



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Tuesday, April 28, 2026

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/88968630544>
Webinar ID: 889 6863 0544

CAB Outreach & Community Engagement Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the March 17, 2026, CAB Outreach & Community Engagement Subcommittee meeting. [26-1802](#)
Attachments: [DRAFT CAB Outreach & Community Engagement Record of Action - March 17, 2026](#)
4. Finalize CAB Outreach & Community Engagement Subcommittee Work Plan. [26-1803](#)
Attachments: [Outreach & Community Engagement Work Plan 2026](#)
5. Discuss CAB Membership and Participation Survey Results [26-1804](#)
Attachments: [CAB Engagement Survey Results](#)
6. Discuss Ambassador Program Guide & Meeting Assignments. [26-1805](#)
Attachments: [Ambassador Program Meeting Assignment 2026](#)
[DRAFT Ambassadors Program Guide 2025](#)
7. Discuss Community Advisory Board's (CAB) Outreach Plan. [26-1806](#)
Attachments: [Community Advisory Board \(CAB\) Outreach Plan](#)
8. The next meeting is currently scheduled for Tuesday, June 23, 2026, at 11 a.m.
9. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1802

Agenda Date: 4/28/2026

Agenda #: 3.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Record of Action - March 17, 2026

Presenter: Gloribel Pastrana, Subcommittee Chair

Information:

CONSIDER approving the Record of Action of March 17, 2026, CAB Outreach & Community Engagement Subcommittee meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made during the meeting. Attached for the Subcommittee's consideration is the Record of Action for the Subcommittee's meeting on March 17, 2026.

Recommendation(s)/Next Step(s):

Review and provide any necessary edits or corrections before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Tuesday, March 17, 2026

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/88968630544> |
Webinar ID: 889 6863 0544

Outreach & Community Engagement Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Gloribel Pastrana called the meeting to order at 11:03 a.m.

1. Roll Call and Introductions

Present Alexandria Van Hook, and Gloribel Pastrana

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment was received.

3. CONSIDER approving the Record of Action from the October 28, 2025, CAB Outreach & Community Engagement Subcommittee meeting. [26-944](#)

Attachments: [DRAFT CAB Outreach & Community Engagement Record of Action October 28, 2025](#)

Motion: Van Hook

Second: Pastrana

Aye: Van Hook, and Pastrana

Result: Passed

4. Discuss CAB Outreach & Community Engagement Subcommittee Work Plan. [26-945](#)

Attachments: [Outreach & Community Engagement Work Plan 2025](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the work plan and made several revisions, including marking completed tasks, clarifying tasks, and adding new tasks to further support the Subcommittee's goals. The Office of Reentry & Justice will update the work plan and present it for review and finalization at the next meeting.

5. Discuss strategies for Community Advisory Board (CAB) recruitment and outreach, and review progress on current recruitment efforts.

Discussion was held.

Public comment was received.

The Subcommittee discussed recruitment and outreach strategies, including conducting presentations to increase awareness of the CAB, its mission, and priorities. Outreach efforts discussed included engaging community-based organizations, presenting at Partners & Providers meetings, and participating in PAC meetings. The Subcommittee also discussed developing a one-page CAB summary, FAQ, and outreach materials for tabling events. Members requested clarification on the Subcommittee's role in the recruitment and selection process and a one-page document outlining CAB members' start and end dates.

6. Discuss Marketing and Outreach: Strategies, Materials, Budget, and Implementation Process. [26-941](#)

Attachments: [Community Advisory Board Outreach Budget](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the budget plan and discussed materials for tabling and outreach activities. Some items were deferred pending finalization of the CAB logo, and the Subcommittee identified materials to be purchased at a later date. The Office of Reentry & Justice provided guidance on the CAB budget to assist the Subcommittee in its decision-making.

7. Discuss CAB Membership and Participation Survey Results [26-942](#)

Attachments: [CAB Engagement Survey Results](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the CAB Membership and Participation Survey results and agreed to continue the discussion at the next meeting to allow adequate time for review. The Subcommittee will further discuss which survey questions should be retained or revised and what additional questions should be included. The Subcommittee also discussed the timing of the next survey and is considering administering it in August, following the CAB Retreat in May.

8. Review Community Advisory Board (CAB) Meeting Schedule 2026. [26-943](#)

Attachments: [DRAFT CAB Meeting Schedule 2026](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the CAB Outreach & Community Engagement Subcommittee meeting schedule and confirmed that the proposed dates and times were acceptable to members.

9. The next meeting is currently scheduled for Tuesday, April 28, 2026, at 11 a.m.

Next Steps:

- Review CAB OCEC Work plan
- Discuss Social Media Policy
- Discuss CAB Engagement & Participation Results
- Discuss CAB Logos
- Discuss Marketing and Outreach: Strategies, Materials, Budget, and Implementation Process.

10. Adjourn

The meeting was adjourned at 12:38 p.m. by Gloribel Pastrana. The next scheduled meeting of the Subcommittee is Tuesday, April 28, 2026, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1803

Agenda Date: 4/28/2026

Agenda #: 4.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Outreach & Community Engagement Work Plan

Presenter: Gloribel Pastrana, Subcommittee Chair

Information:

Review the CAB Outreach & Community Engagement Subcommittee 2025 work plan and discuss priorities to ensure alignment with the Subcommittee's goals.

Referral History and Update:

In preparation for the upcoming year, the Subcommittee will review its current work plan, identify priorities, and outline planned activities to guide its work.

Recommendation(s)/Next Step(s):

Debrief and confirm the CAB Outreach & Community Subcommittee's priorities for 2026 and revise the work plan as needed to ensure the Subcommittee is effectively working toward these goals.

