



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Thursday, August 7, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,
Concord, CA | 10710 Brighton Ridge
Ct., San Diego, CA. Zoom:
[https://cccounty-us.zoom.us/j/87277367553?](https://cccounty-us.zoom.us/j/87277367553?pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.1)
[pwd=lbibPaFdusWVuV2vZUU242X2q3](https://cccounty-us.zoom.us/j/87277367553?pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.1)
wGQa.1 | Call in: 888 278 0254 | Code:
7038773

Fiscal Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. RECEIVE the June 2025 CSBG Fiscal Report for Grant #25F-6007. [25-3061](#)
Attachments: [2025 CSBG Monthly Expense Tracking June](#)
4. Next Steps
5. Meeting Evaluation

The next meeting is currently scheduled for September 4, 2025 at 10 am.

6. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3061

Agenda Date: 8/7/2025

Agenda #: 3.

Advisory Board: Economic Opportunity Council Fiscal Subcommittee

Subject: RECEIVE the June 2025 CSBG Fiscal Report for Grant #25F-6007.

Presenter: Michael Morris

Contact: Christina Castle-Barber 925-608-8819

Information:

RECEIVE the June 2025 CSBG Fiscal Report for Grant #25F-6007.

Community Services Block Grant											
Monthly Expenditures											
2025 Contract #25F-6007											
Term: Jan 1, 2025 through April 30, 2026											
Line		Sub	Original	Apr	May	Jun	Jul	Aug	YTD		
Item	Description	Object	Budget	2025	2025	2025	2025	2025	Total	Balance	% Spent
	ADMINISTRATIVE COSTS:										
1	Salaries and Wages	1011	16,599	-	7,166.36	4,538.70	-	-	11,705.06	4,893.94	71%
	Comm Svcs Dir		-		-	-	-		-	-	
	Accountant	1081	16,599	-	7,166.36	4,538.70	-			16,599.00	0%
2	Fringe Benefits		10,125	-	4,811.09	3,011.58	-	-	7,822.67	2,302.33	77%
	Employee Group Insurance	1060			55.96					-	
	Labor recd/provided-other empl	1081	10,125		4,755.13	3,011.58			7,766.71	2,358.29	77%
3	Other Costs-Indirect Costs		70,000	-	10,174.54	8,882.11	-	-	19,056.65	50,943.35	27%
	Indirect Costs	5022/2315/2316/1081 indirect	70,000		10,174.54	8,882.11	-		19,056.65	50,943.35	27%
	Total Administrative Costs		96,724	-	22,151.99	16,432.39	-	-	38,584.38	58,139.62	40%
	PROGRAM COSTS:										
1	Salaries and Wages	1011	263,989	2,021.64	18,666.58	22,750.73	-	-	43,438.95	220,550.05	16%
	Subtotal Program		203,989		11,822.50	16,643.71	-	-	28,466.21	175,522.79	14%
	Division Manager		21,707		4999.22				4,999.22	16,707.78	23%
	ASA III		110,193			9,820.43			9,820.43	100,372.57	9%
	CSM		72,089		6,823.28	6,823.28			13,646.56	58,442.44	19%
	Student Interns		60,000	2,021.64	6,844.08	6,107.02	-	-	14,972.74	45,027.26	25%
	Intern Solis	1	12,000	2,021.64	1,768.93	1,684.70			5,475.27	6,524.73	46%
	Intern Roman, N	2	12,000		1,558.34	1,811.05			3,369.39	8,630.61	28%
	Intern Roman, Luis	3	12,000		1,832.11	1,263.52			3,095.63	8,904.37	26%
	Intern Gil, S	4	12,000		1,684.70	1,347.75			3,032.45	8,967.55	25%
		5	12,000						-	12,000.00	0%
2	Fringe Benefits		129,863	13,121.11	8,488.68	12,224.57	-	-	33,834.36	96,028.64	26%
	Program Fringe Benefits		122,063	13,121.11	7,688.98	11,511.01			32,321.10	89,741.90	26%
	Student Interns Fringe Benefits		7,800		799.70	713.56			1,513.26	6,286.74	19%
3	Operating Expenses		32,892	4,397.39	6,961.19	532.67	-	-	11,891.25	21,000.75	36%
	Office Expense	2100/02	1,000		7.78	3.12			10.90	989.10	1%
	Communications	2110	1,000		31.74	31.58			63.32	936.68	6%
	Tel Exchange Service	2111	500		54.18	40.62			94.80	405.20	19%
	Membership Dues	2200	6,650						-	6,650.00	0%
	Local Travel Conferences/Training	2300/03	10,000	4,397.39	4,075.36	374.15			8,846.90	1,153.10	88%
	Meeting Meals	2150	3,420						-	3,420.00	0%
	Supplies for Outreach/Homeless	2479/90	10,322		2,792.13	83.20			2,875.33	7,446.67	28%
4	Out-of-State Travel		13,000	-						13,000.00	0%
5	Subcontractor Services		409,002	-	58,181.33	72,565.87	-	-	130,747.20	278,254.80	32%
1	Opportunity Junction, Inc	2310	37,182		4,098.50	12,295.50			16,394.00	20,788.00	44%
2	GRIP	2310	37,182		3,067.76	3,803.81			6,871.57	30,310.43	18%
3	Rising Sun Center For Opportunity	2310	37,182		3,282.81	3,462.35			6,745.16	30,436.84	18%
4	CC Interfaith (Hope Solutions)	2310	37,182		1,842.17	3,625.48			5,467.65	31,714.35	15%
5	Bay Area Legal Aid (BALA)	2310	37,182			14,211.62			14,211.62	22,970.38	38%
6	STAND!	2310	37,182		3,339.48	3,198.98			6,538.46	30,643.54	18%
7	Loaves and Fishes of Contra Costa	2310	37,182		11,993.53	8,185.83			20,179.36	17,002.64	54%
8	Monument Crisis Center	2310	37,182			9,295.53			9,295.53	27,886.47	25%
9	St. Vincent de Paul	2310	37,182		21,066.48	10,458.80			31,525.28	5,656.72	85%
10	Lao Family Community Development	2310	37,182		1,203.82				1,203.82	35,978.18	3%
11	Monument Impact	2310	37,182		8,286.78	4,027.97			12,314.75	24,867.25	33%
	Total Program Costs		848,746	19,540.14	92,297.78	108,073.84	-	-	219,911.76	628,834.24	26%
	Total Expenditures		945,470	19,540.14	114,449.77	124,506.23	-	-	258,496.14	686,973.86	27%