



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, January 21, 2026

12:00 PM

500 Ellinwood Way, Pleasant Hill, CA.
Corner Conference Room

Membership/Nominating Committee
<https://cccounty-us.zoom.us/j/89149743965>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 14720 Byron Hwy #4, Byron | 849 Bridgeway Circle, El Sobrante | 1954 Pomar Way, Walnut Creek

12:15 Welcome – Jill Kleiner/Kathryn Monroy-Dexter, Membership Chair
Roll Call / Introductions / Announcements

Present Jill Kleiner, Thomas Lang, and Kathryn Monroy-Dexter
Absent Roger Boaz, and Lorna Van Ackeren

12:18 Approval of October 21, 2025 Minutes

Motion: Lang
Second: Monroy-Dexter
Aye: Kleiner, Lang, and Monroy-Dexter
Absent: Boaz, and Van Ackeren
Result: Passed

Membership Meeting Minutes 10.15.25

[26-164](#)

12:20 ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups

- ACOA Quorum:
 - 31 ACOA members were present, and quorum was established
- Attendance Tracker
 - No members with more than three absences yet, since first meeting of 2026
- Resignations
 - None at this time
- Leave of Absence (LOA) Requests
 - Logan Robertson – January 2026
 - Brian O’Toole – January 2026
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)
 - All trainings up to date.
- Buddy Program Updates
 - Buddies will be needed for all new members once they are approved by the Board of Supervisors (BOS)
 - Susan Wright needs buddy assignment
- Orientation Update/Tracker
 - New members will require an orientation. Jenny will coordinate with Tracy to schedule.
 - Target date end of February
 - Send Jill & Kathryn latest orientation slides
- Filling Vacant Seats
 - Pending approval
 - Zee Handoush: awaiting BOS approval, scheduled as a consent item for February 2026
 - Awaiting City action for the following positions:
 - City of Antioch: Currently pending City’s appointment. Jenny to continue following up regarding status of appointment.
 - Bryan Harris: City of Richmond Rep
 - Vacant Seats
 - Member at Large #12
 - City of San Pablo
 - Thomas Lang to notify Mayor of vacant seat
 - City of San Ramon

12:30 ACOA Interview: Sean Barry

- ACOA Candidate interviewed

Barry, Sean (ACOA) 10-6-25 [D4]

[26-165](#)

12:50 ACOA Interview: Angela Owens

- ACOA Candidate was not present for interview.

Butler Owens, Angela (ACOA) 09-24-25 [D2]

[26-166](#)

1:10 ACOA Interview: Hayley Park

- ACOA Candidate interviewed

Park, Hayley (ACOA) 11-16-25 [D2]

[26-167](#)

1:30 Break

1:40 Discuss ACOA Interview Candidates, Alternates, Waitlist, & Appoint Open MAL Position
ACOA Candidates discussed

Applications for candidates will be kept on file for a year. Applicants are encouraged to attend meetings.

- Develop one page info sheet for Alternate Members that clarifies roles
- Indy Sekhon recommended to be promoted to MAL #12
- Sean Barry recommended to be Alternate #1
- Postpone new applicant interviews until March 2026; possibly interview maximum of two candidates per meeting
- Discussed role clarification for waitlisted individuals
- Jenny will email individuals without workgroup committees regarding their selection.

1:55 Executive Committee Action Items

- Leave of Absense
 - Logan Robertson – January 21, 2026
 - Brian O’Toole – January 20-22, 2026
- Indy Sekhon promote to MAL #12
- Sean Barry Alternate #1

1:57 Public Comment

- None

1:59 Next Meeting: February 18, 2026 from 12:15 – 2:00pm

Topic: Membership Requirements – Attendance Policy for Meetings

2:00 Adjourn

- The meeting was adjourned at 2:03 p.m.

For Additional Information Contact:

Jenny Lam at 925 655-0773 or jlam@ehsd.cccounty.us