

## Report from a Committee Meeting of the CAB – Policy and Budget (P&B) Subcommittee

|            |                    |          |                      |
|------------|--------------------|----------|----------------------|
| Group Name | Policy and Budget  | Date     | 10/20/25             |
| Chair      | Justin Van Zerber  | Time     | 11:00 AM to 12:30 PM |
| Recorder   | Gariana Youngblood | Location | 50 Douglas Drive     |

| MEETING ATTENDED BY THE FOLLOWING |                            |                           |
|-----------------------------------|----------------------------|---------------------------|
| Justin Van Zerber (Chair)         | Traci Simpson (Vice Chair) | Briana Lucca              |
| Nicole Green                      | Staff: Patrice Guillory    | Staff: Gariana Youngblood |
| Rachel Rosekind                   |                            |                           |

| MEETING HIGHLIGHTS                                                                                                                                                                                                                                                                |
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| <ul style="list-style-type: none"> <li>Review of CAB Policy &amp; Budget Workplan</li> <li>Finalize CAB Policy Recommendations for FY 2026-2027</li> </ul>                                                                                                                        |
| NEXT STEPS                                                                                                                                                                                                                                                                        |
| <ul style="list-style-type: none"> <li>Review CAB Policy &amp; Budget Subcommittee Work Plan</li> <li>Update on CAB Policy Recommendations 26/27</li> <li>Discuss next steps for Subcommittee leadership transition.</li> <li>Discuss Client Feedback Process Timeline</li> </ul> |
| ACTION REQUESTED OF FULL CAB                                                                                                                                                                                                                                                      |
| <ul style="list-style-type: none"> <li>n/a</li> </ul>                                                                                                                                                                                                                             |
| IMPORTANT DATES                                                                                                                                                                                                                                                                   |
| <ul style="list-style-type: none"> <li>Next CAB: P&amp;B Subcommittee Meeting, Monday, November 17, 2025, at 11 a.m.</li> </ul>                                                                                                                                                   |
| ATTACHMENTS                                                                                                                                                                                                                                                                       |
| <ul style="list-style-type: none"> <li>n/a</li> </ul>                                                                                                                                                                                                                             |

## Report from a Committee Meeting of the CAB – Outreach and Community Engagement Subcommittee (OCEC)

|            |                    |          |                      |
|------------|--------------------|----------|----------------------|
| Group Name | CAB (OCEC)         | Date     | 10/28/25             |
| Chair      | Gloribel Pastrana  | Time     | 11:00 AM to 12:30 PM |
| Recorder   | Gariana Youngblood | Location | 50 Douglas Drive     |

| MEETING ATTENDED BY THE FOLLOWING |              |                               |
|-----------------------------------|--------------|-------------------------------|
| Gloribel Pastrana (Chair)         | Nicole Green | Gariana Youngblood (Recorder) |
| Anna Cleese                       |              |                               |
|                                   |              |                               |

| MEETING HIGHLIGHTS                                                                                                                                                                                                                                                                                                                    |
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| <ul style="list-style-type: none"> <li>• Discuss CAB Outreach &amp; Community Engagement Workplan.</li> <li>• Discuss CAB Retreat Planning for 2026</li> <li>• Finalize CAB Ambassador Guide, Application Expectations, Orientation, and Interview Questions</li> </ul>                                                               |
| NEXT STEPS                                                                                                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>• Discuss CAB Participation &amp; Engagement Survey Results</li> <li>• Discuss Marketing and Outreach: Strategies, Materials, Budget, and Implementation Process</li> <li>• Discuss Outreach &amp; Recruitment Strategies</li> <li>• Discuss next steps for Subcommittee leadership</li> </ul> |
| ACTION REQUESTED OF FULL CAB                                                                                                                                                                                                                                                                                                          |
| <ul style="list-style-type: none"> <li>• n/a</li> </ul>                                                                                                                                                                                                                                                                               |
| IMPORTANT DATES                                                                                                                                                                                                                                                                                                                       |

- Next CAB: OCEC Subcommittee Meeting, Tuesday, November 18, 2025, at 2 p.m.

#### ATTACHMENTS

- n/a