

Early Childhood Education Program Update



January 21, 2025

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CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Outline

Topic	Federal Head Start	State Child Care
Prior Meeting Updates		
Child Care Center Services	✓	✓
Policy Council Activities		
Budget	✓	✓
Monitoring	✓	✓
Funder Communication	✓	✓
Recommendation	✓	✓
Appendices	✓	

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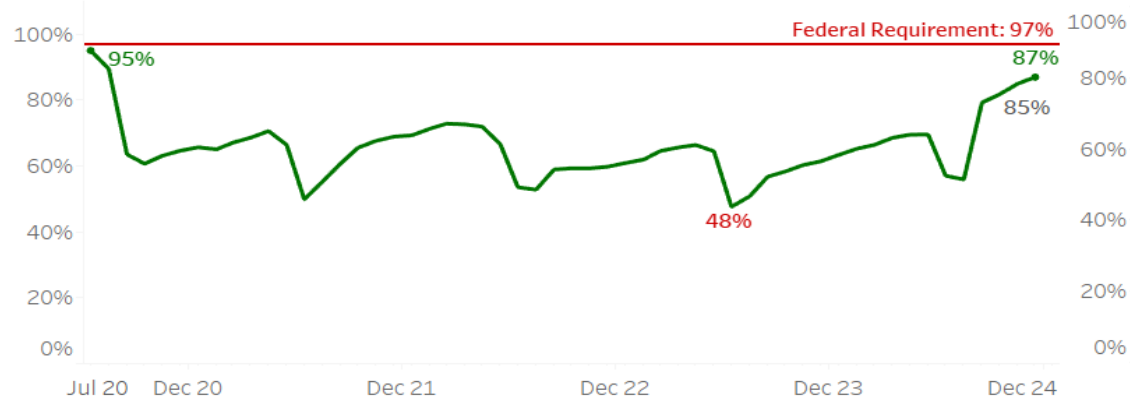
- Child Care Center Services
- Budget
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- Recommendation
- Appendices

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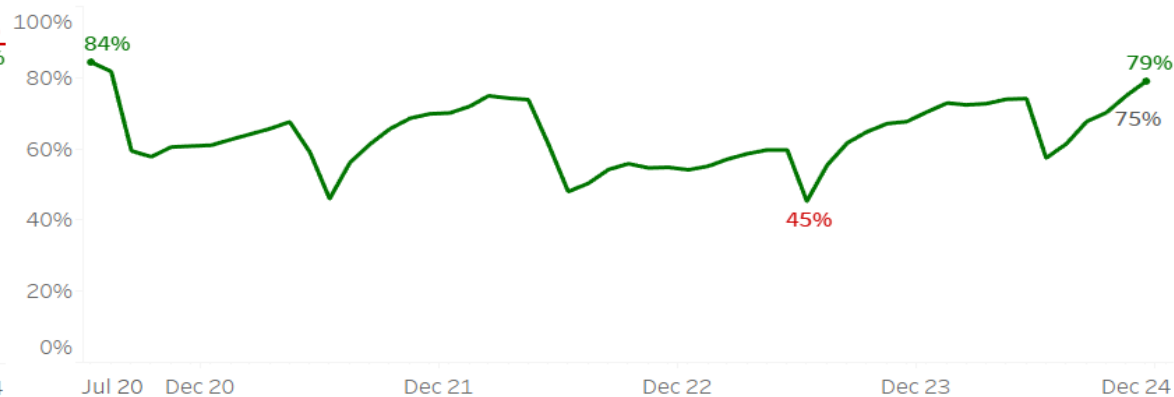


Center Enrollment Rates

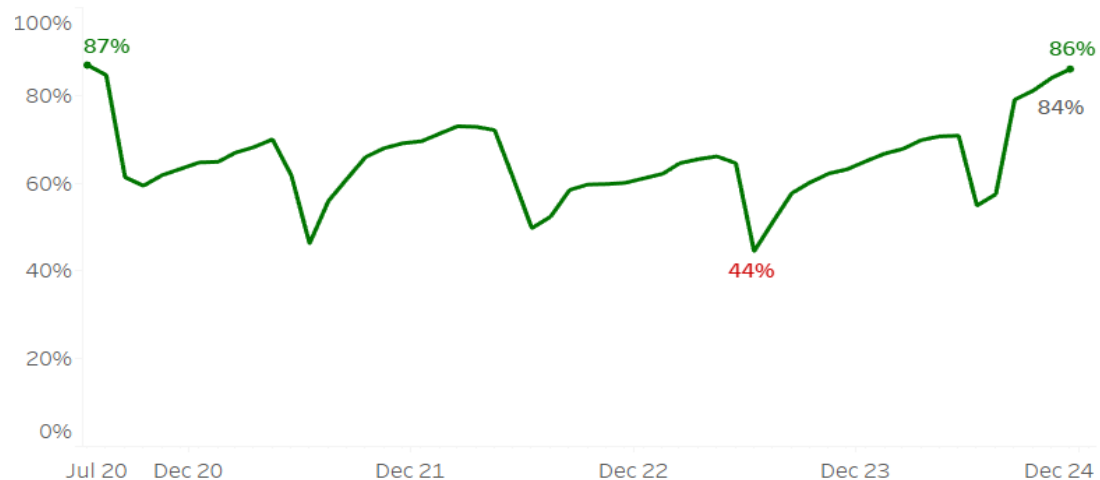
Federal Filled Slots



State Filled Slots



Total Filled Slots



Current Slot Allotments:

