

## **CAB Ambassador Program Guide**

(Steps for Preparing for A Meeting)

## **Guide Overview**

- 1. Ambassador Program-Executive Summary
- 2. Ambassador Assignments
- 3. Points of Contact for BOS & CCP Executive Members
- 4. Sample Correspondence-Requesting Ambassador Meeting
- 5. Tips for Effective Ambassador Meeting
- 6. Sample Outline for Framing Interview/Conversation
- 7. Example Summary of Meeting Notes
- 8. External Meeting Report-Key Results
- 9. Sample Thank You Note

## CAB AMBASSADOR PROGRAM

### **EXECUTIVE SUMMARY**

**PROGRAM OVERVIEW:** The CAB Ambassadors Program (CAP) was originally initiated in 2016 as a mechanism to increase receptiveness to CAB's proposal for the establishment of an Office of Reentry & Justice (ORJ). The purpose of the establishment of the CAP is twofold:

- First, it creates a conduit between CAB and those that will ultimately vote on CAB's
  proposals. Through the Ambassadors' communication with the delegation, there is
  time to engage with stakeholders so that CAB can learn about what departments and
  elected officials are working on, while informing them of what CAB's areas of focus
  for the year are.
- The second function of the CAP is to mobilize support for an important or potentially controversial issue that the CAB recommends to address. CAB Ambassadors would meet with each delegate at least one time annually in preparation for critical end-ofyear voting.

The CAB's Outreach & Community Engagement Subcommittee Members will be assisting in developing a set of recommended talking points as a guide in your discussion with members of the Community Corrections Partnership and County Board of Supervisors.

Our CAB Ambassador Program seeks to pair up CAB Members, one being the "Lead", and the other being the "Second". The main goal is for these individuals to function as a team. For those that participated last year, we recommend, for continuity purposes, you choose the same assignments. ORJ will review assignments for compliance with the "Brown Act".

In the months of October and November 2022, some of the following Ambassador meetings took place:

| BOS/CCP<br>Member:                 | Other Attendees: | CAB Ambassadors:                       |  |  |  |
|------------------------------------|------------------|--|--|--|--|
| District Attorney, Diana<br>Becton | None             | Azi Carter<br>Crawford Carpenter       |  |  |  |
| Supervisor Federal Glover          | None             | Azi Carter<br>Terrance Cole            |  |  |  |
| LEA<br>Mark Bustillos              |                  | Nicloe Greene<br>Joel Nickerson-Shanks |  |  |  |

| Employment & Human<br>Services<br>Marla Stuart | None   | Lila Blanchard<br>Lanita Mims       |
|--|--|-------------------------------------|
| Superior Court Exe. Officer, Matt Malone       | None   | Scott Parsons<br>Crawford Carpenter |
| Public Defender,<br>Ellen McDonnell            | None   | Mark Thomas                         |
| Supervisor Diane Burgis                        | None   | Nicole Green<br>Crawford Carpenter  |
| Supervisor Candace<br>Andersen                 | Jill Ray, Field<br>Representative  | Scott Parsons<br>Lanita Mims        |
| Sheriff David O. Livingston                    | Steve Simpkins, Assistant Sheriff<br>Jody Sicheneder, Inmate<br>Welfare<br>Mike Casten, Undersheriff | Lila Blanchard                      |

### October/November Ambassadors Meeting Highlights:

# Recommendation # 1: Continue investments in housing services by expanding the pool of reentry-specific housing:

### **Comments from BOS & County Executives**

- Expand the pool of reentry specific housing
- "Housing has always got to be front and center."
- Her commitment is to be a positive force to enable persons to clear their records to remove those barriers to housing
- Mental health assistance is needed in conjunction housing, so people can keep their housing.

Moving to recommendation # 5: CAB has a particular interest in championing the efforts in the disabilities arena to honor Dr. Michelle Hernandez, a previous CAB member who passed away recently. Her passion & commitment for the inclusion of this group should be front & center as we move forward.

Recommendation # 5: Increase targeted support and expand community-based resources for individuals with disabilities that are also justice-system involved, to include persons with physical and developmental disabilities, as well as those experiencing co-occurring mental health and substance use disorders.

### **Comments from BOS & County Executives**

- We should be focusing in the areas of Mental Health & Substance Abuse
- Supporting disabilities as well as mental illness issues is important and bringing experts to the table in these areas is key
- Mental health assistance is needed in conjunction with housing so people can keep their housing.
- Expand access to housing, mental health care, drug and alcohol abuse counseling. Those efforts would assist in stopping the cycle of recidivism, harm, and abuse.

