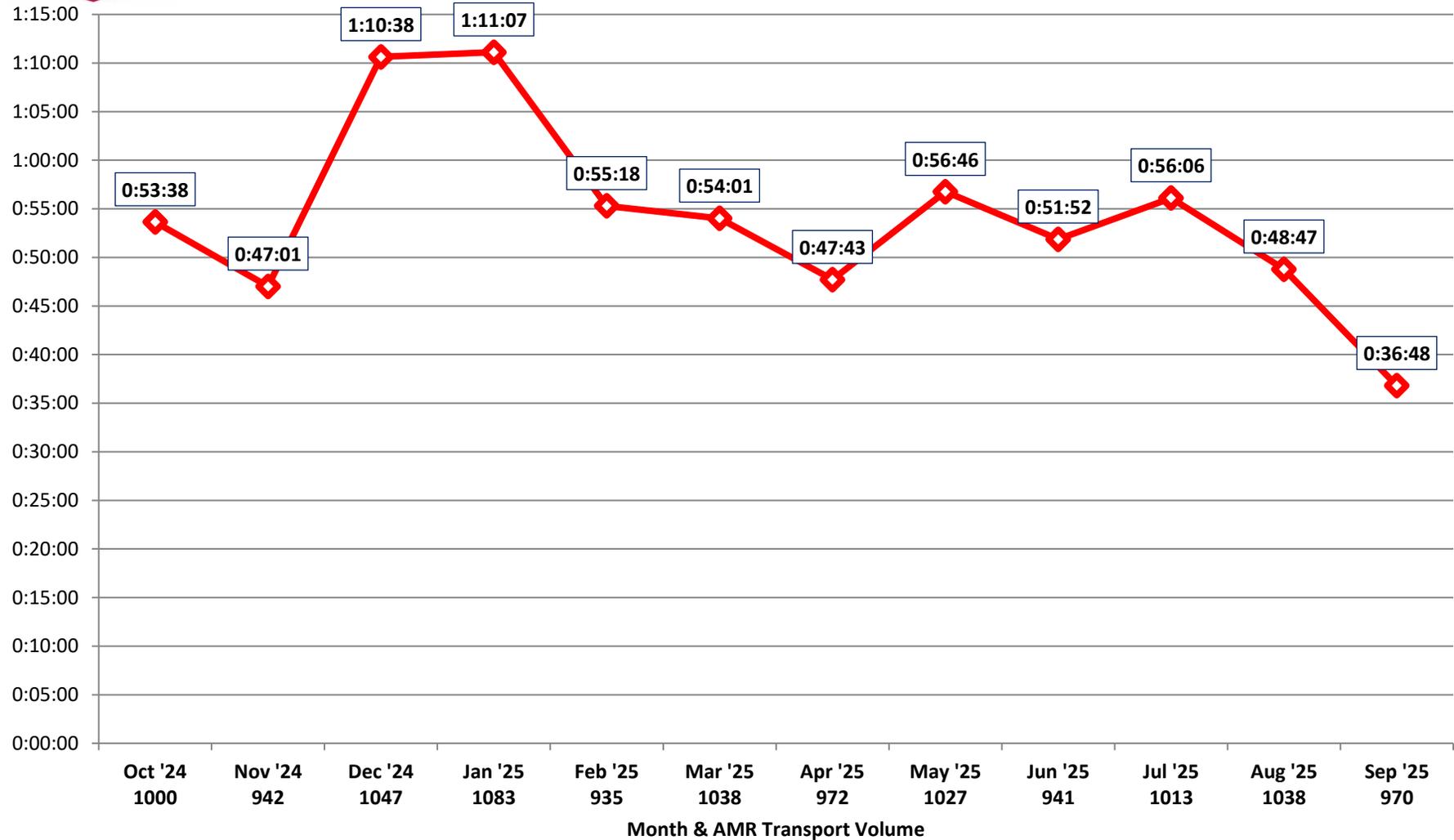
## Patient Transfer of Care Times by Facility (90th Percentile)

### John Muir - Walnut Creek

October 2024 - September 2025

12,006 Total Transports (1001 per Month)

Source: AMR MEDS (ePCR Database)





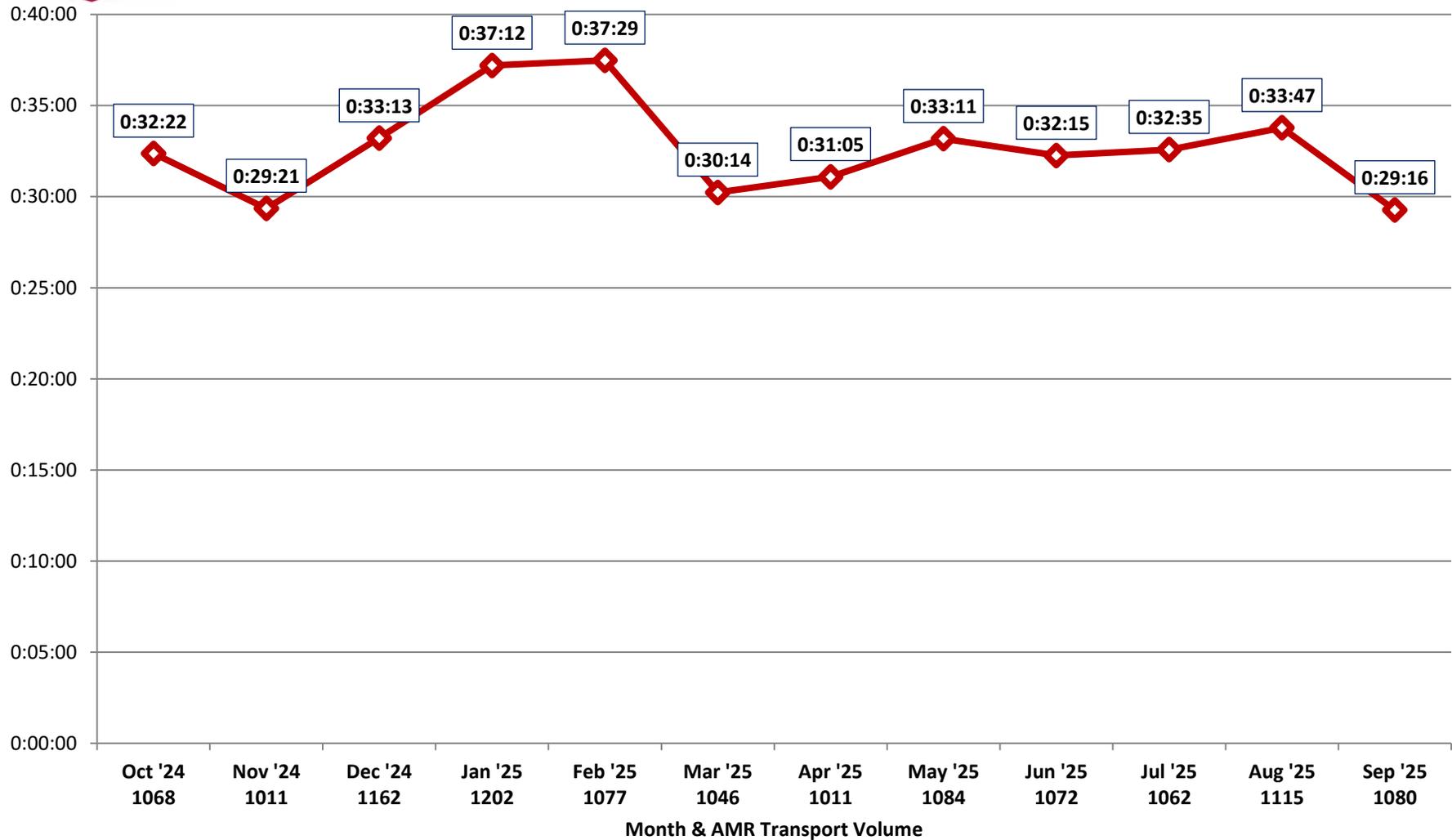
## Patient Transfer of Care Times by Facility (90th Percentile)

