



CONTRA COSTA COUNCIL ON HOMELESSNESS NOMINATING COMMITTEE MEETING

AGENDA

**Monday, August 4, 2025, 10:00AM – 12:00PM
[VIRTUAL]**

MEETING PURPOSE:

The purpose of the Nominating Committee is to review and assess the annual Council on Homelessness Nomination process.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: https://homebaseccc.zoom.us/meeting/register/ZbrVuqBFQeyMFYq86l_K4g

TIME	AGENDA ITEM	PRESENTERS
10 minutes (end 10:10)	Welcome & Roll Call Introductions and roll call of Nominating Committee.	- Homebase
5 minutes (end 10:15)	Public Comment Time for comments from the public.	- Homebase
10 minutes (end 10:25)	Purpose of the Committee & Proposed Timeline We will review the purpose of the committee and proposed timeline. Mentimeter – committee members will provide insight on their experience applying for the Council on Homelessness	- Homebase
10 minutes (end 10:35)	Review of the Council on Homelessness Recruitment Process & Application Materials We will review the Council on Homelessness recruitment process, including a discussion of key deadlines, application materials, and seat vacancies.	- Homebase
10 minutes (end 10:45)	Working Toward Representative Diversity on the Council on Homelessness All community members are welcome to apply for vacant seats on the CoH for which they are eligible. In recent years, the CoH has attempted to create a more balanced CoH, including more representative racial/ethnic diversity and lived experience. We will	- Homebase



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	demographic data to see where there is opportunity to increase diversity.	
45 minutes (end 11:30)	Making the Process Better for Applicants and Panelists Based on feedback collected from the Nominating Panel in 2024, Homebase and H3 recommend the following changes to improve the process for applicants and panelists: <ul style="list-style-type: none"> • Make supplemental questions 2, 4, 5, and 7 more readable and accessible • Improve scoring guidance for supplemental question 4 • Convert supplemental question 8 (availability for meetings) into a threshold question (not scored) • No longer score 3 county application questions (interest, qualification, and volunteer) but add an "interest" question in supplemental application • Provide an opportunity for incumbent candidates who meet an attendance and participation standard to receive extra points 	- Homebase
15 minutes (end 11:45)	Review Recommendations At this point, we will clarify what the committee wants to revise regarding the application materials and process. We will identify what recommendations need to be discussed further at the Nominating Committee meeting scheduled in-person on 8/18.	- Homebase
10 minutes (end 11:55)	Marketing Materials & Recruitment A brief overview of marketing and recruitment process will be provided, including: <ul style="list-style-type: none"> • Vacant seat descriptions • Email language for applicants • Office hours • Translation 	- Jaime Jenett, H3
	Adjourn Close meeting	

HOW TO PROVIDE PUBLIC COMMENT:



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Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@ccealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@ccealth.org or by voicemail at 925-608-6700.

Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CES	Coordinated Entry System
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)



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MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by COH on 8.3.23)

Term	Definition
Individual Racism	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
Institutional Racism	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
Interpersonal Racism	The interactions between people - both within and across racial groups
Microaggressions	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership
Race	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
Race Equity Lens	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.



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Racial Bias	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations
Racial Equity	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
Racism	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
Structural Racism	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
Systemic Racism	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group
White Fragility	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.