# CONTRA COSTA COUNTY

# AGENDA

# Head Start Policy Council

**Wednesday, January 21, 2026** **5:00 PM** **500 Ellinwood Way, Pleasant Hill | CA 94523**

**Fiscal Subcommittee Meeting**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

**3.** Overview of HS and EHS Budgets vs. Actual Reports for Nov 2025 with Credit Card Report for Nov 2025. **26-211**

   **Attachments:** Fiscal Reports

4. Plan Next Steps

5. Meeting Evaluation

The next meeting is currently scheduled for February 18, 2026.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Darryl Davis ddavis@ehsd.cccounty.us

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 26-211 **Agenda Date:** 1/21/2026 **Agenda #:** 3.

## CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

## 2025 HEAD START PROGRAM

### BUDGET PERIOD JULY 2025 - JUNE 2026

### AS OF NOVEMBER 2025 - NEW GRANT

| DESCRIPTION | Budget | Budget | Total YTD Actual | Should be 42% %YTD | NOVEMBER 2025 |
|---|---|---|---|---|---|
| A. PERSONNEL | $ 5,036,359 | $ 2,013,864 | $ 3,022,495 | 60.01% | **627,365.17** |
| B. FRINGE BENEFITS | $ 3,332,306 | $ 1,761,192 | $ 1,571,114 | 47.15% | **360,029.52** |
| D. EQUIPMENT | $ - | $ - | $ - | 0.00% | **-** |
| E. SUPPLIES | $ 280,201 | $ 221,932 | $ 58,269 | 20.80% | **23,075.85** |
| F. TRAVEL | $ 40,049 | $ 32,602 | $ 7,447 | 18.59% | **2,394.71** |
| G. CONSTRUCTION | $ - | $ - | $ - | 0.00% | - |
| H. OTHER | $ 1,922,486 | $ 1,084,681 | $ 837,805 | 43.58% | **211,361.40** |
| I. CONTRACTUAL | $ 2,546,297 | $ 1,685,382 | $ 860,915 | 33.81% | **231,828.57** |
| **TOTAL DIRECT CHARGES** | **$ 13,157,698** | **$ 6,799,654** | **$ 6,358,044** | **48.32%** | **$ 1,456,055** |
| K. INDIRECT COSTS | $ 966,988 | 563,756 | 403,232 | 41.70% | **78,942.21** |
| **TOTAL-ALL BUDGET CATEGORIES** | **$ 14,124,686** | **$ 7,363,410** | **$ 6,761,276** | **47.87%** | **1,534,997.43** |
| *In-Kind (Non-Federal Share)* | *$ 3,531,172* | *$ 1,840,852* | *$ 1,690,319* | *47.87%* | *$ 383,749* |

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**
**2025 HEAD START PROGRAM**
**BUDGET PERIOD JULY 2025 - JUNE 2026**
**AS OF NOVEMBER 2025-NEW GRANT**