### John Muir - Concord

October 2024 - September 2025

12,990 Total Transports (1083 per Month)

Source: AMR MEDS (ePCR Database)





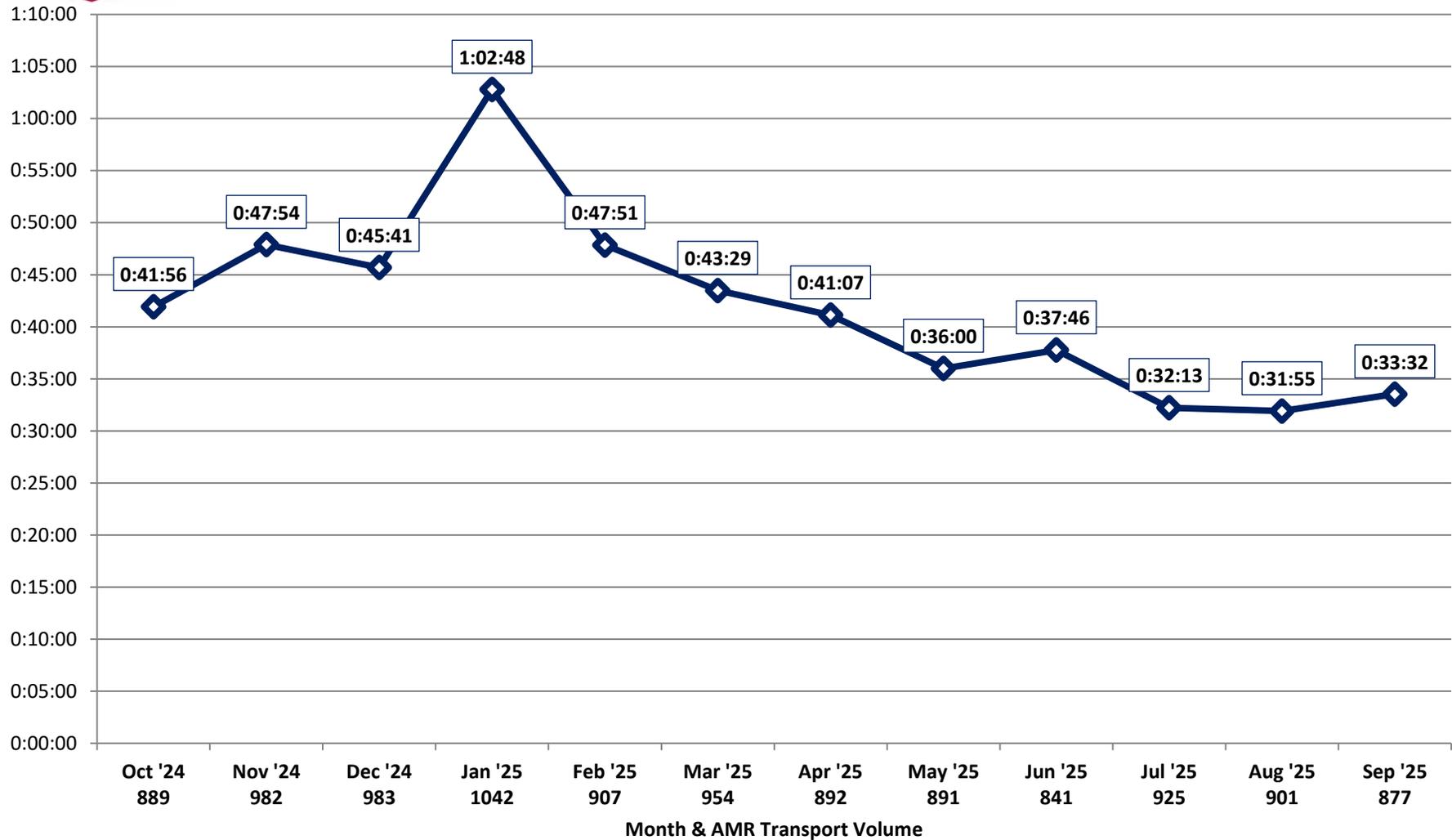
## Patient Transfer of Care Times by Facility (90th Percentile)

### Kaiser - Antioch

October 2024 - September 2025

11,084 Total Transports (924 per Month)

Source: AMR MEDS (ePCR Database)