# Recommendation # 6: Expand county employment opportunities and hiring among the justice-involved population

### **Comments from BOS & County Executives**

- She totally supports "Trades" as a vehicle to train those previously incarcerated
- Trades & apprenticeships are areas we might want to focus
- "Watershed Stewards" is an example of county sector transition jobs
- Wants to support efforts to clear records when possible to remove those comments as barriers to jobs

### Recommendation from AB 109 Survey...We should look at pre-release services!!!

### **Comments from BOS & County Executives**

- We might want to focus on help to family members so they can assist a love one who is a returning citizen

- Understanding that when asked about which characteristic (such as gender, race, economic status, or disability, etc.) is related to the most inequity when someone is involved with the criminal justice, she said that race was related to the most inequity.
- We should look at pre-release services focusing in the areas of Mental Health & Substance Abuse

| 2022 CAB Ambassadors Program Member Assignments |                            |   |  |  |  |  |  |  |  |  |
|---|----------------------------|---|--|--|--|--|--|--|--|--|
|   | Lead/Second                | CCP & BOS Members:                      |  |  |  |  |  |  |  |  |
| Azi Carter                                      | Lead/Lead                  | DA & Supervisor Glover                  |  |  |  |  |  |  |  |  |
| Crawford Carpenter                              | Second/Lead                | Court & Supervisor Burgis               |  |  |  |  |  |  |  |  |
| Lanita Mims                                     | Second/Second              | DA & EHSD                               |  |  |  |  |  |  |  |  |
| Lila Blanchard                                  | Lead/Lead                  | EHSD & Supervisor Gioia                 |  |  |  |  |  |  |  |  |
| Mark Thomas                                     | Lead/Lead                  | Sheriff's Office & Public<br>Defender   |  |  |  |  |  |  |  |  |
| Nakenya Allen                                   | Lead/Second                | Probation & Sheriff's Office            |  |  |  |  |  |  |  |  |
| Nicole Green                                    | Lead/Second                | LEA & Supervisor Burgis                 |  |  |  |  |  |  |  |  |
| Scott Parsons                                   | Lead/Lead                  | Court & Supervisor Andersen             |  |  |  |  |  |  |  |  |
| Dr. Terrence M. Cole                            | Lead/Second                | Supervisor Mitchoff & Supervisor Glover |  |  |  |  |  |  |  |  |
| Terry Dunn                                      | Lead/Second                | CAO & Supervisor Mitchoff               |  |  |  |  |  |  |  |  |
| :   | 2022 CAB Alternate Members |   |  |  |  |  |  |  |  |  |
| Michele Carter                                  | Second/Second              | Probation & Public Defender             |  |  |  |  |  |  |  |  |
| Reverend Julius Van Hook                        | Second/Second              | Supervisor Gioia & Supervisor Andersen  |  |  |  |  |  |  |  |  |
| Joel Nickelson-Shanks                           | Second/Second              | CAO & LEA                               |  |  |  |  |  |  |  |  |

## **2023 CAB Ambassadors Program Member Assignments**

|                  | Community Correction Partnership (CCP) Select Members |       |     |                      |                      |      |     | Board of Supervisors - District |                     |                    |                 |               |             |              |             |
|------------------|---|-------|-----|----------------------|----------------------|------|-----|---------------------------------|---------------------|--------------------|-----------------|---------------|-------------|--------------|-------------|
| CAB<br>Member    | CAO   | Court | Н3  | Behavioral<br>Health | District<br>Attorney | EHSD | LEA | Probation                       | Sheriff's<br>Office | Public<br>Defender | 1<br>Gioia      | 2<br>Andersen | 3<br>Burgis | 4<br>Carlson | 5<br>Glover |
| Azi              |   |       |     | 2nd                  | 1st                  |      |     |                                 |                     |                    |                 |               | 2nd         |              |             |
| Brenda           |   | 2nd   |     |                      |                      |      | 2nd |                                 |                     |                    | 1st             |               |             |              |             |
| Crawford         |   |       |     |                      |                      | 1st  |     |                                 | 1st                 |                    |                 |               | 1st         | 1st          |             |
| Evan             | 2nd   |       | 2nd |                      |                      |      |     |                                 |                     |                    |                 |               |             |              |             |
| Justin           |   |       |     |                      |                      |      | 1st |                                 |                     |                    |                 |               |             | 2nd          |             |
| Lanita           |   |       | 1st |                      | 2nd                  |      |     |                                 |                     |                    |                 | 2nd           |             |              |             |
| La Tanyua        |   |       |     |                      |                      | 2nd  |     |                                 | 2nd                 |                    |                 |               |             |              |             |
| Nicole           | 1st   | 1st   |     | 1st                  |                      |      |     |                                 |                     | 1st                |                 |               |             |              |             |
| Rena             |   |       |     |                      |                      |      |     |                                 |                     | 2nd                |                 |               |             |              | 2nd         |
| Rev. Van<br>Hook |   |       |     |                      |                      |      |     | 2nd                             |                     |                    | 2 <sup>nd</sup> |               |             |              |             |
| Scott            |   |       |     |                      |                      |      |     | 1st                             |                     |                    |                 | 1st           |             |              | 1st         |