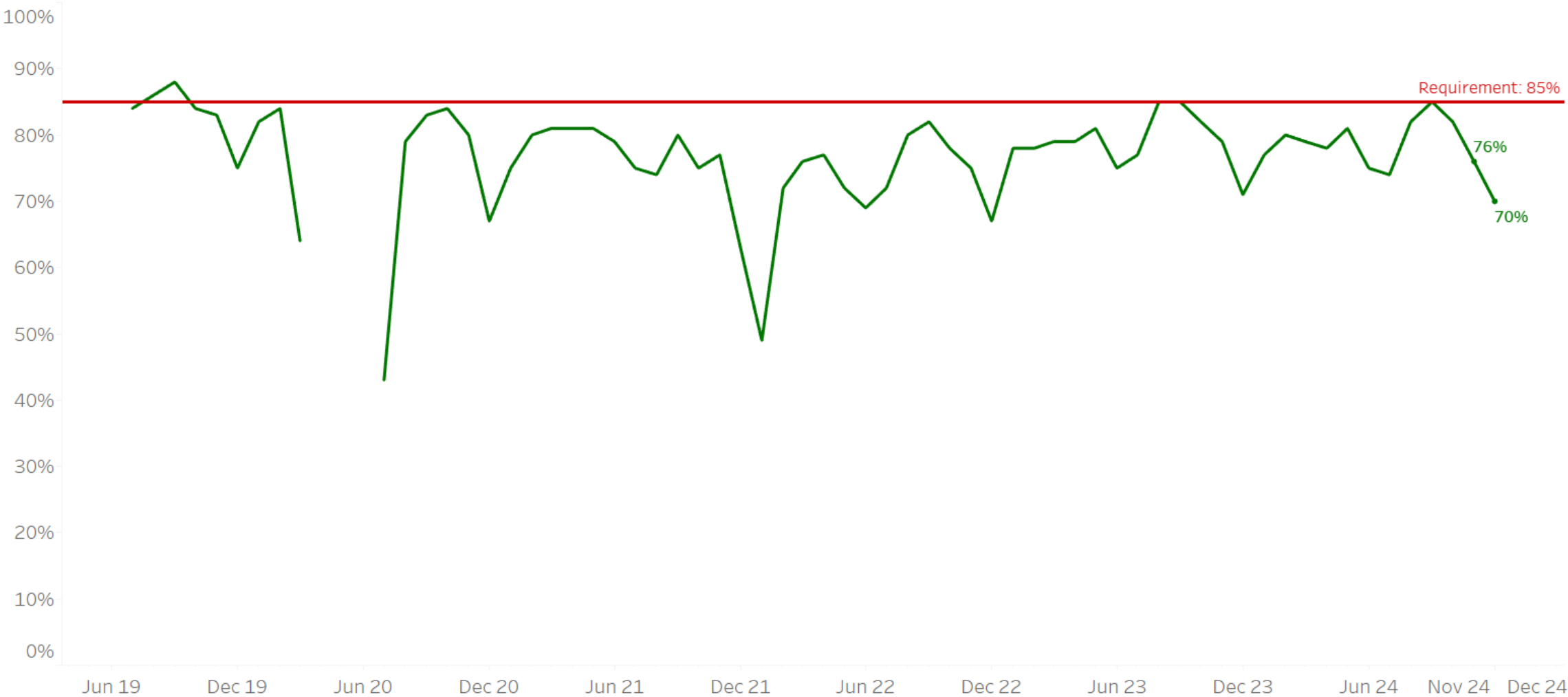
- Federal Slots (Head Start) = 1,201 (1,044 filled slots as of Dec 2024)
- State Slots (CDE and CDSS) = 764 (606 filled slots as of Dec 2024)
- Total Unique Slots = 1,345 (1,154 filled slots as of Dec 2024)

Current Enrollment Requirements:

- Federally Funded = 97% slots filled
- State Funded = Currently “hold harmless” meaning no penalties for not filling all slots. When “hold harmless” ends in June 2025, 100% slots filled requirement will be reinstated.