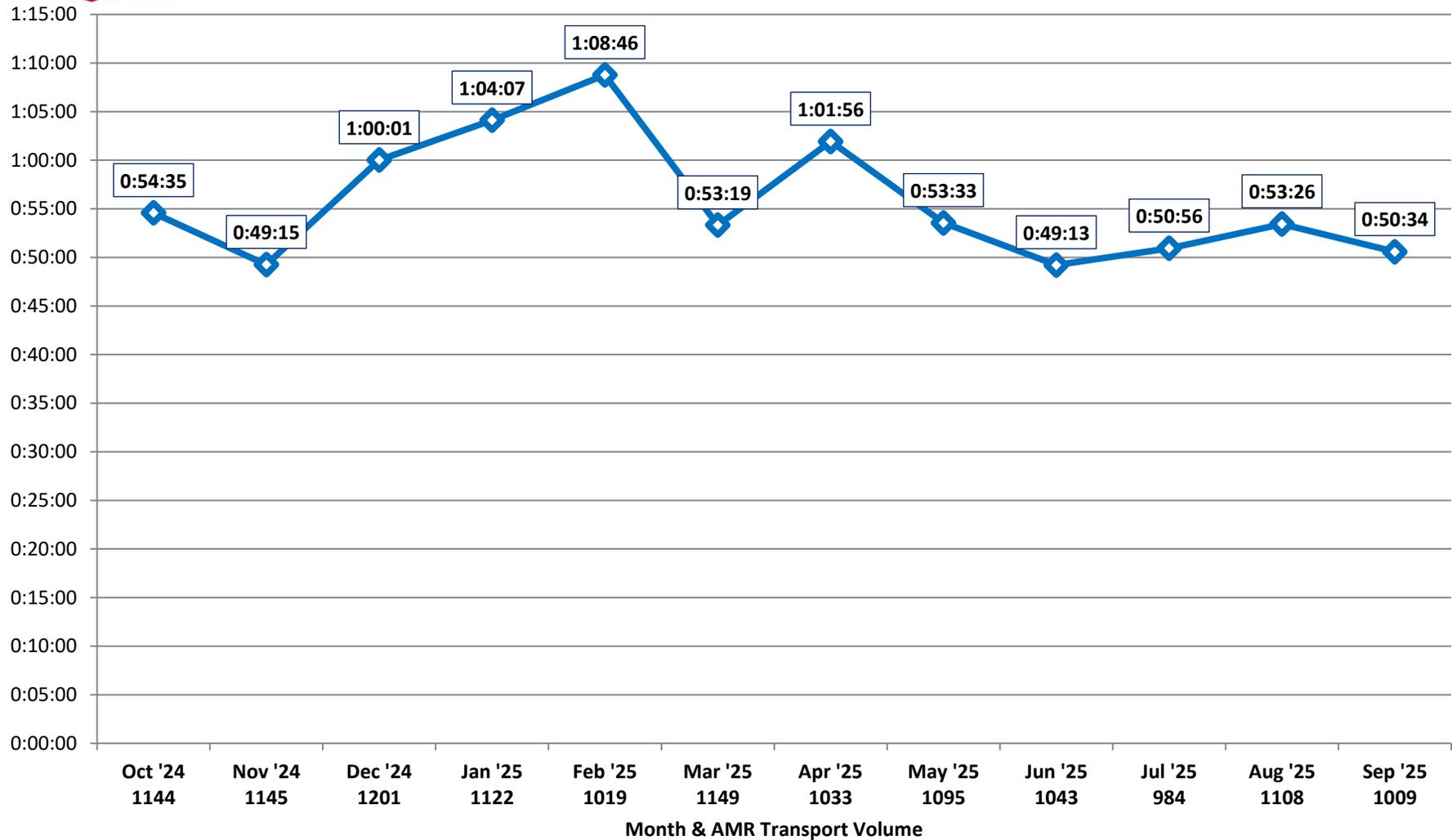
## Patient Transfer of Care Times by Facility (90th Percentile)

### Kaiser - Richmond

October 2024 - September 2025

13,052 Total Transports (1,096 per Month)

Source: AMR MEDS (ePCR Database)





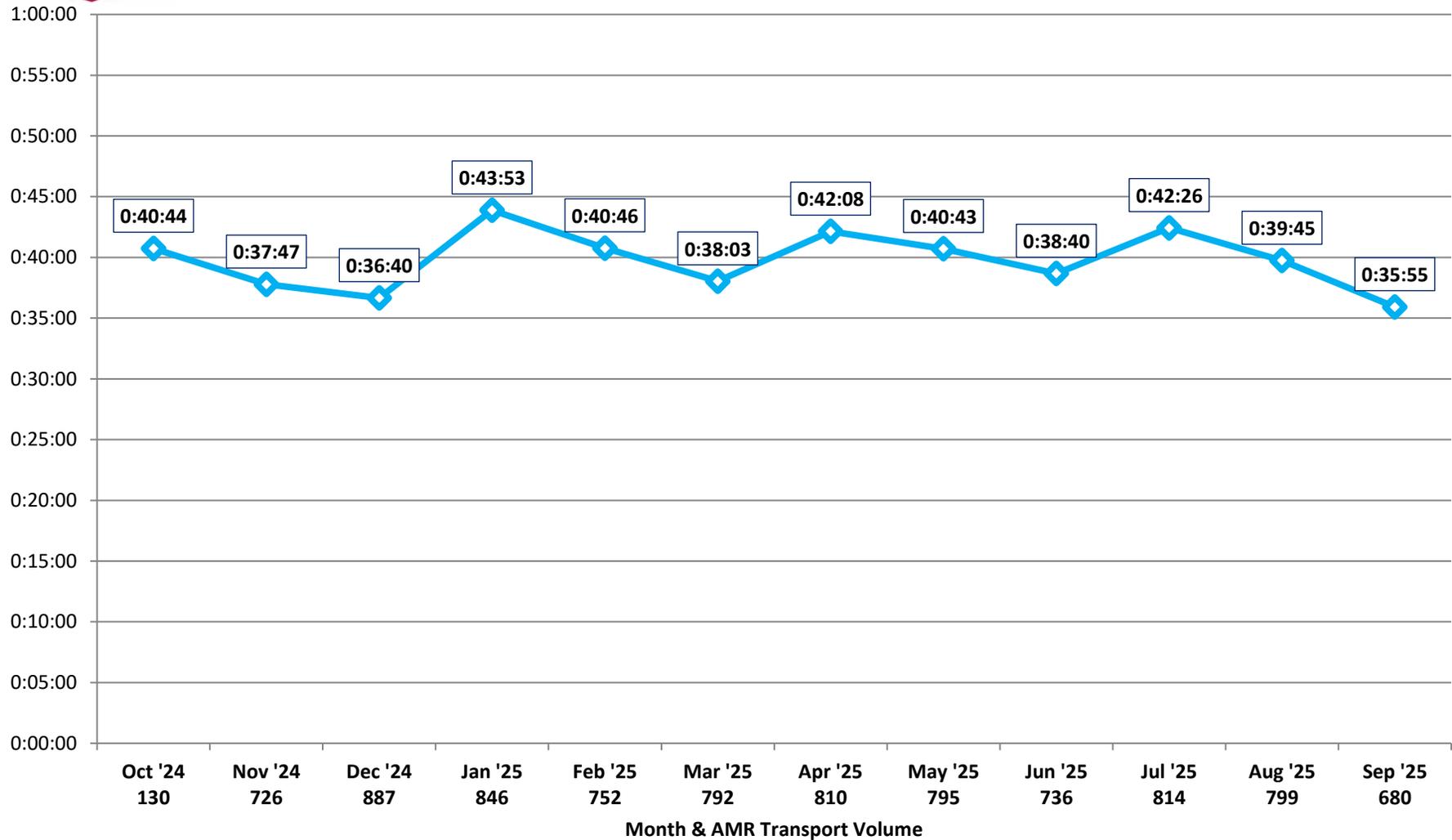
## Patient Transfer of Care Times by Facility (90th Percentile)

