



CONTRA COSTA COUNTY

AGENDA - PUBLISHED

Alamo Police Services Advisory Committee (CSA P-2B)

Monday, May 4, 2026

5:30 PM

Alamo Plaza, Suite 170B

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Public Comment (3 minutes/speaker)
4. March 2026 Meeting Notes [26-1837](#)
Attachments: [P2B - 4.6.2026 Notes](#)
5. April 2026 Police Report
6. Assertive Supervision Training [26-1838](#)
Attachments: [Assertive Supervision](#)
7. Financial Report [26-1839](#)
Attachments: [P2b Alamo FY25-26 Period 7 & 8](#)
8. Community Organization Reports/Upcoming Dates
9. The next meeting is currently scheduled for June 1, 2026.
10. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 309 Diablo Road, during normal business hours.

For Additional Information Contact:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1837

Agenda Date: 5/4/2026

Agenda #: 4.

Alamo Police Advisory Committee

Ross Hillesheim, Chair
Joe Rubay, Vice Chair
Dr. Alden Harken, Secretary
Christy Campbell
Larry Shields
Kirk Bennett
Robert Brannan
Naomi Lewis-Mercurio, Alternate



Office of the Sheriff
Lt. Veronique Balea,
Station Commander

Deputy James Fisher

The Alamo Police Services Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors.

Alamo Police Services Advisory Committee (P2-B)

April 6, 2026

RECORD OF ACTIONS

5:30pm

Alamo Plaza, Suite 170B

Committee Members in Attendance: Vice Chair Rubay, Larry Shields, Kirk Bennett, Christy Campbell

Committee Members Absent: Chair Ross Hillesheim, Robert Brannan, Naomi Lewis-Mercurio

Sheriff's Office in Attendance: Lt. Veronique Balea, Deputy Deputy Fisher

County Staff in Attendance:

Ten members of the public were in attendance.

CALL TO ORDER

Vice Chair Joe Rubay called the meeting to order at 5:36pm.

REVIEW AND APPROVE PRIOR MEETING MINUTES

The Record of Actions for March were reviewed and approved unanimously.

PUBLIC COMMENT (5 minutes/speaker)

The meeting was attended by ten engaged and articulate community members. A primary point of discussion involved the reporting protocol for unauthorized refuse disposal along the Route 680 access and egress points.

One proactive resident provided video footage of a suspected dumping incident; however, the vehicle was identified as an unmarked truck belonging to Chris Chapman's company. It was clarified that the company is currently distributing clean wood chips and aims to complete spreading within a 24-hour window.

For future concerns regarding potential offenders, please contact **CHP Officer Taylor** at **MiTaylor@CHP.CH.Gov**.

REVIEW MONTHLY P2-B ACTIVITY REPORT

Postpone until May.

FINANCIAL REPORT

COMMUNITY ORGANIZATIONS REPORTS/UPCOMING DATES

The Round Hill Citizen's Police Advisory Committee (P-5) will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925.655.2300.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the P5 agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925.655.2300. Complete name and address must be submitted to be added to the list.

AIA: Rick Leiting provided an update on the Alamo Plaza Farmer's Market, noting its exceptional performance throughout the winter season. The market, characterized by its high-quality produce and live music, has become a staple of community engagement. Based on this momentum, Mr. Leiting anticipates continued growth and increased attendance as we transition into the spring and summer months. Save the date for the annual Alamo Plaza Car Show, which is officially scheduled for Thursday, September 10th.

The annual Alamo Easter Egg Hunt at Livorna Park was held with high attendance and significant success. This year, an energetic group of local youth collected 3,000 candy-filled eggs in a record time of 8 minutes and 13 seconds. The event was well-received by the community and remains a highlight of the spring season.

ONGOING ITEMS

ADJOURN at 6:15pm.

Mailing Address for Alamo Police Services Advisory Committee is Office of the Sheriff, Alamo Substation,
150 Alamo Plaza, Suite C, Alamo, CA 94507

Materials distributed for the meeting are available for viewing at the District III Office at
309 Diablo Road, Danville, CA 94526 (925) 820-8683



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1838

Agenda Date: 5/4/2026

Agenda #: 6.

Advisory Board: Alamo Police Services Advisory Committee (CSA P-2B)

Subject: Assertive Supervision Training

Presenter: Lt. Balea

Information:

The Sheriff's Office is seeking approval to send two deputies, Deputy Shanks and Deputy Fisher, to a POST-certified **Assertive Supervision** training course in San Jose.

The curriculum is designed to enhance leadership and supervisory competencies, specifically focusing on:

- **Operational Coordination:** Improving the ability to delegate and manage team members effectively during special events and high-priority operations.
- **Communication:** Developing advanced leadership communication skills to improve day-to-day team performance.
- **Team Leadership:** Strengthening supervisory foundations to ensure consistent and professional field coordination.
-

Logistics & Schedule

- **Dates:** July 15, 2026 - July 17, 2026 (Travel Day on July 14).
- **Location:** San Jose, CA.
- **Transportation:** Travel will be facilitated via a County vehicle.