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Center Attendance Rates



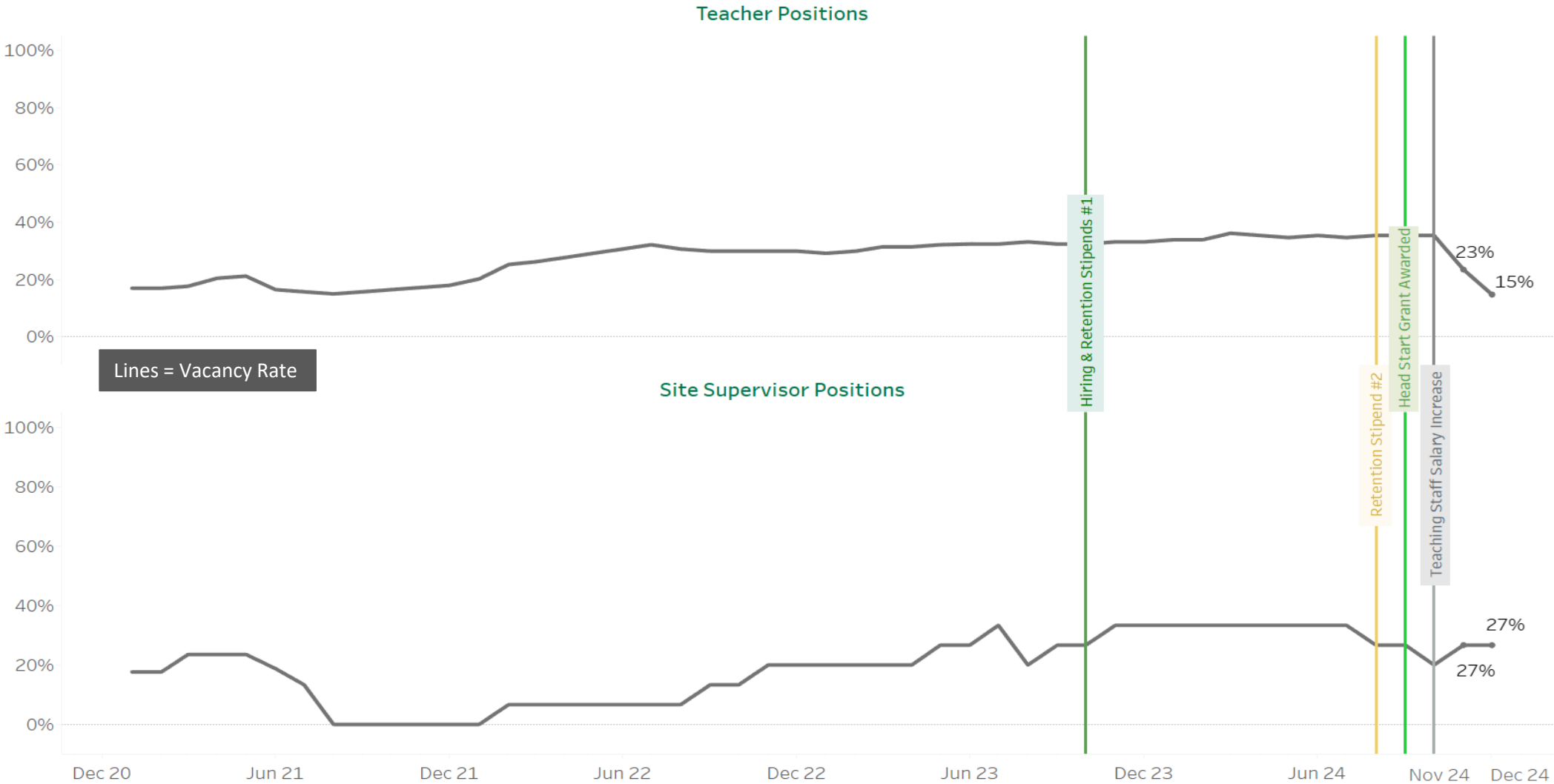
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Average Center Meals & Snacks Per Day



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Center Teacher and Site Supervisor Vacancies

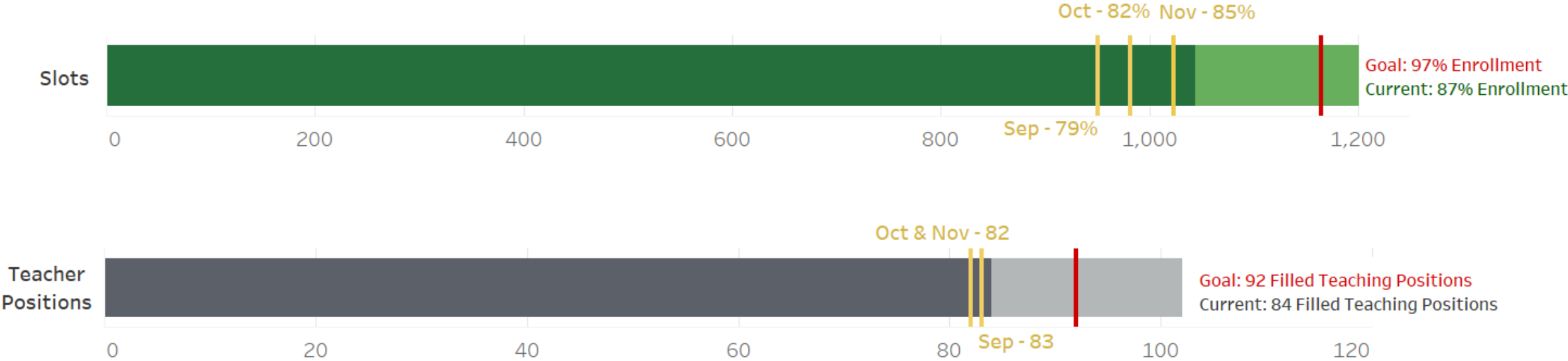


Lines = Vacancy Rate

Teacher vacancies rates declined starting in November 2024 due to elimination of FTEs along with hiring.

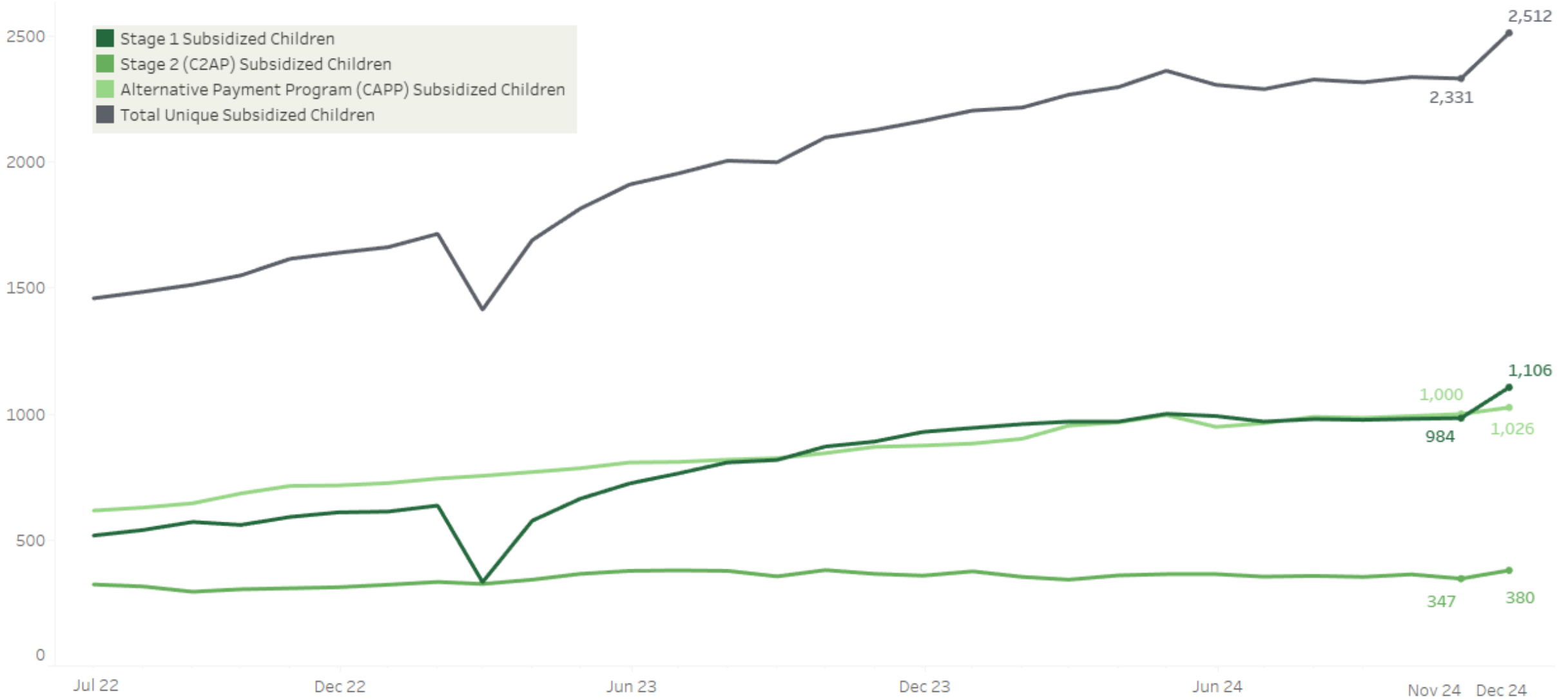
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Center Federal HS Enrollment & Staffing



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Child Care Subsidies



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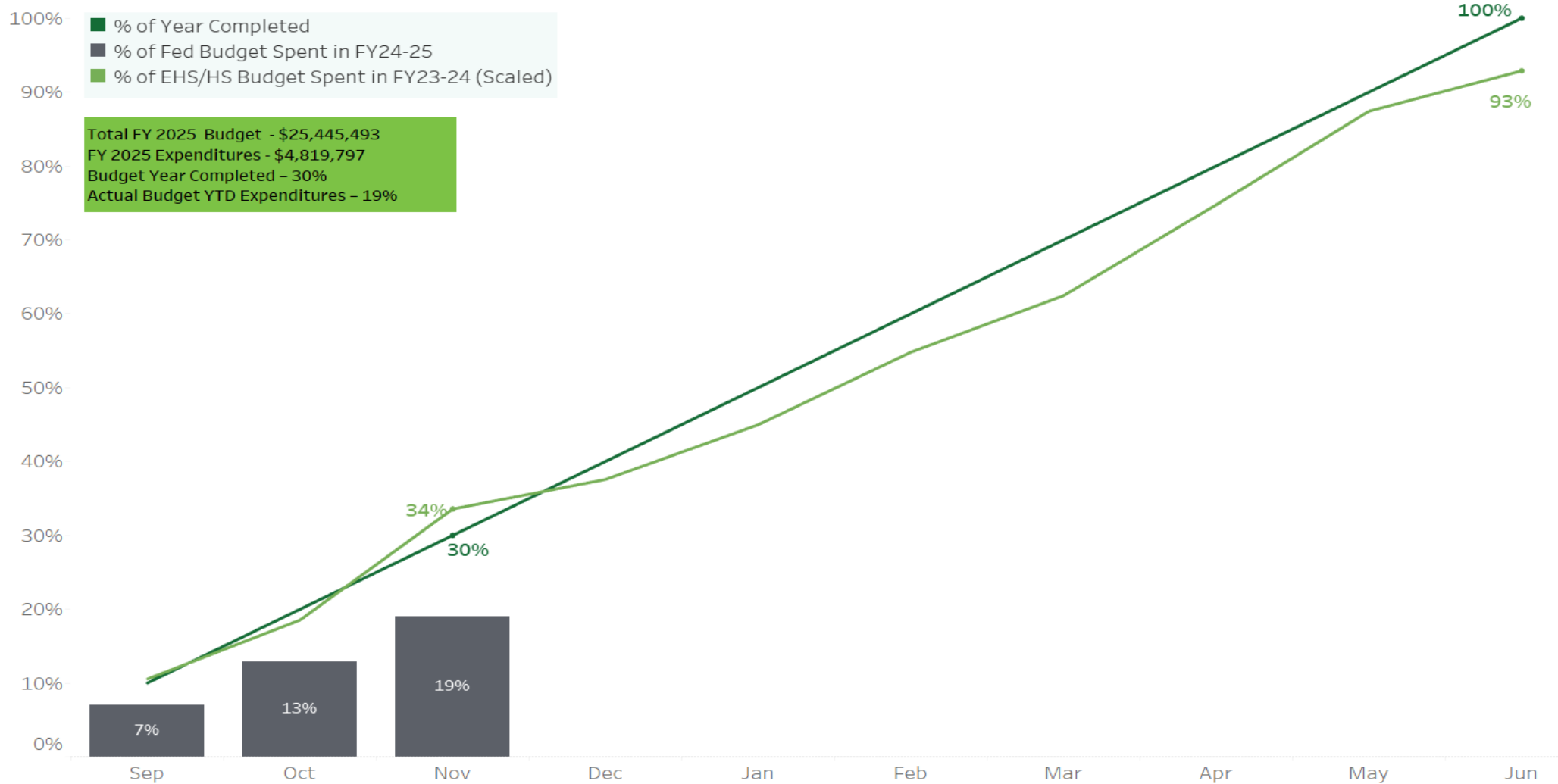
Placeholder - Insert CSB-specific photo here