### Kaiser - Walnut Creek

October 2024 - September 2025

8,767 Total Transports (731 per Month)

Source: AMR MEDS (ePCR Database)





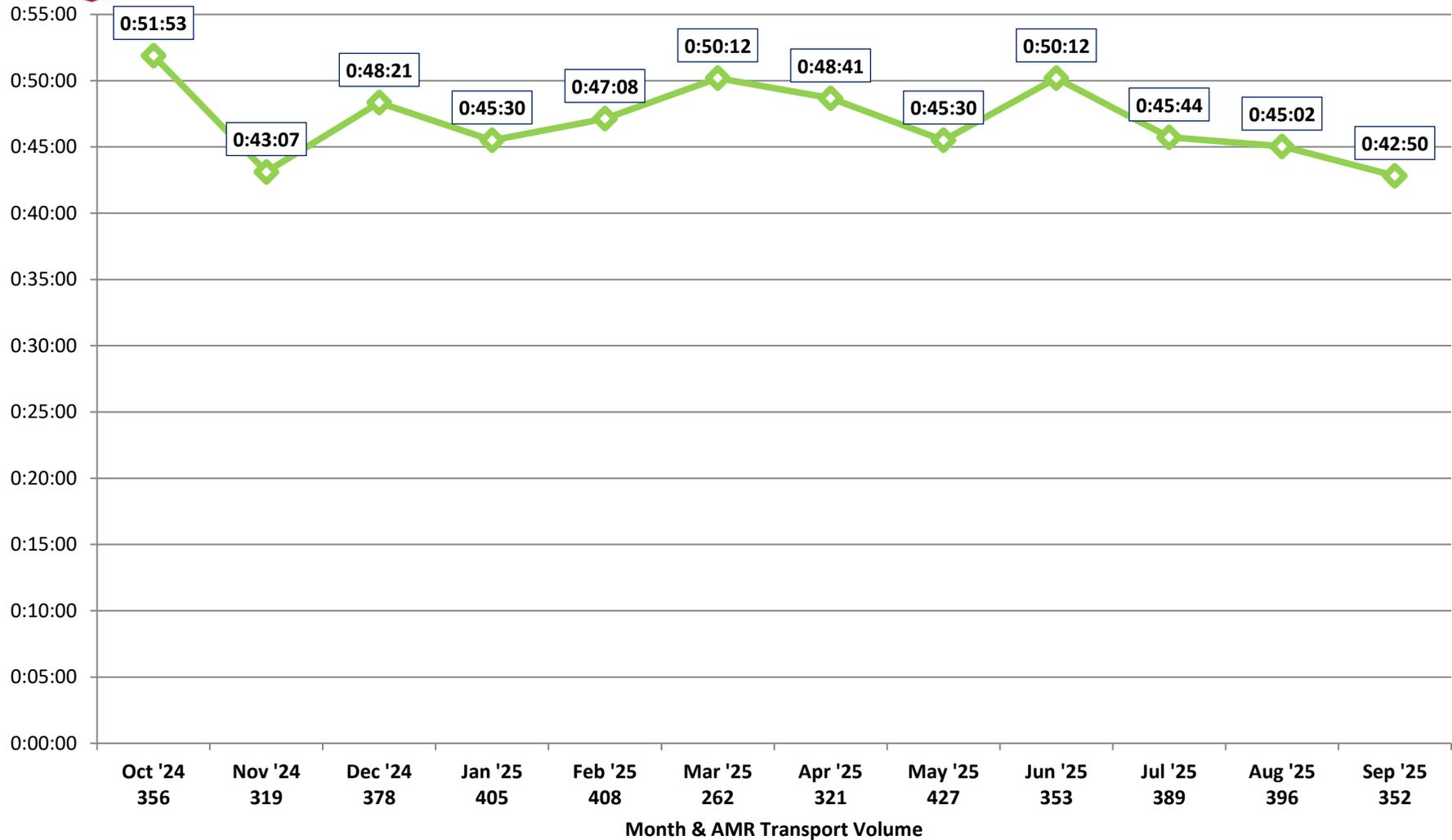
## Patient Transfer of Care Times by Facility (90th Percentile)

### Contra Costa Regional Medical Center

October 2024 - September 2025

4,366 Total Transports (364 per Month)

Source: AMR MEDS (ePCR Database)





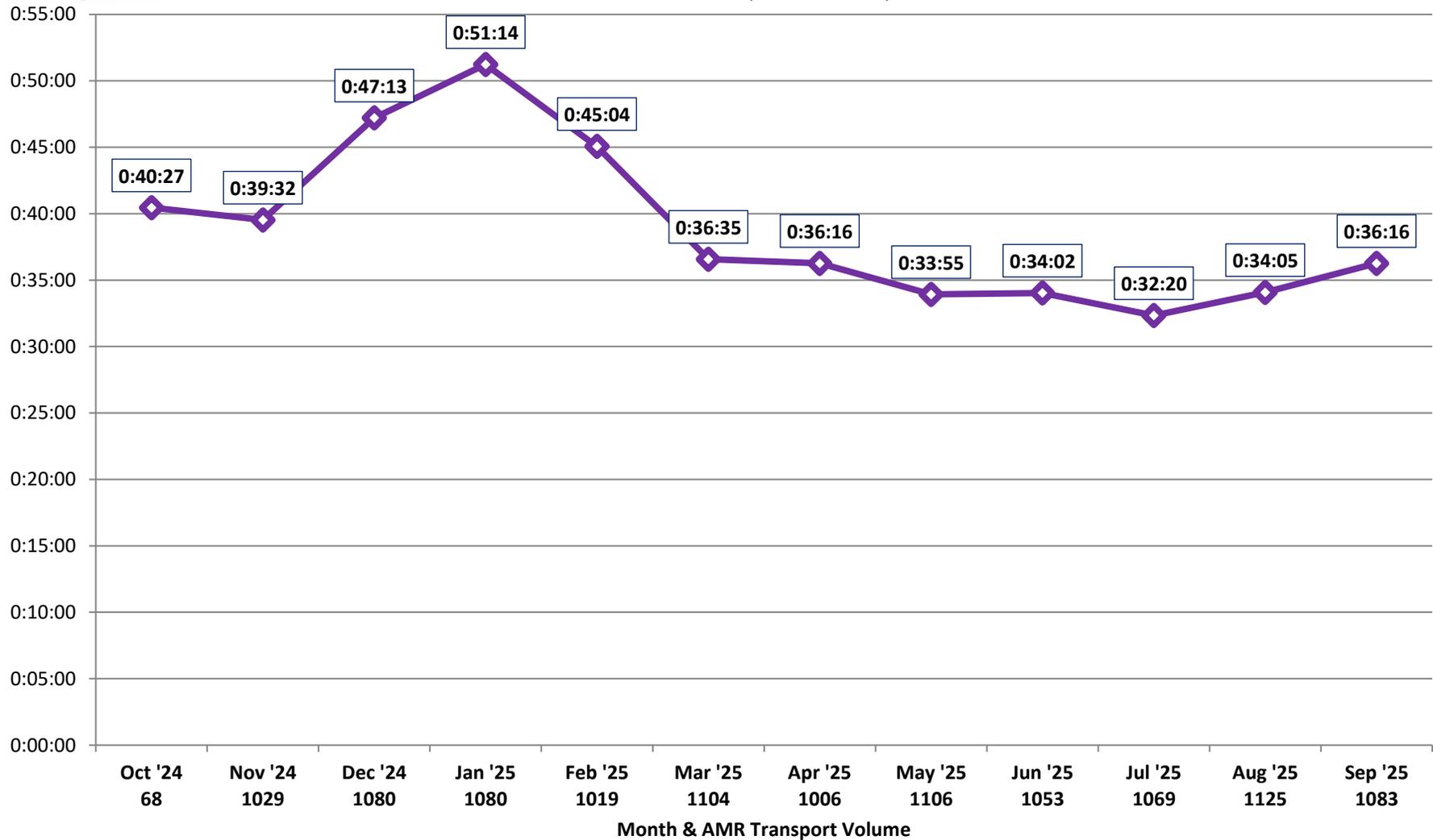
## Patient Transfer of Care Times by Facility (90th Percentile)

