



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Tuesday, November 19, 2024

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/81226263372> |

Call in: (669) 900-6833 |

Meeting ID: 812 2626 3372 |

Access Code: 885306

Outreach & Community Engagement (OCEC) Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the October 29, 2024, CAB Outreach & Community Engagement (OCEC) Subcommittee Meeting. [24-3929](#)
Attachments: [DRAFT CAB Outreach & Community Engagement Record of Action - October 29, 2024](#)
4. CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body [24-3930](#)
Attachments: [CAB Applications](#)
5. Discuss CAB Retreat 2025 [24-3960](#)
Attachments: [CAB Retreat Agenda 2024](#)
6. Discuss Ambassador Program Guide 2024 [24-3961](#)
Attachments: [DRAFT Ambassador Program Guide 2024](#)
7. Discuss CAB Outreach Presentation [24-3931](#)
Attachments: [CAB Outreach Presentation](#)

8. Discuss Presenting at the Reentry Success Center (RSC) Alpha Presentation - Tuesday, January 14, 2025
9. The next meeting is currently scheduled for Tuesday, December 17, 2024, at 11 a.m.
10. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3929

Agenda Date: 11/19/2024

Agenda #: 3.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Record of Action - October 29, 2024

Presenter: Gariana Youngblood, ORJ Staff

Information:

CONSIDER approving the Record of Action from the October 29, 2024, Outreach & Community Engagement Subcommittee meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Committee's consideration is the Record of Action for the Subcommittee's October 29, 2024, meeting.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Tuesday, October 29, 2024

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/81226263372> | Call

in: (669) 900-6833 | Meeting ID: 812

2626 3372 | Access Code: 885306

Outreach & Community Engagement (OCEC) Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

The CAB OCEC Subcommittee Chair, Marcus Dawal called the meeting to order at 11:05 a.m.

1. Roll Call and Introductions

Present	Marcus Dawal, Brenda Lee, and Nicole Green
Absent	Demetria Lawrence
Late	Alexandria Spearman

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received

Discussion: See video for more information: <https://youtu.be/zEgahqw8DRQ>

3. CONSIDER approving the Record of Action from the August 20, 2024, CAB Outreach & Community Engagement (OCEC) Subcommittee Meeting [24-3588](#)

Attachments: [DRAFT CAB Outreach & Community Engagement Record of Action August 20, 2024](#)

Motion:	Green
Second:	Lee
Aye:	Dawal, Lee, and Green
Absent:	Lawrence
Late:	Spearman
Result:	Passed

4. CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body [24-3589](#)

Attachments: [CAB Application](#)

Motion: Lee

Second: Spearman

Aye: Dawal, Lee, Spearman, and Green

Absent: Lawrence

Result: Passed

5. Revise CAB Ambassador's Program Guide [24-3590](#)

Attachments: [CAB Ambassador Program Guide](#)

Discussion held.

Discussion: See video for more information: <https://youtu.be/zEgahqw8DRQ>

6. Revise CAB Outreach Presentation [24-3591](#)

Attachments: [CAB Outreach Presentation](#)

Discussion held.

Discussion: See video for more information: <https://youtu.be/zEgahqw8DRQ>

7. Discuss the Onboarding Process for New CAB Membership

Discussion held.

Discussion: See video for more information: <https://youtu.be/zEgahqw8DRQ>

8. The next meeting is currently scheduled for November 19, 2024.

Revise Ambassador's Guide

Discuss How to Mentor Community Members to Participant in Committees

Discuss Tabling at Community Events

Revise CAB OCEC Subcommittee Work Plan

9. Adjourn

The meeting was adjourned at 12:28 p.m. by Marcus Dawal. The next scheduled meeting of the CAB OCEC Subcommittee meeting is November 19, 2024.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.contracosta.ca.gov. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3930

Agenda Date: 11/19/2024

Agenda #: 4.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Appointment to the Community Advisory Board (CAB)

Presenter: Gariana Youngblood, ORJ Staff

Information:

Discuss CAB Application for New Membership to be Consider for Approval by Full Body.

Referral History and Update:

The Community Advisory Board (CAB) on Public Safety Realignment is composed of twelve (12) Voting Members and three (3) Alternate Members. To date, CAB has twelve (12) Voting Members and three (3) vacant Alternate Member seats.

Recommendation(s)/Next Step(s):

CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body.

Print

Community Advisory Board (CAB) Application Form - Submission #325619

Date Submitted: 11/4/2024

You're Invited to Apply to Serve on the Community Advisory Board to Advise the Contra Costa County Community Corrections Partnership!

Today, you have an opportunity to help guide an important reentry process
now under way in counties across the state of California.

The Community Advisory Board (CAB) currently has vacancies. Anyone interested in public safety issues is encouraged to apply!

California Assembly Bill 109 ("AB 109"), also known as the Public Safety Realignment Act, is a law designed to reduce the overcrowded prison population and decrease recidivism through the use of new and innovative approaches to corrections and reentry into the community. To accomplish these goals, AB 109 shifts responsibility for incarceration and supervision of low-level offenders from the state level to the local county level. The major components of the Act went into effect on October 1, 2011.

AB 109 directs each county to convene a Community Corrections Partnership (CCP) to oversee the development of a plan to implement the realignment changes on a county level. The CCP is governed by an **Executive Committee** of 7 members.

