



CONTRA COSTA COUNTY

AGENDA

Phillips 66 Community Benefit Agreement Review Panel

Tuesday, June 23, 2026

4:00 PM

30 Muir Rd., ZA Room (1st Floor)
Martinez, CA 94553

PHILLIPS 66 COMMUNITY BENEFITS AGREEMENT REVIEW PANEL

Committee Members:

Heather Farmer
Deborah Brandon
Michael E. Kirker
Josephine Orozco
Jena Goodman
Jacqueline Dodd
Tara Shaia

Daniel Davis (Non-Voting)
Armando Carrasco (Non-Voting)

Join from PC, Mac, iPad, or Android:

<https://cccounty-us.zoom.us/j/87200561228>

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. The public may attend this meeting in person at the above-referenced location. The public may also attend this meeting remotely via Zoom or call-in.
2. Call to Order
3. Roll Call and Introductions
4. Public Comment

Public comment on any item under the jurisdiction of the Review Panel and not on this agenda. Speakers may be limited to two (2) minutes.

5. Approve February Record of Actions [26-2659](#)

Attachments: [P66 CBA Review Panel Meeting Minutes for February](#)

6. DISCUSS Fiscal Year 2026-2027 Phillips 66 Community Benefits Fund Applications and RECEIVE Clarifying Information from Applicants.

The Review Panel will discuss submitted applications and may ask clarifying questions of applicants who have been invited to attend.

Applications identified in Attachment A – Fiscal Year 2026-2027 Phillips 66 Community Benefits Fund Application List may be considered in any order.

Applicants are encouraged to be available during the meeting to respond to questions from the Review Panel.

Applicants will not provide formal presentations unless requested by the Review Panel.

The purpose of this agenda item is to allow the Review Panel to obtain clarifying information regarding submitted applications.

No funding recommendations or funding decisions will be made at this meeting.

7. DISCUSS Review Process and Next Steps.
8. DISCUSS Remaining Fiscal Year 2026-2027 Community Benefits Fund Application Review Meetings.

The Review Panel will continue review of remaining applications at subsequent publicly noticed meetings.

9. DISCUSS Date, Time, and Location of the Next Meeting.
10. Adjourn

GENERAL INFORMATION

This meeting provides reasonable accommodations for persons with disabilities planning to attend the meeting. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, 4th Floor, Martinez, California, during normal business hours.

HOW TO PROVIDE PUBLIC COMMENT

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Committee, the total amount of time that a member of the public may use in addressing the Committee on all agenda items may be limited.

Public comments may also be submitted to Committee staff before the meeting by email or voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read aloud during the meeting.

For Additional Information Contact:

Edgar Cruz
925-655-2893

ATTACHMENT A - Fiscal Year 2026-2027 Phillips 66 Community Benefits Fund Application List [26-2638](#)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2659

Agenda Date: 6/23/2026

Agenda #: 5.

Advisory Board: Phillips 66 Community Benefits Agreement Review Panel

Subject: Approval of the February Record of Action

Recommendation(s)/Next Step(s):

APPROVE the February Record of Action.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Phillips 66 Community Benefit Agreement Review Panel

Wednesday, February 11, 2026

3:30 PM

1025 Escobar St., Martinez, CA 94553

<https://cccouny-us.zoom.us/j/84549069938>

SPECIAL MEETING

<https://cccouny-us.zoom.us/j/84549069938>

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Daniel Davis called the meeting to order at 3:09 PM.

Board Members Present: Michael Kirker
Jena Goodman
Deborah Brandon
Tara Shai
Josephine Orozco
Jaqueline Dodd
Heather Farmer

Staff Present: Armando Carrasco
Edgar Cruz
Daniel Davis

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Boardmember Goodman included two concerned citizens (Sonia Rivas and Alisa Maria) expressed their gratitude about the funds being invested in the Crockett area.

Remaining agenda items are instructions on how the committee will operate.

3. Purpose/Goals of the Phillips 66 Community Benefits Agreement

The meeting served as an orientation for newly appointed committee members who will review and make funding recommendations for Community Benefits Agreement (CBA) grant funds serving the Crockett, Rodeo, and nearby communities.

4. Application Overview
- 4a. Application platform and solicitation process (including timeline)
- * Bidders' Conference
- * Guiding Principles/Community Priorities
- * Applicant Eligibility Criteria
5. Committee Role/Responsibilities
6. Evaluation Rubric and Scoring
7. Ethics and Conflict of Interests
8. Program Oversight
9. Community Feedback (year-to-year improvements)
10. Next Steps (Future Meetings)
11. The next meeting is currently scheduled for TBD.
12. Adjourn

Edgar Cruz ADJOURNED meeting at 4:29 PM.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., Martinez, CA 94565, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Armando Carrasco at (925) 608-4200 or Armando.Carrasco@bos.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2638

Agenda Date: 6/23/2026

Agenda #:

Advisory Board: Phillips 66 Community Benefits Agreement Review Panel

Subject: ATTACHMENT A - Fiscal Year 2026-2027 Phillips 66 Community Benefits Fund Application List

ATTACHMENT A

Fiscal Year 2026-2027 Phillips 66 Community Benefits Fund Application List

The following applications may be discussed during this meeting and may be considered in any order:

4:00 - 5:00 PM

1. Meals on Wheels of Contra Costa Inc - 189 Parker Ave. Rodeo Facilities Access Improvements
2. New Horizons Career Development Center - New Horizons: Community Workforce Access Hub
3. Growing Together - Our Living Future
4. Carquinez Model Railroad Society Incorporated - CMRS East Wall Repair

5:00 - 6:00 PM

5. Crockett Improvement Association - Crockett Improvement Association's Design Study of the Wanda Street Bypass
6. COCO Kids Inc - West County Child Care Support
7. Hercules Chamber of Commerce DBA Bay Front Chamber of Commerce - Rodeo and Crockett Main Street Revitalization & Small Business Spark
8. Crockett Chamber of Commerce - Crockett Visitors Center & Downtown Beautification

6:30 - 9:00 PM

9. Contra Costa County Library Administration - Additional Open Hours at Rodeo Library
10. Crockett Carquinez Fire Protection District - Osha Compliance for Fire Fighters and EMS Service Enhancement