### Sutter Delta Medical Center

October 2024 - September 2025

11,822 Total Transports (985 per Month)

Source: AMR MEDS (ePCR Database)





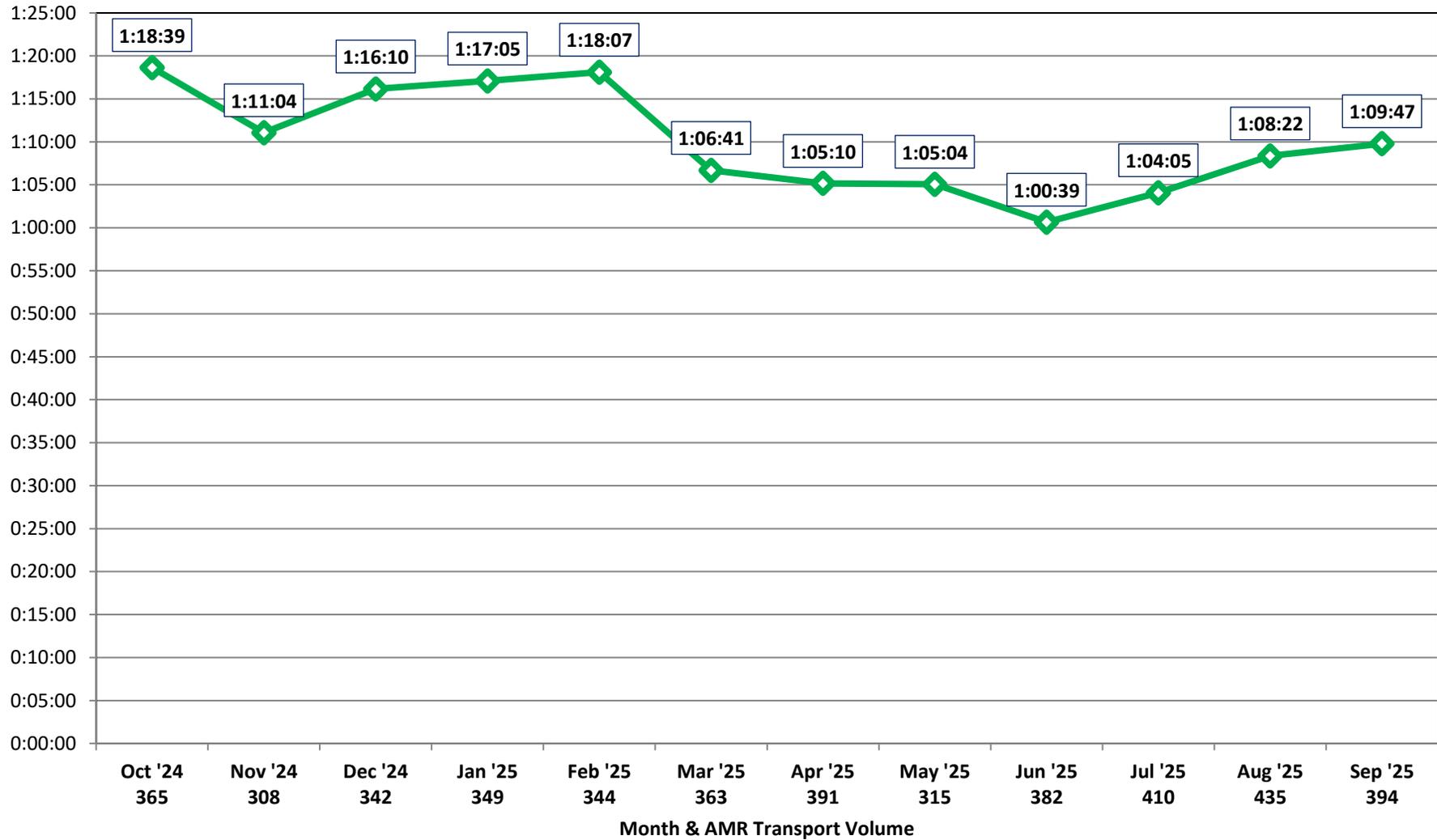
## Patient Transfer of Care Times by Facility (90th Percentile)

### CCRMC - PES

October 2024 - September 2025

4,398 Total Transports (367 per Month)

Source: AMR MEDS (ePCR Database)





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4054

**Agenda Date:** 10/7/2025

**Agenda #:** C.1.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** REACH Air Medical Services, LLC. - Amendment No. 2 extending Emergency Medical Services Clinical Education services

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute contract amendment no. 2 with REACH Air Medical Services, LLC to extend the term from December 31, 2025 to December 31, 2026, with no change to the payment limit of \$1,000,000 for emergency medical and clinical education services.

### FISCAL IMPACT:

Budgeted. 100% CCCFPD EMS Transport Fund.

### BACKGROUND:

The Contra Costa County Fire Protection District (District) has a need for continued clinical education services to provide clinical care training programs, conduct continuous quality improvement reviews, and enhance the overall clinical care provided by the District's employees and contractors. This action will allow the District to extend this contract with REACH Air Medical Services, LLC to provide qualified personnel for the delivery of clinical education services to the District. The contractor will provide up to four clinical education training classes per calendar year, with topics selected by the District, as well as Paramedic and Emergency Medical Technician certification courses. The contractor will conduct an ongoing continuous clinical quality improvement review of District medical calls. Additionally, acting as one of the District's On-Call Infection Control Officers, the contractor will take calls from District personnel and provide direction regarding potential exposures to infectious diseases for up to 12 days per month.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District will not be able to procure the necessary training programs, conduct continuous quality improvement reviews, and enhance the overall clinical care.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4055

**Agenda Date:** 10/7/2025

**Agenda #:** C.2.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Blanket Purchase Order increase payment limit CY 2025 - Bound Tree Medical, LLC.

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, to execute, on behalf of the Fire Chief, a purchase order amendment with Bound Tree Medical, LLC, to increase the amount by \$175,000 to a new payment limit of \$525,000 for pre-hospital emergency medical supplies, equipment, and pharmaceuticals for the period October 1, 2024 through December 31, 2025.

### FISCAL IMPACT:

100% CCCFPD General Operating Fund

### BACKGROUND:

The Contra Costa County Fire Protection District (District) strives to provide timely and efficient first responder emergency medical services (EMS) to residents within the District and to persons who visit, do business in, or travel through its jurisdiction.

The blanket purchase order is maintained for the purchase of all related EMS supplies for the District's first responder advanced life support and basic life support programs. Contra Costa Emergency Services Agency (CCEMSA) is adopting the video laryngoscope as a requirement to comply with best practices and to improve EMS services within the county. As a result, the District will need to replace all the current laryngoscope blades and associated equipment and place the new video-capable laryngoscope blades in service by January 1, 2026. The increased costs of implementing the video laryngoscope program requires an increase of the payment limit to allow the District to continue purchasing standard EMS supplies for the remainder of the year.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the District will not be able to procure the necessary pre-hospital emergency medical supplies, first aid supplies, equipment, and pharmaceuticals within the desired timeframe, which would affect operational efficiency and could disrupt the District's operations. In addition, the District would not be able to use this purchasing cooperative for any purchases, which may result in increased purchase costs.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4056

**Agenda Date:** 10/7/2025

**Agenda #:** C.3.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** US Digital Designs - Communications Center Alerting

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE AND AUTHORIZE the Purchasing Agent on behalf of the Fire Chief, to execute a purchase order with US Digital Designs, in an amount not to exceed \$65,000 for a Fire Station Alerting System for the Contra Costa Regional Fire Communications Center, subject to the terms of US Digital Designs.

### FISCAL IMPACT:

Budgeted. 100% CCCFPD EMS Transport Fund

### BACKGROUND:

US Digital Designs' (USDD) G2 Phoenix Alerting System is a modern fire station alerting system (FSAS) that the Contra Costa County Fire Protection District (District) has already implemented in several fire stations and will begin to transition to for all fire stations in the future.

As part of ongoing remodel and the construction of a new fire communications center, the District will be adding a FSAS to quickly and effectively recall fire dispatchers to the dispatch floor in the event of a large incident or where additional dispatchers are needed due to increased call volume during their normal rest time.

Using USDD's G2 Phoenix system in the communications center, aligns with the direction the Fire District is going in FSAS for all other fire stations. USDD's G2 Phoenix Alerting System allows seamless integration and retrofitting with the District's other FSAS.

In addition, the current computer-aided dispatch system (CAD) is already configured to operate with the G2 Phoenix Alerting System, which helps provide for consistency of use and technical troubleshooting for staff. USDD's G2 Phoenix Alerting System offers several advantages over other FSAS manufacturers, creating an alerting solution that is effective, reliable, easily programmable, and beneficial for the health of fire staff members. Moving away from the startling and stressful notification processes of the past, the USDD system provides alerting in a graduated tone from low to high volume throughout the notification process. Maintaining interoperability and consistency with fire stations throughout the Fire District, the new Fire Communications Center and other contracted dispatch fire agencies is critical for effective fire dispatch processing and emergency response times.

Lastly, it is important to note that US Digital Designs by Honeywell Standard Terms and Conditions includes Limitations of Liability along with arbitration language.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this recommendation is not approved, the District will need to identify alternate means to recall Fire Dispatchers to the dispatch floor during times of rest and/or during high call volumes in the new communications center.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4057

**Agenda Date:** 10/7/2025

**Agenda #:** C.4.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Donation of Surplus Equipment

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

DECLARE as surplus, AUTHORIZE the Fire Chief, or designee, to dispose of a Type 1 fire engine and APPROVE the donation of the fire engine to the River Delta Fire District in Sacramento County.

### FISCAL IMPACT:

There is no fiscal impact associated with the donation of this equipment as the equipment has reached the end of its use with the District.

### BACKGROUND:

The Contra Costa County Fire Protection District (District) routinely surpluses outdated items that no longer have value in its system. The District has determined unit 537, a 2007 Pierce Saber Type 1 fire engine, is no longer needed in the District. This vehicle was the property of the former East Contra Costa Fire Protection District and has been replaced with a newer Type 1 fire engine.

The River Delta Fire District is an all-volunteer fire district that serves approximately 30 square miles, including portions of Highway 12 and Highway 160, near the Cities of Rio Vista and Isleton.

The River Delta Fire District staff is interested in receiving it for use in their Fire District. The District would also supply a limited stock of nozzles, hoses, and other appliances, as well as training and orientation on operating the unit.

There would be no revenue associated with this transaction. If this vehicle was sold at a surplus, a sales price of \$5,000 could be achieved. It is in the public interest for the River Delta Fire District to operate this fire engine that is no longer needed by the District.

### CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the District would not be able to donate this equipment.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4058

**Agenda Date:** 10/7/2025

**Agenda #:** C.5.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Google Cloud Platform via Carahsoft Technology Corp.

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Carahsoft Technology Corp. in an amount not to exceed \$55,500 for the continued use of Google's Cloud Platform and related database, software, and storage services, for the period September 15, 2025 through August 31, 2028.

### FISCAL IMPACT:

Budgeted. 100% CCCFPD General Operating Fund

### BACKGROUND:

In 2020, following the onset of the COVID-19 pandemic, the Fire District transitioned from Microsoft productivity tools to the Google Cloud Platform (GCP). This strategic shift enabled the District to adopt cloud-based, collaborative tools that support remote work, distance learning, and efficient information sharing.

GCP now serves as a foundational technology across all functional areas of the District, supporting operations through its integration with Chromebooks, Google Forms, and other capabilities. The platform enhances productivity, streamlines workflows, and enables modernized data collection and analysis.

One of GCP's key tools, Gemini, is widely utilized by the Training Division to deliver instruction, manage certifications, and support recruit classes. This application of training tools has contributed to more flexible, responsive, and scalable firefighter education.