| | Total Budget | Remaining Budget | Total YTD Actual | Should be 42% % YTD | November 2025 |
|---|---|---|---|---|---|
| **a. Salaries & Wages (Object Class 6a)** | | | | | |
| Permanent 1011 | 5,036,359 | 2,013,864 | 3,022,495 | 60% | **627,365.17** |
| **TOTAL PERSONNEL (Object class 6a)** | **5,036,359** | **2,013,864** | **3,022,495** | **60%** | **627,365.17** |
| **b. FRINGE BENEFITS (Object Class 6b)** | | | | | |
| Permanent Staff | 3,332,306 | 1,761,192 | 1,571,114 | 47% | **360,029.52** |
| **TOTAL FRINGE (Object Class 6b)** | **3,332,306** | **1,761,192** | **1,571,114** | **47%** | **360,029.52** |
| **d. EQUIPMENT (Object Class 6d)** | | - | | | |
| **Total EQUIPMENT (Object Class 6d)** | **-** | **-** | **-** | **0%** | **-** |
| **e. SUPPLIES (Object Class 6e)** | | | | | |
| 1. Office Supplies | 88,453 | 59,803 | 28,650 | 32% | **2,589.13** |
| 2. Child and Family Services Supplies (Includes classroom Supplies) | 89,840 | 65,196 | 24,644 | 27% | **17,938.55** |
| Transition Supplies | 8,662 | 8,662 | - | 0% | **-** |
| Computer Supplies, Software Upgrades, Computer Replacements | 51,797 | 47,336 | 4,461 | 9% | **2,519.70** |
| Health/Safety Supplies | 2,589 | 2,589 | - | 0% | **-** |
| Mental Health/Disabilities Supplies | 25,000 | 25,000 | - | 0% | **-** |
| Emergency Supplies | 3,256 | 3,256 | - | 0% | **-** |
| Household Supplies | 3,604 | 3,090 | 514 | 14% | **28.47** |
| Employee Health and Welfare costs | 7,000 | 7,000 | - | 0% | **-** |
| **TOTAL SUPPLIES (6e)** | **280,201** | **221,932** | **58,269** | **21%** | **23,075.85** |
| **f. Travel (Object Class 6f)** | | | | | |
| 1. Out-of-Town Travel | 40,049 | 32,602 | 7,447 | 19% | **2,394.71** |
| **TOTAL TRAVEL (Object Class 6f)** | **40,049** | **32,602** | **7,447** | 19% | **2,394.71** |
| **g. CONSTRUCTION (Object Class 6g)** | | | | | **-** |
| **TOTAL CONSTRUCTION (6g)** | **-** | **-** | **-** | 0% | **-** |
| **h. OTHER (Object Class 6h)** | | | | | |
| 1. Building occupancy Costs/Rents & Leases | 293,252 | (89,699) | 382,951 | 131% | **156,186.96** |
| 2. Utilities, Telephone | 30,433 | (14,621) | 45,054 | 148% | **(19,061.20)** |
| 3. Building & Child Liability Insurance | 3,481 | 3,481 | - | 0% | **-** |
| 4. Building Maintenance/Repair and Other Occupancy Costs | 522,285 | 383,431 | 138,854 | 27% | **17,083.20** |
| 5. Local Travel | 44,468 | 32,670 | 11,798 | 27% | **5,023.42** |
| Child Nutrition Costs | 301,568 | 268,039 | 33,529 | 11% | **1,180.43** |
| USDA and CACFP Reimbursements | (110,877) | (60,181) | (50,696) | 46% | **-** |
| PC Orientation, Trainings , materials and translation (including food/venue | 21,000 | 14,834 | 6,166 | 29% | **2,851.73** |
| Parent Activities-Sites, PC, BOS luncheon & Appreciation (incl.food/venue | 656 | 656 | - | 0% | **-** |
| Child Care/Mileage Reimbursement | 111 | 111 | - | 0% | **-** |
| Auditor Controllers | 5,907 | 4,105 | 1,802 | 31% | **-** |
| Data Processing | 238,338 | 119,370 | 118,968 | 50% | **20,686.26** |
| Outreach - Printing | 2,100 | 2,100 | - | 0% | **-** |
| Recruitment Advertising (e.g. Websites, Digital Marketing) | 52,474 | 52,474 | - | 0% | **-** |
| Family, Community and Parent Engagement (including.food/venue) | 35,000 | 35,000 | - | 0% | **-** |
| (T/TA includes Mandatory trainings, Conferences and Trainings by Conter | 175,000 | 147,675 | 27,325 | 16% | **2,688.56** |
| Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC) | 6,891 | 1,889 | 5,002 | 73% | **49.45** |
| 11. Other | - | - | - | 0% | **-** |
| Site Security Guards | 97,172 | 45,276 | 51,896 | 53% | **3,566.93** |
| Vehicle Operating/ Maintenance and Repair | 94,060 | 41,552 | 52,508 | 56% | **20,363.03** |
| Equipment Maintenance Repair and Rental | 2,307 | 1,568 | 739 | 32% | **-** |
| Dept of Health and Human Services - 211 Data Base (CCC) | 9,881 | 8,198 | 1,683 | 17% | **396.00** |
| Other Operating Expenses (CSD Admin/Facs Mgt. Allocation, live scan) | 96,979 | 86,753 | 10,226 | 11% | **346.63** |
| Health and Safety (Program Improvement Grant/Covid) | - | - | - | 0% | **-** |
| Comprehensive Services with State Child Development Program | - | - | - | 0% | **-** |
| **TOTAL OTHER (6h)** | **1,922,486** | **1,084,681** | **837,805** | **44%** | **211,361.40** |
| **i. CONTRACTUAL (Object Class 6i)** | | | | | |
| Health Consultant (LVN $78,050) | 34,032 | 12,864 | 21,168 | 62% | **4,704.00** |
| One Solution Technology | 31,490 | (2,560) | 34,050 | 108% | **2,134.52** |

| | | | | | |
|---|---|---|---|---|---|
| Leadership Trainings/Seminars/Workshop | 62,340 | 46,153 | 16,187 | 26% | **9,534.24** |
| Conferences/Trainings | 24,834 | 24,834 | - | 0% | **-** |
| Family Development Credential | 43,293 | 43,293 | - | 0% | **-** |
| Tutoring | 6,000 | 6,000 | - | 0% | **-** |
| KinderCare | 286,441 | 203,417 | 83,024 | 29% | **41,386.92** |
| Tiny Toes | 105,902 | 105,902 | - | 0% | **-** |
| YMCA (East) | 1,615,730 | 1,083,286 | 532,444 | 33% | **139,130.46** |
| Practice Based Coaching/Classroom Observation | 69,298 | 45,782 | 23,516 | 34% | **5,228.30** |
| Teacher Recruitment | 25,300 | 20,974 | 4,326 | 17% | **-** |
| Demographer | 17,500 | 13,000 | 4,500 | 26% | **1,800.00** |
| CLOUDs | 224,137 | 82,437 | 141,700 | 63% | **27,910.13** |
| **f. CONTRACTUAL (Object Class 6f)** | **2,546,297** | **1,685,382** | **860,915** | **33.81%** | **231,828.57** |
| **I. TOTAL DIRECT CHARGES (6a-6h)** | **13,157,698** | **6,799,654** | **6,358,044** | 48% | **1,456,055.22** |
| j. INDIRECT COSTS | 966,988 | 563,756 | 403,232 | 42% | **78,942.21** |
| **k. TOTALS (ALL BUDGET CATEGORIES)** | **14,124,686** | **7,363,410** | **6,761,276** | 48% | **1,534,997.43** |
| *Non-Federal Share (In-kind)* | *3,531,172* | *1,840,852* | *1,690,319* | *48%* | **383,749.36** |

## CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

## 2025 PROGRAMA HEAD START

### PERÍODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026

### A PARTIR DE NOVIEMBRE 2025

| DESCRIPCCIÓN | | PRESUPUESTO TOTAL | | PRESUPUESTO RESTANTE | | TOTAL REAL HASTA LA FECHA | Should be 42%<br>PORCENTAJE DEL AÑO HASTA LA FECHA | NOVIEMBRE 2025 |
|---|---|---|---|---|---|---|---|---|
| A. PERSONAL | $ | 5,036,359 | $ | 2,013,864 | $ | 3,022,495 | 60.01% | **627,365.17** |
| B. BENEFICIOS SUPLEMENTARIOS | $ | 3,332,306 | $ | 1,761,192 | $ | 1,571,114 | 47.15% | **360,029.52** |
| D. EQUIPO | $ | - | $ | - | $ | - | 0.00% | **-** |
| E. ARTICULOS DE OFICINA | $ | 280,201 | $ | 221,932 | $ | 58,269 | 20.80% | **23,075.85** |
| F. VIAJES | $ | 40,049 | $ | 32,602 | $ | 7,447 | 18.59% | **2,394.71** |
| G. CONSTRUCCIÓN | $ | - | $ | - | $ | - | 0.00% | - |
| H. MISCELÁNEO | $ | 1,922,486 | $ | 1,084,681 | $ | 837,805 | 43.58% | **211,361.40** |
| I. CONTRATOS | $ | 2,546,297 | $ | 1,685,382 | $ | 860,915 | 33.81% | **231,828.57** |
| **I. TOTAL DE CARGOS DIRECTOS** | **$** | **13,157,698** | **$** | **6,799,654** | **$** | **6,358,044** | 48.32% | **1,456,055.22** |
| j. CARGOS INDIRECTOS | | 966,988 | $ | 563,756 | | 403,232 | 41.70% | **78,942.21** |
| **k. TOTAL-CATEGORÍAS DEL PRESUPU** | **$** | **14,124,686** | **$** | **7,363,410** | **$** | **6,761,276** | **47.87%** | **1,534,997.43** |
| *In-Kind (Non-Federal Share)* | *$* | *3,531,172* | *$* | *1,840,852* | *$* | *1,690,319* | *6.13%* | *383,749.36* |

## CONDADO DE CONTRA COSTA – BURO DE SERVICIOS A LA COMUNIDAD
## 2025 PROGRAMA HEAD START
## PERIODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026

