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| 6. | RECEIVE AND ACCEPT the Los Medanos Health Advisory Committee recommendations for additional grants to 3 agencies for the 2025-2027 Los Medanos Health Area Grants | <u>25-4046</u> |
| 7. | RECEIVE STAFF REPORT - Update on the joint LMHAC/LMHOC program improvement workshop | <u>25-4047</u> |

The next meeting is currently scheduled for November 3, 2025 at 10:00 am.

Adjourn

General Information

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For Additional Information Contact: ernesto.delatorre@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4043

Agenda Date: 10/6/2025

Agenda #: 3.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE AND APPROVE Record of Action for April 14, 2025

Presenter: Ernesto De La Torre

Contact: ernesto.delatorre@cchealth.org

Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Healthcare Operations Committee for April 14, 2025

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE the Record of Action for Los Medanos Healthcare Operations Committee meeting on May 13, 2024.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair
Supervisor Ken Carlson, Vice Chair

Monday, April 14, 2025

11:00 AM

**190 E. 4th Street, Pittsburg, CA 94565
2255 Contra Costa Blvd., Suite 202, Pleasant
Hill, CA 94523
<https://cchealth.zoom.us/j/95584426607>**

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions

Present: District IV Supervisor Ken Carlson and District V Supervisor Shanelle Scales-Preston

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

No public comment.

3. RECEIVE and APPROVE Record of Action for December 9, 2024 Committee Meeting

Attachments: [LMHOC MeetingMinutes_9Dec2024](#)

Request for staff to provide a list of agencies that currently have grants for site/program visits by Supervisor Carlson. Supervisor Carlson would like to work with agencies to make 1 or two visits across this year.

This Discussion Item was approved.

Motion: Carlson

Second: Scales-Preston

4. RECEIVE and APPROVE Record of Action for March 3, 2025 Committee Meeting

Attachments: [LMHOC Meeting Minutes 3.3.25](#)

This Discussion Item was approved.

Motion: Carlson

Second: Scales-Preston

5. RECEIVE Request for a Grant Proposal Review Panel

Los Medanos Health Advisory Committee Chair, Dennisha Marsh presented a request for creation of a grant review panel that would allow closed door review of grant proposals. During the last two rounds of grants the proposals were reviewed by the full LMHAC at public meetings. This was uncomfortable for both the committee and the grant applicants. A grant review panel would allow for more thoughtful discussions around partial funding and prioritization. County staff provided information that other Board appointed committees review grant proposals using a review panel that is allowed to meet in private to determine awards. There is already precedent set for the creation of review panels.

Supervisor Carlson noted that a review panel should meet Brown Act requirements, confirm there is no conflict of interest, have a clear scoring process so subjectivity is minimized, and it does not impact administrative costs. Supervisor Scales-Preston requested staff to provide examples of other review panels. LMHAC Chair Marsh requested an adjustment to the Rubric to provide extra preference to agencies based within the Los Medanos Health Area. The Committee determined that it is not feasible or fair to make the change at this late date but directed staff to make this a change to future scoring rubrics.

Staff was requested to provide examples of other Health Department review panels and to bring an updated timeline to the next LMHOC meeting on 5/5/25.

Create a Grant Proposal Review Panel for the Los Medanos Grant Program. The Panel is to be made of 2 LMHAC members and 3 community members to be vetted by the Health Department for Conflict of Interest and living within the Los Medanos Health Area.

Motion: Scales-Preston

Second: Carlson

6. RECEIVE Staff Report on the 2025-2027 Grant Program

This Discussion Item was received.

7. Adjourn

The next meeting is currently scheduled for May 5, 2025 at 3 pm PST.

General Information

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For Additional Information Contact: Ernesto.DeLaTorre@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4044

Agenda Date: 10/6/2025

Agenda #: 4.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE and APPROVE Record of Action for June 30, 2025 Committee Meeting

Presenter: Ernesto De La Torre

Contact: Ernesto.delatorre@cchealth.org

Information: County Ordinance requires that each

County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Healthcare Operations Committee for June 30, 2025.

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE the Record of Action for Los Medanos Healthcare Operations Committee meeting on June 30, 2025.



Meeting Minutes - Draft

CONTRA COSTA COUNTY Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair
Supervisor Ken Carlson, Vice Chair

Monday, June 30, 2025

3:30 PM

1025 Escobar Conf. Rm 110A

Martinez, CA

**2255 Contra Costa Blvd. Suite 202
Pleasant Hill, CA 94523**

Join Zoom Meeting

<https://cchealth.zoom.us/j/98311824709>

Meeting ID: 983 1182

4709

1. **The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.**
2. Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.
3. Introductions
 - Present:** District IV Supervisor Ken Carlson and District V Supervisor Shanelle Scales-Preston
4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

No public comment for items not on this agenda.

