



CONTRA COSTA COUNTY

AGENDA

Workforce Development Board

Wednesday, February 18, 2026

12:00 PM

4071 Port Chicago Hwy., #200
Federal Glover Conference Room,
Concord

Zoom Meeting ID: 831 0968 3534

Passcode: 713538

Zoom:

[https://us06web.zoom.us/j/83109683534?
pwd=daZl9cgnUr8tinjopVbaze6fujEE4](https://us06web.zoom.us/j/83109683534?pwd=daZl9cgnUr8tinjopVbaze6fujEE4U.1)

U.1

Business & Economic Development Committee

12:00 CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST
PUBLIC COMMENT
INTRODUCTIONS

12:10 PRESENTATION ITEM

P1 - Contra Costa 2025 Economic Overview

[26-617](#)

Attachments: [P1 - Presentation Junwei Li EDD LMI](#)

12:40 CONSENT AGENDA

C1 - Approve March 12, 2025 Business & Economic Development Minutes

[26-618](#)

Attachments: [C1 - Minutes BED 3-12-25](#)

12:50 ACTION ITEM

A1 - BED Committee Co-Chair Nomination

[26-619](#)

Attachments: [A1 - BED Co-Chair Nomination](#)

1:00 INFORMATION ITEMS

I1 - Rapid Response Services Report

[26-620](#)

Attachments: [I1 - WARN Update and Services 12-3-25](#)

I2 - Business Services 2026 Outreach Events

[26-621](#)

Attachments: [I2 - Business Services Outreach 2026 Future Events as of 1-27-26](#)

1:20 Director's Report and Next Agenda Items

1:30 ADJOURN

Upcoming Committee Meetings: May 20, 2026, 12:00 - 1:30 pm
August 19, 2026, 12:00 - 1:30 pm
November 18, 2026, 12:00 - 1:30 pm

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 96 hours prior to that meeting are available for public inspection at 4071 Port Chicago Highway, Concord during normal business hours.

The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925-655-3800.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-617

Agenda Date: 2/18/2026

Agenda #:

Advisory Board: BED Committee

Subject: Contra Costa 2025 Economic Overview

Presenter: Junwei Li, San Francisco and East Bay Labor Market Researcher, EDD



DATE: February 18, 2026
TO: Business and Economic Development Committee
FROM: Patricia Conley, Workforce Services Specialist
RE: Contra Costa County 2025 Economic Overview

**Employment Development Department
San Francisco and East Bay Labor Market Researcher
Junwei Li**



The presentation will provide an overview of California labor market information, including labor force data for the Oakland Metropolitan Division (MD) – encompassing Oakland, Fremont, Berkeley and Contra Costa County (CCC Sub area), collective known as the East Bay region. It will also cover industry employment trends in the Oakland MD/CCC area, online job vacancy statistics for Contra Costa County, and an overview of how artificial intelligence is expected to impact the labor market.

Junwei Li is a Labor Market Researcher with the Labor Market Information Division at the Employment Development Department. He currently supports the San Francisco region and serves as the interim researcher for the East Bay and San Jose regions.

Mr. Li grew up in the East Bay, specifically in Berkeley, and earned a bachelor’s degree in data science from the University of California, Berkeley, with a concentration in Organizations and the Economy. His academic and professional experience includes data modeling and quantitative research for nonprofit organizations, which fostered a strong interest in public-sector work and community-focused research.

He looks forward to collaborating with the Workforce Development Boards and East Bay partners to support local workforce development by applying data-driven insights that inform decision-making and promote regional economic growth.

For any questions, please contact Patricia Conley, Workforce Services Specialist at 925-655-3818 or email at pconley@ehsd.cccounty.us.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-618

Agenda Date: 2/18/2026

Agenda #:

Advisory Board: BED Committee

Subject: March 12, 2025 Business & Economic Development Minutes

BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE MINUTES

Wednesday, March 12, 2025

The Business & Economic Development (BED) Committee of the Workforce Development Board of Contra Costa County (WDBCCC) met at 4071 Port Chicago Highway, Concord, and via Zoom on Wednesday, March 12, 2025. Chair Nichol Carranza called the meeting to order at 3:25 pm. She reminded everyone to let her know if there are any potential conflicts of interest.

ATTENDANCE

MEMBERS PRESENT: Nichol Carranza, Leslay Choy, Terry Curley, Richard Johnson, Steve Older

MEMBERS ABSENT: Douglas Lezameta, Kelly Schelin, Terrence Cole

OTHER ATTENDEES: Nayab Siddiqi (Presenter), George Carter, Kevin Kenny, Jerry Aranas (Zoom), Greg Brooks (Zoom), Patience Ofodu (Zoom)

WDBCCC STAFF PRESENT: Executive Director Tamia Brown – WDBCCC Executive Director, Patricia Conley, Verneda Clapp, Ken Austin, Marco Patitucci, Jon Rodriguez, and Anisa Smith

PUBLIC COMMENT

None

PRESENTATION ITEM

P1 SCORE Small Businesses Support

Presenter: Nayab Siddiqi, Mentor, Chair of Outreach Committee SCORE-East Bay Chapter

- **SCORE Support for Small Businesses**

SCORE is a volunteer run non-profit resource partner of the United States Small Business Administration and has served more than 17 million entrepreneurs. SCORE has a nationwide network of more than 10,000 volunteers serving all 50 states and territories.

- **SCORE Services:**

- ✓ Business expertise across a multitude of fields
- ✓ Free confidential business advice
- ✓ Free one-on-one multi-lingual mentoring (in person and virtually)
- ✓ Free low-cost workshops, seminars, and events
- ✓ Free business tools and templates

- **Service Areas:**

- ✓ Alameda County
- ✓ Contra Costa County
- ✓ Solano County
- ✓ Zoom or In-person

- **Focus:**
 - ✓ SCORE provides services for small to medium size businesses and will assist with applications for funding, scaling, business innovation, selling businesses and much more
 - ✓ Pre-startup and start up, in operation and transitioning businesses
- **Impact:**
 - ✓ 88 volunteers
 - ✓ 2,784 mentoring sessions in 2023 (2024 unavailable at time of presentation)
 - ✓ 50+ live workshops in 2023
 - ✓ Hundreds of new businesses started
 - ✓ Over 300 jobs created (based on 2022 data), increased 45% from 2021
 - ✓ Increased revenue due to mentoring
 - ✓ Unlimited hours for mentoring and support

CONSENT ITEM

C1 Approve June 12, 2024 Business and Economic Development Committee Meeting Minutes
Motion/Second Terry Curley/Leslay Choy
Motion Approved

AYES: Nichol Carranza, Leslay Choy, Richard Johnson, Steve Older, and Terry Curley

NAYS: None

ABSENT: Douglas Lezameta, Kelly Schelin, Terrance Cole

ABSTAIN: None

ACTION ITEMS

A1 BED Chair and Co-Chair Nominations

That the Business and Economic Development (BED) Committee accept nominations from the membership and forward the recommendation to the Executive Committee for approval.

The Executive Director stated the BED Committee has already selected a Chair for the committee and is requesting a Co-Chair for nomination. There were no standing nominations; the Committee is currently open to Co-Chair nominations. Two members of the BED Committee were suggested as possible nominations for the Co-Chair position. The Committee deferred to the Executive Director who will follow up with the nominees to discuss the position and inquire whether they would like to accept or decline their nomination. No action was taken at this time.

INFORMATIONAL ITEMS

I1. Rapid Response Services Report

The Layoff and Worker Adjustment Retraining Notices (WARN) report reflects WARN notices submitted from Contra Costa County businesses to date and back to the last BED Committee meeting on June 12, 2024. The report lists the business names and cities, anticipated layoffs, number of individuals affected and timing; also listed is the Rapid Response action provided by WDBCCC and Employment Development Department (EDD) Workforce Services. Remote workers that reside in Contra Costa County are included in the layoff notices and are eligible to for services. All the employers are contacted and offered outplacement services.

I2. Business Services Update

- WDBCCC supports all businesses in Contra Costa County and Greater East Bay.