### A PARTIR DE NOVIEMBRE 2025

| | PRESUPUESTO TOTAL | PRESUPUESTO RESTANTE | TOTAL REAL HASTA LA FECHA | 42% PORCENTAJE DEL ANO HASTA LA FECHA | NOVIEMBRE 2025 |
|---|---|---|---|---|---|
| **a. PERSONAL (Clasificacion de objeto 6a)** | | | | | |
| Permanente | 5,036,359 | 2,013,864 | 3,022,495 | 60.01% | **627,365.17** |
| **TOTAL PERSONNEL (Object class 6a)** | **5,036,359** | **2,013,864** | **3,022,495** | **60.01%** | **627,365.17** |
| **b. BENEFICIOS SUPLEMENTARIOS (Clasificación de objeto 6b)** | | | | | **-** |
| Permanente | 3,332,306 | 1,761,192 | 1,571,114 | 47.15% | **360,029.52** |
| **BENEFICIOS SUPLEMENTARIOS TOTALES (6b)** | **3,332,306** | **1,761,192** | **1,571,114** | **47.15%** | **360,029.52** |
| **c. EQUIPO (Clasificacion de objeto 6c)** | | | | | **-** |
| **EQUIPO TOTAL (6c)** | **-** | **-** | **-** | **0.00%** | **-** |
| **d. ARTICULOS (Clasificación de objeto 6d)** | | | | | **-** |
| 1. Articulos de Oficina | 88,453 | 59,803 | 28,650 | 32.39% | **2,589.13** |
| 2. Articulos de Home Base para EHS | 89,840 | 65,196 | 24,644 | 27.43% | **17,938.55** |
| Articulos de transicion | 8,662 | 8,662 | - | 0.00% | **-** |
| Articulos de computadora, reemplazos, actualización de software | 51,797 | 47,336 | 4,461 | 8.61% | **2,519.70** |
| Articulos de salud y seguridad | 2,589 | 2,589 | - | 0.00% | **-** |
| Articulos de discapacidades de salud mental | 25,000 | 25,000 | - | 0.00% | **-** |
| Articulos de misceláneos | - | - | - | 0.00% | **-** |
| Articulos de emergencia | 3,256 | 3,256 | - | 0.00% | **-** |
| Articulos de familiar | 3,604 | 3,090 | 514 | 14.26% | **28.47** |
| Costos de salud y bienestar de los empleados | 7,000 | 7,000 | - | 0.00% | **-** |
| **TOTAL DE ARTICULOS (Clasificación de objeto 6d)** | **280,201** | **221,932** | **58,269** | **20.80%** | **23,075.85** |
| **e. Viajar (Clasificación de objeto 6e)** | | | | | **-** |
| 1. Viajes fuera de la ciudad | 40,049 | 32,602 | 7,447 | 18.59% | **2,394.71** |
| **VIAJES TOTALES (6e)** | **40,049** | **32,602** | **7,447** | **18.59%** | **2,394.71** |
| **g. CONSTRUCCIÓN (Clasificación de objeto 6g)** | | | | | |
| **TOTAL DE CONSTRUCCIÓN (6g)** | **-** | **-** | **-** | **0.00%** | **-** |
| **h. MISCELÁNEO (Clasificación de objeto 6h)** | | | | | |
| 1. Costo de Ocupación del Edificio/Renta | 293,252 | (89,699) | 382,951 | 130.59% | **156,186.96** |
| 2. Utilidades, Teléfono | 30,433 | (14,621) | 45,054 | 148.04% | **(19,061.20)** |
| 3. Seguro de responsabilidad civil infantil y de construcción | 3,481 | 3,481 | - | 0.00% | **-** |
| 4. Mantenimiento/reparación de edificios y otros costos de ocupación | 522,285 | 383,431 | 138,854 | 26.59% | **17,083.20** |
| 5. Viajes Locales | 44,468 | 32,670 | 11,798 | 26.53% | **5,023.42** |
| Costo Nutritivo para Niños | 301,568 | 268,039 | 33,529 | 11.12% | **1,180.43** |
| Reembolso de CACFP & USDA | (110,877) | (60,181) | (50,696) | 45.72% | **-** |
| 7. Servicios de Padres | - | - | - | 0.00% | **-** |
| Registración de Conferencias para Padres (incluyendo comida/lugar) | - | - | - | 0.00% | **-** |
| Recursos para Padres, Libros del Ser Padre , Videos | - | - | - | 0.00% | **-** |
| PC Orientation, Trainings , materials and translation (including food/venue | 21,000 | 14,834 | 6,166 | 29.36% | **2,851.73** |
| PC Orientación, Formación, Materiales, Traducción (incluyendo comida/lu | 656 | 656 | - | 0.00% | **-** |
| Policy Council Reuniones - (incluyendo comida/lugar) | 111 | 111 | - | 0.00% | **-** |
| Actividades de Padres | - | - | - | 0.00% | **-** |
| Controladores auditores | 5,907 | 4,105 | 1,802 | 30.51% | **-** |
| Proceso de datos | 238,338 | 119,370 | 118,968 | 49.92% | **20,686.26** |
| Publicaciones/Publicidad/Impresión | - | - | - | 0.00% | **-** |
| Divulgación - Imprenta | 2,100 | 2,100 | - | 0.00% | **-** |
| anuncio de reclutamiento | 52,474 | 52,474 | - | 0.00% | **-** |
| Capacitación o desarrollo del personal | - | - | - | 0.00% | **-** |
| Envolucramiento de padres, familia y comunidad (incluyendo comida/lug | 35,000 | 35,000 | - | 0.00% | **-** |
| (T/TA includes Mandatory trainings, Conferences and Trainings by Conter | 175,000 | 147,675 | 27,325 | 15.61% | **2,688.56** |
| Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC) | 6,891 | 1,889 | 5,002 | 72.59% | **49.45** |
| Guardia de seguridad de centros | 97,172 | 45,276 | 51,896 | 53.41% | **3,566.93** |
| Reparación y mantenimiento de vehículos | 94,060 | 41,552 | 52,508 | 55.82% | **20,363.03** |
| Mantenimiento Reparación y Renta de equipos | 2,307 | 1,568 | 739 | 32.03% | **-** |
| Dept of Health and Human Services - 211 Data Base (CCC) | 9,881 | 8,198 | 1,683 | 17.03% | **396.00** |
| Otros gastos operativos (Hechos administrativos y otros adminstrativos) | 96,979 | 86,753 | 10,226 | 10.54% | **346.63** |
| | **1,922,486** | **1,084,681** | **837,805** | **43.58%** | **211,361.40** |
| **i. CONTRACTUAL (Object Class 6i)** | | | | | |
| Consultor de Salud (LVN $78,050) | 34,032 | 12,864 | 21,168 | 62.20% | **4,704.00** |
| One Solution Technology | 31,490 | (2,560) | 34,050 | 108.13% | **2,134.52** |
| Capacitaciones/seminarios/talleres de liderazgo | 62,340 | 46,153 | 16,187 | 25.97% | **9,534.24** |
| Conferencia/Capacitaciones | 24,834 | 24,834 | - | 0.00% | **-** |
| Credencial de Desarrollo Familiar | 43,293 | 43,293 | - | 0.00% | **-** |
| Tutoría | 6,000 | 6,000 | - | 0.00% | **-** |
| KinderCare | 286,441 | 203,417 | 83,024 | 28.98% | **41,386.92** |
| Tiny Toes | 105,902 | 105,902 | - | 0.00% | **-** |

| | | | | | |
|---|---|---|---|---|---|
| YMCA (East) | 1,615,730 | 1,083,286 | 532,444 | 32.95% | **139,130.46** |
| Practice Based Coaching/Classroom Observation | 69,298 | 45,782 | 23,516 | 33.93% | **5,228.30** |
| Teacher Recruitment | 25,300 | 20,974 | 4,326 | 17.10% | **-** |
| Demógrafo | 17,500 | 13,000 | 4,500 | 25.71% | **1,800.00** |
| CLOUDs | 224,137 | 82,437 | 141,700 | 63.22% | **27,910.13** |
| **TOTAL DE CONTRATOS (6f)** | **2,546,297** | 1,685,382 | **860,915** | **33.81%** | **231,828.57** |
| **i. TOTAL DE CARGOS DIRECTOS (6a-6h)** | **13,157,698** | 6,799,654 | **6,358,044** | **48.32%** | **1,456,055.22** |
| j. CARGOS INDIRECTOS | 966,988 | 563,756 | 403,232 | 41.70% | **78,942.21** |
| **k. TOTAL (CATEGORÍAS DEL PRESUPUESTO)** | **14,124,686** | **7,363,410** | **6,761,276** | **47.87%** | **1,534,997.43** |
| *Donación de mercancías y servicios* | *3,531,172* | *1,840,852* | *1,690,319* | *47.87%* | **383,749.36** |

