



# CONTRA COSTA COUNTY

## AGENDA

### Head Start Policy Council

---

Wednesday, March 4, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:  
<https://cccouny-us.zoom.us/j/86062753827>  
Meeting ID: 860 6275 3827

---

#### Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. Staff Report
4. Advocacy Day Report
5. ACTION: Review and approval of the Executive Meeting Minutes February 4, 2026 [26-857](#)  
**Attachments:** [Exec Meeting Minutes 2-4-2026 DRAFT](#)
6. Review of February 18, 2026, Policy Council Minutes [26-858](#)  
**Attachments:** [Policy Council Meeting Minutes 2-18-2026 DRAFT](#)
7. Decision regarding Parent Recognition of Staff
8. Review and agree on March 18, 2026, Policy Council Meeting Agenda [26-859](#)  
**Attachments:** [Policy Council Meeting Agenda March 18, 2026 DRAFT](#)
9. Agreement on wellness activity for March 18, 2026, Policy Council Meeting
10. Meeting Evaluation

The next meeting is currently scheduled for April 1, 2026.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 26-857

**Agenda Date:** 3/4/2026

**Agenda #:** 5.

---



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Head Start Policy Council

---

Wednesday, February 4, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:  
<https://cccouny-us.zoom.us/j/86062753827> |  
Meeting ID: 860 6275 3827

---

#### Executive Subcommittee

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Gabriela Garibay, Chair, called the meeting to order at 6:01PM  
Garibay reviewed the desired outcomes and ground rules.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

3. Staff Report

**Michelle Mankewich, Administrative Services Assistant III, provided the program updates.**

**New Food Vendor:** CSB contracted a new food vendor whose services began on Monday February 2, 2026. Site have provided positive feedback regarding the food.

**Annual Budget:** The County is currently working on fiscal budget for 2026-2027. Once completed, it will be sent to Policy Council along with the Grant Application in April.

**Attendance:** A reminder of the attendance obligations as laid out in the Policy Council Bylaws

4. ACTION: Review and approval of the Executive Meeting Minutes January 7, 2026 [26-460](#)

**Attachments:** [Exec Meeting Minutes 1-7-2026 DRAFT](#)

The team reviewed the minutes from the Executive Meeting on January 7, 2026.

A motion to approve the Executive meeting minutes was made by Gabriela Garibay and seconded by Raquel Magana. The motion passed.

5. Review of January 21, 2026, Policy Council Minutes [26-461](#)

**Attachments:** [Policy Council Meeting Minutes 1-21-26 DRAFT](#)

The team reviewed the PC minutes, no changes were noted, they will be presented at the Policy Council Meeting on January 21, 2026, for approval.

6. Decision regarding Parent Recognition of Staff.

The team reviewed all nomination forms and selected the following individuals: Yesica Villa, Teacher, at Marsh Creek, Blanca Torres, Teacher, at George Miller, Sima Wardak, Teacher at George Miller, Maria Blas, Teacher at George Miller and Chan Sivilay, Teacher at George Miller III : The individuals will receive recognition at the February 18, 2026, Policy Council Meeting for their outstanding work with children and families.

7. Review and agree on February 18, 2026, Policy Council Meeting Agenda [26-459](#)

**Attachments:** [Policy Council Agenda February 18, 2026 DRAFT](#)

The team reviewed and set the agenda for February 18, 2026, Policy Council Meeting.

8. Agreement on wellness activity for February 18, 2026, Policy Council Meeting

Group seating stretch chosen as wellness activity for the next Policy Council Meeting

9. Meeting Evaluation

Pluses:

- All members of the Executive Subcommittee were in attendance
- Reiterated ground rules and personal accountability
- Wellness activity planning

Deltas:

- No deltas

The next meeting is currently scheduled for March 4, 2026.

Adjourn

Meeting Adjourned 6:39PM

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo [aaraujo@ehsd.cccounty.us](mailto:aaraujo@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 26-858

**Agenda Date:** 3/4/2026

**Agenda #:** 6.

---



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Head Start Policy Council

---

Wednesday, February 18, 2026

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West  
10th St. Building D, Antioch | 300 S. 27th St,  
Richmond |  
Zoom:  
<https://cccouny-us.zoom.us/j/82379230789> |  
Meeting ID: 823 7923 0789

---

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

**Gabriela Garibay, Policy Council Chair**, called the meeting to order at 6:15 PM

2. Wellness Activity

All in attendance participated in a group stretch wellness activity

3. Correspondence

There was no correspondence

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

5. Parent Recognition of Staff

The following staff were recognized for going above and beyond in their work with the children and the families: Yesica Villa, Teacher, at Marsh Creek, Blanca Torres, Teacher, at George Miller, Sima Wardak, Teacher at George Miller, Maria Blas, Teacher at George Miller and Chan Sivilay, Teacher at George Miller III were presented with a certificate to acknowledge their dedication to children and families.

6. ACTION: Approval of January 21, 2026 Policy Council Meeting Minutes [26-632](#)

**Attachments:** [Policy Council Meeting Minutes 1-21-26 DRAFT](#)

The Policy Council meeting minutes from January 21, 2026, were reviewed, and no corrections were noted.

**A motion to approve was completed by Norma Chayrez and seconded by Amy Mockoski.**

- The motion passed with 17 votes in favor. Nays: 0 Abstentions: 0

Ayes: Montano, Coleman, Hernandez, Mockoski, Velasquez, Perez, Magana, Sanders, Williams, Villalpando, Munoz, Ginochio, Garibay, Miller, Chayrez, Nieve, Calle

7. Administrative Reports (Program updates, Program Reports, and Fiscal Reports) [26-633](#)

**Attachments:** [Administrative Reports](#)  
[Fiscal Reports](#)  
[Child Nutrition Report](#)

**M.J. Robb, Director**, presented the Directors Report

**Amy Wells, Division Manager**, presented the Administrative Reports

- Nia Williams inquired about the monitoring tools that are used. Wells stated that they can be shared and would be added to the Sparkle Space. Additionally, Williams mentioned that her Site's Director had mentioned a portion of the playground that had been flagged for repair. Wells stated that this would be added to the Sparkle Space.

**Darryl Davis, Administrative Services Assistant III**, presented the Fiscal Reports

8. Presentation: 1st Desired Results Developmental Profile (DRDP) & School Readiness (SR) Goals [26-634](#)

**The Education Team presented the** 1st Desired Results Developmental Profile (DRDP) & School Readiness (SR) Goals. Gloria Perez inquired on how the interest of children is measured. The education team explained the process for following a child's interest in determining their goals and growth.

9. Presentation: 1st Period Semi-Annual Monitoring Report [26-635](#)

**Attachments:** [1st Period Semi-Annual Monitoring Report](#)

**Christina Castle-Barber, Division Manager**, presented the 1st Period Semi-Annual Monitoring Report on behalf of **Ayalew Lidete, Administrative Services Assistant III**. Kimberly Nieve commented on the difficulty of securing a medical appointment in a timely manner in regard to health checkups. Castle-Barber assured her that as long as the concern is communicated to the site, it will be noted. Additionally, Castle-Barber explained medical consent request forms.

10. Presentation: Oral Health [26-636](#)

**Heather Lawler, RDH, MSDH, Dental Hygienist Liaison** provided an oral health presentation.

## 11. Subcommittee Reports

**Norma Chayrez, Vice-Chair** reported participation in the Fiscal Subcommittee, she explained that they reviewed the differences in expenditures between Head Start and Early Head Start. Additionally, the reason for the higher than normal credit card report was due to recent training related costs.

**Norma Chayrez, Vice Chair** reported participation in the Program Services Subcommittee, the subcommittee reviewed Desired Results Developmental Profile and monitoring report.

## 12. Site Reports

**Ivonne Munoz, Los Nogales** - reported that parents recently received information regarding kindergarten enrollment. Parents received information on where they can receive free food in the county. The center invited parents to share information about their home countries to their children's classrooms. On February 10th the children learned about Vietnam and Vietnamese New Year from two parents. The center received a visit for Give Kids a Smile Day on February 6th. On February 13th the children had pajama day. On February 27 the center received a visit from Bella's Story Time who sang and played the guitar for the children.

**Courtney Sanders, George Miller III** - reported that the site received a visit for Give Kids a Smile Day on February 6th. Topics from their recent parent meeting included Cardiopulmonary Resuscitations CPR, First Aid and Stranger Danger. The center continues to be repainted. Directional arrows will be painted on the playground floor. Parents received information about Transition to Kindergarten TK.

**Nia Williams, KinderCare Pittsburg** - reported that one of their teachers was promoted to Assistant Director  
**Gabriela Garibay, Marsh Creek** - reported that the center received a presentation on challenging behaviors.

## 13. Announcements & Sparkle Space

**Ruben Cardona, Comprehensive Services Assistant Manager**, provided the following announcements.

-Make Parenting a Pleasure, English & Spanish curriculum sessions starting in February 23rd.

-700 Forms Annual filing coming

-Next Meetings:

- Program Services Subcommittee - 03/04/26 @ 5PM
- Policy Council Executive Meeting - 03/04/2026 @ 6PM
- Fiscal Subcommittee - 03/18/2026 @ 5PM
- Policy Council Meeting - 03/18/2026 @ 6PM

## 14. Meeting Evaluation

Pluses:

-Informative Topics

-Oral Health Presentation

Deltas:

-None

The next meeting is currently scheduled for March 18, 2026.

Adjourn

The meeting adjourned at 7:54 PM

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ruben Cardona [rcardona@ehsd.cccounty.us](mailto:rcardona@ehsd.cccounty.us)

DRAFT



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 26-859

**Agenda Date:** 3/4/2026

**Agenda #:** 8.

---

## POLICY COUNCIL AGENDA

**Group/Meeting Name:** CSB Policy Council Meeting

**Date:** March 18, 2026

**Time:** 6:00 PM – 8:00 PM

**Meeting Locations:**

- 500 Ellinwood Way, Pleasant Hill
- 1203 West 10<sup>th</sup> St. Building D, Antioch
- 300 S. 27<sup>th</sup> St, Richmond

Zoom: <https://ccccounty-us.zoom.us/j/82379230789> | Meeting ID: 823 7923 0789

**Purpose:** Conduct Regular Monthly Meeting

Agenda Item	Presenter	Minutes
1. Call To Order/Welcome	Gabriela Garibay Chair	3
2. Public Comment	Public	2
3. Wellness Activity	All	5
4. Correspondence	Tuliisa Miller Secretary	4
5. Parent Recognition of Staff	Gabriela Garibay Chair	7
6. <b>ACTION:</b> Review, discussion, of the FY26-27 Head Start Grant Application, including Program Goals and Objectives updates, and approval to apply for continued funding in the amount of \$20,577,342.	Sarah Reich	25
7. <b>ACTION:</b> Review and Approval of February 21, 2026, Policy Council Minutes	Tuliisa Miller Secretary	7
8. Administrative Reports (Program updates, Program Reports, and Fiscal Reports)	MJ Robb Amy Wells Darryl Davis	15
9. Presentation: Contra Costa County Community Assessment Results	TBD	15
10. Presentation: Contra Costa County Library	Amy Mockoski	20
11. Subcommittee Reports	Subcommittee Representatives	5
12. