



# CONTRA COSTA COUNTY

## AGENDA

### Economic Opportunity Council

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Wednesday, February 5, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,  
Concord, CA 94520 | Zoom:

[https://cccounty-us.zoom.us/j/87376064808?](https://cccounty-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1)

[pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1](https://cccounty-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1) | Call in: 8882780254 | Code: 812185

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#### Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. APPROVE the Executive Committee Minutes of 1-3-2025. [25-405](#)  
**Attachments:** [Executive Committee Meeting Minutes 1-3-25 - DRAFT](#)
4. APPROVE the EOC Business Meeting Minutes of 1-9-2025. [25-406](#)  
**Attachments:** [January 9 2025 Business Meeting Minutes - DRAFT](#)
5. APPROVE the agenda for the 2-13-25 Economic Opportunity Council Business Meeting. [25-407](#)  
**Attachments:** [Proposed Agenda Items for 2-13-25 EOC Meeting](#)
6. Next Steps
7. Meeting Evaluation

The next meeting is currently scheduled for March 13, 2025.

8. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-405

**Agenda Date:** 2/5/2025

**Agenda #:** 3.

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Advisory Board: Economic Opportunity Council Executive Committee

Subject: APPROVE the Executive Committee Minutes of 1-3-2025.

Presenter: Victor Tiglao

Contact: C. Castle-Barber, 925-608-8819

### Information:

APPROVE the Executive Committee Minutes of 1-3-2025.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Economic Opportunity Council

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Friday, January 3, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccounty-us.zoom.us/j/87376064808?](https://cccounty-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1)

[pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.](https://cccounty-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1)

1 | Call In: 8882780254 code: 812185

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#### Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:12 am.

Staff present: Christina Castle-Barber, Roshunda Ward, and Melissa Molina.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no members of the public present.

3. APPROVE the Executive Committee Meeting Minutes of 12-4-24.

**A motion was made by Lopez, seconded by Tiglao, to approve the Consent Agenda. The motion carried by the following vote: unanimous.**

**Motion: Lopez**

**Second: Tiglao**

4. APPROVE the EOC Business Meeting Minutes of 12-12-24.

**A motion was made by Tiglao, seconded by Lopez, to approve the Consent Agenda. The motion carried by the following vote: unanimous.**

**Motion: Tiglao**

**Second: Lopez**

5. APPROVE the EOC Business Meeting Agenda for January 9, 2025.

The draft agenda was discussed and it was determined that Onsite Monitoring needed its own agenda item instead of being part of the staff report.

**A motion was made by Tiglao, seconded by Lopez, to approve the Business meeting agenda as amended. The motion carried by the following vote: unanimous.**

**Motion: Tiglao**

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**Second:****Lopez**

## 6. Next Steps

Melissa to work with Victor to schedule and AdHoc meeting: Elevating our Presence  
Christina to schedule a presentation on Make Parenting a Pleasure for the next business meeting.

## 7. Meeting Evaluation

Great, All here, Productive, Efficient.

The next meeting is currently scheduled for February 5, 2025 .

## 8. Adjourn

The meeting was adjourned at 10:34 am.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-406

**Agenda Date:** 2/5/2025

**Agenda #:** 4.

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Advisory Board: Economic Opportunity Council Executive Subcommittee

Subject: APPROVE the EOC Business Meeting Minutes of 1-9-2025.

Presenter: Victor Tiglao

Contact: C. Castle-Barber, 925-608-8819

### Information:

APPROVE the EOC Business Meeting Minutes of 1-9-2025.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Economic Opportunity Council

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Thursday, January 9, 2025

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

[https://cccounty-us.zoom.us/j/82552125332?](https://cccounty-us.zoom.us/j/82552125332?pwd=bkxieNSsrbVlArRgWsBFzfNGP5BoJ3.1)

[pwd=bkxieNSsrbVlArRgWsBFzfNGP5BoJ3.1](https://cccounty-us.zoom.us/j/82552125332?pwd=bkxieNSsrbVlArRgWsBFzfNGP5BoJ3.1) |

call in: 8882780254 code: 812185

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Chair Medlen called the meeting to order at 6:03 pm.

Staff Present: Roshunda Ward, Melissa Molina, and Michael Morris

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Monisha Merchant was on Zoom as a member of the public.

3. APPROVE the EOC Business Meeting Minutes of 12-12-24

**A motion was made by Lopez, seconded by Lafrades, to approve the Consent Agenda. The motion carried by the following vote: unanimous.**

**Motion: Lopez**

**Second: Lafrades**

4. RECEIVE the November 2024 Fiscal Report for Grant 24F-3007 including amendments.

Morris presented the budget updates for Grant 24F-3007.

**This Discussion Item was received.**

5. PRESENT and DISCUSS Shared Humanity Indicators to Achieve the Community Action Vision.

Zeimer asked the methodology of the Shared Humanity Indicators, to which Medlen answered that it's a way to prioritize what could be a more restricted funding options in the near future through our own individual perspectives on each word.

Commissioners agreed to move forward with the ranking of the Shared Humanity Indicator words to create a word cloud.

Commissioners read the summaries for each word and anonymously and individually ranked the words. The result of the overall ranking was: 1) Equity, 2) Opportunity, 3) Belonging, 4) Hope, 5) Dignity, 6) Liberation.

6. HEAR reports from Onsite Monitoring Visits to date.

- Singh shared his experience at Opportunity Junction and talked about the different programs they provide, such as technology classes
- Zeimer asked Singh what the Opportunity Junction's greatest need was, to which Singh answered that he would provide more funding for their healthcare program
- Lopez shared her experience with hiring former Opportunity Junction interns
- Medlen shared that her aunt's employer Dow Chemical has also hired Opportunity Junction, and Molina added that CSBG has as well
- Zeimer mentioned that OJ has a post-employment support that is crucial
- Cisneros shared her experience at St. Vincent de Paul, talked about their workforce development programs, and highlighted their shelter for mothers and children, and mentioned that their area of most need is their bandwidth
- Ward added that St. Vincent de Paul helps people with histories of drug addiction rehabilitate back into the workforce
- Lopez asked about the eligibility of St. Vincent de Paul's programs, to which Molina, Ward, and Cisneros answered that they are open to anyone who walks in

7. Staff Reports : CalCAPA Advocacy Day

- CalCAPA Advocacy Day is on April 2nd and 3rd.
- 10 people are attending, including staff.
- Ward walked the EOC through the contents of the 2025 Homeless Outreach Backpacks, which includes a solar power bank charger that was shared at a Walnut Creek forum on homeless as a major need.
- Zeimer thanked staff for their coordinating with regional organizations to find the greatest need items among homeless population.
- Cisneros asked when staff is giving away the backpacks, to which Ward answered that staff brings four backpacks to each onsite visit.

8. Chair Report

No report this month.

9. EOC Members Reports

- Zeimer shared that on January 10th and January 20th 6-8pm Know Your Rights training sessions with Contra Costa Immigrants Alliance, January 14th at 9am Board of Supervisors that Scales Preston will be inaugurated as the first African American woman elected to the Board of Supervisors
- Ward mentioned that she, Ajit, Zeimer attended her informal community inauguration
- Kaushal mentioned that we should recognize the wildfires in Southern California and added that maybe the county can help them

10. Next Steps

None.

11. Meeting Evaluation

Good and productive.

The next meeting is currently scheduled for February 13 2025 at 6pm.

12. Adjourn

The meeting was adjourned at 7:05 pm.

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For Additional Information Contact: Christina Castle-Barber 925-608-8819

DRAFT



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-407

**Agenda Date:** 2/5/2025

**Agenda #:** 5.

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Advisory Board: Economic Opportunity Council Executive Committee

Subject: APPROVE the agenda for the 2-13-25 Economic Opportunity Council Business Meeting.

Presenter: Christina Castle-Barber

Contact: 925-608-8819

### Information:

APPROVE the agenda for the 2-13-25 Economic Opportunity Council Business Meeting.

## PROPOSED EOC AGENDA FOR FEBRUARY 13, 2025

1. Call To Order/Welcome
2. Public Comment
3. **ACTION:** Approval of the EOC Business Meeting Minutes of 1-9-25
4. Receive December Fiscal Reports for CSBG Grant #24F-3007, including Amendment 1 and 2
5. RECEIVE remaining reports on Onsite Monitoring
6. RECEIVE data from CSBG Annual Report
7. Present and Discuss: Make Parenting a Pleasure offered to CSBG Partners
8. DISCUSS: Leg Day and Current Climate regarding federal funding
9. PRESENT: Community Action Plan Project Charter and sign up for Public Hearings
10. ACTION: Decide Questions for each Public Hearing
11. Staff Report:
  - a. Head Start Update
  - b. Point in Time County Report Out
  - c. Updated remote meeting policy
12. Chair Report
13. EOC Member Reports
14. Next Steps
15. Evaluated the Meeting
16. Adjourn