The total estimated investment is approximately **\$1,232 per deputy**, which includes:

- **Registration:** \$375 per attendee.
- **Lodging:** \$558 (3 nights at the GSA rate).
- **Per Diem:** \$299 for meals and incidentals.
- *Note: This total does not include the potential overtime costs required to backfill these positions during the training period.*



Contract, Law Enforcement

Assertive Supervision – Marin Consulting Associates

July 15, 2026 - July 17, 2026

Course Information

Description

Let MCA help you develop the knowledge and skills necessary to create an environment where your team thrives because of your effective management of those under your supervision who are unable or unwilling to perform. Our practical, common-sense techniques, obtain results without the abuse of power or rights of those in your charge. You can hold employees accountable for their job performance and behaviors and gain their respect at the same time.

Learn how to:

- Build healthy superior-subordinate relationships
- Establish and assert your authority, while respecting employee rights
- Develop performance standards that clearly communicate expectations
- Write objective, clear and accurate performance evaluations
- Implement interventions that effectively correct performance problems
- Confront difficult and resistant employees without losing
- Understand and apply disciplinary due process

POST Certified# 9750-12100

STC Certified #5200-46792

Designed For

Sworn and civilian law enforcement trainers, leads, supervisors, managers, and is appropriate for probation and corrections staff as well. This is also an excellent course for aspiring supervisors.

Hours

24

For additional information, please call: 916-755-1486

Please register online: <https://marinconsulting.us/about/training-calendar/>

Fee Information

\$375

Start: Wed Jul 15, 2026 - 8:00 PDT

End: Fri Jul 17, 2026 - 17:00 PDT

For additional information, please call: 916-755-1486

Location

South Bay Regional Public Safety Training Consortium

560 Bailey Ave.

San Jose, CA 95141 United States

Fees

\$375

Attached Files

Assertive Supervision Presented by Marin Consulting Associates July 15-17, 2026



U.S. General Services Administration

FY 2026 per diem rates for ZIP Code 95141

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$92	\$23	\$26	\$38	\$5	\$69.00

$$\begin{array}{r}
 X \\
 3 \\
 \hline
 \$69 \\
 \end{array}
 \quad
 \begin{array}{r}
 X \\
 3 \\
 \hline
 \$78 \\
 \end{array}
 \quad
 \begin{array}{r}
 X \\
 4 \\
 \hline
 \$152 \\
 \end{array}
 \quad
 = \$299$$



U.S. General Services Administration

FY 2026 per diem rates for ZIP Code 95141

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$192	\$192	\$192	\$192	\$192	\$192	\$192	\$192	\$192	\$192	\$192	\$192



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1839

Agenda Date: 5/4/2026

Agenda #: 7.

Advisory Board: Alamo Police Services Advisory Committee (CSA P-2B)
Subject: Financial Report

Information:

The enclosed Financial Status Report for the Alamo P-2 Zone B district covers Period 7 (January 14 - February 11) and Period 8 (February 12 - March 11) of the 2025-2026 Fiscal Year.

Key Financials: Highlights the current fund balance of **\$1,108,406.97** and year-to-date revenue of **\$548,386.29**.

Expenditure Summary: Notes the total expenditures of **\$241,492.52**, covering personnel, fleet charges, and insurance.

Fund Coverage: Explicitly mentions the Officer Fixed Cost Detail and the Traffic Safety Fund balance of **\$35,630.30**.