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**2025 EARLY HEAD START PROGRAM**

**BUDGET PERIOD JULY 2025 - JUNE 2026**

**As Of November 2025**

| 1 | 2 | 3 | 4 | 5 | |
|---|---|---|---|---|---|
| **DESCRIPTION** | **Total Budget** | **Remaining Budget** | **Total YTD Actual** | **Should be 42%** **% YTD** | **Nov-25** |
| a. PERSONNEL | 1,224,885 | 676,144 | 548,741 | 44.80% | 114,560 |
| b. FRINGE BENEFITS | 803,844 | 465,048 | 338,796 | 42.15% | 73,352 |
| c. EQUIPMENT | - | - | - | - | |
| d. SUPPLIES | 85,596 | 65,014 | 20,582 | 24.04% | 4,384 |
| e. TRAVEL | 17,164 | 14,088 | 3,076 | 17.92% | 1,020 |
| f. CONSTRUCTION | - | - | - | - | |
| g. OTHER | 574,780 | 362,508 | 212,272 | 36.93% | 54,552 |
| h. CONTRACTUAL | 3,511,212 | 2,183,874 | 1,327,338 | 37.80% | 360,794 |
| **i. TOTAL DIRECT CHARGES** | **6,217,481** | **3,766,676** | **2,450,805** | **39.42%** | **608,661** |
| j. INDIRECT COSTS | 235,175 | 108,703 | 126,472 | 53.78% | 24,432 |
| **k. TOTAL-ALL BUDGET CATEGORIES** | **6,452,656** | **3,875,379** | **2,577,277** | **39.94%** | **633,093** |
| *In-Kind (Non-Federal Share)* | *1,613,164* | *988,806* | *644,319* | *39.45%* | *158,273* |

## CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

## 2025 EARLY HEAD START PROGRAM
## BUDGET PERIOD JULY 2025 - JUNE 2026

## AS OF November 2025

| 1 | 2 | 3 | 4 | 5 | |
|---|---|---|---|---|---|
| | Total Budget | Remaining Budget | Total YTD Actual | Should be 42% % YTD | November 2025 |
| **a. PERSONNEL (Object Class 6a)** | | | | | |
| Permanent (staff) | 1,224,885 | 676,144 | 548,741 | 45% | 114,560.07 |
| **TOTAL PERSONNEL (6a)** | 1,224,885 | 676,144 | 548,741 | 45% | 114,560.07 |
| **b. FRINGE BENEFITS (Object Class 6b)** | | | | | |
| Permanent Staff | 803,844 | 465,048 | 338,796 | 42% | 73,351.53 |
| **TOTAL FRINGE (6b)** | 803,844 | 465,048 | 338,796 | 42% | 73,351.53 |
| **c. EQUIPMENT (Object Class 6d)** | - | - | - | 0% | - |
| **TOTAL EQUIPMENT (6c)** | - | - | - | | - |
| **d. SUPPLIES (Object Class 6e)** | | | | | |
| 1. Office Supplies | 17,967 | 7,664 | 10,303 | 57% | 330.56 |
| 2. Child and Family Services Supplies | 32,074 | 22,584 | 9,490 | | 3,966.26 |
| Transition Supplies | 6,306 | 6,306 | - | | - |
| Computer Supplies, Software Upgrades, Computer Replacements | 10,771 | 10,702 | 69 | 1% | - |
| Health/Safety Supplies | 1,413 | 1,413 | - | | - |
| Mental Health/Disabilities Supplies | 10,000 | 10,000 | - | | - |
| Emergency Supplies | 1,949 | 1,949 | - | | - |
| Household Supplies | 2,116 | 1,938 | 178 | 8% | |
| Employee Health and Welfare costs | 3,000 | 2,459 | 541 | 18% | 87.50 |
| **TOTAL SUPPLIES (6d)** | 85,596 | 65,014 | 20,582 | 24% | 4,384.32 |
| **e. Travel (Object Class 6c)** | | | | | |
| 1. Out-of-Town Travel | 17,164 | 14,088 | 3,076 | 18% | 1,020.19 |
| **TOTAL TRAVEL (6e)** | 17,164 | 14,088 | 3,076 | 18% | 1,020.19 |
| **f. CONSTRUCTION (Object Class 6f)** | - | - | - | 0% | - |
| **TOTAL CONSTRUCTION (6f)** | - | - | - | | - |
| **g. OTHER (Object Class 6g)** | | | | | |
| 1. Building occupancy Costs/Rents & Leases | 91,679 | 23,408 | 68,271 | 74% | 28,308.24 |
| 2. Utilities, Telephone | 6,549 | (10,133) | 16,682 | 255% | 3,520.95 |
| 3. Building & Child Liability Insurance | 1,492 | 1,492 | - | | - |
| 4. Building Maintenance/Repair and Other Occupancy Costs | 144,908 | 93,975 | 50,933 | 35% | 4,469.10 |
| 5. Local Travel | 10,486 | 6,869 | 3,617 | 34% | 695.81 |
| Child Nutrition Costs | 114,667 | 107,946 | 6,721 | 6% | 206.25 |
| USDA and CACFP Reimbursements | (47,519) | (32,930) | (14,589) | | - |
| 7. Parent Services | - | - | - | | - |
| PC Orientation, Trainings , materials and translation (including food/ven | 9,000 | 6,366 | 2,634 | 29% | 1,050.42 |
| Parent Activities-Sites, PC, BOS luncheon & Appreciation (incl.food/ven | 281 | 281 | - | | - |
| Child Care/Mileage Reimbursement | 47 | 47 | - | | - |
| 8. Accounting & Legal Services | - | - | - | | - |
| Auditor Controllers | 2,532 | 2,532 | - | | - |
| Data Processing | 36,431 | 14,216 | 22,215 | 61% | 6,895.42 |
| 9. Publications/Advertising/Printing | - | - | - | | - |
| Outreach - Printing | 900 | 900 | - | | - |
| Recruitment Advertising (e.g. Websites, Digital Marketing) | 22,489 | 22,489 | - | | - |
| Family, Community and Parent Engagement (including.food/venue) | 10,000 | 10,000 | - | | - |
| (T/TA includes Mandatory trainings, Conferences and Trainings by Conte | 74,999 | 65,327 | 9,672 | 13% | 457.14 |
| Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC) | 2,953 | 831 | 2,123 | 72% | - |
| 11. Other | - | - | - | | - |
| Site Security Guards | 32,202 | 1,590 | 30,612 | 95% | 1,683.03 |
| Vehicle Operating/ Maintenance and Repair | 30,312 | 26,086 | 4,226 | 14% | 677.90 |
| Equipment Maintenance Repair and Rental | 989 | (5,737) | 6,726 | 680% | 6,471.82 |
| Dept of Health and Human Services - 211 Data Base | 4,235 | 4,235 | - | | - |
| Other Operating Expenses (CSD Admin/Facs Mgt. Allocation) | 25,148 | 22,721 | 2,427 | 10% | 115.55 |
| **TOTAL OTHER (6g)** | 574,780 | 362,508 | 212,272 | 37% | 82,822.21 |
| **h. CONTRACTUAL (Object Class 6h)** | | | | | |
| Health Consultant (LVN $78,050) | 14,585 | 7,529 | 7,056 | 48% | 2,016.00 |
| Health Consultant (LVN) | - | (2,016) | 2,016 | | - |
| 4. Training & Technical Assistance | - | - | - | | - |
| One Solution Technology | 13,496 | (4,606) | 18,102 | 134% | 1,220.93 |
| Leadership Trainings/Seminars/Workshop | 26,717 | 11,668 | 15,049 | 56% | 5,018.25 |