- Child Care Center Services
- **Budget**
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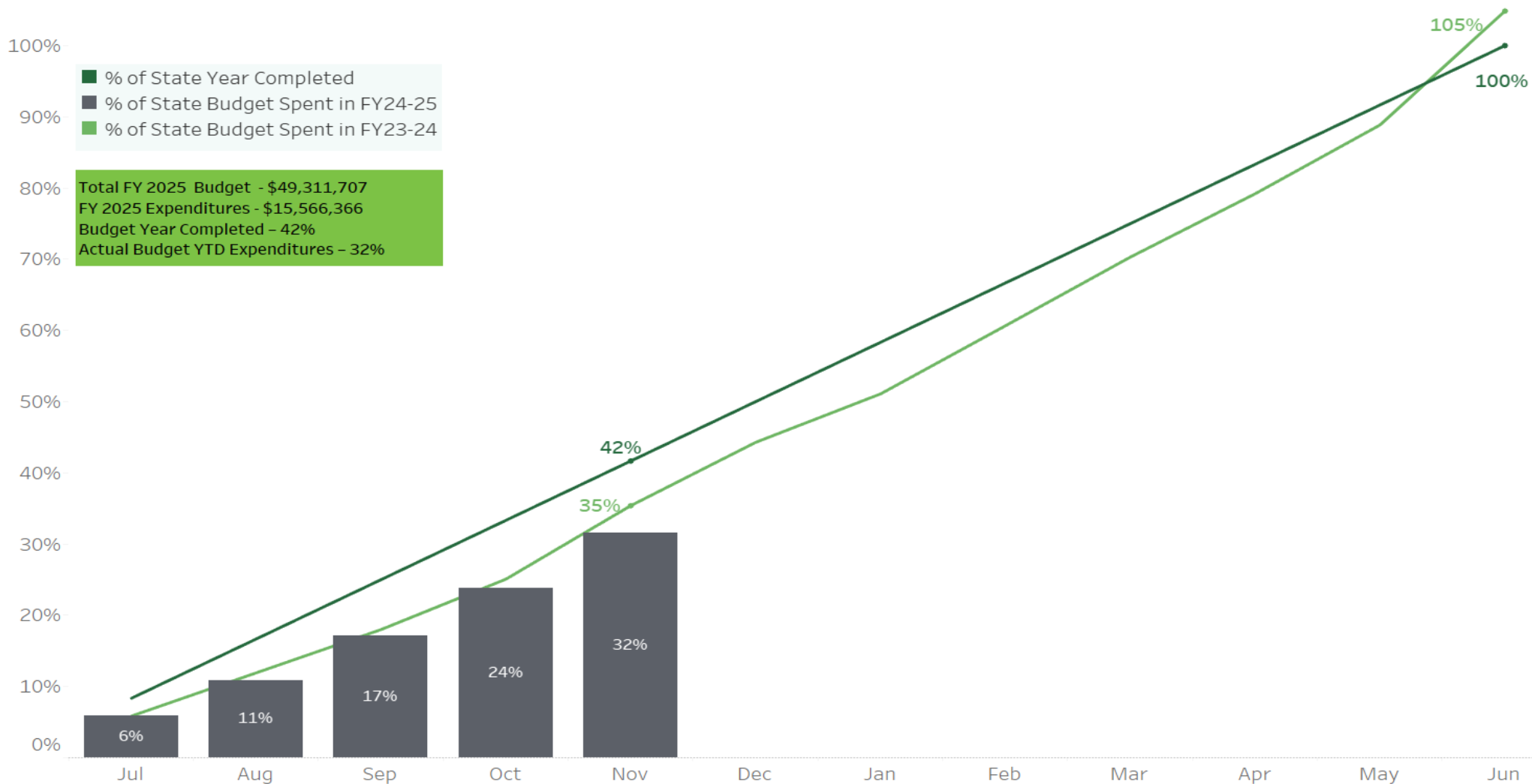
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Head Start Budget Expenditures