GCP is a secure, cloud-based solution that provides professional-grade backup and support directly by the vendor, ensuring data integrity and system reliability.

The Contra Costa County Fire Protection District has over 650 employees, and effective digital communications and collaboration are critical to the District's operations and organizational effectiveness.

The Carahsoft Google Cloud Platform Customer Business Agreement contains indemnification provisions from the County to Google, along with a limitation of liability set to the amount of fees paid over the prior 12 months.

### CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve continued use or support for the Google Cloud Platform (GCP) would significantly disrupt

critical operations and training functions across the Fire District.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4059

**Agenda Date:** 10/7/2025

**Agenda #:** C.6.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Interagency Agreement with Contra Costa Health Services for dispatch services for the Anyone, Anywhere, Anytime (A3) Crisis Response Program

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute Interagency Agreement #74-730 with the Contra Costa Health Services (CCHS) Anyone, Anywhere, Anytime (A3) Crisis Response Program in an amount not to exceed \$2,400,000 to provide dispatching services through the Contra Costa Regional Fire Communications Center for the period June 1, 2025 through May 31, 2028.

### FISCAL IMPACT:

Approval of this Interagency Agreement will result in an increase to the Fire District General Fund, offsetting the costs of providing dispatch services under this agreement. CCHS has committed to fully funding these contractual dispatch services through its ongoing Measure X allocation.

### BACKGROUND:

CCHS's A3 Crisis Response Program was launched in 2022 to address the needs of vulnerable County residents experiencing behavioral health crises when calling for emergency or non-emergency services. The goal of A3 is to enhance care for individuals experiencing behavioral health crises by providing a timely and appropriate response to Contra Costa County residents. Care begins when an individual calls or is transferred to the Miles Hall Crisis Call Center. An A3 staff member will assess the needs of the person experiencing the behavioral health crisis and determine the level of intervention needed.

A3 has three (3) levels of in-person intervention: Level 1 response is appropriate for social needs (housing resources/stress, food resources/stress, financial resources/stress), and there are no reports of suicidal or homicidal ideation or grave disability, and no current acts of self-harm. Level II response is appropriate for acute crisis situations that do not necessitate law enforcement involvement. Level III response is appropriate for acute crisis situations that require a co-response with law enforcement due to a scene safety consideration, including the presence of weapon(s) and acts of violence. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's

Purchasing Division.

CCCFPD staffs and operates the Contra Costa Regional Fire Communications Center (CCRFCC). The CCRFCC is staffed twenty-four (24) hours a day, seven (7) days a week, 365 days a year and will provide dispatching services to A3 teams. The dispatching services will include transferring appropriate calls to the Miles Hall Crisis Call Center, tracking available A3 teams, assigning calls for service to A3 teams based on the level of response needed, and ensuring communication with responding A3 teams.

On June 10, 2025, the Board of Supervisors approved item C.118, Interagency Agreement #74-730 with the Fire District; however, the parties have agreed to include a mutual indemnification provision in the contract, which requires approval by the Board of Directors. The mutual indemnification provision requires both parties to defend, indemnify, and hold harmless the other against any claims arising from the performance of the contract.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this Interagency Agreement is not approved, the A3 Crisis Response Program response teams will not receive dispatching services.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4060

**Agenda Date:** 10/7/2025

**Agenda #:** C.7.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Claims

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

DENY claim filed by Quail Lodge.

### FISCAL IMPACT:

No fiscal impact.

### BACKGROUND:

Quail Lodge: Property claim for damage to vehicle in the amount of \$1,200.

### CONSEQUENCE OF NEGATIVE ACTION:

Not approving the denial could extend the claimants' time limits to file actions against the County.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4061

**Agenda Date:** 10/7/2025

**Agenda #:** C.8.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Training Facility Use Agreement with Contra Costa Community College District

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a Training Facility Use Agreement with the Contra Costa Community College District to pay Contra Costa County Fire Protection District for use of the Fire District Training facility for the period October 1, 2025 through June 30, 2027.

### FISCAL IMPACT:

The Contra Costa Community College District (College District) will pay the Fire District a facilities fee of \$46,585 for fiscal year (FY) 2025-2026 and \$48,000 for FY 2026-2027 for each course that uses the Fire District training facilities, and a live fire training fee of \$9,000 for FY 2025-2026 and \$9,000 for FY 2026-2027 for live fire training conducted with the assistance of the Fire District.

### BACKGROUND:

The College District, through Los Medanos College, provides an Accredited Regional Firefighter I Training Program (ARTP) as one of its many educational programs. The Fire District maintains a State Accredited Fire Academy (facility, equipment, props, and classrooms). The Fire District training facility (Contra Costa Fire Training Center) in Concord is the location for the Los Medanos College ARTP. The Training Facility Use Agreement (Agreement) will permit the College District to continue to deliver their ARTP using the Contra Costa Fire Training Center facility.

The agreement requires the Fire District to defend, indemnify, and hold harmless the College District from Fire District's share of liability for damages, injury or death of or to any person or the property of any person caused by the negligence or willful misconduct of the Fire District, its officers, agents or employees in the Fire District's performance of the Agreement.

### CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this agreement would result in a loss of revenue for the Fire District and restricted access to the training facilities for the College District.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4062

**Agenda Date:** 10/7/2025

**Agenda #:** C.9.

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Contract with 37signals LLC for Project Management Software

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with 37signals LLC, in an amount not to exceed \$20,000 to provide project management software for the Fire District for the period October 1, 2025 through September 30, 2028.

### FISCAL IMPACT:

100% CCCFPD General Operating Fund.

### BACKGROUND:

The Fire District's Training Division currently utilizes Basecamp, a project management software developed by 37signals LLC, to organize and manage a high volume of training projects and monitor the training and documentation for probationary employees. Initially implemented in its free version, the software has proven to be an effective and valuable tool for enhancing coordination and productivity within the division.

Due to its demonstrated benefits, the Training Division is recommending the expansion of Basecamp for use District-wide. The platform enables the creation of project boards, task assignment, and progress tracking, and is particularly well-suited for managing multi-divisional initiatives. Key features include deliverables tracking, task lists, integrated timelines, and collaboration tools that support efficient project execution across teams.

This agreement includes limitation of liability language.

### CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the Fire District will be unable to fully leverage the project management software to enhance collaboration and coordination across divisions.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4063  
C.10.

**Agenda Date:** 10/7/2025

**Agenda #:**

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Contract with Vertosoft, LLC for Ready Rebound, Inc.