5. RECEIVE and APPROVE Record of Action for May 5, 2025 Committee Meeting

[25-2618](#)

Attachments: [LMHOC Meeting Minutes May 5, 2025](#)

This Discussion Item was approved.

6. RECEIVE AND ACCEPT the Los Medanos Health Advisory Committee recommendations for the fiscal years 2025/26 and 2026/27 Los Medanos Health Area Grants; REFER recommendations to the Board of Supervisors for final approval [25-2619](#)

Dennisha Marsh, Chair of the Los Medanos Health Advisory Committee (LMHOC) provided a report and the committee's recommendations for funding the Los Medanos Health Area Grant Program.

Ms. Marsh shared her concerns about the agencies that were recommended for funding. Ms. Marsh shared that she would like funding to local agencies from within the service area to have priority. She also would like to have more variability in funding amounts. Going forward Ms. Marsh requested the ability to have closed door review sessions. This would allow committee members the ability to have open discussions about the feasibility of programs and would allow the committee to adjust funding allocations as appropriate. Ms. Marsh criticized the LMHAC for not having critical discussions about the reviewed proposals. Ms. Marsh closed her report with a recommendation that the LMHOC not approve the recommendations from the LMHAC.

Sup. Scales-Preston shared feedback from LMHAC members that there were not enough programs approved that directly support the Bay Point area. The supervisor also had concerns about the larger agencies pushing out smaller agencies and that some approved agencies are not based in the health area. The Supervisor would like to come to a final grant process since the last two rounds were slightly different then this round.

The supervisors discussed possible revisions to the rubric, a review of the RFP and other possible changes to the overall process. Supervisor Scales-Preston requested that this process mirror the process that is used by the Keller Canyon Mitigation Fund.

Public Comment: Deborah Polk from Reading Advantage shared that this is the second consecutive year her organization has not been funded. Ms. Polk questioned why tutoring and reading are not considered part of health outcomes, given that 84% of children read below average. She would like explanation as to why her grant was not approved by the advisory committee for a second time.

Staff was directed to get information from CAO regarding the ability to review and update LMHAC bylaws. The Supervisors would like to plan a joint LMHOC/LMHAC workshop to review the RFP; Review the bylaws post-dissolution, and legal clarification about the ability to award grants only to agencies that are based within the health area.

Supervisor Scales-Preston moved to table this discussion pending additional feedback from CAO.

Supervisor Scales-Preston moved to table discussion pending further guidance from the County Administrators Office.

The next meeting is currently scheduled for July 7, 2025.

Adjourn

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For Additional Information Contact: Ernesto.DeLaTorre@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4045

Agenda Date: 10/6/2025

Agenda #: 5.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE and APPROVE Record of Action for July 7, 2025 Committee Meeting

Presenter: Ernesto De La Torre

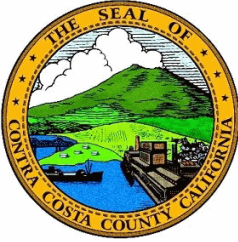
Contact: Ernesto.delatorre@cchealth.org

Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Healthcare Operations Committee for July 7, 2025.

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE the Record of Action for Los Medanos Healthcare Operations Committee meeting on July 7, 2025.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair
Supervisor Ken Carlson, Vice Chair

Monday, July 7, 2025

10:00 AM

190 E. 4th Street, Pittsburg

2255 Contra Costa Blvd Suite 202, Pleasant Hill

<https://cchealth.zoom.us/j/95584426607>

Meeting ID: 955 8442 6607

One tap mobile

+16465189805,,95584426607# US (New York)

- 1. The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.**
2. Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.
3. *Introductions*

Present:

District IV Supervisor Ken Carlson and District V Supervisor
Shanelle Scales-Preston

Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

No Public Comment

4. CONSIDER taking from the table staff report on Los Medanos Grant Program from 6/30/25.

Attachments: [LMHOC Agenda Item 25-2618](#)

After this item was removed from the table:

Staff let the committee know that there was not a response from the County Administrators Office regarding the ability to have closed door meetings.

Dennisha Marsh, LMHAC Chair provided feedback and questions for this item. The Chair said that LMHAC members would be uncomfortable discussing grant proposals in public and requested that in the future they should be able to discuss proposals in private. She requested clear guidelines from the LMHOC when the advisory measure was returned to the LMHOC. She advised against using the reserves if possible. Requested that staff should ensure that all awards be used exclusively within the Los Medanos Health Area with additional focus on agencies providing services in Bay Point. Would like to consider a reallocation of approved funds to add additional agencies. Does not want funds to go primarily to salaries and reconsider funds to agencies that requested more than 50% going to salaries. Would like to review agency partnerships and past activity in the area. Recommended that funds only go to agencies that are actually located within the LMHA.

