

Application Form**Profile**

Stephanie

First Name

Middle
Initial

Shieh

Last Name

Home Address

Suite or Apt

Napa

City

CA

State

94558

Postal Code

Business: (975) 771-7328

Primary Phone

sshieh@first5coco.org

Email Address

District Locator Tool**Resident of Supervisorial District:**☒ N/A - Out of County

First 5 Contra Costa

Employer

Early Childhood Program
Officer

Job Title

Length of Employment

Less than 1 month

Do you work in Contra Costa County?☒ Yes ☐ No**If Yes, in which District do you work?**

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How long have you lived or worked in Contra Costa County?

Since July 2025

Are you a veteran of the U.S. Armed Forces?☐ Yes ☒ No**Board and Interest****Which Boards would you like to apply for?**

Local Planning and Advisory Council for Early Care and Education (LPC): Submitted

Stephanie Shieh

Seat Name

Discretionary - West County

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Wellesley College

Degree Type / Course of Study / Major

B.A. / Biology Major and Education Minor

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

University of California - Berkeley

Degree Type / Course of Study / Major

Master's of Public Affairs

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses**Other Training A**

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience**Please explain why you would like to serve on this particular board, committee, or commission.**

I have worked in the early care and education field for over 10 years and am now an employee of First 5 Contra Costa. My experience has highlighted the challenges and opportunities that confront the early childhood system at the local, regional and state levels, particularly in the wake of the COVID-19 pandemic and recent state and federal policy shifts and budget cuts. I believe it is vitally important for communities to invest in the education and wellbeing of young children from the prenatal period and beyond in order to support future healthy, engaged and thriving adults. Therefore, I would be honored to serve on the LPC to promote quality child care, shape well-coordinated, equitable and sustainable early care and education programs, and address the needs of our local families, partners and stakeholders.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a former TK and Kindergarten teacher, former employee of Napa County's Resource and Referral and Alternative Payment Program agency, and I am now an employee of First 5 Contra Costa where I serve as the Early Childhood Program Officer. I also possess a Bachelor's degree in Biology and Education Studies from Wellesley College in addition to a Master's of Public Affairs from the University of California-Berkeley. My resume further details my qualifications and experience.

Upload a Resume

Stephanie Shieh

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☒ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

While I have not served on any County or City-appointed boards or committees, in my previous roles I have volunteered as an early childhood career mentorship program run by First 5 Napa County, on an advocacy workgroup hosted by Early Edge CA and sat on the advisory board for a state-wide learning community affiliated with The David and Lucile Packard Foundation for organizations working with informal and license-exempt caregivers.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

I do not have any personal financial relationships with the County; however, my employer does. First 5 Contra Costa has several contracts with county departments related to providing services and supports to families with young children. First 5 contracts with Contra Costa Health to match MHSA funding with First 5's funding to enhance the number of families who receive parent education classes and supports. First 5 is also a subcontractor for a mental health agency that receives funding from Contra Costa Health for home-based and wellness classes for families. First 5 Contra Costa also has two contracts with EHSD - one to support inclusion in child care and early learning settings, and another to augment concrete supports and fatherhood services delivered through three First 5 Centers in East County. In addition to these contracts, staff/elected officials from Contra Costa Health, EHSD and the Board of Supervisors serve on the First 5 Contra Costa Commission, and First 5 partners with several county departments to purchase administrative, IT, fiscal, facility, legal counsel and other services.

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Stephanie Shieh

STEPHANIE SHIEH

(925) 771-7328 | sshieh@first5coco.org

RELEVANT EXPERIENCE

First 5 Contra Costa

Early Childhood Program Officer

Concord, CA

Jul 2025 – Present

- Lead the Early Childhood Education focus area activities

Community Resources for Children

Manager of Early Learning Programs & Provider Services

Napa, CA

Oct 2020 – Mar 2025

- Coached team of 5 staff to design and execute bilingual early learning, professional development and coaching programs for families and child care educators (serving 600 adults & 1,800 children annually, of which 65% identify as low-income and 57% as BIPOC)
- Administered \$1M Child Care Stabilization Fund for 80 child care providers adversely affected by COVID-19
- Analyzed data using Excel and reported on impact at program and organization-level, oversaw and streamlined data collection process through use of survey tools like SurveyMonkey, establishment of shared program metrics, survey redesign and administration of database(s) such as Apricot 360 and HUBBE
- Led procurement, design and implementation of Apricot 360 system
- Crafted compelling grant reports/proposals and managed budgets for all programs (funds administered totaled over \$850k/year from 15+ funding sources)
- Collaborated cross-functionally with management team and staff on annual fundraising activities, outreach for agency and programs; led departmental goal development for 2023-2026 strategic plan and fiscal year
- Oversaw hiring, onboarding and performance management for team, as well as led staff meetings, trainings and team-building activities for staff of 18
- Developed and implemented a comprehensive OSHA-compliant safety plan for agency, including conducting safety trainings for all new employees

Blue Oak School

Transitional Kindergarten/Kindergarten Teacher

Napa, CA

Aug 2015 – Oct 2020

- Designed and implemented engaging grade-level curriculum and standards for all core subjects for classes of up to 16 children with diverse learning needs; collaborated with specialists to support student success
- Conducted regular observations and assessments, communicated student progress through biweekly newsletters, biannual progress reports and conferences
- Established collaborative, trusting relationships with families from different socioeconomic and cultural backgrounds
- Managed and mentored teaching assistant and/or new teacher for 3 years
- Transitioned to remote instruction using Zoom, Seesaw, Canvas, Epic! and Google Suite
- Led admissions assessments and classroom tours, represented school at community outreach events and contributed to admissions decisions as part of the Kindergarten admissions team
- Participated in hiring interviews and decision-making for grade-level teaching positions

Teaching Fellow

Progressive Education Lab

Northeast

Sep 2014 – Jun 2016

- Observed and taught in 4 progressive, independent schools across the Northeast at preschool, elementary and secondary levels, including The Putney School, The Calhoun School and The Cambridge School of Weston
- Developed rapport with faculty and students in diverse institutional environments
- Represented Progressive Education Lab program values as changemaker and progressive education advocate

Social Finance, Inc.

Operations Assistant/Executive Assistant to the CEO

Boston, MA

Jun 2013 – Jul 2014

- Managed CEO's calendaring, travel and administrative needs, while supporting staff of 15 with daily front office needs; expanded scope of responsibilities to include: IT support, communications and external relationship management

STEPHANIE SHIEH

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LEADERSHIP

Family, Friend and Neighbor (FFN) Learning Community and Advisory Board

Jun 2021 – Nov 2024

- Planned and facilitated quarterly state-wide learning community meeting of The David and Lucile Packard Foundation grantees
- Leadership and increased visibility resulted in additional \$21,000 in grant funding for FFN programs
- Contributed to development of letter of interest to secure ongoing funding for Learning Community

FFN Advocacy Working Group | Early Edge CA

Jun 2021 – Jun 2024

- Offered essential perspectives for Early Edge CA's brief on "Increasing Access to Family, Friend, and Neighbor Caregiver Wages Through California's Child Care Subsidy System"; quoted in brief

Floreecer: Blooming Leaders | First 5 Napa County

Sep 2022 – Apr 2024

- Provided career mentorship and shadowing opportunities to 3 high school students of color
- Strengthened county-wide early childhood network through relationship-building with community partners

CONSULTING & PROJECTS

Capstone Project, advised by Katie Harkin, Program Officer at The Packard Foundation

Philanthropic investments in reducing maternal and infant health disparities for Asian American, Native Hawaiian and Pacific Islander birthing people

Strategy Project on B Corp Certification

B Corp Certification as an industry strategy for driving environmental, social and governance (ESG) outcomes

Consulting Project for LitLab.ai

Recommendations for refining LitLab.ai's go-to-market sales strategies and channels in the K-12 English Language Arts (ELA) curriculum market

EDUCATION

Goldman School of Public Policy | UC Berkeley

Master's of Public Affairs | GPA: 4.0

Berkeley, CA

May 2025

- Coursework in policy analysis, economics, research methods, inferential statistics, program evaluation, systems thinking, financial management of nonprofits, social impact strategy and leadership

Wellesley College

B.A. Biology & Education Studies | Phi Beta Kappa | *magna cum laude*

Wellesley, MA

May 2013

- **Danish Institute for Study Abroad (Copenhagen), Fall 2011:** Child Diversity and Development: Children in a Multicultural Context
- **Awards:** International Leadership Award, First Year Chemistry Award
- **Leadership:** Tanner Conference presenter, Chinatown Afterschool Program, Taiwanese Cultural Organization, Committee on Educational Research and Development

SKILLS

Foreign Language - Native: English | Advanced: Mandarin Chinese | Beginning: Spanish

Technical Skills - Google Suite/Office 365 (Excel), Zoom, Canva, Canvas, SurveyMonkey, Vertical Response, Salesforce, Tableau