CAB Outreach and Community Engagement Committee – 2026 Work Plan

Objective(s): Community Outreach & Community Engagement’s Goals

Task	Outcomes Goals	Timeline	Responsible Persons/ Resources
	Task 1 –Survey incoming CAB members to assess their knowledge of AB 109, current CAB initiatives, Subcommittee roles, and responsibilities. Use results to identify gaps in the current membership and guide targeted recruitment to strengthen the Board’s expertise.	January – December (Further review)	
Membership Cultivation	Task 1 - To have the Application listed on the appropriate Contra Costa County websites to recruit for current and future CAB member vacancies.	January – December (Completed)	All (and ORJ)
	Task 2 – OCEC will conduct outreach to County and City Boards/Commissions, community-based organizations, and faith-based communities through presentations and site tours to support recruitment for current and future CAB membership needs.	January – December (Ongoing)	All (and ORJ)
	Task 3 – OCEC will collaborate with ORJ to review CAB membership applications and, in accordance with the Operating Guidelines, create an application pool. OCEC will request additional support as needed.	January – December (Completed)	All
	Task 4 – OCEC will interview prospective CAB applicants and make recommendations to the full CAB for approval of new member(s). Additional support will be requested as needed. <ul style="list-style-type: none"> • Applicant Expectations • Applicant Interview Questions 	January-December (Ongoing)	All
	Task 5- The OCEC and CAB Chair will ensure that all newly selected CAB members receive New Member Orientation and Onboarding. <ul style="list-style-type: none"> • New Member Onboarding 	January-December (Ongoing)	CAB Chair & OCEC Chair
	Task 6 – Coordinate the annual CAB Retreat to orient new and existing members. The retreat will review the CAB’s purpose and function, provide team-building opportunities, and allow members to strategize, improve communication, and align	November – January (Ongoing)	All (and ORJ)

	with the CAB’s overall goals.		
Community Outreach	Task 1 – Update the CAB outreach presentation to reflect the current CAB Policy Statement and platform.	May (Completed)	ORJ & OCEC Subcommittee
	Task 2 – Identify and track County and City Boards/Commissions, CBOs, faith-based, and community meetings that impact the reentry population. Gather community input, concerns, and recommendations for reentry services (e.g., HIP, QAC, RSC Steering Committee, CCP, PPC, BOS).	May (Ongoing)	All (and ORJ) (Note: OCEC will draft and maintain a list of Board and Committee meetings for CAB members to attend.)
	Task 3a – OCEC will develop a list of boards, commissions, and organizations for CAB outreach to educate them about the CAB’s purpose, activities, and work related to the reentry population. Task 3b – OCEC will remind CAB representatives to report back to the CAB on the purposes of the organizations they engaged with, including shared goals and objectives with the CAB. Task 3c – OCEC will regularly monitor and update the outreach list and provide ongoing updates to the CAB.	January-December (Ongoing)	All members (CAB Full Body) (Note: Discuss w/ Full Body what meetings CAB members can attend)
	Task 4 – Coordinate the CAB Ambassadors Program by assigning CAB members as liaisons to the Board of Supervisors and the CCP Executive Members, creating a two-way channel for information sharing. Support the CAB in developing messaging and talking points for the program.	March – July (Note: discuss assignments, roles and scheduling at annual CAB Retreat)	All members (CAB Full Body & ORJ)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1804

Agenda Date: 4/28/2026

Agenda #: 5.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Member Engagement & Participation

Presenter: Gloribel Pastrana, Subcommittee Chair

Information:

Review the CAB Membership and Participation Survey and discuss key findings.

Referral History and Update:

The Community Advisory Board (CAB) issued a survey to all current members in 2025 to better understand membership and participation, and to identify any challenges or barriers that may limit full engagement on the Board. The survey results were reviewed, and the CAB Chair advised the Outreach & Community Engagement Subcommittee to conduct a deeper analysis of the findings to identify opportunities for internal improvements to CAB systems and processes that could enhance member engagement and participation.

Recommendation(s)/Next Step(s):

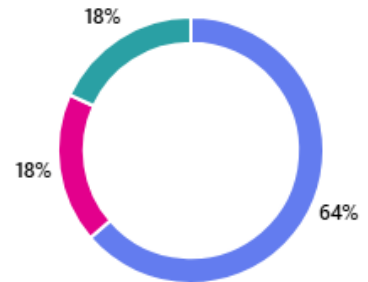
Review the CAB Membership and Participation Survey and provide recommendations on improvements, survey frequency, and any revisions to the questions.

Community Advisory Board

Member Participation and Engagement Survey Results

1. Does the current CAB General Meeting schedule (2nd Thursday, 10:00 AM – 12:00 PM) work for you?

● Yes	7
● No	2
● Unsure	2

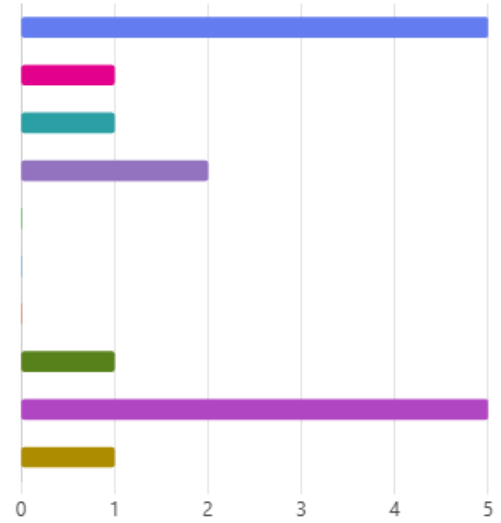


2. Please rank your preferred times for the CAB General Meeting (1 = most preferred).



3. What are the main barriers that affect your ability to attend General meetings regularly and on time? (Select all that apply.)