 $1^{st}$  = Lead

2<sup>nd</sup> = Second

**Standing Committee Assignments** 

| POLICY & BUDGET | DDOCDAME & CEDVICES | OCEC |
|-----------------|---------------------|------|
| PULICI & BUDGEI | PROGRAMS & SERVICES | ULEL |

NicoleAziEvanLanitaLaTanyuaScott

Justin Rena Rev Van Hook

Brenda

|                                | CAB Ambassadors Program Contact List |   |                       |   |  |  |  |  |  |  |  |  |
|--------------------------------|--------------------------------------|---|-----------------------|---|--|--|--|--|--|--|--|--|
| BOS/CCP<br>Exe Members         | Member's<br>Name                     | Email & Phone                                       |                       | Staff's Email & Pone                              |  |  |  |  |  |  |  |  |
| Supervisor John Gioia          | Supervisor<br>John Gioia             | John.Gioia@bos.cccounty.us<br>510-942-2220          | Cynthia<br>Harvey     | cynthia.patton@bos.cccounty.us<br>510-942-2221    |  |  |  |  |  |  |  |  |
|                                |                                      |   | Patton                |   |  |  |  |  |  |  |  |  |
| Supervisor Candace<br>Andersen | Supervisor<br>Candace<br>Andersen    | Candace.Andersen@bos.cccounty.us<br>925-655-2300    | Jill Ray              | jill.ray@bos.cccounty.us<br>925-655-2300          |  |  |  |  |  |  |  |  |
| Supervisor<br>Diane Burgis     | Supervisor<br>Diane Burgis           | <u>Diane.Burgis@bos.cccounty.us</u><br>925-655-2330 | Melissa<br>Van Ruiten | Melissa.VanRuiten@bos.cccounty.us<br>925-655-2333 |  |  |  |  |  |  |  |  |
| Supervisor<br>Ken Carlson      | Supervisor<br>Ken Carlson            | SupervisorCarlson@bos.cccounty.us<br>925-521-7100   | Manny Bowlby          | Manny.Bowlby@bos.cccounty.us<br>925-655-2350      |  |  |  |  |  |  |  |  |
| Supervisor<br>Federal Glover   | Supervisor<br>Federal<br>Glover      | Federal.Glover@bos.cccounty.us<br>925-608-4200      | Vivian Lee            | Vivian.Lee@bos.cccounty.us<br>925-608-4201        |  |  |  |  |  |  |  |  |
| CAO                            | Monica Nino                          | Monica.Nino@cao.cccounty.us                         | 925-655-2075          | Paula Webb  |  |  |  |  |  |  |  |  |
| District Attorney              | Diana<br>Becton                      | Diana.Becton@contracostada.org                      | 925-957-2218          | Bobbi Mauler                                      |  |  |  |  |  |  |  |  |

