



# CONTRA COSTA COUNTY

## AGENDA

### Aviation Advisory Committee

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Thursday, September 11, 2025

10:00 AM

Buchanan Field Airport  
181 John Glenn Drive, Suite 100,  
Concord

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<https://cccouny-us.zoom.us/j/82582758074>

Call In: (214) 765-0478 or Toll Free (888) 278-0254

Conference Code: 232255

**The public may attend this meeting in person at above location. The public may also attend this meeting remotely via Zoom or call-in.**

Persons who wish to address the Aviation Advisory Committee during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing (214) 765-0478 followed by the access code 232255#. Those participating via Zoom should indicate they wish to speak on an agenda item by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “#2” on their phone.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the committee, the total amount of time that a member of the public may use in addressing the committee on all agenda items is 10 minutes. Your patience is appreciated.

For assistance in advance of the meeting with remote access contact Airports staff at (925) 608-8000 or email [airport.team@airport.cccounty.us](mailto:airport.team@airport.cccounty.us).

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

#### 1. Roll Call and Introductions

##### 1.a. Aviation Advisory Committee Attendance Roster

[25-3713](#)

**Attachments:** [AAC Attendance Roster 9-11-25](#)

#### 2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

3. Approval of the Aviation Advisory Committee's May 8, 2025, Meeting Minutes [25-3714](#)  
**Attachments:** [AAC Meeting Minutes 5-8-25](#)
4. Consider Consent Items
- 4.a. Accept relevant Staff Reports for May, June, July and August 2025 [25-3715](#)  
**Attachments:** [May 2025 Staff Reports](#)  
[June 2025 Staff Reports](#)  
[July 2025 Staff Reports](#)  
[August 2025 Staff Reports](#)
- 4.b. Accept the Airport Noise and Statistics Report for April, May, June, and July 2025 [25-3716](#)  
**Attachments:** [Noise Abatement Charts April 2025](#)  
[Noise Abatement Stats April 2025](#)  
[Operations April 2025](#)  
[Noise Abatement Charts May 2025](#)  
[Noise Abatement Stats May 2025](#)  
[Operations May 2025](#)  
[Noise Abatement Charts June 2025](#)  
[Noise Abatement Stats June 2025](#)  
[Operations June 2025](#)  
[Noise Abatement Charts July 2025](#)  
[Noise Abatement Stats July 2025](#)  
[Operations July 2025](#)
5. Discussion/Action Items
- 5.a. Advisory Body Training Requirements update [25-3717](#)  
**Attachments:** [Advisory Body Training Requirements Update Memo 06.11.25](#)  
[Training Certification 2025](#)
- 5.b. Business Association Seat Update
- 5.c. Byron Neighbor Seat Update
- 5.d. Unleaded Fuel Update [25-3718](#)  
**Attachments:** [PSA UL94 Avgas Photos](#)
- 5.e. Hangar Waitlists Update [25-3719](#)  
**Attachments:** [Hangar Waitlists Update](#)
- 5.f. Development Update

5.g. Airport Operations Staff Recruitment Update [25-3720](#)

**Attachments:** [Airport Org Chart](#)

5.h. Clubhouse Landscape Improvements [25-3721](#)

**Attachments:** [Clubhouse Landscape Improvements Photos](#)

6. Presentation - Concord Plaza Hotel Ownership [25-3722](#)

**Attachments:** [Concord Plaza Hotel Presentation](#)

7. **Potential Future Agenda Items**

8. **Adjourn**

The next meeting is currently scheduled for November 13, 2025, at 10:00 AM.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 181 John Glenn Drive, Suite 100, Concord, CA 94520, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For additional information contact: Buchanan Field Airport at (925) 608-8000 or email: [Airport.Team@airport.cccounty.us](mailto:Airport.Team@airport.cccounty.us)