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State Budget Expenditures

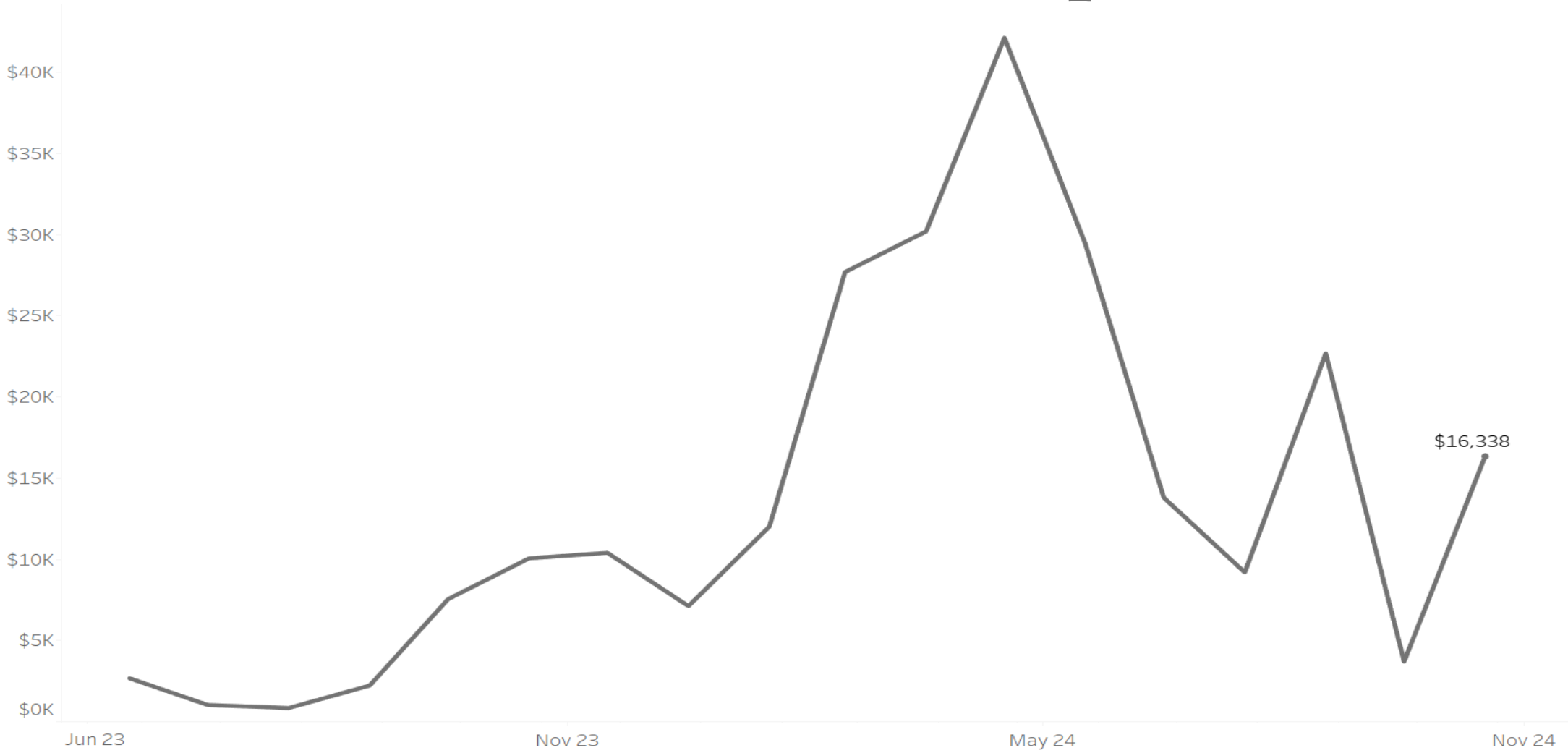


Total FY 2025 Budget - \$49,311,707
 FY 2025 Expenditures - \$15,566,366
 Budget Year Completed - 42%
 Actual Budget YTD Expenditures - 32%

Includes funding for CalWORKs State 1, CalWORKS Stage 2, California Alternative Payment Program, General Childcare and Development, and California State Preschool Programs.

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Head Start Credit Card Expenditures



All credit card expenditures are made by authorized staff for budgeted purchases to support reasonable program expenditures.

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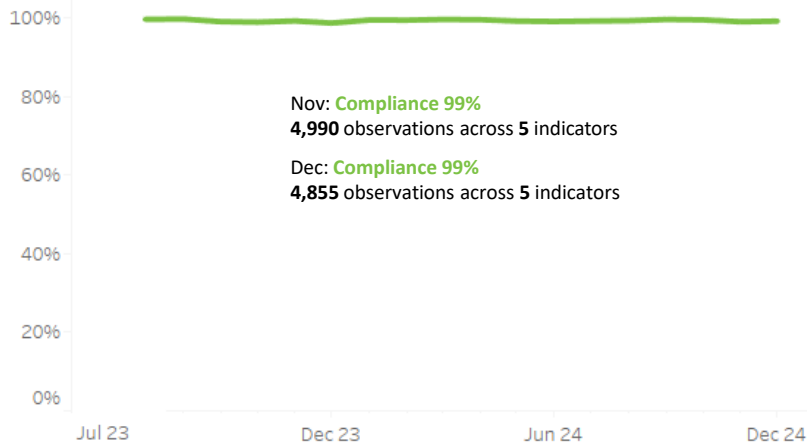
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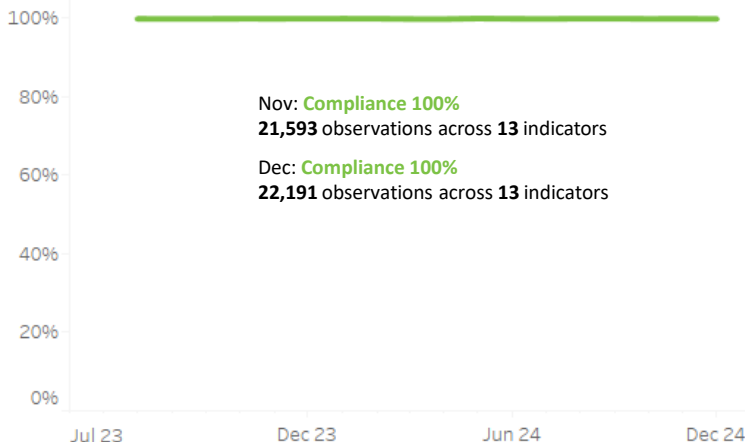