| Superior Court Exe.<br>Officer       | Matthew mmalo1@contracosta.courts.ca.gov |                                  | 925-608-2700 | N/A               |  |
|--------------------------------------|--|----------------------------------|--------------|-------------------|--|
| Public Defender                      | Ellen<br>McDonnell                       | Ellen.McDonnell@pd.cccounty.us   | 925-335-8075 | N/A               |  |
| Concord Police Chief                 | Mark<br>Bustillos                        | mark.bustillos@cityofconcord.org | 925-671-3220 | Sarah Weller      |  |
| Probation                            | Esa Ehmen-<br>Krause                     | Esa.Ehmen@prob.cccounty.us       | 925-313-4188 | Deborah Caldwell  |  |
| EHSD                                 | Marla Stuart                             | mstuart@ehsd.cccounty.us         | 925-608-4801 | Paige Lewis-Villa |  |
| Sheriff's Office David O. Livingston |  | dlivi@so.cccounty.us             | 510-262-4204 | Jody Sicheneder   |  |
| Behavioral Health Dr. Suzanne Tavano |  | Suzanne.Tavano@cchealth.org      | 925-957-5169 |                   |  |
| Health, Housing and<br>Homeless (H3) |  | Christy.Saxton@cchealth.org      | 925-608-6709 | Betsy Cajina      |  |

<sup>\*</sup>List updated June 2023

<sup>\*</sup>Meetings to be scheduled for Aug-Oct 2023

# SAMPLE CONTACT EMAIL REQUESTING & CONFIRMING AMBASSADOR'S MEETING

### Dear Chief Brian Addington,

My colleague, Frank Hancock, and I would like to schedule a Community Advisory Board Ambassador's meeting with you to learn more and connect. The week of September 21st and the following week, 11:30 am and 4 pm are good times for us each day. Would something in those timeframes work for you, as well? If you have a preferred Zoom meeting link, we are happy to call in to that. We look forward to meeting virtually with you and getting to know you, while also discussing the CAB's priorities. I hope that you have a good evening.

Best,

Lila Blanchard CAB Member

### **EMAIL CONFIRMING MEETING**

### Dear Chief Addington,

Frank Hancock and I are looking forward to hearing your valuable perspectives on public safety issues and to share some of CAB's observations. We look forward to our Zoom meeting with you on Monday at 11:30 am. I am attaching our talking points document for your review. Please do see let us know in our meeting where there is agreement, questions, or a divergent perspective. We know that we will not have time to discuss the whole document. These are a few topics we'd like to discuss in addition to asking what you'd like the CAB to know.

Among the topics we might discuss are:

- 1. The Important Pillar's that Shape CAB's Work
- 2. Achieving Transparency and Accountability in the AB 109 Budgeting Process
- 3. Investing in the Office of Reentry and Justice

We look forward to this opportunity to strengthen the partnership between the CAB and the Pittsburg Police Department.

Respectfully, Lila Blanchard Phone Number

# AMBASSADOR TENETS (Suggested Considerations)

- The two interviewers should meet prior to their Ambassador Call to layout their joint approach!!! This is crucial for the comfort of new CAB Members engaged in the Ambassador Program & to provide a professional approach.
- Be...
  - o Punctual
  - o Polite
  - Professional
  - Personable
  - Engaging
- Focus on "Active Listening"
- Clearly define why we are here
- Prepare some questions
- Most Important... STAY POSITIVE and speak with an affirmative tone

## EXAMPLE: SUMMARY OF MEETING NOTES (SUPERVISOR BURGIS) Nov 3, 2021 @ 3:15 PM

- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor's District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that's engaging in transparency in a effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not

be on coming in after the fact, but on being proactive with measures that can be adequately planned for

- Three areas that are priorities for her District are:
  - Housing
  - o Mental Health
  - Homelessness

### Sample Outline for Framing an Interview/Conversation Supervisor Burgis

### (Example Only)

**LEAD'S INTRO:** Explain what brought you to CAB? (Maximum of 1 Minute)

**SECOND'S INTRO:** Explain what brought you to CAB? (Maximum of 1 Minute) Example only...

- Good Afternoon Supervisor Burgis..So pleased to be here with you. Again, my name is XXX. I reside in the town of XXX & am located in the Central District of Contra Costa County.
- I'm here because of ...

I attended a webinar by State Senator Glazer & was impressed with his message & the messages from his guests. That message was to simply "GET INVOLVED" ...and that's exactly what I did by reaching out to CAB.