Recommendation of the County Administrator  Recommendation of Board Committee

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### RECOMMENDATIONS:

RESCIND prior Board action (25-3557) from September 9, 2025, which approved and authorized the Fire Chief, or designee, to execute a contract with Ready Rebound Inc. in an amount not to exceed \$805,000 for expert injury help and care coordination services, for the term October 1, 2025 through September 30, 2028; and

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Vertosoft LLC, a reseller of Ready Rebound, in an amount not to exceed \$805,000, for expert injury help and care coordination services, for the term October 1, 2025 through September 30, 2028.

### FISCAL IMPACT:

100% CCCFPD General Operating Fund.

### BACKGROUND:

Vertosoft LLC is an authorized reseller of Ready Rebound, a healthcare advocacy and recovery solution specially developed for first responders. Centered on expedited, concierge-level care, the service ensures rapid access to top-tier orthopedic treatment, proactive triage, and seamless communication. By accelerating diagnosis and treatment, Ready Rebound helps members return to duty significantly faster, benefiting both personal well-being and organizational efficiency. Their inclusive model also supports families and retirees, offers significant cost and time savings for departments, and is built on a foundation of trust, empathy, and mission-driven care.

On September 9, 2025 the Board of Directors approved Contra Costa County Fire Protection District to execute a contract with Ready Rebound, Inc., however, the department was later notified that the payment would need to be made to Vertosoft LLC. This board item will correct the prior action to reflect the proper vendor for payment processing.

This agreement includes limitation of liability language.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, injured personnel may face delayed access to care, prolonged recovery times, and extended absences from duty resulting in higher workers' compensation costs and increased overtime for backfill.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

**File #:** 25-4064  
C.11.

**Agenda Date:** 10/7/2025

**Agenda #:**

**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Contract Amendment with Craig Devinney, MD

Recommendation of the County Administrator  Recommendation of Board Committee

### RECOMMENDATIONS:

AUTHORIZE the Fire Chief, or designee, to execute an amendment to the contract with Craig Devinney, MD, to incorporate reimbursements for travel related expenses when representing the District at conferences, committee meetings, or similar events with the pre-approval of the Fire Chief, with no change to the payment limit and effective dates of the contract.

### FISCAL IMPACT:

Approximately \$10,000 in annual expenses, however there is no change to the total maximum expenditure authority of the contract. The cost of the contract is budgeted within the EMS Transport Fund.

### BACKGROUND:

The Medical Director represents the District at certain regional and state committee meetings, as well as other potential meetings with our emergency ambulance provider at their corporate headquarters in Texas. The original contract did not include language to cover the conditions for reimbursement of certain travel expenses related to these occurrences.

This amendment will provide for the following:

- Eight (8) hours of compensation for each day attending a conference, committee meeting, or other approved event.
- Airfare, lodging, conference registration fees, hotel wi-fi fees, parking, rental car, taxi and ride-share costs.
- Per diem reimbursement for meals per County travel policy and GSA allowable rates.

All travel shall be approved in advance by the Fire Chief with estimated travel costs itemized and included in the written approval. The original contract was approved by the Board on August 12, 2025. This action does not change the contract payment limit of \$331,000 or the term date through August 14, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**

The contracted Medical Director would not receive reimbursement for costs incurred to attend important meetings and events as a representative of the Fire District.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

**File #:** 25-4220  
C.12.

**Agenda Date:** 10/7/2025

**Agenda #:**

**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Exchange of 2 Surplus Type 1 Fire Engines for Training Apparatus

Recommendation of the County Administrator  Recommendation of Board Committee

### RECOMMENDATIONS:

1. DETERMINE that it is reasonable and necessary to pre-authorize the Fire Chief, or designee, to locate, inspect, negotiate, and acquire a tractor-drawn aerial apparatus to be used solely for driver training.
2. DETERMINE that due to the unique nature of acquiring a used fire apparatus for driver training, deviating from standard purchasing practices is reasonable and necessary.
3. DECLARE that two Type 1 fire engines are surplus property not required for District purposes and AUTHORIZE the Fire Chief, or designee, to dispose of those vehicles.
4. APPROVE and AUTHORIZE the Fire Chief, or designee, to acquire a used tractor-drawn aerial apparatus for training purposes via sole source by exchanging two surplus Type 1 fire engines owned by the District for the aerial apparatus owned by a third-party vendor.
5. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute an agreement and related documents for the exchange of the above vehicles, subject to the approval of County Counsel and the County Administrators Office.

### FISCAL IMPACT:

The transaction alleviates the District from expending funds for the purchase of a tractor-drawn aerial training apparatus. Registration or other nominal costs are funded through the CCCFPD General Operating Fund.

### BACKGROUND:

The District operates a fleet of tractor-drawn aerial apparatus. Several of these apparatus are articulating bodies with a driver in the front and a driver in the rear, known as the “tiller.” This rear steering capability allows firefighters to access tight spaces and streets while delivering a 100-foot aerial ladder to a scene for rescue and firefighting capabilities.

These apparatus cost more than \$2 million if purchased new. It has been the practice to use a retired tractor-

drawn aerial apparatus for driver training. The District's first and current training tiller, a 1991 model that was purchased used in 2015 from another department, is currently out of service, and locating parts and ongoing repairs are impacting its use. It has been determined this 33-year-old apparatus is now at the end of its service life.

All District tractor-drawn aerial apparatus are used for front-line daily service and they are far from retired. Therefore, it is necessary to acquire a used apparatus from another agency or broker to be used for driver training purposes.

Generally, the District is not in the business of buying used apparatus. However, in this case, it is most appropriate when used in this limited capacity for driver training to limit potential incidents causing damage to more costly front-line equipment. Although the District normally uses a purchasing process involving multiple quotes when purchasing new equipment, using that process for used apparatus is unreasonable as there could never be a true cost comparison due to varying manufacturers, mileage, and condition of used apparatus. For that reason, the District is proposing to use a sole source purchasing method for the used apparatus and is requesting authority to promptly proceed in that manner.

On January 16, 2024, the Board previously adopted an order approving the requested sole source purchasing authority for the used apparatus. Subsequently, the District proceeded to locate and compare appropriate used apparatus and negotiated for a potential purchase. The best deal for the District is used apparatus that a third-party owner is not willing to sell outright but is willing to exchange with the District for the following two Type 1 fire engines currently owned by the District:

2002 KME, VIN 1K9AF42872N058536, California License #1092613 (County asset # CC130511, Unit 128)

2002 KME, VIN 1K9AF42802N058538, California License #1092622 (County asset # CC130509, Unit 130)

To enable that transaction to be completed, it is hereby requested that the Board reaffirm the previously-approved sole sourcing authority, declare as surplus the above two Type 1 fire engines that are not essential for District operations, and authorize the Fire Chief, or designee, to execute an agreement for the proposed even exchange at no cost to the District.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this item is not approved, the District may be unable to acquire the used tractor-drawn aerial apparatus needed for current District operations and will probably lose out on the proposed even exchange that is currently available to the District.