



Meeting Minutes - Draft

CONTRA COSTA COUNTY Health Care for the Homeless

Wednesday, May 21, 2025

11:00 AM

YellowStone Room, 2500 Bates Ave. St
B., Concord, CA 94520

Zoom Webinar – Call In: (646) 518-9805,

ID: 924 0459 4598 Join Online:

<https://cchealth.zoom.us/j/92404594598>

Co-Applicant Governing Board

Chair: Rachna Pandya

Vice Chair: Daisy Gallegos

The meeting was called to order at 11:00 AM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Board Members Present: Claude Battaglia, Mashal Kleven, Praneeti Parjan, Stephen Krank, JR Wilson, Cayla Northrup, Daisy Gallegos, Rachna Pandya

Absent: Michael Callanan

Telephonic: Curtis Gee

HCH Staff Present: Jicara Collins (HCH Administrator), Mia Fairbanks (HCH Nurse Program Manager), Gabriella Quintana (HCH QI Team), Breanna Lingenfelter (HCH QI Team)

Public Present: Jill Ray

2. CONSIDER approval of the March 19, 2025 Health Care for the Homeless Co-Applicant Governing Board meeting minutes. PROVIDE direction to staff as needed.

Statement: I move to approve the minutes from March.

Motion Made by: Stephen Krank

Seconds the Motion: Daisy Gallegos

Roll Call Vote: Each voting member must verbally approve or oppose.

IN FAVOR: Claude Battaglia, Mashal Kleven, Praneeti Parjan, Stephen Krank, JR Wilson, Cayla Northrup, Daisy Gallegos

OPPOSED: None

ABSTAINS: None

ABSENT: Michael Callanan, Rachna Pandya

Motion Result : PASSED

4. RECEIVE an update on Health Care for the Homeless services and an update on the National Health Care for the Homeless Conference.

1. National HCH Conference - Baltimore

- a. Jicara - Nearly 1000 people, attended two workshops: extreme weather - will share tool kit with risk management team. Dignity bus – mobile vans converted to sleepers. Collaborated with other HCH teams. Toured shelter site in Baltimore, mixed housing unit, staff live on site.*
- b. Gabby – attended policy related sessions (HRSA). Great to talk with other HCH programs and interesting to see how different they are. We are integrated into the system so we are able to do a lot of things that others cannot. QA/QI session – Gabby shared our workflow and guided others, they were impressed with our figures (uninsured)*
- c. Meeting CAB members, collaborated and compared strategies*
- d. Next conference will be in Orlando*

5. RECEIVE an annual update on the sliding fee discount scale from Project Director Rachael Birch and CONSIDER voting to approve.

Sliding fee discount posted at all sites/clinics. Consumer feedback surveys suggested – “is this fee a barrier to your care?” ; can consider this and revisit in six months. JR – SB56 Veterans Affair compensation would not be considered when calculating. Policy – anybody at risk of homelessness or currently homeless, will be accepted

Statement: I move to approve the sliding fee discount scale.

Motion Made by: Stephen Krank

Seconds the Motion: Daisy Gallegos

Roll Call Vote: Each voting member must verbally approve or oppose.

IN FAVOR: : Claude Battaglia, Mashal Kleven, Praneeti Parjan, Stephen Krank, JR Wilson, Cayla Northrup, Daisy Gallegos, Rachna Pandya

OPPOSED: None

ABSTAINS: None

ABSENT: Michael Callanan

Motion Result : PASSED

6. REVIEW the UDS metrics, OSV, and policy.

1. *UDS Metrics*

- a. Overall increase in # of patients seen since COVID, roughly 23,000 patients served 2024; contributing factors: increased access to insurance, increased cost of living. Board expressed confusion with the discrepancies in the figures for the number of patients served (varies between HRSA, H3, HCH), homelessness defined differently, different data platforms used.*
- b. Prenatal measures – no drastic changes in terms of maternal ages, consistent healthy birth weights*
- c. Childhood IZ and Weight – slight decrease in immunization and weight assessment*
- d. Overall increase in population served but data figures stayed relatively consistent, no drastic changes were flagged*

2. *On Site Visit*

- a. Two weeks ago – glowing reviews about the board, all went very well - board is very involved and knowledgeable. Still waiting on official list of findings, but shared verbally at end of visit; once letter received, we have 14 days to correct. Findings: proof of privileging for ALL staff – will update annual review to clearly state that they have continued privileged to continue their work duties as described in their job description. Form 5A lists all of our services separated into 3 columns, small changes made during COVID, dental and pharmacy added, need to submit a change in scope*

Statement: I move to approve the submission of a Change in Scope, removing any column II services.

Motion Made by: Stephen Krank

Seconds the Motion: Claude Battaglia

Roll Call Vote: Each voting member must verbally approve or oppose.

IN FAVOR: Stephen Krank, Claude Battaglia, Mashal Kleven, Praneeti Parjan, JR Wilson, Cayla Northrup, Daisy Gallegos, Rachna Pandya

OPPOSED: None

ABSTAINS: None

ABSENT: Michael Callanan

Motion Result: PASSED

7. DISCUSS board member recruitment, training, and proposed revisions to the website.

Jazmin Ridley has stepped down from the Board which leaves a total of 10 members. 9 members is the minimum we must have, 6 will still be needed to meet quorum

8. DISCUSS future board meetings and all staff meetings

9. DISCUSS any updates to Health Care for the Homeless services and other programs.

Community updates:

Stand Down on the Delta – delta veterans group website

- a. Community Day – all invited regardless of veteran status*

- b. September 12th – 15th*

10. DISCUSS the next meeting's agenda and potential items of discussion.

The next meeting is currently scheduled for June 18, 2025 at 11:00 AM.

Adjourn

The meeting was adjourned at 12:30 PM.

For Additional Information Contact: Gabriella Quintana, at gabriella.quintana@cchealth.org

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