This group has been meeting regularly since July 2011 to draft the county's Realignment Plan and budget allocations. The initial Plan was approved by the Board of Supervisors in October 2011, with the intent that the Plan is an ongoing project that will be revised and adjusted as the group evaluates the progress of the realignment process. In Fall 2012, the Executive Committee convened an Ad Hoc Operational Planning Committee to develop an Operational Plan, which was adopted by the Executive Committee on November 9, 2012.

To ensure community involvement and strong communication, the Executive Committee convened a group of 12 community members in December 2011 **to act as a Community Advisory Board (CAB) to the Community Corrections Partnership.**

Why get involved? As realignment implementation continues, the Community Advisory Board will provide a meaningful opportunity for community members to inform and improve the County's realignment process.

Purpose and responsibilities: The CAB will: Provide input on community needs; Assess implementation of the realignment plan; Review data on realignment outcomes; Advise the CCP on community engagement strategies; Offer recommendations for ongoing realignment planning; Advise County agencies regarding programs for implementation in the County; and Encourage outcomes that are consistent with the County's Reentry Strategic Plan.

Eligibility and attributes: CAB members must live or work in Contra Costa County. CAB members may include representatives of community groups, service providers working with people with criminal backgrounds, members of the criminal justice system including advocates for alternative methods such as community courts and restorative justice, subject-matter experts and **anyone interested in public safety issues**. Emphasis will be placed on ensuring geographic representation from parts of the county most impacted by reentry.

CAB will have formerly incarcerated individuals and the families of incarcerated or formerly incarcerated people as well as crime victims and the families of crime victims. Formerly incarcerated individuals and individuals impacted by crime are encouraged to apply. If you or a family member have been incarcerated or impacted by crime, please describe how your experience with the criminal justice system will inform your participation as a CAB member.

Through the selection process, the CAB is committed to creating an advisory body that is inclusive and diverse in regards to gender, ethnicity, age, and ability.

Commitment: Appointments to the CAB will be for one year with a term limit of three years. The CAB meets on a monthly basis on the second Thursday of each month from 10 A.M. to 12 P.M. **Members of the CAB agree to participate in all regularly scheduled monthly meetings.** Members may miss up to three (3) regular meetings for any reason. Members who are absent from four (4) regular meetings will automatically be removed from the CAB. **Members must also make a reasonable effort to attend at least half of the CCP meetings during their term of service.**

In addition to attending CAB and CCP meetings, members must participate in, and help complete projects for, at least one (1) of the CAB ad hoc working groups or Committees during their term of service. Currently, the CAB has three standing committees that each meets on a monthly basis – (1) Programs and Services; (2) Policy and Budget; and (3) Outreach and Community Engagement. CAB members also hold seats on the Contra Costa County Reentry Success Center Steering Committee, CCP Quality Assurance Committee (QAC), the Public Defender's Holistic Intervention Partnership (HIP) Steering Committee, and have previously participated in review panels for reentry related county based funding opportunities.

The CCP will review and provide final approval of recommendations for membership to the Community Advisory Board. These decisions are expected to be made at a CCP quarterly meeting.

This is an unpaid, voluntary position.

By submitting an application, you are indicating you understand the time commitment required for CAB membership, and confirm that you are able and available to fully participate.

Confidentiality: All information entered on the final page of this application will be considered confidential, and not made publicly available. It will only be made available to those tasked with reviewing these applications. All other information on this application will be published to the public as part of a CAB agenda packet.

Name & Location

First Name*

Kelly

Last Name*

Welsh

City of Residence*

Walnut Creek

Zip*

94598

City of Employment/School*

County of Solano

Zip*

94533

Creating an Inclusive and Diverse Board

We are committed to creating a CAB that is inclusive and diverse, so please provide the following.

Gender (Optional)

Female

Ethnicity (Optional)

What do you consider to be your ethnicity?

- African American
- East Indian/South Asian
- Latino/a
- Native American
- Arab/Middle Eastern
- Caucasian
- Pacific Islander
- Asian American
- Mixed Race
- Other

If Other

Please describe

About Your Interest in the CCP Community Advisory Board

Please explain your interest in serving on the Community Advisory Board. Why does this work seem interesting, exciting, or important to you?*

I am extremely interested in helping Contra Costa with the issues regarding the overcrowded prison population and any efforts we can do to decrease recidivism.

I have had many experiences in life both personally and professionally. However, one of my main passions lies in the world of public safety and as it relates to recidivism particularly. During law school I worked for the ACLU and was the lead organizer for Prop H, a police reform campaign that was passed in 2003 by San Francisco voters. I was also an elected official in San Francisco as Delegate to the California Democratic Party. During my time on the Board of the Democratic Party, I introduced a 21st Century Police Reform Resolution. I worked with the Racial Justice Committee at the Public Defender's Office to pass a plan for improving police accountability in the city. I sat down with the San Francisco Police Officers Association and the Chief of Police at the time to work on the plan, which the Chief supported, and the resolution was ultimately passed.

Throughout my life, I have continued to advocate for police accountability and was involved in this area of work even before the Black Lives Matter movement. I understand the the challenge I would face to establish trust with all stakeholders, especially the Police Department, and I do possess a real appreciation and recognition of the real danger there is in being a law-enforcement officer today. I know that I can be fair and and I understand how important it is to get both sides of the story to in order to make decisions based on evidence which is fair to both the complainant and the officer.

lead organizer for Prop H, a police reform campaign that was passed in 2003 by San Francisco voters.

