



# CONTRA COSTA COUNTY

## AGENDA

### Bethel Island Municipal Advisory Council

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Tuesday, November 12, 2024

6:00 PM

Scout Hall, 3090 Ranch Lane, Bethel  
Island, CA 94511

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1. Roll Call and Introductions
2. Pledge of Allegiance
3. Approval of Agenda
4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).
5. Agency Reports
  - a. **Contra Costa Office of the Sheriff**  
**Contra Costa Fire Protection District**  
**Contra Costa County Supervisor Diane Burgis**
6. Consent Items

APPROVE Record of Actions - October 8, 2024 [24-3613](#)

**Attachments:** [MeetingMinutes25-Oct-2024-11-27-07](#)
7. Discussion Items
  - a. **RECEIVE update from Contra Costa County Animal Services (CCAS)**
  - b. **SELECT Bethel Island MAC 2025 Chair and Vice-Chair**

PROVIDE feedback and APPROVE the 2024 Annual Report and 2025 Work Plan. [24-3614](#)

**Attachments:** [2024 Annual Report Bethel Island MAC](#)
8. Committee Reports/Member Reports

- a. **Code Enforcement**
  - Bethel Island Chamber of Commerce**
  - Bethel Island Municipal Improvement District**
  - Bethel Island Post Office**
  - Park Committee**
  - San Joaquin Yacht Club**
  - Scout Hall**
  - Citizens' Fire Committee**
  - Heart Safe Communities Program**
  - Emergency Preparedness Committee**
- 9. Correspondence/Announcements
- a. RECEIVE November 2024 Correspondence [24-3615](#)
  - Attachments:** [BIMAC November Correspondence](#)
- 10. Future Agenda Items
- 11. Adjourn

The next meeting is currently scheduled for January 14, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, (925) 655-2330.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 24-3613

**Agenda Date:** 11/12/2024

**Agenda #:**

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Choose an item.

Meeting Date: 11/12/24

Subject: Record of Actions - 10/8/24

Submitted For: BIMAC

Recommendation(s)/Next Step(s):

APPROVE Record of Actions - October 8, 2024.

# CONTRA COSTA COUNTY

*1025 ESCOBAR STREET  
MARTINEZ, CA 94553*



## **Meeting Minutes - Final**

**Tuesday, October 8, 2024**

**6:00 PM**

**Scout Hall, 3090 Ranch Lane, Bethel Island, CA 94511**

**Bethel Island Municipal Advisory Council**

1. Roll Call and Introductions

**Present** Pam Allen, Belinda Bittner, Bob Brunham, Phil Kammerer, and Mark Whitlock

2. Pledge of Allegiance

3. Approval of Agenda

**A motion was made by Bittner, seconded by Allen, that this was approved. The motion carried by the following vote:**

**Motion:** Bittner  
**Second:** Allen  
**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock  
**Result:** Passed

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).

Bethi Carver - Spoke on roadways chip seal and delineation.

5. Agency Reports

- a. **Contra Costa Office of the Sheriff**  
**Contra Costa Fire Protection District**  
**Contra Costa Mosquito & Vector Control District**

**Contra Costa Office of the Sheriff** - Lt Jacquez provided a monthly activity report and talked about the drug take back event.

**Contra Costa Fire Protection District** - Michelle Rinehart spoke about the low income exterior hazard program and firewise.

**Contra Costa County Supervisor Diane Burgis** - Stephen Griswold updated on the winter preparedness town hall our office was holding and on the Byron Wildland Center helicopter.

6. Consent Items

- a. [24-3309](#)

**Attachments:** [MeetingMinutes03-Oct-2024-12-17-18](#)

**A motion was made by Bittner, seconded by Brunham, that this Discussion Item was approved.. The motion carried by the following vote:**

**Motion:** Bittner  
**Second:** Brunham  
**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock  
**Result:** Passed

7. Discussion Items

a. [24-2642](#)

**Attachments:** [CDVR24-01035 Agency Comment Request form](#)

A motion was made by Whitlock, seconded by Bittner, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:** Whitlock  
**Second:** Bittner  
**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock  
**Result:** Passed

b. [24-2643](#)

**Attachments:** [CDMS24-00015 Agency Comment Packet](#)

A motion was made by Whitlock, seconded by Bittner, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:** Whitlock  
**Second:** Bittner  
**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock  
**Result:** Passed

c. [24-3310](#)

**Attachments:** [Agency Comment TEMPLATE 09-23-2021 \(1\)](#)

A motion was made by Whitlock, seconded by Bittner, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:** Whitlock  
**Second:** Bittner  
**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock  
**Result:** Passed

d. **DISCUSS** the expenditure of BIMAC mitigation fund balance for the purpose of helping fund the Flock Camera system on the Bethel Island Bridge as recommended by council member Whitlock.

A motion was made by Kammerer, seconded by Allen, that \$500 from the Bethel Island Mitigation Fund be sent to the Bethel Island Lions Club for the funding of the island's Flock camera on the bridge. The motion carried by the following vote:

**Motion:** Kammerer  
**Second:** Allen  
**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock  
**Result:** Passed

- e. **CONSIDER combining the November 12, 2024 and December 10, 2024 meetings to be held on November 12, 2024.**

**A motion was made by Kammerer, seconded by Allen, that this was approved..**

**The motion carried by the following vote:**

**Motion: Kammerer**

**Second: Allen**

**Aye: Allen, Bittner, Brunham, Kammerer, and Whitlock**

**Result: Passed**

8. Committee Reports/Member Reports

- a. **Code Enforcement**  
**Bethel Island Chamber of Commerce**  
**Bethel Island Municipal Improvement District**  
**Bethel Island Post Office**  
**Park Committee**  
**San Joaquin Yacht Club**  
**Scout Hall**  
**Citizens' Fire Committee**  
**Heart Safe Communities Program**  
**Emergency Preparedness Committee**