Health and Safety Compliance

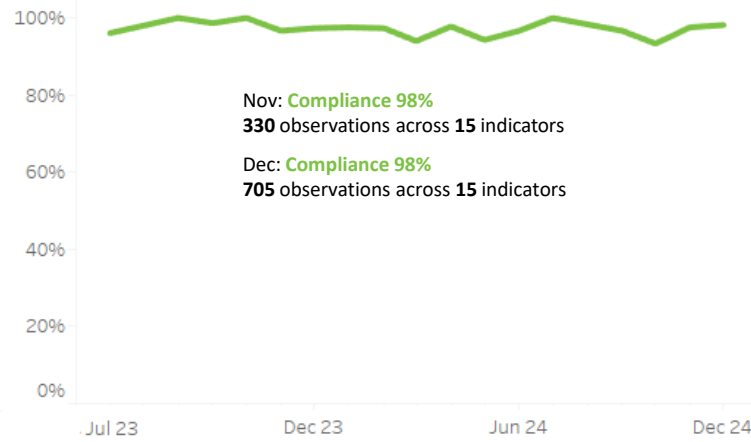
Daily Playground Safety



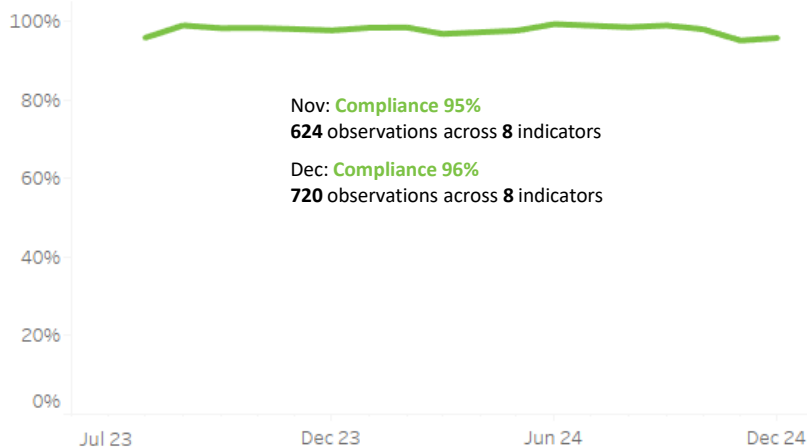
Daily Classroom Health & Safety



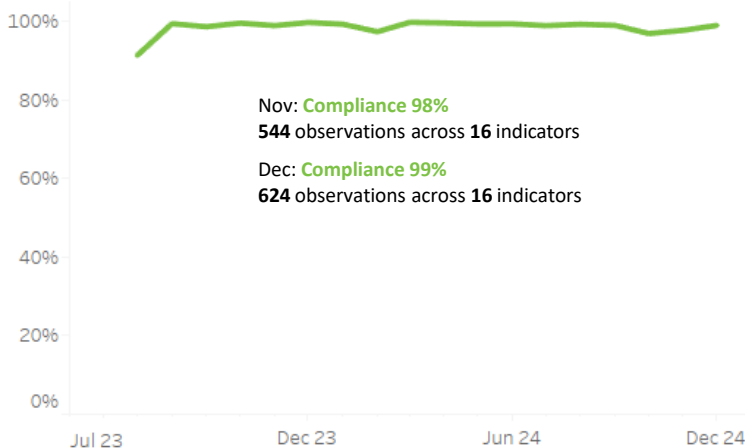
Child Transition & Safety



Weekly Facility Safety



Monthly Playground Safety



Indicators with non-compliances over 10% in November 2024:

- Alarms and locks in hallways, front doors, and gates are in working order.
(12/78 = 15% non-compliance)
- A review of self-monitoring data accurately reflect management monitoring.
(3/22 = 14% non-compliance)

No indicators had over 10% non-compliance in December 2024.

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Unusual Incidents & Citations



Reportable incidents as defined by the Office of Head Start (OHS)
 OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

California Department of Social Services Community Care Licensing Citations
Type A: An immediate risk to the health, safety or personal rights of children in care.
Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

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OHS Communication

OHS Correspondence: December 13, 2024

Subject: Underenrollment Re: Grant No. 09CH012839

Information: OHS has designated Contra Costa County chronically underenrolled (HS Act Section 641A(h)(5)). Given the measurable progress towards full enrollment, OHS will not reduce the base grant at this time. OHS will watch the program's enrollment for six months (until 6/13/25) and continue to provide technical assistance (TA). Inability to achieve and maintain at least 97% enrollment for six consecutive months may result in OHS taking further action to reduce grant funding and slots.

Action: The county will continue to monitor and report out on enrollment progress, work with the OHS TA team, and employ teacher and child recruitment strategies.



California State Communication

CDSS Correspondence: December 12, 2024

Subject: Progress Report: California's Master Plan for Early Learning and Care

Information: California has made substantial progress towards the four goal areas outlined in the Master Plan for Early Learning and Care. The Master Plan launched December 2020 to provide a road map for building a stronger, more equitable learning and child care system.

Action: No action required.



CDSS Child Care Bulletin

Child Care Bulletin 24-20E: November 26, 2024

Subject: Erratum to Continued Funding Application Fiscal Year 2025-26

Information: Corrects the due date from CCB 24-20 from December 4, 2024 to December 20, 2024.

Action: The Board approved the application on December 17, 2024.



CDE Management Bulletin

Management Bulletin 24-11: December 2024

Subject: California State Preschool Program Cost of Care Plus Rate Allocations and Transitional Payments for Family Childcare Providers and Centers

Information: Brings together various pieces of guidance for California State Preschool Programs contractors on the Cost of Care Plus Rate allocations and Transitional Payments into one place for ease of contractors finding and utilizing the information successfully.

Action: No action required.



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Recommendation

CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance, as recommended by the Employment and Human Services Director.

(Today's consent calendar included approval for an Early Head Start budget revision previously approved by the Head Start Policy Council)

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2025 Head Start Governance Updates Calendar

	Federal Requirement*	1/21/25	2/25/25	3/25/25	4/15/25	5/20/25	6/24/25	7/22/25	8/12/25	9/16/25	10/21/25	11/18/25	12/16/25
1. Monthly Program Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov-Dec '24	Jan '25	Feb '25	None	Mar-Apr '25	May '25	Jun '25	None	Jul '25	Aug-Sep '25	None	Oct '25
2. Monthly Financial Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25
3. Funder Communications	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '26	Aug '25	Sep '25	Oct '25	Nov '25
4. Annual HS Governance and Eligibility Training	HSA 642(d)(3) HSPPS 1301.5, 1302.12(m)		Training										
5. Annual Goals and Objectives (included in Grant application)	HSPPS 1302.102(a)				Approval Item								
6. Annual Non-Competitive Grant Renewal Application	HSA 642(c)(1)(E) HSPSS 1301.2(b)(1)				Approval Item								
7. Annual Community Needs Assessment	HSA 640(g)(1)(C) HSPPS 1302.11(b), 1302.102(d)(2)						Approval Item						
8. FY25-26 Planning Calendar	HSA 640(g)(1)(D) HSPPS 1302.11(b), 1302.102(d)(2)						Approval Item						
9. Annual Self-Assessment	HSA 642(d)(2) HSPPS 1302.102(b)(2)							Review Plan				Approval Item	
10. Annual County Single Financial Audit	HSA 642(d)(2) HSPPS 1301.2(b)(2)							Approval Item					
11. Annual Selection Criteria and Recruitment Plan	HSPSS 1302.13, 1302.14(a)								Approval Item				
12. Annual Program Information Report	45 CFR Part 75										Share Results		
13. CSB Agency Policies & Procedures	HSA 642(c)(1)(E)	As needed											

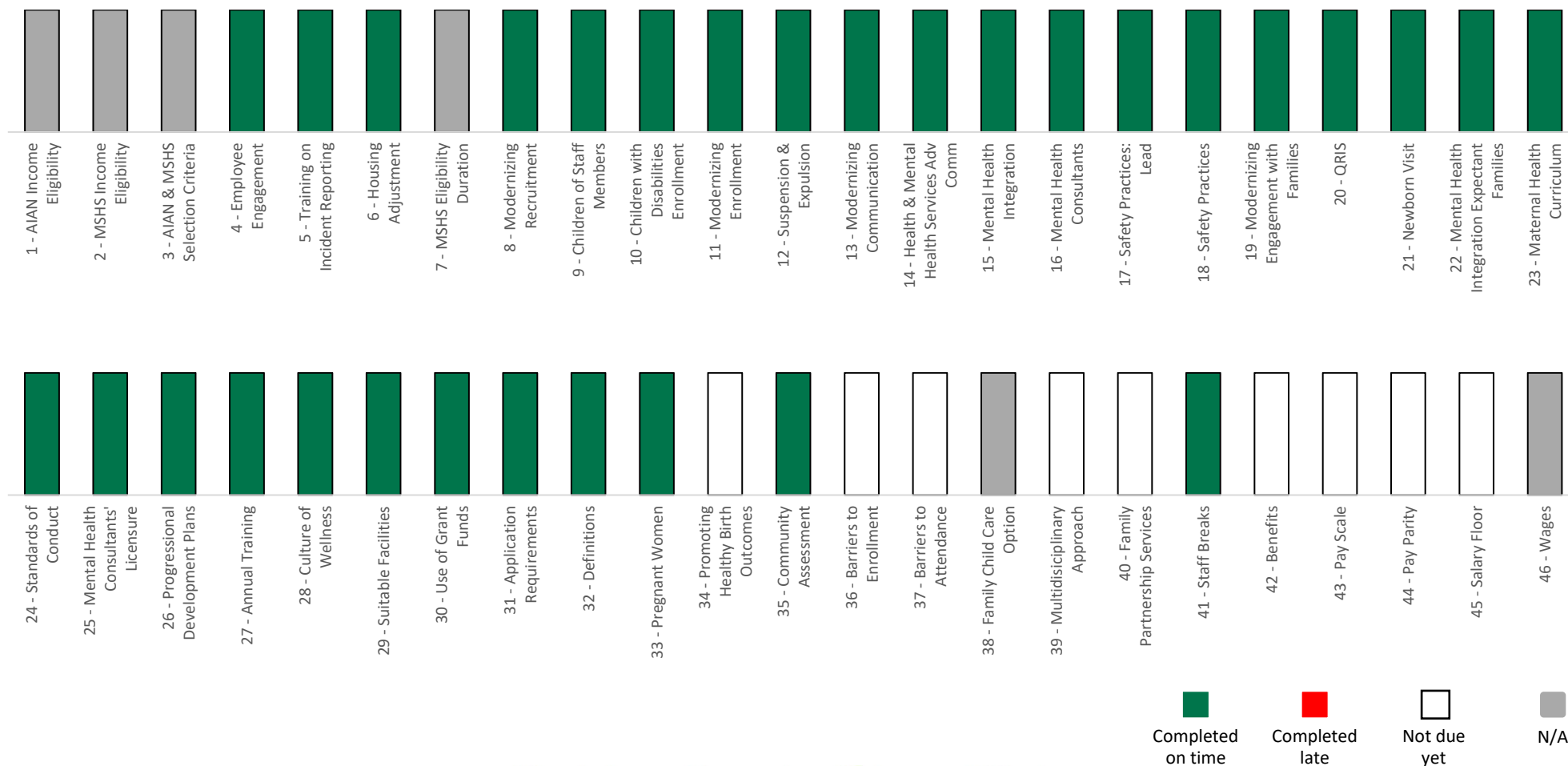
Contra Costa County Resolution 2023/274 includes all of these requirements.

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 Planned

 Completed

HSPPS Compliance Timeline Progress Chart



5. New HSPPS Compliance Timeline and Analysis

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