After law school, I worked in litigation and although I would have loved to have been working in the civil rights arena, I took the first job I could find. I became more involved in San Francisco politics and ran a successful campaign to be on the SF Democratic County Central Committee and was an Assembly District Delegate to the California Democratic Party. During my time on the Board of the Democratic Party, I introduced a 21st Century Police Reform Resolution. I worked with the Racial Justice Committee at the SF Public Defender's Office to pass a plan for improving police accountability in the city. I sat down with the San Francisco Police Officers Association and the Chief of Police at the time to work on the plan, which the Chief supported, and the resolution was ultimately passed.

Throughout my life, I have continued to advocate for police accountability and was involved in this area of work even before the Black Lives Matter movement. I understand the the challenge I would face to establish trust with all stakeholders, especially the Police Department, and I do possess a real appreciation and recognition of the real danger there is in being a law-enforcement officer today. I know that I can be fair and and I understand how important it is to get both sides of the story to in order to make decisions based on evidence which is fair to both the complainant and the officer. The reason I say all of this is that I believe to reduce recidivism, we have to evaluate why people keep getting put in jail, released, and then back in jail. There are many factors. Mental health and violence play a key part in all of the complexities. However, I do believe an educated law enforcement would be beneficial.

Tell us about any skills, experiences, or resources you believe you would bring to the Community Advisory Board. *

I recently served as an Elected Official in Solano as a member of the Board of Trustees for the Vacaville Unified School District.

During college I served on the Board of Directors for the ACLU, San Francisco Chapter

After receiving my Bachelor’s Degree, I worked for a non-profit in San Francisco-Coleman Advocates for Children and Youth

During my residence and work in San Francisco, I received a Board of Supervisors Certificate of Recognition for service and dedication to San Francisco’s children and residents of Treasure Island

During law school I was awarded a Scholarship from Foundation of the State Bar of California-for Excellence in Public Service

I believe I would be an asset to the CCP Community Advisory Board, because of the culmination of my education and background in employment and my dedication to EVERYONE in our communities.

Questions? Contact:

The Office of Reentry & Justice, by phone at (925) 313-4087, or by email at patrice.guillory@orj.cccounty.us.

CONFIDENTIAL PORTION OF THE APPLICATION BEGINS HERE

All information entered on this page is confidential and will only be used to review applications.

Street Address*

[Redacted Street Address]

Phone Number*

[Redacted Phone Number]

Email*

[Redacted Email]

Personal Experience (Optional): Please include details below about anything you feel is relevant that is related to, your own or a family member’s, experience with incarceration or as a victim of crime, and how you believe this experience will inform your participation as a CAB Member.

[Redacted Personal Experience]

Print**Community Advisory Board (CAB) Application Form - Submission #325246****Date Submitted: 10/29/2024****You're Invited to Apply to Serve on the Community Advisory Board
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and innovative approaches to corrections and reentry into the community. To accomplish these goals, AB 109 shifts
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Name & Location

First Name*

Gloribel

Last Name*

Guerrero-Pastrana

City of Residence*

Pittsburg

Zip*

94565

City of Employment/School*

Concord

Zip*

94520

Creating an Inclusive and Diverse Board

We are committed to creating a CAB that is inclusive and diverse, so please provide the following.

Gender (Optional)

Female

Ethnicity (Optional)

What do you consider to be your ethnicity?

- African American
- East Indian/South Asian
- Latino/a
- Native American
- Arab/Middle Eastern
- Caucasian
- Pacific Islander
- Asian American
- Mixed Race
- Other

If Other

Please describe

About Your Interest in the CCP Community Advisory Board

Please explain your interest in serving on the Community Advisory Board. Why does this work seem interesting, exciting, or important to you?*

I see the CAB as an organization with a unique, community-centered perspective—one that genuinely cares about the outcomes of its efforts and the work involved in supporting our community. From my experience so far, I feel there’s a valuable opportunity to also focus on the employment and employer aspects of reentry services, an area where I can bring my expertise.

I’d love to explore what it could look like to expand this focus and see how I can help coordinate programs that uplift justice-impacted individuals seeking employment. I’m truly excited about the potential to contribute in this way and help make a difference.

Tell us about any skills, experiences, or resources you believe you would bring to the Community Advisory Board. *

I bring nine years of experience working with justice-impacted individuals and thirteen years in the workforce field, allowing me to provide valuable insights from both employer and recruiter perspectives. Currently, I serve as the Business Services Manager at Rubicon Programs, where I am responsible for building and maintaining partnerships with employers, community-based organizations, and training providers. In this role, I’m deeply committed to creating pathways to employment by connecting community members with meaningful opportunities that support their growth and success. I work regionally across Contra Costa and Alameda Counties. I am bilingual with strong ties to the community and involved in passion projects such as building out sports programs for local children. I have worked in partnership with many Adult Eds, Community Colleges, CBO’s all geared towards uplifting employability and removal of barriers. I directly influence, host, design, and strategize single and large-scale job fairs. I think the most valuable item I bring to the table is my knowledge of programs, resources, and boots-on-the-ground actions taking place in real-time that can help shape the CABS recommendations based on real data.

Questions? Contact:

The Office of Reentry & Justice, by phone at (925) 313-4087, or by email at patrice.guillory@orj.cccounty.us.

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Street Address*

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Email*

[Redacted Email]

Personal Experience (Optional): Please include details below about anything you feel is relevant that is related to, your own or a family member's, experience with incarceration or as a victim of crime, and how you believe this experience will inform your participation as a CAB Member.

[Redacted content]



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3960

Agenda Date: 11/21/2024

Agenda #: 5.

Advisory Board: CAB Outreach & Community Engagement Subcommittee (OCEC)

Subject: CAB Retreat 2025

Presenter: Gariana Youngblood, ORJ Staff

Information:

Discuss the Community Advisory Board on Public Safety (CAB) Retreat for 2025.

Referral History and Update:

The Outreach & Community Engagement Subcommittee of the CAB has been assigned the task of organizing the CAB retreat for the upcoming year. The purpose of this retreat is to provide both new and returning CAB members and community members with an overview of AB 109 and the CAB itself. Additionally, the retreat will review CAB's previous efforts and highlight the priorities for the coming year.

Recommendation(s)/Next Step(s):

Review the agenda from the 2024 CAB Retreat and draft an agenda for the 2025 CAB Retreat.

2024 RETREAT AGENDA: Morning Session
JANUARY 11, 2024

Time	Topic/Activities
STEP 1: LEARNING TOGETHER	
9:00 AM	Welcome & Housekeeping <ul style="list-style-type: none"> • Welcome & Introductions • Roll call of members • Approval of Record of Action [VOTE] • Agenda & Overview of the Process • Icebreaker – Common Threads
9:20 AM	What is the Community Advisory Board (CAB) <ul style="list-style-type: none"> • Orient new & current members on CAB’s structure, purpose & functions
9:30 AM	AB 109: History & Impact of Mass Incarceration <ul style="list-style-type: none"> • Discuss impacts of mass incarceration and introduction to AB 109 Public Safety Realignment legislation
10:15 AM	CCC: Local Landscape & Structures <ul style="list-style-type: none"> • Overview of Local County Government Structure & avenues for community feedback on public safety
10:30 AM	Break
10:40 AM	AB 109 & the Money: <ul style="list-style-type: none"> • Review & discuss local AB 109 budgeting process
11:10 AM	Reflection questions about what you’ve learned about CAB/ AB109 <ul style="list-style-type: none"> • After hearing all of this, what are your thoughts? • After hearing all of this, what are one or two things you think the CAB should consider or address?
11:30 AM	Lessons Learned—Past Members <ul style="list-style-type: none"> • Former CAB members are invited to share their experiences serving on CAB
11:45 AM	Reflections on the Morning & Interactive Activity <ul style="list-style-type: none"> • <u>Observational question:</u> From what you heard in the morning session, what are you willing to contribute to the Community Advisory Body? • Interactive Game - Kahoot
12:00 PM	Lunch

2024 RETREAT AGENDA: Afternoon Session
January 11, 2024

Time	Topic/Activities
1:00 PM	Meeting Resumes <ul style="list-style-type: none"> • Roll call of Members • Introductions of new arrivals
1:10 PM	Recap Morning Session + Clarify Afternoon Session Goals
1:25 PM	Overview of CAB Accomplishments
1:45 PM	Review & Discuss CAB Policy Recommendations <ul style="list-style-type: none"> • CAB Policy Recommendations – FY 24-25 • CAB Planning Sessions on AB 109 Excess Funds Review CAB Ambassador Program <ul style="list-style-type: none"> • CAB Ambassador Program Tool Kit
2:05 PM	Break
2:15 PM	Tips for Successful Membership Engagement <ul style="list-style-type: none"> • Review Advisory Body Handbook • Review Operating Guidelines Organizing Ourselves to Do the Work <ul style="list-style-type: none"> • Overview of CAB Subcommittees Key Functions • Organizing CAB Subcommittees
2:50 PM	CAB: Future Work <ul style="list-style-type: none"> • Members will debrief and discuss future opportunities to support enhancing local AB 109 implementation Discussion Questions: <ul style="list-style-type: none"> • What's different now, compared to previous years? • What should be CAB's goals/priorities for 2024? • Are there any NEW activities or areas for CAB to consider within the charge and scope of the body? • Which areas are you most looking forward to working on this year?
3:10 PM	What Have We Accomplished? Review and Reflect <ul style="list-style-type: none"> • Discuss Next Steps Reflection Question: How do you feel about the work going forward?
3:25 PM	Adjourn



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3961

Agenda Date: 11/21/2024

Agenda #: 6.

Advisory Board: CAB Outreach & Community Engagement (OCEC)

Subject: Ambassador Program Guide 2024

Presenter: Gariana Youngblood, ORJ Staff

Information:

Review CAB Ambassador Program Guide for 2024.

Referral History and Update:

CAB members are responsible for organizing and arranging Ambassadors meetings with members of the County's Community Corrections Partnership, Board of Supervisors, and other relevant County representatives to provide updates on previous efforts and discuss their priorities and goals for the remainder of the year.

Recommendation(s)/Next Step(s):

Review CAB Ambassador Program Guide for 2024, and provide any edits/corrections, if necessary, before approval.

CAB
AMBASSADOR PROGRAM
GUIDE
2024

CAB Ambassador Program Guide

(Steps for Preparing for A Meeting)

Guide Overview

1. Ambassador Program-Executive Summary
2. Ambassador Assignments
3. Points of Contact for BOS & CCP Executive Members
4. Sample Correspondence-Requesting Ambassador Meeting
5. Tips for Effective Ambassador Meeting
6. Sample Outline for Framing Interview/Conversation
7. Example Summary of Meeting Notes
8. External Meeting Report-Key Results
9. Sample Thank You Note

CAB AMBASSADOR PROGRAM

EXECUTIVE SUMMARY

PROGRAM OVERVIEW: The CAB Ambassadors Program (CAP) was originally initiated in 2016 as a mechanism to increase receptiveness to CAB's proposal for the establishment of an Office of Reentry & Justice (ORI). The purpose of the establishment of the CAP is twofold:

- First, it creates a conduit between CAB and those that will ultimately vote on CAB's proposals. Through the Ambassadors' communication with the delegation, there is time to engage with stakeholders so that CAB can learn about what departments and elected officials are working on, while informing them of what CAB's areas of focus for the year are.
- The second function of the CAP is to mobilize support for an important or potentially controversial issue that the CAB recommends to address. CAB Ambassadors would meet with each delegate at least one time annually in preparation for critical end-of year voting.

The CAB's Members assist in developing a set of recommended talking points as a guide in discussion with members of the Community Corrections Partnership and County Board of Supervisors.

Our CAB Ambassador Program seeks to pair up CAB Members, one being the "Lead", and the other being the "Second". The main goal is for these individuals to function as a team. ORI will review assignments for compliance with the "Brown Act".

2024 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Glover
Nicole	1st	1st		1st											
Brenda		2nd				1st	1st		1st		1st				
Rena H.			1st	2nd						1st					
Marcus					1st			1st				1st	1st		
Justin			2nd		2nd									1st	2nd
Jeffrey															
Rena M.															
Traci		3rd								2nd					
Alexandria									3rd			2nd	2nd		
Demetria							2nd							2nd	3rd
Tiffany									2nd		2nd				1st
Wilanda	2nd			3rd				2nd							

1st = Lead
2nd = Second

Standing Committee Assignments

POLICY & BUDGET
Nicole
Jeffrey
Justin

PROGRAMS & SERVICES
Rena M.
Rena H.

OCEC
Marcus
Brenda

CAB Ambassadors Program Contact List

<u>BOS/CCP Exe Members</u>	<u>Member's Name</u>	<u>Email & Phone</u>	<u>Staff</u>	<u>Staff's Email & Phone</u>
Supervisor John Gioia	Supervisor John Gioia	<u>John.Gioia@bos.cccounty.us</u> 510-942-2220	Cynthia Harvey Patton	<u>cynthia.patton@bos.cccounty.us</u> 510-942-2221
Supervisor Candace Andersen	Supervisor Candace Andersen	<u>Candace.Andersen@bos.cccounty.us</u> 925-655-2300	Jill Ray	<u>jill.ray@bos.cccounty.us</u> 925-655-2300
Supervisor Diane Burgis	Supervisor Diane Burgis	<u>Diane.Burgis@bos.cccounty.us</u> 925-655-2330	Melissa Van Ruiten	<u>Melissa.VanRuiten@bos.cccounty.us</u> 925-655-2333
Supervisor Ken Carlson	Supervisor Ken Carlson	<u>SupervisorCarlson@bos.cccounty.us</u> 925-521-7100	Manny Bowlby	<u>Manny.Bowlby@bos.cccounty.us</u> 925-655-2350
Supervisor Federal Glover	Supervisor Federal Glover	<u>Federal.Glover@bos.cccounty.us</u> 925-608-4200	Vivian Lee	<u>Vivian.Lee@bos.cccounty.us</u> 925-608-4201
CAO	Monica Nino	<u>Monica.Nino@cao.cccounty.us</u>	925-655-2075	Paula Webb
District Attorney	Diana Becton	<u>Diana.Becton@contracostada.org</u>	925-957-2218	Bobbi Mauler

Superior Court Exe. Officer	Matthew Malone	mmalo1@contracosta.courts.ca.gov	925-608-2700	N/A
Public Defender	Ellen McDonnell	Ellen.McDonnell@pd.cccounty.us	925-335-8075	N/A
Concord Police Chief	Mark Bustillos	mark.bustillos@cityofconcord.org	925-671-3220	Sarah Weller
Probation	Esa Ehmen-Krause	Esa.Ehmen@prob.cccounty.us	925-313-4188	Deborah Caldwell
EHSD	Marla Stuart	mstuart@ehsd.cccounty.us	925-608-4801	Paige Lewis-Villa
Sheriff's Office	David O. Livingston	dliivi@so.cccounty.us	510-262-4204	Jody Sicheneder
Behavioral Health	Dr. Suzanne Tavano	Suzanne.Tavano@cchealth.org	925-957-5169	
Health, Housing and Homeless (H3)	Cristy Saxton	Christy.Saxton@cchealth.org	925-608-6709	Betsy Cajina
*List updated June 2023 *Meetings to be scheduled for Aug-Oct 2023				

SAMPLE CONTACT EMAIL

REQUESTING & CONFIRMING AMBASSADOR MEETING

Dear:

My colleague(s) and I would like to schedule a meeting to discuss the Community Advisory Board (CAB) Ambassador program and its work on the AB109 Access Funding.

We want to provide an overview of the program and request your feedback on four key priority areas: housing, behavioral health, employment, and pre/post-release services.

Please provide a time and date of your availability within the next several weeks. If there is another individual you would prefer to represent you, please let us know, and we will reach out to them to schedule the meeting

Thank you for your assistance. I look forward to hearing from you soon.

XXXXXXXXXX (Name of Sender)
CAB Member

EMAIL CONFIRMING MEETING

Dear :

My associate XXXXXXXXXXXXXXX and I are looking forward to hearing your perspectives on public safety issues. We want to provide an overview of the program and request your feedback on the four key priority areas:

1. housing,
2. behavioral health,
3. employment, and
4. pre/post-release services.

We look forward to this opportunity to strengthen the partnership between the CAB and your office

Respectfully,

XXXXXXXXXXXXXXXXXX
CAB Member

DRAFT

Tips for Effective Ambassador Meeting

- The two interviewers should meet prior to their Ambassador Call to layout their joint approach!!! This is crucial for the comfort of new CAB Members engaged in the Ambassador Program & to provide a professional approach.
- Be...
 - Punctual (i.e.. arrive 10-15 minutes early)
 - Polite
 - Professional
 - Personable
 - Engaging
- Focus on “Active Listening”
- Clearly define why we are here
- Prepare some questions
- Most Important... STAY POSITIVE and speak with an affirmative tone
- Review Interviewee's web page
- Take notes

EXAMPLE: SUMMARY OF MEETING NOTES (SUPERVISOR BURGIS) Nov 3, 2021 @ 3:15 PM

- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor’s District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that’s engaging in transparency in a effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not

Sample Outline For Framing an Interview / Conversation

(LEAD)

Greeting and introduction of Community Advisory Board (CAB) attendees.

- Give lead/Co-lead(s) an opportunity to introduce themselves.
- Provide opportunity to introduce themselves and other attendees.

Establish purpose of the meeting.

- Establish a line of communication between the CAB and their respective office.
- We would like to hear your priorities and receive input from you on how the CAB could support your initiatives and priorities.
- Please feel free to chime-in as appropriate.

- Before we move along are there any priorities or issues that you would like to discuss and bring to our attention?

- (CO-LEAD)

- Introduction to CAB's Policy Statement & Pillars
 - Over the last several years, the CAB has worked diligently to realize the intention of AB 109 Public Realignment by advocating for increased community-based reentry services, supporting the expansion of our reentry system, ensuring our criminal justice partners and the broader community work together to end the cycle of recidivism and mass incarceration.
 - Some of our accomplishments include successful increases in funding for community-based housing resources, legal aid, and employment services; new expense reporting templates; strengthening pre-release transition planning; and the permanent creation and expansion of the Office of Reentry and Justice.

- Over the last year, CAB members and members of the community have come together to “make real” a set of values that we believe MUST be at the center of ALL justice-system related decision-making and policies enacted by the County.
- As County residents and representatives of the community, **we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four (4) pillars:**
 - We want to invest in what works.
 - We believe that true justice requires social justice.
 - We believe that incarceration should serve as a last resort.
 - We believe that safety for all depends on justice for all.

(LEAD)

- **Discuss CAB’s recent accomplishments:**

- This year CAB’s Policy & Budget Subcommittee was tasked by the Community Corrections Partnership (CCP), and supported by the Public Protections Committee (PPC) of the Board of Supervisors, to develop recommendations for utilizing a one-time allocation of \$15M in excess funds from the AB 109 fund balance on CAB’s four priorities:
 - (1) expanding housing services for justice-involved individuals;
 - (2) expanding behavioral health support for justice-involved individuals;
 - (3) increasing employment opportunities for reentry population; and
 - (4) enhancing pre-release engagement services.
- During this time, departments and organizations serving AB109 individuals across the county provided written responses to questions, presented at CAB subcommittee meetings, and made themselves available to discuss this important issue.
- The outcome of the workgroups allowed CAB to make the following recommendation with the excess funds, and we would like share with you the great work CAB has been able to conduct with the support and feedback through workgroups conducted that included H3, Behavioral Health, Rubicon, WIOA, CCC Human Resources, Sheriff's Office, Contra Costa Office of Education, DA, Public Defenders Office, Detention Health, LAO, Hope Solutions who participated in the round table discussions.
- This work cannot be completed without the trust installed in CAB from the BOS, CCP and county programs. With the ongoing dedication and commitment to serving the AB109 population in Contra Costa County, we, CAB, would have been unable to retrieve the results.

(CO-LEAD)

Review CAB Recommendations:

- We would like to share our results with you around four (4) key Priority Areas and open it up for discussion and feedback.

Priority Area # 1 is Housing.

<i>Priority Area # 1 Housing</i>
Funding is needed to establish an additional countywide CORE team(s) to focus on homeless reentry population in the community and at the point of immediate release from the county’s detention facilities. The estimated funding would be for the creation of Reentry/Justice CORE position(s).
RFP: In collaboration with H3 & Probation, funding is needed to expand our county’s housing supports specific to the AB109/Reentry population by following H3 and the CoC’s 1-2-4 housing services framework for interim, permanent, and homelessness prevention.

Discussion/Feedback

Move to the area of Priority Area # 2 Behavior Health

(LEAD)

Priority Area # 2...BEHAVIORAL HEALTH is our second area of focus

Priority Area # 2 Behavioral Health
Funding is needed to pilot a countywide on-demand mobile outreach service for behavioral health resources that can be accessed anywhere in the community, affording current reentry providers and reentry clients with on-demand supports for behavioral health needs while reducing wait times and system navigation challenges.
Funding is needed to hire additional Community Support Workers (CSWs) to provide field based mental health services in the community in partnership with CBO providers. CSWs are typically trained and qualified peer support specialists.

Discussion/Feedback

Move to the area of Priority Area # 3 – Employment Services

(CO-LEAD)

Priority Area # 3...EMPLOYMENT SERVICES is our third area of focus.

Priority Area # 3 Employment
Funding is needed to pilot a countywide employment pathway for reentry participants to fill vacant county positions. To prepare reentry clients for such opportunities, the pilot program would include: a. Job training workshops and on-the-job training for preparation into County roles. b. Establish internships and transitional employment opportunities with county departments and CBO providers for job-specific roles. c. Increase and enhance pre-release employment service offerings, including identification of immediate employment opportunities prior to release and support job placement. d. A clean slate program designed to help clients clear their prior record. Program services would be procured through a competitive bidding process (RFP).

Discussion/Feedback

Move to the area of Priority Area # 4 – Pre/Post Release Services

(Lead)

Priority # 4...PRE/POST RELEASE SERVICES is our fourth & final area of focus.

Priority Area # 4 Pre/Post-Release Engagement
Funding is needed to pilot a Guaranteed Income program for justice-involved individuals. These additional resources, on a time-limited basis, provide basic needs assistance and offer opportunities toward greater economic security.

Program design and service delivery would be procured through a competitive bidding process (RFP).

Funding is needed for a variety of pre and post release services to be utilized as system “gap – fillers” to increase client connections to reentry programming while in-custody and upon those critical first few weeks following release. The following are recommendations for expansion of existing services based on provider staff feedback and CAB’s in-custody survey findings.

1. Expand transportation and increase mentoring services upon release-24 HR/after hours and weekends countywide.
2. Expanding existing service hours for after hours and weekends.
3. Expand language services for in-custody and post-release service provision.
4. Expansion of in-custody and post-release services for women.

Previously accounted for in Priority Area #1 Housing Services, funding is needed to provide Interim Bridge Housing placement for individuals released from the county’s jails facilitated and coordinated by a Reentry-focused CORE Team (see above). For the Pre/Post-Release Engagement Priority Area, CORE team members should have the ability to conduct assessments, arrange housing placements and schedule transportation from the detention facility to the Bridge Housing Program at any time of release. An additional set-aside is recommended to account for expenses related to assessing, service coordination and placement beyond business hours.

Discussion/Feedback

(LEAD)

We would like to note that our Priorities are aligned with our 2023 recommendations and the Programs & Services AB 109 Survey that we asked our County agencies & CBOs to participate complete. It is our understanding that CAB’s recommendations will be going before the Board of Supervisors for consideration at a future meeting.

CONCLUSION

(CO-LEAD)

- We appreciate you taking the time to meet with us. It has been an absolute pleasure. We believe it has been time well spent.

(LEAD)

- Thank you for providing this opportunity to meet and hear about the work being done by the CAB.
- Please have your office reach out to us if there is ever a need for clarification or an opportunity for the CAB to provide support.
- The fact that this meeting has taken place says a great deal about your commitment to this important work.
- We are so pleased to have the opportunity to see first-hand the role that you play in making Contra Costa County a better place to live & I thank you for providing this opportunity to meet.

EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strength ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area would like to see us learn more about its pathways for AB109 individuals to get connected back to education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

External Meeting Report - Key Results

Report to CAB After Member Participation in an External Meeting

SAMPLE REPORT OUT – CAB AMBASSADOR MEETING:

Group Name	Supervisor Burgis	Date	November 3, 2021
Location	Zoom Call	Time	3:15 PM
Purpose	Update Supervisor of CAB’s Proposals & Activities		

MEETING HIGHLIGHTS

- In attendance were Jon’Ta Davenport (Lead) & Crawford Carpenter (Second)
- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor’s District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that’s engaging in transparency in an effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for
- Three areas that are priorities for her District are:
 - Housing
 - Mental Health
 - Homelessness

ACTION REQUESTED OF FULL CAB

- Note comments above regarding providing a model of successes

IMPORTANT DATES

- N/A

ATTACHMENTS

- N/A

SAMPLE CAB THANK YOU EMAIL

We appreciate you taking the time to meet with us. The opportunity you provided allowed us to establish a line of communication and share with you about the Community Advisory Board's work and our commitment to Contra Costa County.

We look forward to collaborating with your Office and other stakeholders to ensure the CAB's work is understood and considered while addressing the needs of the reentry population in Contra Costa County.

Thank you,

CAB Member



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3931

Agenda Date: 11/19/2024

Agenda #: 7.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: CAB Outreach Presentation

Presenter: Gariana Youngblood, ORJ Staff

Information:

Revise the CAB Outreach Presentation to support the Subcommittee in engaging with organizations and members of the public to increase awareness of the Community Advisory Board (CAB) by providing information about their efforts and priorities.

Referral History and Update:

The CAB Outreach & Community Engagement Subcommittee was tasked to review and provide edits to the CAB Outreach Presentation to ensure the information was up-to-date and accurate.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



Community Advisory Board (CAB)



CAB Overview

- Structure
- Responsibilities/Functions
- Standing Committees
- How to reach out to the CAB



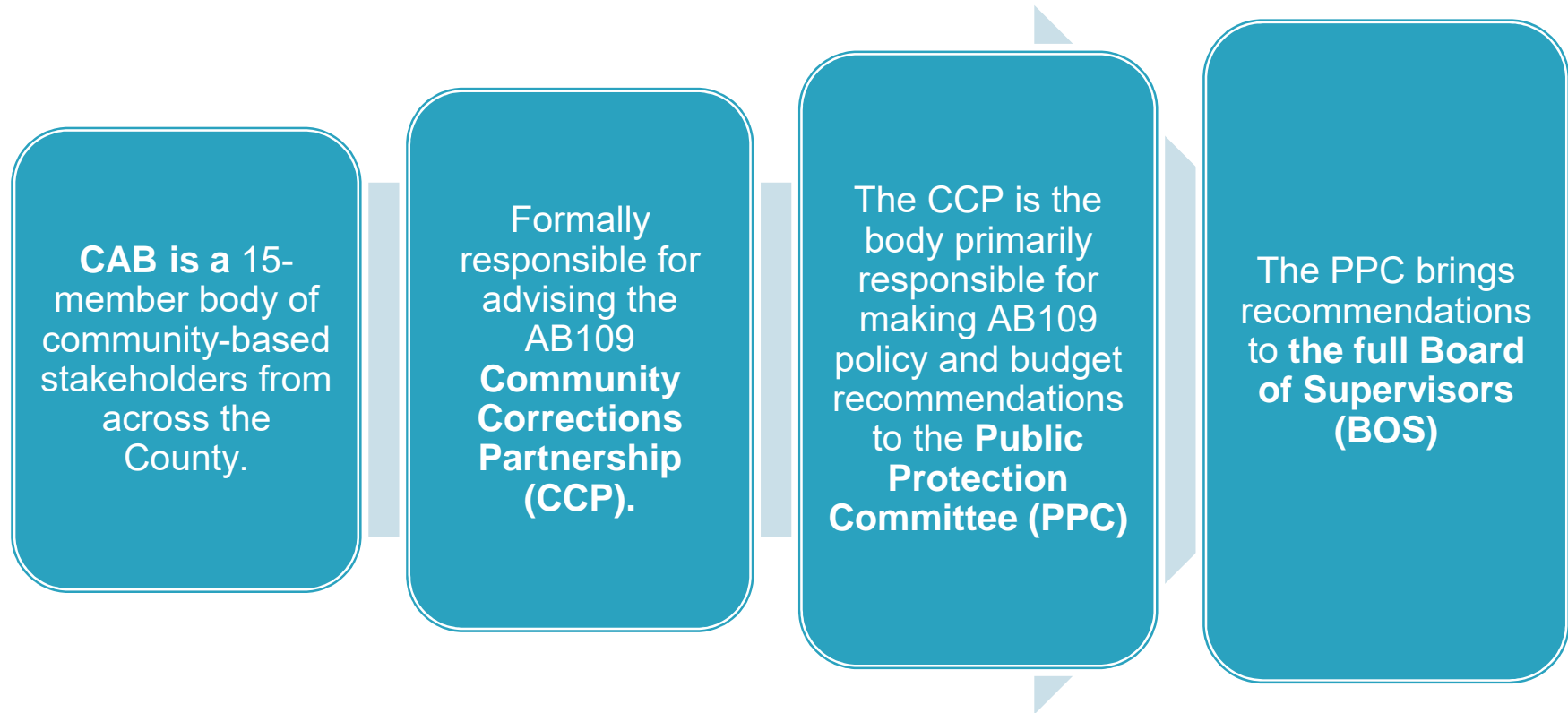
AB 109 REALIGNMENT IN CONTRA COSTA COUNTY

- Assembly Bill 109 (AB 109)
- Focus of AB 109

What is the Community Advisory Board (CAB)?



CAB STRUCTURE AND PURPOSE



Role and Function

Advises CCP by providing input on community needs;

Assesses implementation of the County's Reentry Strategic Plan;

Reviews data on realignment outcomes;

Advises CCP on community engagement strategies;

Offers recommendations for ongoing realignment planning;

Advises county agencies regarding implementation of programs;

Encourages outcomes that are consistent with the County's Reentry Strategic Plan



CAB standing committees

- Policy & Budget
- Program & Services
- Outreach & Community Engagement



Policy & Budget Subcommittee

- Works collaboratively with CAB related workgroups/committees
- Develops a policy agenda and makes recommendations as related to Reentry programs, services and population.
- Assists CAB with developing an Annual Budget Request
- Analyzes and makes recommendations to improve departmental budget development reporting and analysis
- Identifies financial needs for training and consultation for the CAB



Program & Services Subcommittee

- Recommends program related policy around existing and new funding opportunities.
- Engages providers to educate CAB and/or Committee Members about their work, outcome, needs, and recommendations.
- Promotes a structure for and implementation of a comprehensive needs assessment for the County's reentry population to inform future program recommendations/funding allocations.
- Participates in RFP development process and panels.
- As directed by the CAB, assigns Committee members to serve as formal liaison to County programs, offices, and agencies.

Outreach & Community Engagement Subcommittee



- Establishes outreach methods to engage the community regarding specific initiatives and platforms related to realignment.
- Improves public access to information regarding realignment and reentry efforts throughout the County and local areas.
- Membership cultivation, new member orientation & succession planning for CAB
- Facilitates CAB's Ambassador Program



GET INVOLVED WITH THE CAB

- CAB is continually accepting applications from people who are interested in joining the CAB.
- CAB members must reside or work in Contra Costa County.
- One year commitment, with three year maximum
- Applications are accessible through the CAB website:
<https://www.contracosta.ca.gov/4165/Community-Advisory-Board-CAB>
- Anyone interested in public safety, reentry, and justice system issues is encouraged to apply!



GET INVOLVED WITH THE CAB

- CAB meets the 2nd Thursday of every month.
- 10 AM to 12 PM.
- Meetings are held in person.
- CAB meetings are open to the public.



CONTACT US

CAB Chair – Nicole Green: (510) 424-9844;
Nicolegreen2@outlook.com

CAB Vice Chair –

CAB Secretary –

Program & Services Subcommittee Chair –

Outreach & Community Engagement Subcommittee Chair –

Policy & Budget Subcommittee Chair – Nicole Green: (510)
424-9844; Nicolegreen2@outlook.com



THANK YOU!