● Work schedule conflicts	5
● Transportation issues	1
● Family/childcare responsibilities	1
● Meeting time (too early/too late)	2
● Meeting location	0
● Meeting day (e.g., Thursday, Tuesday, etc.)	0
● Lack of advance notice	0
● Other commitments	1
● I do not experience any barriers and can attend meetings regularly and on time.	5
● Other	1



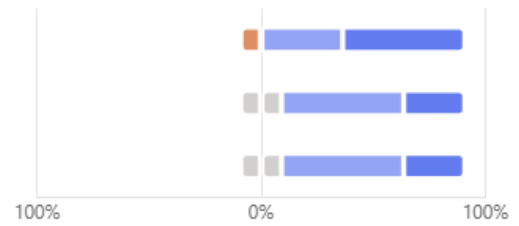
4. Please indicate how much you agree or disagree with the following statements, using the scale provided below

● Strongly disagree ● Disagree ● Neither agree nor disagree ● Agree ● Strongly agree

I feel comfortable sharing my opinions and ideas during CAB meetings.

I understand the roles and responsibilities of the CAB subcommittees.

I am satisfied with my overall experience as a member of the CAB.



5. Does your Subcommittee’s current meeting time work for you?

● Yes	10
● No	0
● Unsure	1



6. Please rank your preferred times for your subcommittee meeting (1 = most preferred).



7. What barriers, if any, prevent you from fully participating in subcommittees and attending meetings regularly and on time?

1	We have a probation conference on Thursdays from 10-12p
2	I do not have any barriers
3	Work schedule is not always the same. Having the subcommittee meetings be at different days and times has worked great for me.
4	I haven't faced any barriers other than occasional work commitments that might conflict with meeting times; for the most part, I am able to attend the meetings.
5	No major barriers, just sometimes I may have some deadlines at the office
6	None
7	capacity of work and staff
8	Time
9	None
10	n/a
11	I have a heavy schedule at work, and being given a schedule well in advance allows me to carve out the time for these meetings. What makes it difficult is when we have to make adjustments and pivot in a short frame of time.

8. What additional resources (e.g., training, materials, or staff support) do you believe would enhance your engagement and contribute to the effectiveness of the CAB Board?

1	yes
2	I do not need any additional resources
3	A conversation with CCP leadership about what they would like to see and how we can better align our work.
4	Learning about the great projects and activities the board has undertaken in the past would be helpful. I was asked to chair a subcommittee shortly after joining CAB, and it took some time to get adjusted. It would have been helpful to have the past subcommittee chair support my onboarding so that the transition into chairing the committee was smoother.
5	The staff support is excellent, I just need to be more aware of when new RFP's are put out and how to navigate the CAB web page
6	n/a
7	all board members following through with reading before meetings and following through with assignments, while contributing to the conversations during meetings.
8	Follow up helps from staff or other board members
9	We are moving in a direction that is allowing my engagement to pick up. We have discussed upcoming material. resourcing that is sure to increase engagement.
10	n/a
11	I believe candidates, especially those that work in the field of Reentry, should go through a test of understanding prior to the interview process not to exclude but to educate on the work that is taking place in the CAB and the true commitment it entails.

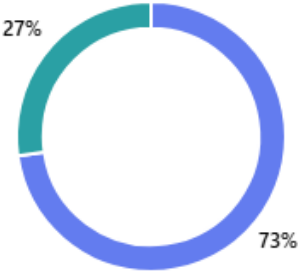
9. What priorities should the CAB establish for the upcoming year to better serve the community?

1	none I can think of at this time
2	Better board structure and changes within CCC around Behavioral Health and how it impacts the justice system
3	Transparency on department spending of AB 109 funds, tie the dollar amounts to outcomes or deliverables.
4	Housing for the AB109 population remains a major challenge. Six months in transitional housing may not be sufficient for some individuals to organize their affairs and secure long-term accommodation. Additionally, there seem to be gaps in the services available, particularly regarding how and when the AB109 population can access support after leaving transitional housing.
5	We need to be a little more engaged in Community events that may not be title Re-entry
6	n/a

7	Ensure that the services being presented to the board are actually being provided to the community. Advocate for the people instead of trying to please partners.
8	Getting more community involvement
9	Mental Health collaborations with local universities with well-trained professionals. Expansion of mental health pipelines.
10	I'm unsure
11	Further identifying gaps in resources when it comes specifically to employment. Building stronger relationships directly with large-scale employers and focusing on educating them for second-chance hiring in partnership with probation. Identifying any incentives out there for businesses that do commit to supporting reentry populations. Perhaps bringing those employers to the table as members or at least regular attendees.

10. Do you feel that your involvement with the CAB has become more meaningful over time?

- Yes 8
- No 0
- Maybe 3



11. What factors have influenced your experience as a CAB member?

1	How CAB works over all
2	My lived and professional experiences
3	The leadership of CAB has been great over the past three years, really working to understand individual's priorities and interests and then supporting them to raise them up in a public space.
4	Working directly with community members who are justice-impacted and having a job/manager who supports my involvement.
5	Being able to make decisions that will help the community and being able to work with people with lived experienced.
6	Being able to work with other CAB members and the community has really been a positive experience for me and makes me feel more comfortable at CAB meetings
7	limited participation from other sub-committee members not participating.

8	Mentorship and contact from CAB chair has been impactful
9	In-person meetings, and tabling.
10	General meetings, subcommittee meetings, committee members, County staff, and attending community events.
11	The various presentations regarding upcoming projects and connections to services that are being underutilized. Seeing the broader picture beyond the organization I work for and connecting the dots on how we can serve the community by working in tandem with our networks. Some information is gatekept, and doesn't make it to all the orgs or boots on the ground supporting staff. I would like to change that.

12. Please share any additional insights, feedback, or experiences related to your service on the CAB that you believe would be helpful for us to know.

1	I was trying to balance General CAB (2 hrs.), Sub Committee(1hr), program tours in person of other programs with travel (2 hrs), reports after visiting, viewing other boards to be a part of, Zoom mtgs. It was a lot in July, for me only because of the tours, and I was short-staffed at my regular job. Now that the tours are over, it has become more manageable with my CAB responsibilities. FYI, we do Probation Case Conference every other Thursday of the month at 10 am. Overall, I am happy to be a part of CAB.
2	My experience and broad perspective come from being a person with lived experience, an AB109 service provider, and a member of other CCC boards that impact the population we serve.
3	Thanks ORJ!
4	I have no further comments.
5	I can say that my time on CAB has gotten much better as the years go by and I have a better understanding of things
6	I was lucky enough to have an orientation training for CAB so that really helped me to understand the ropes.
7	None at this time
8	not sure
9	I am interested in serving reentry communities no matter the age. I love being in community with people who seek to serve those of us whose second chance walks in front of us. It's invigorating...for a field that can be so heavy. Thank you for having me.
10	I appreciate the opportunity to serve as a member of CAB.
11	I strongly believe the CAB makes a difference by providing insight that some decision members wouldnt otherwise have. Let's face it, Execs, Gov programs have a stake in the game, which is funding, we get to give a voice to the community on how things really work and

	<p>advocate for those that, historically, aren't given space to do so. I wish internally we had a discussion that our duty and alliance isn't to our employers but to the people we serve. Sometimes, I feel like there is an additional agenda or guard up when it comes to discussing our own programs and sometimes their shortcomings. CAB is not the place to prioritize employer relations more than our commitment to the community. Read this to the CAB lol I have no problem saying who I am .. Love Glory</p>
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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1805

Agenda Date: 4/28/2026

Agenda #: 6.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Ambassador Program Assignments

Presenter: Gloribel Pastrana, Subcommittee Chair

Information:

Review the Ambassador Program Guide and discuss meeting assignments for 2026.

Referral History and Update:

The Community Advisory Board will review the updated Ambassador Program Guide and begin discussing assignments to support coordination and scheduling with the County's Community Corrections Partnership, Board of Supervisors, and other key County representatives. These engagements are intended to share updates on CAB priorities and initiatives, discuss goals for the remainder of the year, and gather input on current efforts, gaps, and barriers.

Recommendation(s)/Next Step(s):

Debrief the Ambassador Program Guide and discuss Ambassador meeting assignments. Provide feedback on the proposed meeting assignments as needed before proceeding with outreach to schedule meetings.

2026 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Scales - Preston
Nicole															
Rena H.															
Gloribel															
Traci															
Alexandria															
Tiffany															
Wilanda															
Briana															

Standing Committee Assignments

1st = Lead
 2nd = Notetaker
 3rd = Follow-up

Policy & Budget: Briana Lucca; Traci Simpson
OCEC: Alexandria Van Hook; Gloribel Pastrana
Programs & Services: Rena Hurley; Tiffany Anaya; Wilanda Hughes

CAB
AMBASSADOR PROGRAM
GUIDE

DRAFT

CAB Ambassador Program Guide

Table of Contents

1. Ambassador Program Overview and Structure
2. Tips for Conducting Successful Ambassador Meetings
 - Sample Talking Points
 - Effective Communication Strategies
 - Ambassador Dos & Don'ts
3. Ambassador Program Meeting Assignments
4. Ambassador Program Contact List
5. Sample Email Template to Request & Confirm Zoom Meeting
6. Sample Ambassador Meeting Outline
7. Sample Thank You Email
8. Summary of Meeting Notes - Example
9. Sample External Meeting Report
10. External Meeting Reporting Template

CAB AMBASSADOR PROGRAM

PROGRAM OVERVIEW:

The CAB Ambassadors Program (CAP) was established in 2016 to strengthen communication between the Community Advisory Board and key decision-makers. As an AB109 Community Advisory Board member, you serve as an ambassador for our work in the community, representing the board when meeting with county supervisors, community organizations, and other stakeholders.

The program serves two essential purposes:

1. **Creating Communication Channels:** CAP establishes direct communication between CAB and those who vote on CAB's proposals. Ambassadors gather valuable insights about departmental and elected officials' priorities through regular engagement while sharing CAB's annual focus areas. This ongoing dialogue ensures mutual understanding and builds collaborative relationships.
2. **Mobilizing Support:** CAP builds support for significant CAB recommendations, particularly those addressing complex or potentially challenging issues. Ambassadors meet with each stakeholder annually to discuss priorities and build understanding before critical end-of-year voting processes.

Program Structure

CAB members collectively develop recommended talking points to guide discussions with Community Corrections Partnership members and County Supervisors. The program operates through carefully assigned Ambassador pairs consisting of a Lead and a Second who function as a coordinated team. The Office of Reentry & Justice (ORJ) reviews all assignments to ensure compliance with Brown Act requirements.

This guide provides the tools and information you need to effectively communicate our board's priorities, gather valuable feedback, and build strong partnerships across the community to support successful reintegration efforts.

Your Role as an Ambassador

As a CAB ambassador, you:

- Represent the collective voice of the advisory board, not just personal opinions
- Build relationships with key stakeholders and community partners
- Educate others about AB109 and its local implementation
- Gather community feedback and concerns to bring back to the board
- Help identify potential partnerships and resources

Tips for Conducting Successful Meetings

Before the Meeting

1. **Prepare thoroughly**
 - Briefly research the organization or official you're meeting with
 - Review relevant data and recent CAB discussions
 - Prepare concise handouts/notes with key information
 - Confirm meeting logistics (time, location, attendees)
 - Be prepared to share any approved board materials

2. **Set clear objectives**

- Define 2-3 specific goals for the meeting
- Prepare an agenda and share it in advance if appropriate
- Anticipate questions and prepare thoughtful responses
- Know which decisions require full board approval

During the Meeting

1. **Make a strong first impression**

- Log into Zoom 5-10 minutes early
- Begin with a brief introduction of yourself and the board's role
- Thank them for their time and interest
- Start with common ground before addressing challenging topics

2. **Communicate effectively**

- Use plain language, avoiding jargon and acronyms
- Balance facts and data with personal stories and examples
- Listen actively and take notes on feedback
- Be honest about what you know and don't know
- Offer to follow up on questions you can't immediately answer

3. **Handle difficult conversations**

- Acknowledge concerns respectfully
- Focus on shared goals for community safety and successful reentry
- Use "we" language to emphasize a collaborative approach
- Redirect politically charged discussions to evidence-based outcomes
- Stay calm and professional if tensions arise

4. **Close effectively**

- Summarize key discussion points and any agreements reached
- Clarify next steps and who is responsible for each
- Invite ongoing communication and feedback
- Thank them for their time and perspectives

After the Meeting

1. **Follow through**

- Send a thank-you email summarizing key points and next steps
- Provide any additional information promised
- Share relevant feedback with the full board and/or chair
- Update your CAB Ambassador Meeting Report Out document
- Schedule follow-up communications as appropriate

Sample Talking Points: County Supervisors

About AB109 Implementation

- "Our county's AB109 implementation plan focuses on evidence-based practices to reduce recidivism while enhancing public safety."
- "The Community Advisory Board provides community perspective and oversight to ensure programs align with local needs."
- "Since implementation began in 2011, we've seen [insert local data point on positive outcomes]."
- "Our current priorities include [list 2-3 board priorities]."

Funding and Resources

- "AB109 funding has allowed our county to develop innovative programs such as [specific local examples]."
- "We continuously evaluate program effectiveness to ensure responsible use of taxpayer dollars."
- "The advisory board reviews data to identify successes and areas needing improvement."

Community Impact

- "Effective reentry services benefit everyone by reducing crime, strengthening families, and creating taxpaying citizens."
- "Our community-based approach addresses the root causes of recidivism, including housing instability, unemployment, and untreated mental health issues."
- "The board includes diverse community voices, including [examples of board composition]."
- "We're seeing promising results in [specific outcome area], with [specific data point]."

Requests and Recommendations

- "Based on our current priorities, we recommend [specific policy or program recommendation]."
- "We invite you to attend our upcoming community forum on [topic] to hear directly from program participants and providers."
- "We'd appreciate your support for [specific initiative or funding request] in the upcoming budget cycle."
- "We see an opportunity to leverage county resources by partnering with [specific organization or department]."

Sample Talking Points: Community Organizations

Partnership Opportunities

- "The Community Advisory Board seeks community partners who can help address gaps in our reentry continuum."
- "Your organization's expertise in [specific area] could significantly benefit individuals transitioning back to the community."
- "We can connect you with the AB109 program manager to discuss potential collaboration or funding opportunities."
- "Together, we can create stronger pathways to successful community reintegration."

Information Sharing

- "We'd value your perspective on how realignment has affected your clients or community."
- "The advisory board is currently focusing on [specific issue], and we'd appreciate your insights."
- "We can present to your staff or clients about available reentry resources."

Community Education

- "Many community members misunderstand who AB109 serves – these are non-violent, non-serious, non-sexual offenders returning to our community."
- "Research consistently shows that stable housing, employment, and treatment significantly reduce recidivism."
- "Successful reintegration benefits everyone through increased public safety, family stability, and community wellbeing."
- "Community support is essential for successful reentry – isolation and stigma increase the risk of reoffending."

Addressing Concerns

- "Public safety remains our top priority, which is why we emphasize supervision and support services."
- "We welcome community feedback and incorporate it into our recommendations to the Community Corrections Partnership."

Effective Communication Strategies

Telling the AB109 Story

- Use a balanced approach that acknowledges both challenges and successes
- Share specific examples and success stories (with appropriate permissions)
- Connect realignment to broader community benefits
- Use visual aids when possible (simple charts, infographics)
- Personalize without compromising confidentiality

Representing Diverse Perspectives

- Acknowledge the range of views represented on CAB
- Focus on areas of consensus when speaking officially
- Clarify when you're sharing personal views vs. CAB positions
- Recognize the different impacts of criminal justice policies across communities
- Invite diverse stakeholders to board meetings to share their perspectives directly

Discuss CAB priorities and the goals of subcommittees

- **Current Priorities:** [Discuss current CAB priorities]
- **Success Metrics:** [Discuss 2-3 positive outcome measurements]
- **Challenges:** [Discuss 2-3 ongoing challenges]
- **Local Impact:** [Discuss 2-3 key local statistics about AB109 population and outcomes]
- **Services:** [Discuss key services funded through AB109]

Ambassador Dos and Don'ts

Do:

- Represent the board's official positions accurately
- Listen more than you speak when gathering community input
- Bring community concerns back to the full board
- Focus on data and evidence-based practices
- Acknowledge both successes and challenges honestly
- Coordinate with the board chair before major presentations

Don't:

- Make promises or commitments without board approval
- Share confidential information about specific cases or individuals
- Criticize other agencies or officials publicly
- Present personal opinions as board positions
- Engage in partisan political discussions when representing the board
- Speak to the media without proper authorization

Resources for Ambassadors

- Office of Reentry and Justice website
- Annual report executive summary
- CAB PowerPoint presentation (customizable)
- Success stories (with appropriate releases)
- Schedule of upcoming community events and meetings

Feedback Loop

After representing the board at meetings or events:

1. Complete the External Meeting Report Form
 2. Share key takeaways at the next board meeting
 3. Submit any new community contacts to OCEC
 4. Identify any needed updates to talking points or materials
 5. Mentor new board members in ambassador activities
-

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2025 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Scales - Preston
Nicole	1st	1st				1st	1st								
Rena H.			2nd	2nd						2nd					
Gloribel					1st			2nd			1st				
Justin			1st										1st		2nd
Rena M.		2nd				2nd	2nd								
Traci					2nd							2nd		1st	
Alexandria				1st					2nd	1st		1st			
Demetria															
Tiffany									1st		2nd			2nd	1st
Wilanda	2nd							1st					2nd		
Briana				3rd				3rd		3rd					

1st = Lead
 2nd = Second
 3rd = Third

Standing Committee Assignments

Policy & Budget: Justin Van Zerber; Traci Simpson; Briana Lucca
OCEC: Demetria Lawrence; Alexandria Van Hook; Gloribel Pastrana
Programs & Services: Rena Hurley; Rena Moore, Tiffany Anaya, Wilanda Hughes

CAB Ambassadors Program Contact List

<u>BOS/CCP Exe Members</u>	<u>Member's Name</u>	<u>Email & Phone</u>	<u>Staff</u>	<u>Staff's Email & Phone</u>
Supervisor John Gioia	Supervisor John Gioia	John.Gioia@bos.cccounty.us 510-942-2220	Cynthia Harvey Patton	cynthia.patton@bos.cccounty.us 510-942-2221
Supervisor Candace Andersen	Supervisor Candace Andersen	Candace.Andersen@bos.cccounty.us 925-655-2300	Jill Ray	jill.ray@bos.cccounty.us 925-655-2300
Supervisor Diane Burgis	Supervisor Diane Burgis	Diane.Burgis@bos.cccounty.us 925-655-2330	Melissa Van Ruiten	Melissa.VanRuiten@bos.cccounty.us 925-655-2333
Supervisor Ken Carlson	Supervisor Ken Carlson	SupervisorCarlson@bos.cccounty.us 925-521-7100	Manny Bowlby	Manny.Bowlby@bos.cccounty.us 925-655-2350
Supervisor Shanelle Scales- Preston	Supervisor Shanelle Scales- Preston	bos5@bos.cccounty.us 925-608-4200	Vivian Lee	Vivian.Lee@bos.cccounty.us 925-608-4201
CAO	Monica Nino	Monica.Nino@cao.cccounty.us	925-655-2075	Paula Webb
District Attorney	Diana Becton	Diana.Becton@contracostada.org	925-957-2218	Bobbi Mauler Bobbi.mauler@contracostada.org
Superior Court Exe. Officer	Matthew Malone	mmalo1@contracosta.courts.ca.gov 925-608-2700	Sarah Divingnzo Sarah Linh	sdivingnzzo@contracosta.courts.ca.gov slind@contracosta.courts.ca.gov

Public Defender	Ellen McDonnell	Ellen.McDonnell@pd.cccounty.us	925-335-8075	N/A
Concord Police Chief	Mark Bustillos	mark.bustillos@cityofconcord.org	925-671-3220	Sarah Weller
Probation	Esa Ehmen-Krause	Esa.Ehmen@prob.cccounty.us	925-313-4188	Deborah Caldwell
EHSD	Marla Stuart	mstuart@ehsd.cccounty.us	925-608-4801	Paige Lewis-Villa
Sheriff's Office	David O. Livingston	dli@so.cccounty.us	510-262-4204	Jody Sicheneder
Behavioral Health	Dr. Suzanne Tavano	Suzanne.Tavano@cchealth.org	925-957-5169	
Health, Housing and Homeless (H3)	Cristy Saxton	Christy.Saxton@cchealth.org	925-608-6709	Betsy Cajina
*List updated October 2025 *Meetings to be scheduled for Aug-Oct				

Sample Email template for CAB Ambassadors to request a Zoom meeting:

Subject: AB109 Community Advisory Board - Request for Meeting on Funding Priorities

Dear [Recipient Name],

I hope this email finds you well. As a member of the AB109 Community Advisory Board (CAB) Ambassador program, my colleague, [Colleague Name], and I would like to schedule a 45-minute Zoom meeting with you to discuss our work related to the AB109 Community Advisory Board for [priorities for the current year].

Purpose of Meeting:

- Provide a brief overview of the CAB Ambassador program
- Share updates on our current initiatives
- Request your valuable feedback on four key priority areas: [list the priorities for the current year]
 1. Housing
 2. Behavioral health
 3. Employment
 4. Pre/post-release services

Your insights would greatly contribute to our efforts in ensuring effective resource allocation and program development for returning community members.

Potential Meeting Dates: Please share your availability in the next few weeks for any of the following time frames.

- [Date Option 1]: Between [time range]
- [Date Option 2]: Between [time range]
- [Date Option 3]: Between [time range]

If these dates don't work for your schedule, please suggest alternatives that would be more convenient for you. Additionally, if you prefer that another individual from your office attend in your place, please let us know, and we'll be happy to coordinate with them directly.

We appreciate your consideration. We look forward to connecting and discussing these important community matters.

Best regards,

[Your Name]
AB109 Community Advisory Board Ambassador
Phone: [Your Phone Number]
Email: [Your Email Address]

Sample Email template for CAB Ambassadors to confirm a Zoom meeting:

Subject: Confirming Our Meeting - CAB Ambassador Program Discussion

Dear [Name/Title],

Thank you for agreeing to meet with us regarding the Community Advisory Board (CAB) Ambassador Program. We look forward to our conversation about how we can collaborate to support AB109 reentry services in Contra Costa County.

Meeting Details:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location/Zoom Link]

During our time together, [CAB Member Name] and I will share an overview of CAB's recent work and would love to hear your thoughts on our four key priority areas [list the priorities for the current year]:

1. Housing services for justice-involved individuals
2. Behavioral health support
3. Employment opportunities for the reentry population
4. Pre/post-release engagement services

We're particularly interested in learning about your current priorities and exploring how CAB might support your initiatives moving forward.

If you need to reschedule or have any questions before we meet, please don't hesitate to reach out to me at [phone number] or [email address].

We appreciate your time and look forward to this important conversation.

Best regards,

[Your Name]
AB109 Community Advisory Board Ambassador
[Phone Number]
[Email Address]

CAB Ambassador Meeting Outline

Pre-Meeting Preparation

- [] Lead and Co-Lead meet beforehand to coordinate approach
- [] Review interviewee's background/webpage
- [] Prepare questions specific to their role/department
- [] Bring materials: notepads, CAB overview materials
- [] Log In 5-10 minutes early

OPENING (5 minutes)

LEAD: Introductions & Welcome

- "Good [morning/afternoon], thank you for taking the time to meet with us today."
- "I'm [Name], and this is my colleague [Co-Lead Name]. We're both members of the Community Advisory Board."
- **Allow opportunity for them to introduce themselves and any staff present**

LEAD: Establish Meeting Purpose

- "We're here to establish a direct line of communication between CAB and your office."
- "Our main goals today are to:
 - Share an overview of CAB's current work and priorities
 - Learn about your priorities and initiatives
 - Explore how CAB might support your work
 - Get your feedback on our key focus areas"
- "Please feel free to jump in with questions or comments at any time."
- "Before we dive in, are there any specific priorities or issues you'd like to discuss or bring to our attention?"

CAB OVERVIEW (8-10 minutes)

CO-LEAD: CAB Mission & Accomplishments

- "Over the past several years, CAB has worked to realize the goals of AB 109 Public Realignment by advocating for increased community-based reentry services and supporting expansion of our reentry system."
- **Key Accomplishments:**
 - Successful funding increases for community-based housing, legal aid, and employment services
 - New expense reporting templates
 - Strengthened pre-release transition planning
 - Permanent creation and expansion of the Office of Reentry and Justice

CO-LEAD: CAB's Four Pillars

"Our approach to policy rests on four core principles:

1. **We want to invest in what works**
2. **We believe true justice requires social justice**
3. **We believe incarceration should serve as a last resort**
4. **We believe safety for all depends on justice for all"**

LEAD: Recent Major Project

- "This year, CAB's Policy & Budget Subcommittee was tasked by the Community Corrections Partnership and supported by the Board of Supervisors to develop recommendations for a one-time \$15M allocation from AB 109 excess funds."
- "We worked extensively with departments and organizations across the county through workgroups and presentations."
- "This collaborative approach included partners like H3, Behavioral Health, Rubicon, WIOA, Sheriff's Office, DA, Public Defender's Office, and many others."

PRIORITY AREAS DISCUSSION (10-15 minutes)

CO-LEAD: "We'd like to share our four key priority areas and get your feedback:"

Priority Area #1: HOUSING

- Additional countywide CORE teams for homeless reentry population
- Expanded housing supports following H3's 1-2-4 framework (interim, permanent, homelessness prevention)
- **"What are your thoughts on housing challenges for the reentry population in your area/department?"**

LEAD: Priority Area #2: BEHAVIORAL HEALTH**

- Countywide on-demand mobile outreach for behavioral health resources
- Additional Community Support Workers (peer support specialists) for field-based services
- **"How do you see behavioral health needs impacting the populations you serve?"**

CO-LEAD: Priority Area #3: EMPLOYMENT SERVICES**

- Countywide employment pathway for reentry participants in county positions
- Job training workshops and on-the-job training
- Pre-release employment services and job placement support
- Clean slate program for record clearing
- **"What employment barriers do you see, and how might we address them together?"**

LEAD: Priority Area #4: PRE/POST-RELEASE SERVICES**

- Guaranteed Income pilot program for justice-involved individuals
- Gap-filler services including:
 - 24/7 transportation and mentoring services
 - Extended service hours (weekends/after hours)
 - Language services expansion
 - Enhanced services for women
- Interim Bridge Housing coordinated by CORE teams
- **"What gaps do you see in current pre and post-release services?"**

STAKEHOLDER INPUT & DISCUSSION (8-10 minutes)

LEAD: Open Discussion

- "What priorities or initiatives are you currently focused on that align with these areas?"
- "How can CAB support your work or collaborate on shared goals?"
- "What challenges are you seeing that we should be aware of?"
- "Are there other community partners we should be connecting with?"

CO-LEAD: Alignment & Next Steps

- "Our recommendations will be going before the Board of Supervisors for consideration."
- "How can we ensure our work complements and strengthens what you're already doing?"

CLOSING (3-5 minutes)

CO-LEAD: Appreciation & Follow-up

- "We really appreciate you taking the time to meet with us. This has been incredibly valuable."
- "Your insights about [mention specific feedback they provided] will definitely inform our ongoing work."

LEAD: Ongoing Partnership

- "Please don't hesitate to reach out if there's ever a need for clarification or if CAB can provide support for your initiatives."
- "The fact that you made time for this meeting demonstrates your commitment to this important work."
- "We're excited about the possibility of continued collaboration as we work to make Contra Costa County a better place for everyone."

Both: Contact Information Exchange

- Provide CAB contact information
- Confirm best way to reach them for follow-up
- "Thank you again for your partnership."

POST-MEETING ACTION ITEMS

- Complete meeting notes within 24 hours
 - Share key insights with CAB at the next board meeting
 - Follow up on any commitments made
 - Send thank you email within 2 business days
 - Schedule any requested follow-up meetings
-

During the meeting, be sure to take notes on the following:

- Key priorities they mentioned
- Specific feedback on CAB's priorities
- Collaboration opportunities identified
- Follow-up actions needed
- Contact information for key staff
- Important dates or deadlines mentioned

DRAFT

Sample Email template: Thank you (post-meeting)

Subject: Thank You - CAB Ambassador Program Meeting

Dear [Name/Title],

Thank you for taking the time to meet with [CAB Member Name] and me [yesterday/on Date]. Your insights about [specific topic discussed or priority mentioned] were particularly valuable, and we appreciated learning more about [specific initiative or concern they mentioned].

The conversation reinforced the importance of CAB maintaining open communication with partners like you, who are working to improve outcomes for justice-involved individuals in our community. Your perspective on [mention specific feedback they provided related to housing/behavioral health/employment/pre-post release services] will inform our ongoing work.

As we discussed, CAB remains committed to supporting initiatives that align with our shared goals of reducing recidivism and strengthening reentry services. We'll be sure to keep you updated on [any specific follow-up items discussed], and please don't hesitate to reach out if there are ways CAB can support your work.

We look forward to continuing this partnership and working together to make a positive impact for the reentry population in Contra Costa County.

Thank you again for your time and collaboration.

Warm regards,

[Your Name]
[Your Title/Role]
CAB Member
[Phone Number]
[Email Address]

Notes:

- Customize bracketed placeholders with specific information
- Add specific meeting outcomes or commitments to the thank you email
- Include any relevant attachments or follow-up materials as needed
- Adjust meeting duration in confirmation email based on your planned agenda

EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strengthening ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area I would like to see us learn more about is its pathways for AB109 individuals to get connected back to the education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

DRAFT

CAB Ambassador Meeting

Report to CAB After Member Participation in an External Meeting - SAMPLE

PARTICIPANT & MEETING DETAILS			
Name:	Diane Burgis	Date:	November 3, 2023
Title:	County Supervisor	Time:	3:15 p.m. – 4:15 p.m.
Department:	District 3	Location:	Zoom

MEETING ATTENDED BY THE FOLLOWING		
Jon'Ta Davenport (Lead)	Crawford Carpenter (Second)	Supervisor Diane Burgis

MEETING HIGHLIGHTS
<ul style="list-style-type: none"> • Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area. • Develop a relationship with Alicia Nuchols in her office, who watches various areas such as this. She can assist us with priorities for the Supervisor's District • We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives. • Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from, stressing that our programs save considerable money by not investing it in the prison system. • She feels we can give people HOPE by stressing accountability • As far as transparency, it would be helpful to provide a model from a county that's effectively engaging in transparency. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for • Three areas that are priorities for her District are: <ol style="list-style-type: none"> 1. Housing 2. Mental Health 3. Homelessness
NEXT STEPS
<ul style="list-style-type: none"> • Follow up with Alicia Nuchols on priorities for the Supervisor's District • Research Measure X funding

- Research an effective model for transparency.

ACTION REQUESTED OF FULL CAB

- Reframe the message to those we seek assistance from, highlighting programs that save a considerable amount of money, and not investing in the prison system

IMPORTANT DATES

- N/A

ATTACHMENTS

- N/A

SAMPLE

CAB Ambassador Meeting

Report to CAB After Member Participation in an External Meeting

PARTICIPANT & MEETING DETAILS			
Name:		Date:	
Title:		Time:	
Department:		Location:	

MEETING ATTENDED BY THE FOLLOWING		

MEETING HIGHLIGHTS
<ul style="list-style-type: none"><i>(Summary of key discussion points, essential takeaways, and any feedback.)</i>
NEXT STEPS
<ul style="list-style-type: none"><i>(i.e., task, assigned staff, and due date, if applicable)</i>
ACTION REQUESTED OF FULL CAB
<ul style="list-style-type: none"><i>(If any actions need to be discussed, reviewed, or approved by the full CAB.)</i>
IMPORTANT DATES
<ul style="list-style-type: none"><i>(Upcoming meetings, deadlines, or relevant events.)</i>
ATTACHMENTS
<ul style="list-style-type: none"><i>(List any included files or write "N/A" if none.)</i>



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1806

Agenda Date: 4/28/2026

Agenda #: 7.

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: CAB Outreach Plan

Presenter: Gariana Youngblood, Committee Staff

Information:

Discuss Community Advisory Board (CAB) Outreach Plan, including the assignment and organization of event participation, as well as the development of strategies for identifying event types, target audiences, and outreach approaches to increase community awareness, engagement, and participation in CAB initiatives.

Referral History and Update:

The CAB Outreach & Community Engagement Subcommittee wants to prioritize CAB's attendance and participation at community events to raise awareness of their efforts and initiatives. To support this priority, the Subcommittee will develop an outreach plan to guide the organization, planning, and formalization of CAB's outreach activities and goals.

Recommendation(s)/Next Step(s):

Review the draft Community Advisory Board Outreach Plan and provide feedback prior to finalization.

Community Advisory Board (CAB) Outreach Plan

Purpose: *To increase community awareness, engagement, and participation in Community Advisory Board initiatives, with a focus on justice-impacted individuals, families, and community partners.*

Outreach Goals:

- Increase awareness of CAB and its role
- Recruit new members/applicants
- Strengthen relationships with community partners
- Gather community input and feedback

Target Audiences: *Identify who you are trying to reach:*

1. Justice-impacted individuals and families
2. Community-based organizations (CBOs)
3. Service providers (reentry, housing, workforce, etc.)
4. Faith-based groups
5. Transitional-aged youth (i.e., ages 18-25 years old)
6. General community members

Key Messages: *What do you want people to know*

- What CAB is and its purpose
- Opportunities to get involved
- Impact of CAB on reentry and community safety
- How community voices influence decisions

Outreach Strategies:

- Participation in community events (i.e., resource fairs, town halls, presentations, forums)
- Partnerships with CBOs and service providers
- Presentation and community meetings
- Digital outreach (email, social media, newsletter)
- Flyers and printed materials distributed through partners

Roles & Responsibilities: *Define who is responsible*

- CAB Members: Community outreach, event participation, relationship building
- OCEC Subcommittee: Coordination and tracking
- ORJ: Logistics, materials, scheduling, and support

Outreach & Event Participation Tracker

Event	Date & Time	Location	Purpose	Assigned CAB Members	Support Needed	Notes
<i>(Ex: Community Resource Fair)</i>	Friday, April 14, 2026, from 9 am – 1 pm	<i>Contra Costa College</i>	Outreach/recruitment	1. 2. 3.	<i>Need tables, chairs, and CAB flyers</i>	

Communication Channels:

- Email Distribution lists
- Social media platforms
- Community newsletter
- Flyers and printed materials
- Partner organization networks
- Public meetings and events

Timeline:

- Ongoing identification of outreach opportunities
- Monthly review of outreach activities and assignments
- Quarterly reflection and updates to outreach strategy

Resources Needed:

- Materials (FAQ document, 1 page summary of CAB, flyers)
- CAB/Staff capacity

Evaluation & Metrics: *How will you measure success?*

- Number of events attended
- Number of people reached/engaged
- Applications received
- Partnership established

- Feedback from community members

Feedback & Continuous Improvement

- Collect feedback from the community and CAB members
- Adjust strategies as needed
- Document lessons learned