**Code Enforcement - No Report.**

**Bethel Island Chamber of Commerce - No Report.**

**Bethel Island Municipal Improvement District - No Report.**

**Bethel Island Post Office - No Report.**

**Park Committee - Mark Whitlock updated on the flower bed boats and other park events.**

**San Joaquin Yacht Club - Pam Allen highlighted an upcoming event on October 14th.**

**Scout Hall - Mark Whitlock updated on double door replacement at Scout Hall.**

**Citizens' Fire Committee - Mark Whitlock updated on the DWD Water Study, fire hydrants on Sandmound.**

**Heart Safe Communities Program - Mark Whitlock updated that all island AEDs are current.**

**Emergency Preparedness Committee - Mark Whitlock updated that he is still working with OES on evac plan to share.**

9. Correspondence/Announcements

- a. [24-3311](#)

**Attachments:** [BIMAC Oct Correspondence](#)

**Correspondence was received.**

10. Future Agenda Items

**Request for an update from Contra Costa Animal Services.**

11. Adjourn

**The meeting was adjourned at 7:01 PM.**

The next meeting is currently scheduled for November 12, 2024 at 6 PM.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, 925-655-2339.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 24-3614

**Agenda Date:** 11/12/2024

**Agenda #:**

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Choose an item.

Meeting Date: 11/12/24

Subject: 2024 Annual Report and work plan

Submitted For: BIMAC

Recommendation(s)/Next Step(s):

PROVIDE feedback and APPROVE the 2024 Annual Report and 2025 Work Plan.



## ADVISORY BODY ANNUAL REPORT

Advisory Body Name: \_\_\_\_\_  
Advisory Body Meeting Time/Location: \_\_\_\_\_  
Chair (during the reporting period): \_\_\_\_\_  
Staff Person (during the reporting period): \_\_\_\_\_  
Reporting Period: \_\_\_\_\_

### I. Activities

(estimated response length: 1/2 page)

*Describe the activities for the past year including areas of study, work, special events, collaborations, etc.*

### II. Accomplishments

(estimated response length: 1/2 page)

*Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.*

III. Attendance/Representation

(estimated response length: 1/4 page)

*Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.*

IV. Training/Certification

(estimated response length: 1/4 page)

*Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.*

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

*Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.*



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 24-3615

**Agenda Date:** 11/12/2024

**Agenda #:** a.

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Choose an item.

Meeting Date: 11/12/24

Subject: November Correspondence

Submitted For: BIMAC

Recommendation(s)/Next Step(s):

RECEIVE BIMAC November Correspondence.

**COUNTY PLANNING COMMISSION  
CONTRA COSTA COUNTY  
WEDNESDAY, OCTOBER 9, 2024  
\*\*\*6:30 p.m.\*\*\*  
30 MUIR ROAD  
MARTINEZ, CALIFORNIA 94553**

**RECEIVED**  
**OCT 08 2024**  
**BY: \_\_\_\_\_**

**CHAIR:** Kevin Van Buskirk  
**VICE-CHAIR:** Bhupen Amin  
**COMMISSIONERS:** Jeffrey Wright, Donna Allen, Bob Mankin, Ross Hillesheim, Sanjiv Bhandari

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below. Persons wishing to view the meeting but not participate may view the meeting live online at: <https://www.contracosta.ca.gov/4314/County-Planning-Commission>.

**TO JOIN THE MEETING VIA ZOOM CLICK THE FOLLOWING LINK:**

<https://cccounty-us.zoom.us/j/83239430053>

**TO JOIN THE MEETING BY PHONE CALL THE FOLLOWING NUMBER:**

**Call-In Number: 1-888-278-0254**

**Access Code: 198675**

Persons who wish to address the Commission during public comment on matters within the Commission's jurisdiction that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing "#2" on their phone.

All public comments will be limited to 3 minutes per speaker. Public comments may also be submitted before the meeting by email at [planninghearing@dcd.cccounty.us](mailto:planninghearing@dcd.cccounty.us), or by voicemail at (925) 655-2860. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For assistance with remote access, please contact County staff at (925) 494-4516.

Any disclosable public records related to an item on a regular meeting agenda and distributed by County staff to a majority of the Planning Commissioners less than 96 hours prior to the meeting are available for inspection at 30 Muir Road, Martinez, CA 94553, during normal business hours.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in County Planning Commission meetings. Please contact County staff at least 48 hours before the meeting at (925) 655-2860.

**\*\*\* 6:30 P.M. \*\*\***

**1. PUBLIC HEARING**

- 1a. PROPOSED ZONING TEXT AMENDMENTS TO THE COUNTY ZONING CODE RELATED TO TREE OBSTRUCTION OF VIEWS COMBINING DISTRICT (-TOV), County File #CDZT24-00002: This is a hearing on a County-initiated Zoning Text Amendment to amend County Ordinance Code chapter 816-2, the Tree Obstruction of Views Combining District ordinance, to provide a method for private property owners to gain restoration of views and sunlight lost due to tree growth by another private property owner. The proposed zoning text amendment would

authorize the Board of Supervisors to establish one or more tree arbitration boards that would, at the request of the parties, hear view claim disputes and issue either binding or advisory decisions. SS Staff Report

2. PUBLIC COMMENTS
3. STAFF REPORT
4. COMMISSIONERS' COMMENTS
5. COMMUNICATIONS

**THE NEXT MEETING OF THE CONTRA COSTA COUNTY PLANNING COMMISSION WILL BE WEDNESDAY, OCTOBER 23, 2024, AT 6:30 P.M.**