

J.R. Donnelly

8/26/2019

ACOA 2020 Event Preliminary Budget

Venue Rental (including Audio Visual)	1,200
Lunches (285 @ \$15)	\$4,275
Breakfast (285 @ \$7)	1,995
Printing	
Flyers (1,000 @ \$0.12)	120
Programs (10 pages x 285 @ \$0.04)	114
Slides (4 pages/speaker X 12 Speakers x 285 @ \$0.04)	547
Folders (285 @ \$0.50)	142
Total	\$8,393

For 250 attendees cost would be approximately \$7,500