| | | | | | |
|---|---|---|---|---|---|
| Conferences/Trainings | 10,643 | 10,643 | - | | - |
| Family Development Credential | 18,554 | 18,554 | - | | - |
| Tutoring | 4,000 | 4,000 | - | | - |
| Crossroads | 180,466 | 147,817 | 32,649 | 18% | 11,114.56 |
| KinderCare | 736,613 | 514,044 | 222,569 | 30% | 122,538.02 |
| Martinez ECC | 1,702,038 | 1,001,189 | 700,849 | 41% | 140,169.81 |
| Tiny Toes | 78,646 | 78,646 | - | | - |
| YMCA (East) | 563,147 | 318,717 | 244,430 | 43% | 61,979.67 |
| Practice Based Coaching/Classroom Observation | 29,699 | 23,206 | 6,493 | 22% | 2,240.95 |
| Teacher Recruitment | 8,700 | 5,198 | 3,502 | 40% | - |
| Demographer | 7,500 | 7,500 | - | | - |
| CLOUDs | 116,408 | 41,785 | 74,623 | 64% | 14,495.43 |
| **TOTAL CONTRACTUAL (6h)** | 3,511,212 | 2,183,874 | 1,327,338 | 38% | 360,793.62 |
| **i. TOTAL DIRECT CHARGES (6a-6h)** | 6,217,481 | 3,766,676 | 2,450,805 | 39% | 608,661.36 |
| j. INDIRECT COSTS | 235,175 | 108,703 | 126,472 | 40% | 24,431.72 |
| **k. TOTALS (ALL BUDGET CATEGORIES)** | 6,452,656 | 3,875,379 | 2,577,277 | 40% | **633,093.08** |
| | | | | | - |
| *Non Federal Share* | 1,633,125 | 988,806 | 644,319 | 39% | 158,273.27 |

**CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD**

**2025 PROGRAMA DE EARLY HEAD START**

**PERÍODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026**

**A PARTIR DE NOVIEMBRE 2025**

| 1 | 2 | 3 | 4 | 5 | |
|---|---|---|---|---|---|
| | | | | **Should be 42%** | |
| **DESCRIPCCIÓN** | **PRESUPUESTO TOTAL** | **PRESUPUESTO RESTANTE** | **TOTAL REAL HASTA LA FECHA** | **PORCENTAJE DEL AÑO HASTA LA FECHA** | **Nov-25** |
| a. PERSONAL | 1,224,885 | 676,144 | 548,741 | 44.80% | 114,560 |
| | - | - | - | | |
| b. BENEFICIOS SUPLEMENTARIOS | 803,844 | 465,048 | 338,796 | 42.15% | 73,352 |
| | - | - | - | | |
| c. EQUIPO | - | - | - | 0.00% | |
| | - | - | - | | |
| d. ARTICULOS DE OFICINA | 85,596 | 65,014 | 20,582 | 24.04% | 4,384 |
| | - | - | - | | |
| e. VIAJES | 17,164 | 14,088 | 3,076 | 17.92% | 1,020 |
| | - | - | - | | |
| g. CONSTRUCCIÓN | - | - | - | 0.00% | |
| | - | - | - | | |
| h. MISCELÁNEO | 574,780 | 362,508 | 212,272 | 36.93% | 54,552 |
| | - | - | - | | |
| f. CONTRATOS | 3,511,212 | 2,183,874 | 1,327,338 | 37.80% | 360,794 |
| | - | - | - | | |
| | - | - | - | | |
| **i. TOTAL DE CARGOS DIRECTOS** | **6,217,481** | **3,766,676** | **2,450,805** | **39.42%** | **608,661** |
| | - | - | - | | |
| | - | - | - | | |
| j. CARGOS INDIRECTOS | 235,175 | 108,703 | 126,472 | 53.78% | 24,432 |
| | - | - | - | | |
| | - | - | - | | |
| **k. TOTAL-CATEGORIAS DEL PRESUPU** | **6,452,656** | **3,875,379** | **2,577,277** | **39.94%** | **633,093** |
| | - | - | - | | |
| | - | - | - | | |
| *Donación de mercancías y servicios (In- K* | *1,613,164* | *988,806* | *644,319* | *39.45%* | *158,273* |

## CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

### 2025 PROGRAMA DE EARLY HEAD START
### PERÍODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026
### A PARTIR DE NOVIEMBRE 2025

| 1 | 2 | 3 | 4 | 5 | |
|---|---|---|---|---|---|
| | | | | Should be 42% | |
| | PRESUPUESTO TOTAL | PRESUPUESTO RESTANTE | TOTAL REAL HASTA LA FECHA | PORCENTAJE DEL ANO HASTA LA FECHA | NOVIEMBRE 2025 |
| **a. PERSONAL (Clasificacion de objeto 6a)** | | | | | |
| Permanente | 1,224,885 | 676,144 | 548,741 | 45% | 114,560 |
| **PERSONAL TOTAL (6a)** | 1,224,885 | 676,144 | 548,741 | 45% | 114,560 |
| **b. BENEFICIOS SUPLEMENTARIOS (Clasificación de objeto 6b)** | | | | | |
| Permanente | 803,844 | 465,048 | 338,796 | 42% | 73,352 |
| **BENEFICIOS SUPLEMENTARIOS TOTALES (6b)** | 803,844 | 465,048 | 338,796 | 42% | 73,352 |
| **c. EQUIPO (Clasificacion de objeto 6c)** | - | - | - | 0% | - |
| **EQUIPO TOTAL (6c)** | - | - | - | | - |
| **d. ARTICULOS (Clasificación de objeto 6d)** | | | | | |
| 1. Articulos de Oficina | 17,967 | 7,664 | 10,303 | 57% | 331 |
| 2. Articulos de Home Base para EHS | 32,074 | 22,584 | 9,490 | 30% | 3,966 |
| Articulos de transicion | 6,306 | 6,306 | - | | - |
| Articulos de computadora, reemplazos, actualización de software | 10,771 | 10,702 | 69 | 1% | - |
| Articulos de discUacidades de salud mental | 10,000 | 10,000 | - | | - |
| Articulos de emergencia | 1,949 | 1,949 | - | | - |
| Articulos de familiar | 2,116 | 1,938 | 178 | 8% | - |
| Costos de salud y bienestar de los empleados | 3,000 | 2,459 | 541 | 18% | 88 |
| **TOTAL DE ARTICULOS (Clasificación de objeto 6d)** | 85,596 | 65,014 | 20,582 | 24% | 4,384 |
| **e. Viajar (Clasificación de objeto 6e)** | | | | | |
| 1. Viajes fuera de la ciudad | 17,164 | 14,088 | 3,076 | 18% | 1,020 |
| **VIAJES TOTALES (6e)** | 17,164 | 14,088 | 3,076 | 18% | 1,020 |
| **f. CONSTRUCCIÓN (Clasificación de objeto 6f)** | - | - | - | 0% | - |
| **TOTAL DE CONSTRUCCIÓN (6f)** | - | - | - | | - |
| **g. MISCELÁNEO (Clasificación de objeto 6g)** | | | | | |
| 1. Costo de Ocupación del Edificio/Renta | 91,679 | 23,408 | 68,271 | 74% | 28,308 |
| 2. Utilidades, Teléfono | 6,549 | (10,133) | 16,682 | 255% | 3,521 |
| 3. Seguro de responsabilidad civil infantil y de construcción | 1,492 | 1,492 | - | | - |
| 4. Mantenimiento/reparación de edificios y otros costos de ocupación | 144,908 | 93,975 | 50,933 | 35% | 4,469 |
| 5. Viajes Locales | 10,486 | 6,869 | 3,617 | 34% | 696 |
| 6. Servicios Nutritivos | - | - | - | | - |
| Costo Nutritivo para Niños | 114,667 | 107,946 | 6,721 | 6% | 206 |
| Reembolso de CACFP & USDA | (47,519) | (32,930) | (14,589) | | - |
| 7. Servicios de Padres | - | - | - | | - |
| PC Orientación, Formación, Materiales, Traducción (incluyendo comida/lugar) | 9,000 | 6,366 | 2,634 | 29% | 1,050 |
| Actividades de Padres - Ureciación, placas, broches, certificados, comida | 281 | 281 | - | | - |
| Reembolso para el cuidado de niños/Millas | 47 | 47 | - | | - |
| 8. Servicios de Contabilidad y Legal | - | - | - | | - |
| Contadores de Auditoria | 2,532 | 2,532 | - | | - |
| Servicios de procesamientos de datos | 36,431 | 14,216 | 22,215 | 61% | 6,895 |
| 9. Publicaciones/Anuncios/Imprenta | - | - | - | | - |
| Outreach - Impresión | 900 | 900 | - | | - |
| Costo de expanción - propaganda | 22,489 | 22,489 | - | | - |
| Envolucramiento de padres, familia y comunidad (incluyendo comida/lugar) | 10,000 | 10,000 | - | | - |
| (T/TA includes Mandatory trainings, Conferences and Trainings by Content are | 74,999 | 65,327 | 9,672 | 13% | 457 |
| Membresías (WIPFLI, Meeting Fees, NHSA, NAEYC) | 2,953 | 831 | 2,123 | 72% | - |
| 11. Misceláneo | - | - | - | | - |
| Guardia de seguridad de centros | 32,202 | 1,590 | 30,612 | 95% | 1,683 |
| Reparación y mantenimiento de vehículos | 30,312 | 26,086 | 4,226 | 14% | 678 |
| Mantenimiento Reparación y Renta de equipos | 989 | (5,737) | 6,726 | 680% | 6,472 |
| Departamento de salud y servicios humanos | 4,235 | 4,235 | - | | - |
| Otros gastos operativos (Hechos administrativos y otros adminstrativos) | 25,148 | 22,721 | 2,427 | 10% | 116 |
| **TOTAL DE MISCELÁNEO (6g)** | 574,780 | 362,508 | 212,272 | 37% | 54,552 |
| **h. CONTRATOS (Clasificación de objeto 6h)** | | | | | |
| Consultor de Salud (LVN $78,050) | 14,585 | 7,529 | 7,056 | 48% | 2,016 |
| Consultor de Salud (LVN) | - | (2,016) | 2,016 | | - |
| Consultor de Head Start | - | - | - | | - |
| One Solution Technology | 13,496 | (4,606) | 18,102 | 134% | 1,221 |
| CUacitaciones/seminarios/talleres de liderazgo | 26,717 | 11,668 | 15,049 | 56% | 5,018 |
| Conferencia/CUacitaciones | 10,643 | 10,643 | - | | - |
| Credencial de Desarrollo Familiar | 18,554 | 18,554 | - | | - |
| Tutoría | 4,000 | 4,000 | - | | - |

| | | | | | |
|---|---|---|---|---|---|
| Crossroads | 180,466 | 147,817 | 32,649 | 18% | 11,115 |
| KinderCare | 736,613 | 514,044 | 222,569 | 30% | 122,538 |
| Martinez ECC | 1,702,038 | 1,001,189 | 700,849 | 41% | 140,170 |
| Tiny Toes | 78,646 | 78,646 | - | | - |
| YMCA (EAST) | 563,147 | 318,717 | 244,430 | 43% | 61,980 |
| Practice Based Coaching/Classroom Observation | 29,699 | 23,206 | 6,493 | 22% | 2,241 |
| Teacher Recruitment | 8,700 | 5,198 | 3,502 | 40% | - |
| DemógrUo | 7,500 | 7,500 | - | | - |
| CLOUDs | 116,408 | 41,785 | 74,623 | 64% | 14,495 |
| **TOTAL DE CONTRATOS (6h)** | 3,511,212 | 2,183,874 | 1,327,338 | 38% | 360,794 |
| **i. TOTAL DE CARGOS DIRECTOS (6a-6h)** | 6,217,481 | 3,766,676 | 2,450,805 | 39% | 608,661 |
| j. CARGOS INDIRECTOS | 235,175 | 108,703 | 126,472 | 54% | 24,432 |
| **k. TOTAL (CATEGORÍAS DEL PRESUPUESTO)** | 6,452,656 | 3,875,379 | 2,577,277 | 40% | 633,093 |
| | | | | | - |
| *Donación de mercancías y servicios* | 1,633,125 | 988,806 | 644,319 | 39% | 158,273 |

**November 2025**
**Credit Card Report**

| Head Start | |
|---|---|
| **Category** | **Expenditures** |
| Training & Registration | $3,193.00 |
| Household Expense | $0.00 |
| Other Travel Employees | $6,252.84 |
| Books, Periodicals | $125.00 |
| Rents & Leases - Property | $313.75 |
| Educational Supplies | $0.00 |
| Misc Services/Supplies | $1,130.27 |
| | **$11,014.86** |

| Early Head Start | |
|---|---|
| **Category** | **Expenditures** |
| Training & Registration | $786.60 |
| Household Expense | $0.00 |
| Other Travel Employees | $2,907.05 |
| Books, Periodicals | $125.00 |
| Rents & Leases - Property | $313.75 |
| Educational Supplies | $0.00 |
| Misc Services/Supplies | $0.00 |
| | **$4,132.40** |

**Total** **$15,147.26**

**Noviembre 2025**
**Reporte de Tarjeta de Crédito**

| Head Start | |
|---|---|
| **Categoría** | **Gastos** |
| Capacitación y registro | $3,193.00 |
| Gastos del programa | $0.00 |
| Viajes de empleados y otros | $6,252.84 |
| Publicaciones periódicas y libros | $125.00 |
| Propiedad, Alquileres y arrendamientos | $313.75 |
| Suministros educativos | $0.00 |
| Servicios/Suministros diversos | $1,130.27 |
| | **$11,014.86** |

| Early Head Start | |
|---|---|
| **Categoría** | **Gastos** |
| Capacitación y registro | $786.60 |
| Gastos del programa | $0.00 |
| Viajes de empleados y otros | $2,907.05 |
| Publicaciones periódicas y libros | $125.00 |
| Propiedad, Alquileres y arrendamientos | $313.75 |
| Suministros educativos | $0.00 |
| Servicios/Suministros diversos | $0.00 |
| | **$4,132.40** |

**Total** **$15,147.26**