

Brown Act Attendance Requirements*

There are several ways to meet the Brown Act Attendance Requirements, including attending a meeting:

- In person
- Via Traditional Teleconferencing
- Via Alternative Teleconferencing, either for
 - Just Cause
 - Disability Accommodation

The next few pages provide further details.

** As of 1/1/26*

Brown Act Attendance Requirements

If not attending in person		Traditional Teleconferencing	Alternative Teleconferencing (1/1/26 – 1/1/2030)
	Basis for Remote Attendance	When unable to attend in person	May appear remotely for Just cause: <ul style="list-style-type: none"> • May do 2 times per year • Must notify AAA by start of meeting with specific just cause reason
	Agenda and Public Access	<ul style="list-style-type: none"> • Provide address to be listed on agenda to AAA ~ 1 week before meeting (name not listed with address) • Post agenda at your location • Public may attend at your location 	n/a
	Quorum	Count towards quorum	Quorum must be met by in person members & traditional teleconferencing
	Voting	May vote if meet address/posting requirement	A majority of the membership body participates in person

Alternative Teleconferencing

SB 707 Just Cause

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| <ul style="list-style-type: none">• Childcare or Caregiving Need• Contagious Illness• A need related to a Physical or Mental Disability not otherwise accommodated• Immunocompromised family member• Military Service | <ul style="list-style-type: none">• Physical Emergency• Family Medical Emergency• Travel for official business of the body or other state or local agency |
| <ul style="list-style-type: none">• Must participate through <u>both</u> audio and video• Must disclose any other adults present in the room at the remote location | |

Alternative Teleconferencing

- **SB 707 Disability Accommodation**

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| <ul style="list-style-type: none">• Permits a member with a disability to participate in a meeting remotely as a reasonable accommodation• Requests must be made to clerkoftheboard@cob.cccounty.us | <ul style="list-style-type: none">• Must participate through both audio and video• Must disclose any other adults present in the room at the remote location |
| <ul style="list-style-type: none">• Treated as in-person attendance | |