• I'm Turning This Back Over To (The Lead)

### THE LEAD BEGINS:

Supervisor Burgis, to begin, we would like to cover three areas of importance to CAB & would appreciate your feedback as we move through these areas:

• CAB's Policy Statement & Pillars

- Enhancement of AB 109 Budget Transparency & Accountability
- Support for CAB's Policy & Budget Recommendations

### 1. I would like to start by reviewing CAB's Policy Statement & Pillars

- Over the last several years, the Community Advisory Board (CAB) has worked diligently to realize the intention of AB 109 Public Realignment by advocating for increased community-based reentry services, supporting the expansion of our reentry system, ensuring our criminal justice partners and the broader community work together to end the cycle of recidivism and mass incarceration.
- Some of our accomplishments include successful increases in funding for community-based housing resources, legal aid, and employment services overtime; new expense reporting templates; strengthening pre-release transition planning; and the permanent creation and expansion of the Office of Reentry and Justice.
- Over the last year, CAB members and members of the community have come together to "make real" a set of values that we believe MUST be at the center of ALL justice-system related decision-making and policies enacted by the County.

I'm turning this back over to (The Second)

### THE SECOND

As County residents and representatives of the community, we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four pillars:

We want to invest in what works

- We believe that true justice requires social justice.
- We believe that incarceration should serve as a last resort.
- We believe that safety for all depends on justice for all.

We hope you would concur with this statement and join us in realizing this vision and mission for the whole County.

The two of us have chatted, but the real reason we are here is to solicit input & yours would be extremely valuable.

### **QUESTION FOR THE SUPERVISOR**

Supervisor Burgis...Based on these pillars, how might your office assist in strengthening the aforementioned pillars or is there a specific area referenced above where your office might be uniquely qualified to champion?

### **THE LEAD**

# 2. Our second area of focus is to Continue to Enhance AB 109 Budget Transparency & Accountability

- We commend CCP and CAO for their timely responses to CAB's previous requests to establish a process and policies that will improve budget transparency.
- We want to continue fostering public trust by ensuring AB 109 funding is applied with the same objectives in mind as articulated in the AB 109 Public Realignment legislation, CAB encourages ongoing review, analysis and public discussion of AB 109 fund uses. CAB will continue to support enhancing transparency by identifying instances of over and under spending, and inconsistent financial reporting of AB 109 funding requests and approved allocations.
- CAB recognizes the importance of linking outcomes and impacts of AB 109 funded programs and services to annual budgetary decisionmaking. CAB recommends that ongoing discussions relating to the

impact of AB 109 spending should take place throughout CCP's budgetary review process.

(The Second) has a question that could possibly pique your curiosity

### THE SECOND'S QUESTION

Based on (THE LEAD'S) comments, how might CAB do a better job in requesting for transparency without becoming too burdensome?

### **THE LEAD**

# 3. Our third & final area of importance is an "ask" for Support of CAB's Policy and Budget Recommendations for FY22-23

- Each year, CAB develops and presents a variety of policy and budget recommendations to the CCP with a commitment to strengthen the implementation of AB 109 public safety realignment and enhance local efforts to improve the County's criminal justice system.
- This year, we have identified **SIX** crucial areas to enhance this system:
  - Continue investments in housing to expand the pool of reentry-specific housing
  - Expand the use of alternatives to incarceration including diversion and restorative justice
  - Ensure all reentry programs and services are adaptable to a racial equity lens, are trauma-informed, and are culturally competent and responsive to the communities being served.
  - Support the development of a data strategy coordinated by the Office of Reentry and Justice to improve data collection, analysis and evaluation of programs and services, and the impact of AB 109 funding on the reentry population.
  - Increase targeted support and expand community-based resources for individuals with disabilities that are also justice-

system involved, to include persons with physical and developmental disabilities, as well as those experiencing co-occurring mental health and substance use disorders.

 Expand county employment opportunities and hiring among justice-involved population.

### **SECOND'S QUESTION**

Piggybacking on (The Lead's) comments: Is there a specific area referenced above where your office could be of significant assistance to our efforts?

### **CONCLUSION**

#### THE SECOND

We most appreciate you taking the time to be involved in this effort. This has been an absolute pleasure. I believe (The Lead) also has some concluding remarks:

### **THE LEAD**

Supervisor Burgis... The mere fact that this meeting has taken place says a great deal about you & your office. These are difficult times & you know that better than we do.

It takes a village & a community of well-intentioned individuals to succeed. We are so pleased to have the opportunity to see first-hand the role that you play in making Contra Costa County a better place to live.

Many thanks & are there any questions you may have?

