



CONTRA COSTA COUNTY

AGENDA

Workforce Development Board

Wednesday, January 21, 2026

12:00 PM

4071 Port Chicago Hwy., #200
Federal Glover Conference Room,
Concord

Zoom Meeting ID: 820 2920 7199

Passcode: 587633

Zoom:

[https://us06web.zoom.us/j/82029207199?
pwd=6yE6pcfx7MKPBYyqGybJrZcyOvnU9j.1](https://us06web.zoom.us/j/82029207199?pwd=6yE6pcfx7MKPBYyqGybJrZcyOvnU9j.1)

Youth Committee

12:00 CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST
PUBLIC COMMENT
INTRODUCTIONS

12:05 CONSENT AGENDA

C1 - Approve November 19, 2025 Youth Committee Minutes

[26-193](#)

Attachments: [C1 - 11-19-25 Youth Committee Minutes](#)

12:10 PRESENTATION ITEM

P1 - Noramah Burch, Youth Program Manager
Workforce Development Board of Contra Costa County
WIOA Youth Committee & Youth/Young Adult Program Primer

[26-194](#)

Attachments: [P1 - Presenter Intro - Noramah Burch](#)

12:40 DISCUSSION ITEM

D1 - Work Experience (WEX) Policy

[26-195](#)

Attachments: [D1 - Work Experience Policy Discussion](#)

12:55 ACTION ITEMS

A1 - Approve Revision #2 of Youth Work Experience Policy [26-196](#)

Attachments: [A1 - Staff Report - WEX Policy](#)

[A1a - DOL Paid and Unpaid Work Experience Brief](#)

[A1b - Wex Policy Revision 2](#)

[A1c - WPB 01-16 Youth WEX](#)

A2 - Approve Youth Centers Ad Hoc Committee [26-197](#)

Attachments: [A2 - Youth Committee Ad Hoc Working Groups](#)

A3 - Accept and Approve Youth Committee Co-Chair Nomination [26-198](#)

Attachments: [A3 - YC Co-Chair Nomination](#)

1:20 INFORMATION ITEM

I1 - Brown Act Updates [26-199](#)

Attachments: [I1 - Brown Act Updates](#)

[I1a - Fact Sheet - SB 707 Meeting and Teleconference Requirements](#)

1:25 CHAIR'S REPORT & NEXT AGENDA ITEMS

1:30 ADJOURN

Future Youth Committee Meeting: Wednesday, April 15, 2026

Full Board Meeting: Wednesday, March 18, 2026

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 96 hours prior to that meeting are available for public inspection at 4071 Port Chicago Highway, Concord during normal business hours.

America's Job Center of California (AJCC) WIOA Title I financially assisted programs or activities are on equal opportunity employer/porgram. Auxiliary aids and services are available upon request to individuals with disabilities.

The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925-655-3800.