- **Business Services Outreach**

- ✓ WDBCCC represented at and/or sponsored 27 events from June 2024 through April 2025; event names and dates provided in the Business Services Update report.
 - ✓ WDBCCC is a member of 15 Contra Costa County Chambers of Commerce and hosts tables and attends business mixers and summits.
 - ✓ WDBCCC is very active and working to remain engaged with Community Based Organizations (CBO), education partners, stakeholders, and other businesses.
 - ✓ WDBCCC continues to provide and/or support Job Fairs throughout Contra Costa County.
- California Employers Association (CEA), a Human Resources (HR) company, provides businesses support at no cost with HR questions via a Hotline that began during COVID and is still available. Quarterly webinars are offered on topics of interest to small/medium-sized businesses. HR hotline flyer and outcomes were provided.
 - The number of calls has lessened since COVID. The Executive Director questioned if the HR Hotline is still providing a service and worth the continued investment. The Committee shared feedback on how to move forward on the July 1, 2025 next budget cycle.
 - The Committee inquired about advertising and if marketing the HR Hotline could increase awareness and the volume of calls.
 - There is typically a peak in calls in January when labor laws change. Due to the minimal cost of the HR Hotline, WDBCCC was encouraged to keep it by a committee member, who intends to coordinate with the California Advisory Council that markets directly with employers. This may raise awareness and increase use of the HR Hotline.

DIRECTOR'S REPORT and NEXT AGENDA ITEMS

- A Request for Proposal (RFP) is open for Communications, Public Relations and Marketing services which closes on March 14, 2025, and scheduled to have a contract in place by July 1, 2025. The RFP was approved and is now in procurement. Full Capacity Marketing was the previous contract holder and provided quarterly reports/presentations to the Committee with WDBCCC social media, website, and other status updates and outcomes. Due to the four-year procurement requirement an RFP had to be released for the new contract.
- The Executive Director, Board Chair, and Interim Administrator attended a Day at the Capital. Nothing to report on the federal level at this time. However, pertaining to the State – California Jobs First (CJF), a two-year planning cycle is coming to an end and CJF has started the implementation phase. CJF awarded \$50 million for shelf ready projects, and planning grant funds were awarded to 13 regions across the state. There was also a catalyst project and an open procurement for Sector Navigators. WDBCCC work is shifting and funding will come from this initiative.
 - Goals for California Jobs First include:
 - ✓ Support sustainable and equitable growth across regions and populations
 - ✓ Invest in the workforce for the sectors of the future
 - ✓ Create an attractive environment for and with job creators
 - ✓ Strengthen California's innovation economy and entrepreneurial culture

WDBCCC leadership met with state leaders, California WDB Director and Secretary of Labor, and Deputy Director from EDD.

- Master Plan of Education is to create state and regional coordinated bodies that make it easier to access information, funding, and support to align Transitional Kindergarten (TK)-12, Post-Secondary Education, and workforce training opportunities, so it is easier to build skills in variety of settings. This is a strong initiative that shifts our work to align with community colleges and ensures that the workforce training meets the needs of the employer.
- The WDBCCC is currently evaluating funding and how to align with partners to apply for additional funding.
- A report from the Contra Costa Economic Partnership and an attachment of the Economic Overview was shared with the Committee.

Next BED Committee Meeting: Wednesday, September 3, 2025, 3:00 pm - 4:30 pm

THE MEETING ADJOURNED AT 4:03 PM

Respectfully Submitted,
Anisa Smith, Business Services Representative

/as



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-619

Agenda Date: 2/18/2026

Agenda #:

Advisory Board: BED Committee

Subject: BED Committee Co-Chair Nomination

DATE: February 18, 2026
TO: Business & Economic Development Committee
FROM: Tamia Brown, Executive Director
RE: **Approve Business & Economic Development Committee Co-Chair Nomination**

RECOMMENDATION

That the Business & Economic Development (BED) Committee accept and approve Douglas Lezameta's nomination for the BED Co-Chair and forward the recommendation to the Full Board for approval.

BACKGROUND AND CURRENT SITUATION

The Workforce Development Board of Contra Costa County's (WDBCCC) Organizational Bylaws govern the board and committee membership.

Article VIII – Committees

1. The WDBCCC Chairperson may establish Standing Committees, Ad-hoc Committees and Task Forces as necessary and shall designate the chairpersons.
2. Each WDB Standing Committee shall have a minimum of one chairperson with responsibility for conducting the regular business of that respective committee.

While Standing Committees are only required to have a single chairperson, the responsibilities of the BED Committee are best fulfilled when shared.