### SAMPLE REPORT OUT – CAB AMBASSADOR MEETING:

### Report to CAB After Member Participation in an External Meeting

| Group<br>Name | Supervisor Burgis                                 | Date | November 3, 2021 |  |  |  |  |  |  |
|---------------|---|------|------------------|--|--|--|--|--|--|
| Location      | Zoom Call   | Time | 3:15 PM          |  |  |  |  |  |  |
| Purpose       | Update Supervisor of CAB's Proposals & Activities |      |                  |  |  |  |  |  |  |

### MEETING HIGHLIGHTS

- In attendance were Jon'Ta Davenport (Lead) & Crawford Carpenter (Second)
- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor's District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that's
  engaging in transparency in an effective manner. We should keep in mind that
  there are limits as to what can be reasonably accomplished. Our emphasis should
  not be on coming in after the fact, but on being proactive with measures that can
  be adequately planned for
- Three areas that are priorities for her District are:
  - Housing
  - Mental Health
  - Homelessness

#### **ACTION REQUESTED OF FULL CAB**

Note comments above regarding providing a model of successes
 IMPORTANT DATES
 N/A
 ATTACHMENTS
 N/A

### **SAMPLE CAB THANK YOU EMAIL**

Azi and XXX would like to thank you and your staff for making this meeting possible. We felt it was most constructive. Our meeting was just another example of how CAB continues to engage in our Outreach Mission.

We look forward to a continued open and constructive dialogue with your Office.

On Behalf of CAB & With Much Appreciation,

Include name of individual sending the thank you email

### **CAB Ambassador Talking Points:**

### 1. Introduction to CAB's Policy Statement & Pillars

- Over the last several years, the Community Advisory Board (CAB) has worked diligently to realize the intention of AB 109 Public Realignment by advocating for increased community-based reentry services, supporting the expansion of our reentry system, ensuring our criminal justice partners and the broader community work together to end the cycle of recidivism and mass incarceration.
- Some of our accomplishments include successful increases in funding for community-based housing resources, legal aid, and employment services overtime; new expense reporting templates; strengthening pre-release transition planning; and the permanent creation and expansion of the Office of Reentry and Justice.
- Over the last year, CAB members and members of the community have come together to "make real" a set of values that we believe MUST be at the center of ALL justice-system related decision-making and policies enacted by the County.
- As County residents and representatives of the community, we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four pillars:
  - We want to invest in what works.
  - We believe that true justice requires social justice.
  - We believe that incarceration should serve as a last resort.
  - We believe that safety for all depends on justice for all.
- We hope you agree with this statement and join us in realizing this vision and mission for the whole County.

### 2. Continue to Enhance AB 109 Budget Transparency & Accountability

- We commend CCP and CAO for their timely responses to CAB's previous requests to establish a process and policies that will improve budget transparency.
- To continue to foster public trust by ensuring AB 109 funding is applied with the same objectives in mind as articulated in the AB 109 Public Realignment legislation, CAB encourages ongoing review, analysis and public discussion of AB 109 fund uses. CAB will continue to support enhancing transparency by

- identifying instances of over and under spending, supplantation, and inconsistent financial reporting of AB 109 funding requests and approved allocations.
- CAB recognizes the importance of linking outcomes and impacts of AB 109 funded programs and services to annual budgetary decision-making. CAB recommends that ongoing discussions relating to the impact of AB 109 spending should take place throughout CCP's budgetary review process.
- CAB recognizes that as agencies become more responsive to the calls for greater transparency, it's critically important that the County also commits to rigorous and meaningful analysis of use of funds to determine their effectiveness and alignment with the intent of AB 109 Public Realignment, the County's overall goals and objectives for reducing recidivism cited in the guiding strategies and goals outlined in the County's Reentry Strategic Plan, the County's AB109 Implementation Plan, the County's AB109 Operations Plan, the County's Racial Justice Taskforce Recommendations, and other relevant guiding documents that may exist now or in the future.

# 3. Support CAB's Policy and Budget Recommendations for FY23-24 and AB109 Access Funds Recommendations to:

- Each year, CAB develops and presents a variety of policy and budget recommendations to the CCP with a commitment to strengthen the implementation of AB 109 public safety realignment and enhance local efforts to improve the County's criminal justice system. CAB key focus as been to:
  - Continue investments in housing to expand the pool of reentry-specific housing
  - Expand the use of alternatives to incarceration, including diversion and restorative justice, and ensure equitable access to these programs.
  - Ensure all reentry programs and services are adaptable to a racial equity lens, trauma-informed, culturally component, and responsive to the communities being served.
  - Expand investments in employment resources.
  - Support the development of a data strategy coordinated by the Office of Reentry and Justice to improve data collection, analysis, and evaluation of

Programs and services, and the impact of AB 109 funding on the reentry population.