Financial Status Report
Alamo P-2 Zone B
FY 2025-2026

FY 2025-2026 Fund 265700 Org 7657		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
Beginning Fund Balance		801,513.20	1,020,339.39	985,599.05	1,221,897.43	1,192,931.81	1,164,801.86	1,155,429.17	1,133,014.55	1,108,406.97	1,108,406.97	1,108,406.97	1,108,406.97	1,108,406.97
REVENUE	<u>Sub Obj.</u>													
Taxes Current Property	9000	0.00	755.44	8,257.69	0.00	0.00	3,826.60	0.00	0.00	0.00	0.00	0.00	0.00	12,839.73
1% Property Tax Alloc. (Estimated Advance)	9010	272,047.44	0.00	0.00	0.00	0.00	11,884.70	0.00	0.00	0.00	0.00	0.00	0.00	283,932.14
Voter Approved Parcel Tax (Est. Adv.)	9100	0.00	0.00	253,112.38	-23.53	-1,832.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	251,256.25
Vehicle Code Fines	9150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop Tax Relief	9385	0.00	0.00	0.00	0.00	0.00	0.00	591.70	0.00	0.00	0.00	0.00	0.00	591.70
In Lieu Taxes	9580	0.00	8.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.14
Prop Tax Prior-Unscrd	9035	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-241.67	0.00	0.00	0.00	0.00	-241.67
Reim Covid pay	9600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		272,047.44	763.58	261,370.07	-23.53	-1,832.60	15,711.30	591.70	-241.67	0.00	0.00	0.00	0.00	548,386.29
EXPENDITURES	<u>Sub Obj.</u>													
Personnel Salary & Benefit Costs	1000	19,294.81	17,378.22	20,985.63	18,683.02	19,852.15	19,167.60	18,760.35	17,538.84	0.00	0.00	0.00	0.00	151,660.62
Officer Fixed Costs (liability ins, equip/supplies, comm charges)	3611	0.00	2,965.32	2,966.31	2,973.23	2,990.43	3,079.61	2,976.70	3,014.72	0.00	0.00	0.00	0.00	20,966.32
Uniform Allowance	2160	72.67	72.67	72.67	72.67	72.67	72.67	72.67	72.67	0.00	0.00	0.00	0.00	581.36
Memberships	2200	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
Services & Supplies	2310	0.00	0.00	0.00	160.00	0.00	426.00	160.00	160.00	0.00	0.00	0.00	0.00	906.00
Property Tax Admin.	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing/Engraving Services	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Publications & Legal Notices	2190	0.00	160.00	320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00
Vehicles- Fleet Chgs	5011	0.00	6,673.94	0.00	3,418.18	3,128.33	1,818.34	782.83	3,579.68	0.00	0.00	0.00	0.00	19,401.30
Misc Svcs/Supplies	3622	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.T Dept. Data Proc.	3615	253.77	253.77	253.77	253.77	253.77	253.77	253.77	0.00	0.00	0.00	0.00	0.00	1,776.39
Depreciation	3560	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Spec Dept'l Exp	2479	33,600.00	0.00	0.00	0.00	0.00	266.00	0.00	0.00	0.00	0.00	0.00	0.00	33,866.00
Assessor's Levy Fees	3530	0.00	0.00	0.00	3,381.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,381.22
Hotel Accommodations	2303	0.00	0.00	473.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	473.31
I.T. Dept. Info Security	3626	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taxes & Assessments	3630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		53,221.25	35,503.92	25,071.69	28,942.09	26,297.35	25,083.99	23,006.32	24,365.91	0.00	0.00	0.00	0.00	241,492.52
Estimated Ending Fund Balance		1,020,339.39	985,599.05	1,221,897.43	1,192,931.81	1,164,801.86	1,155,429.17	1,133,014.55	1,108,406.97	1,108,406.97	1,108,406.97	1,108,406.97	1,108,406.97	1,108,406.97

Monthly Officer Fixed Cost Detail Report

Alamo P-2 Zone B

FY 2025-2026

FY 2025-2026 Fund 265700 Org 7657		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
Personnel Fixed Costs	<u>Sub Obj.</u>													
Retiree Health Cost	3611	0.00	1,294.10	1,295.09	1,302.01	1,319.21	1,408.39	1,305.48	1,343.50	0.00	0.00	0.00	0.00	9,267.78
Other Post Emp Benefits	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operational Fixed Costs														
Communications Costs	3611	0.00	427.14	427.14	427.14	427.14	427.14	427.14	427.14	0.00	0.00	0.00	0.00	2,989.98
Liability Insurance	3611	0.00	1,119.08	1,119.08	1,119.08	1,119.08	1,119.08	1,119.08	1,119.08	0.00	0.00	0.00	0.00	7,833.56
Supplies/Svcs Costs	3611	0.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	0.00	0.00	0.00	0.00	875.00
Total Expenditures		0.00	2,965.32	2,966.31	2,973.23	2,990.43	3,079.61	2,976.70	3,014.72	0.00	0.00	0.00	0.00	20,966.32

Notes to Fixed Costs:

Retiree Health Cost &

Liability Insurance cost is

Other Post Employee Benefits (OPEB) is a rate set by the County

Communication Charges & Supplies/Services cost is a annual set rate

Traffic Safety Fund Report
Alamo P-2 Zone B
FY 2025-2026

FY 2025-2026 Fund 113900 Org 3683		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
Beginning Fund Balance		35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,621.19	35,621.19	35,630.30	35,630.30	35,630.30	35,630.30	35,630.30
REVENUE	Sub Obj.													
Traffic Fines	9150	0.00	0.00	0.00	0.00	0.00	58.45	0.00	9.11	0.00	0.00	0.00	0.00	67.56
Drivers Education	9684	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fines	9161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	9181	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	58.45	0.00	9.11	0.00	0.00	0.00	0.00	67.56
EXPENDITURES	Sub Obj.													
Gov. to Gov. fund tnsf	5011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Estimated Ending Fund Balance		35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,621.19	35,621.19	35,630.30	35,630.30	35,630.30	35,630.30	35,630.30	35,630.30

Notes to Traffic Safety Fund:

Interest revenues are distributed once annually.

Expenditures consist of approved individual purchases or are related to investment costs.