The Supervisors requested information on the ability to have closed door discussions of 2-3 committee members according to the brown act. Staff said that other public committees were able to have closed door sessions to review grants similar to LMHAC's grants so it should be possible.

Staff shared that current contract process includes either quarterly or semi-annual reporting. Contracts can include LMHA specific language regarding metrics and confirmation that all services would be provided within the LMHA.

Staff provided information regarding the reserve fund. As ordered by creating legislation each year there should be 5% of revenue allocated to a reserve fund. The current reserve amount is \$2,611,849. At 5% the reserve fund should be \$255,000. If approved the \$200,000 from reserve to fund Mt. Diablo School District would result in a current reserve of \$2,356,849.

Staff was directed to coordinate a joint LMHOC/LMHAC workshop to review the committee bylaws, founding legislation, grant review process, grant RFP, grant scoring rubric, and ability to have closed door grant review meetings included in the founding legislation.

Staff was directed to get guidance from CAO about legal and procedural questions regarding closed door sessions and if this is possible according to the Brown Act and LMHAC founding legislation.

Staff was directed to gather additional information about approved agencies to provide to LMHAC during their reconsideration of the grant advisory order.

Motion 1: Remove item from Table to reconsider recommendations

Motion 2: Approve funding for 28 recommended agencies. Allocate additional \$200,000 from LMHA Reserve Fund. Provide up to \$150,000 to Mt. Diablo School

District. Direct LMHAC to allocate all remaining funds to additional agencies on the list.

Motion: Carlson

Second: Scales-Preston

The next meeting is currently scheduled for August 4, 2025, at 10:00am.

Meeting subsequently cancelled. Next meeting scheduled for 10/6/2025 at 10:00am.

Adjourn

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For Additional Information Contact: ernesto.delatorre@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4046

Agenda Date: 10/6/2025

Agenda #: 6.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE AND ACCEPT the Los Medanos Health Advisory Committee recommendations for additional grants to 3 agencies for the 2025-2027 Los Medanos Health Area Grants.

Presenter: Ernesto De La Torre

Contact: ernesto.delatorre@cchealth.org

Information:

- a. At a regularly scheduled meeting of the LMHAC on September 9, 2025, the committee was notified that:
 - i. One agency had declined their award due to their operating capacity. This resulted in an additional \$100,000 available to LMHAC for reallocation.
 - ii. The LMHOC allocated \$200,000 from the reserve fund with \$152,653 directed towards the program proposals from the Mount Diablo Unified School District. This resulted in \$47,347 to be reallocated by the LMHAC
 - iii. LMHOC requested LMHAC to reevaluate one program proposal based on information received by county staff relating to the agencies capability to execute the proposed program. The Advisory Committee discussed the situation and voted to rescind the award. This resulted in \$100,000 to be reallocated by the LMHAC.
 - iv. There was \$3,939 unallocated during the initial round of grant awards. In total the Advisory Committee had \$251,286 to reallocate.
- b. The advisory committee used the initial ranking sheet and is recommending to the LMHOC that additional grant awards be provided to the following organizations.
 1. Her Story is Mine - \$100,000
 2. Loaves and Fishes - \$100,000
 3. Full Circle of Choices - \$51,286
- c. If approved tentative timeline for the rest of this grant award process:

LMHOC to finalize LMHAC grant recommendations	Oct. 6, 2025
CCH Admin review	Oct. 6, 2025
CAO Admin review	Oct. 9, 2025
Full Agenda review	Oct. 15, 2025
BOS meeting date	Oct. 21, 2025

Recommendation(s)/Next Step(s):

RECEIVE AND ACCEPT the Los Medanos Health Advisory Committee



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4047

Agenda Date: 10/6/2025

Agenda #: 7.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE STAFF REPORT - Update on the joint LMHAC/LMHOC program improvement workshop

Presenter: Ernesto De La Torre

Contact: erneto.delatorre@chealth.org

Information:

CCH staff has identified a consultant and will work with them to build a joint committee workshop to improve the operations of the LMHAC. Possible workshop topics include - updating the Advisory Committee Bylaws, improving the RFP process, improving the scoring rubric, and recommending changes to the legislation to allow for closed door review of proposals. Staff will update the LMHOC once a workshop agenda is created.

Recommendation(s)/Next Step(s):

RECEIVE STAFF REPORT - Update on the joint LMHAC/LMHOC program improvement workshop