• Increase targeted support and expand community-based resources for individuals with disabilities that are also justice-system involved to include persons with physical and developmental disabilities, as well as those experiencing co-occurring mental health and substance use disorders.

This year CAB Policy & Budget Subcommittee was tasked by the Community Corrections Partnership (CCP), and supported by the Public Protections Committee (PPC) of the Board of Supervisors, to develop recommendations for utilizing a one-time allocation of \$15M from the AB 109 fund balance on CAB's four priorities related to (1) expanding housing services for justice-involved individuals; (2) expanding behavioral health support for justice-involved individuals; (3) increasing employment opportunities for reentry population; and (4) enhancing pre-release engagement services. During this time, departments and organizations serving AB109 individuals across the county provided written responses to questions, presented at CAB subcommittee meetings, and made themselves available to discuss this important issue.

The outcome of the workgroups allowed for CAB to make the following recommendation with the access funds

### Priority Area # 1 Housing

Funding is needed to establish an additional countywide CORE team(s) to focus on homeless reentry population in the community and at the point of immediate release from the county's detention facilities. The estimated funding would be for the creation of Reentry/Justice CORE position(s).

RFP: In collaboration with H3 & Probation, funding is needed to expand our county's housing supports specific to the AB109/Reentry population by following H3 and the CoC's 1-2-4 housing services framework for interim, permanent, and homelessness prevention.

### Priority Area # 2 Behavioral Health

Funding is needed to pilot a countywide on-demand mobile outreach service for behavioral health resources that can be accessed anywhere in the community, affording current reentry providers and reentry clients with on-demand supports for behavioral health needs while reducing wait times and system navigation challenges.

Funding is needed to hire additional Community Support Workers (CSWs) to provide field based mental health services in the community in partnership with CBO providers. CSWs are typically trained and qualified peer support specialists.

### Priority Area # 3 Employment

Funding is needed to pilot a countywide employment pathway for reentry participants to fill vacant county positions. To prepare reentry clients for such opportunities, the pilot program would include:

- a. Job training workshops and on-the-job training for preparation into County roles.
- b. Establish internships and transitional employment opportunities with county departments and CBO providers for job-specific roles.
- c. Increase and enhance pre-release employment service offerings, including identification of immediate employment opportunities prior to release and support job placement.
- d. A clean slate program designed to help clients clear their prior record.

Program services would be procured through a competitive bidding process (RFP).

### Priority Area # 4 Pre/Post-Release Engagement

Funding is needed to pilot a Guaranteed Income program for justice-involved individuals. These additional resources, on a time-limited basis, provide basic needs assistance and offer opportunities toward greater economic security.

Program design and service delivery would be procured through a competitive bidding process (RFP).

Funding is needed for a variety of pre and post release services to be utilized as system "gap – fillers" to increase client connections to reentry programming while in-custody and upon those critical first few weeks following release. The following are recommendations for expansion of existing services based on provider staff feedback and CAB's in-custody survey findings.

- 1. Expand transportation and increase mentoring services upon release-24 HR/after hours and weekends countywide.
- 2. Expanding existing service hours for after hours and weekends.
- 3. Expand language services for in-custody and post-release service provision.
- 4. Expansion of in-custody and post-release services for women.

Previously accounted for in Priority Area #1 Housing Services, funding is needed to provide Interim Bridge Housing placement for individuals released from the county's jails facilitated and coordinated by a Reentry-focused CORE Team (see above). For the Pre/Post-Release Engagement Priority Area, CORE team members should have the ability to conduct assessments, arrange housing placements and schedule transportation from the detention facility to the Bridge Housing Program at any time of release. An additional set-aside is recommended to account for expenses related to assessing, service coordination and placement beyond business hours.

- programs and services, and the impact of AB 109 funding on the reentry population.
- Increase targeted support and expand community-based resources for individuals with disabilities that are also justice-system involved, to include persons with physical and developmental disabilities, as well as those experiencing co-occurring mental health and substance use disorders.
- o We are happy to answer any questions you may have.

## 2024 CAB Ambassadors Program Member Assignments

| Community Corrections Partnership (CCP) Select Members |            |                        |                                       |   |   |  |   |   |   | Board  | of Superviso  | rs- Distric  | et  |  |
|--|------------|------------------------|---------------------------------------|---|---|--|---|---|---|--|---|--|---|--|
| CAO  | Court      | Н3                     | Behavioral<br>Health                  | District<br>Attorney  | EHSD  | LEA  | Probation   | Sheriff's<br>Office   | Public<br>Defender  | 1<br>Gioia   | 2<br>Andersen   | 3<br>Burgis  | 4<br>Carlson  | 5<br>Glover  |
| 1st  | 1st        |                        | 1st                                   |   |   | 1st  |   |   | 1 <sup>st</sup>   |  |   |  |   |  |
|  | 2nd        |                        |                                       |   | 2nd   | 2nd  |   | 1st   |   | 1 <sup>st</sup>  |   |  |   |  |
|  |            | 1st                    | 2nd                                   |   |   |  |   |   | 2nd   |  |   |  | 2 <sup>nd</sup>   |  |
|  |            |                        |                                       | 1st   |   |  | 1st   |   |   |  | 1st   | 2nd  |   |  |
|  |            | 2nd                    |                                       | 2nd   |   |  |   |   |   |  |   |  | 1st   | 2 <sup>nd</sup>  |
|  |            |                        |                                       |   | 1st   |  | 2nd   |   |   | 2nd  |   | 1st  |   |  |
| 2nd  |            |                        |                                       |   |   |  |   | 2nd   |   |  | 2nd   |  |   | 1 <sup>st</sup>  |
|  |            |                        |                                       |   |   |  |   |   |   |  |   |  |   |  |
|  |            |                        |                                       |   |   |  |   |   |   |  |   |  |   |  |
|  |            |                        |                                       |   |   |  |   |   |   |  |   |  |   |  |
|  |            |                        |                                       |   |   |  |   |   |   |  |   |  |   |  |
|  |            |                        |                                       |   |   |  |   |   |   |  |   |  |   |  |
|  | CAO<br>1st | CAO Court  1st 1st 2nd | CAO Court H3  1st 1st 2nd 1st 2nd 2nd | CAO Court H3 Behavioral Health  1st 1st 1st 1st 2nd 2nd 2nd 2nd | CAO Court H3 Behavioral Health District Attorney  1st 1st 1st 1st 2nd 1st 2nd 1st 2nd | CAO Court H3 Behavioral Health District Attorney  1st 1st 1st 1st 2nd 2nd  1st 2nd 2nd 1st 2nd | CAO Court H3 Behavioral Health District Attorney EHSD LEA  1st 1st 1st 1st 1st 1st 2nd 2nd 2nd  1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st 2nd 1st | CAO         Court         H3         Behavioral Health         District Attorney         EHSD         LEA         Probation           1st         1st         1st         2nd         2nd         1st         1st         1st         1st         1st         1st         2nd         1st         2nd         1st         2nd         1st         2nd         1st         2nd         2nd | CAO Court H3 Behavioral Health District Attorney EHSD LEA Probation Sheriff's Office  1st | CAO Court H3 Behavioral Health District Attorney EHSD LEA Probation Sheriff's Office Defender  1st | CAO         Court         H3         Behavioral Health         District Attorney         EHSD         LEA         Probation Office         Sheriff's Office         Public Defender         1           1st         2nd         1st         2nd         2nd <td>CAO Court H3 Behavioral Health Attorney EHSD LEA Probation Sheriff's Office Defender Gioia Andersen  1st 1st 1st 1st 1st 1st 1st 1st 1st 1st</td> <td>CAO Court H3 Behavioral Health Attorney EHSD LEA Probation Office Defender Gioia Andersen Burgis  1st 1st 1st 1st 1st 1st 1st 1st 1st 1st</td> <td><math display="block"> \begin{array}{c ccccccccccccccccccccccccccccccccccc</math></td> | CAO Court H3 Behavioral Health Attorney EHSD LEA Probation Sheriff's Office Defender Gioia Andersen  1st | CAO Court H3 Behavioral Health Attorney EHSD LEA Probation Office Defender Gioia Andersen Burgis  1st | $ \begin{array}{c ccccccccccccccccccccccccccccccccccc$ |

 $1^{st}$  = Lead

2<sup>nd</sup> = Second

**POLICY & BUDGET** 

Nicole

Jeffrey

Justin

Standing Committee Assignments

**PROGRAMS & SERVICES** 

Rena M.

Rena H.

OCEC

Marcus

Brenda