For any questions, please contact Tamia Brown, Executive Director at tbrown1@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-620

Agenda Date: 2/18/2026

Agenda #:

Advisory Board: BED Committee

Subject: Rapid Response Services Report



DATE: December 3, 2025
TO: Business and Economic Development Committee
FROM: Patricia Conley, Workforce Services Specialist
RE: **Layoff and Worker Adjustment Retraining Notices (WARN)**

RAPID RESPONSE/OUTPLACEMENT SERVICES

From the present through March 2025, the following businesses submitted WARN notices. The WDBCCC Rapid Response Coordinator contacted each employer to offer outplacement services. Laid-off employees were provided with employment transition resources, including unemployment insurance information, employment training opportunities, affordable health care options, and more. WARN notices were also received from companies outside the County if they employed remote workers residing in Contra Costa.

Upcoming Career Fairs scheduled: February 18, 2026 West Contra Costa Career Fair, Hercules Community Center

WARN	Company / City	Laid Off / Month
November 2025	Verizon - Walnut Creek	54 workers in January
	Henkel Corporation - Concord	13 workers in January
	Corteva Agriscience - Pittsburg	4 workers in February
October 2025	Safeway - Brentwood	6 workers in December
	Corteva Agriscience - Pittsburg	3 workers in January
	Chevron – San Ramon	68 workers in October
	Kaiser Foundation Hospitals - Walnut Creek	1 worker in September
September 2025	Kaiser Foundation Hospitals - Walnut Creek	1 worker in December
	Kaiser Foundation Hospitals - Antioch	1 worker in September
August 2025	Children’s Hospital Los Angeles - Remote	1 remote worker in October
	Web to Door Corporation - Richmond & San Pablo	67 workers in October
	Southwest Key Programs, Inc. - Pleasant Hill	163 workers in July
	Chevron - San Ramon	100 workers in October
	Corteva Agriscience - Pittsburg	10 workers in October
	Southwest Key Programs, Inc. - Pleasant Hill	51 workers in October
July 2025	Corteva Agriscience - Pittsburg	4 workers in October
June 2025	Rite Aid - Orinda	14 workers in August
	Nordstrom Credit Bank/Centennial, CO - Remote	31 remote workers in August
	Sunnova Energy/Concord - Remote	1 remote worker in May
	Rite Aid - Walnut Creek	17 workers in July
	Corteva Agriscience - Pittsburg	11 workers in August
	Corteva Agriscience - Pittsburg	6 workers in October
	Corteva Agriscience - Pittsburg	2 workers in October
	Rite Aid - Antioch	17 workers in July

May 2025	Pivot Bio, Inc./San Ramon - Remote Workers	2 remote workers in July
	Wells Fargo Bank - Concord	1 worker in July
	Wells Fargo Bank - Concord	14 workers in May
	Rite Aid - Pleasant Hill	18 workers in June
	Kaiser Foundation Hospitals - Walnut Creek	1 worker in May
	Kaiser Foundation Hospitals - Walnut Creek	1 worker in May
	Kaiser Foundation Hospitals - Richmond	4 workers in May
	Elijah House Foundation - Walnut Creek	31 workers in June
	Unitek Learning - San Pablo	54 workers in July
April 2025	Wells Fargo Bank - Concord	5 workers in June
	Wells Fargo Bank - Concord	51 workers in June
	Wells Fargo Bank - Concord	1 worker in June
	Highlands Community Charter & Technical School - San Pablo	1 worker in June
	Chevron - San Ramon	600 workers in June
March 2025	SSC Services for Education Danville	13 workers in May
	Corteva Agriscience - Pittsburg	1 worker in July
	Central Garden & Pet - Richmond	5 workers in May
	Corteva Agriscience - Pittsburg	20 workers in February & March
	Starbucks Coffee Company - Brentwood, Concord, Moraga, Walnut Creek, Richmond	5 remote workers in May & July

For any questions, please contact Patricia Conley, Workforce Services Specialist, at 925-655-3818 or email at pconley@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-621

Agenda Date: 2/18/2026

Agenda #:

Advisory Board: BED Committee

Subject: Business Services 2026 Outreach Events

Future Business Services Contra Costa Events 2026

Estimated 2026 Date	Day	Future Event Name If event shows hours it is an actual event (no longer estimated)	Event Hours	Estimated Location & City	Name/s Attending
1/15	Thur	Assemblymember Anamarie Avila Farias District 15 Grand Opening & Open House	6pm - 9pm	2151 Salvio St, Ste R, Concord	
1/22	Thur	Pittsburg Chamber Mixer - rsvp by 1/9 Tjay 925-995-7256	5 pm- 7pm	Mechanics Bank	
1/26	Mon	Bay Front Chamber Annual New Year's Mega Mixer	5:30 - 7:30pm	Hercules	Charles
1/29	Thur	East Bay Leadership Series - Stacy Abrams	5:30pm - 9pm	Hilton Concord	Douglas, Lestay, Timothy, Tamia, Charles, Patricia
2/5	Thurs	JFCSEB Job & Resource Fair	10am - 1pm	Concord	Charles, Henry
2/18	Wed	West Contra Costa Career Fair	10am - 1pm	Hercules	Charles
2/19	Thur	Annual Pleasant Hill Mayor's State of the City	5:30pm - 7pm	Pleasant Hill	
2/19	Thurs	Bay Front Chamber Sunrise Networking	8:30am - 10:30am	Hercules Library	Charles
3/1		Diablo Valley College Spring 2026 - In-Person Career & Internship Fair		Pleasant Hill	
3/1		East Contra Costa Career Fair		Brentwood	
3/1		City of Brentwood: 2026 State of the City Address		Brentwood	
3/1 or 4/1	Fri	Concord Chamber: State of the City		Concord	
3/4		San Ramon State of the City Lunch with Mayor Mark Armstrong		San Ramon	
3/12		Bay Front Chamber: State of the Cities (Hercules, Pinole, Rodeo)		Hercules	
3/19		San Ramon Chamber: Spring Business Expo & Mixer at the Bridges Golf Club - 2026		San Ramon	
4/1		Contra Costa College Annual Career & Internship Fair		San Pablo	
4/1		Martinez Chamber State of the City Address		Martinez	
4/1		Bay Point Community Resource Fair		Bay Point	
4/15-4/17	Wed-Fri	2026 CALED Annual Conference		Palm Springs	
4/21		AM Bay Area Summit 2026		Oakland	
4/29	Wed	2026 Far East Contra Costa Career & Resource Fair	10am - 1pm	Brentwood	
5/1		(AB 109) Fourth Annual Restoring Hope & Community Resource Fair		Pittsburg	
5/1		Santa Rita Jail Employer Engagement Day		Dublin	
5/21	Thurs	Hootenanny & Non-Profit Expo		San Ramon	

Estimated 2026 Date	Day	Future Event Name If event shows hours it is an actual event (no longer estimated)	Event Hours	Estimated Location & City	Name/s Attending
6/1		2026 West County Career Fair		San Pablo	
6/1		Concord Chamber: Business Insight Bus Tour 2026		Concord	
6/1		2026 East Contra Costa Career & Resource Fair		Antioch	
7/1		Lafayette Chamber: Mixer And Vendor Fair		Lafayette	
7/1		2026 MEGA MIXER (Invited by Martinez Chamber of Commerce)		Concord	
7/1		EBLC Installation Award 2026		Pleasant Hill	
7/14	Tues	Annual State of the County Address with Candace Andersen		San Ramon	
7/28		WORKCON Conference		Irvine	
8/1		2026 Central Contra Costa Career & Resource Fair		Concord	
8/1		2026 Contra Costa County BLOCK PARTY		TBD	
8/17		Bay Front Chamber: Summer Mega Mixer & Business Expo		El Cerrito	
9/1		2026 Bay Area Construction Workforce Conference		Oakland	
9/1		Contra Costa Business Conference 2026		Brentwood	
9/1		Youth Summit 2026 - CC County District V Office		Pittsburg	
9/1		Antioch Chamber: 2026 Antioch Business Expo & Job Fair		Antioch	
9/1		2026 Reentry Conference & Expo		San Francisco	
10/1		Monument Impact Career Fair		Concord	
10/1		Walnut Creek Chamber Business Expo & October BASH		Walnut Creek	
10/1		Contra Costa Inaugural Fair Chance Career Expo		Concord	
10/1		Antioch Chamber State of Business Luncheon		Antioch	
10/1		Antioch Chamber Lunch & Learn		Antioch	
12/1		HireAble's Job Club WDB & AJCC-WIOA Presentation		Virtual/Zoom	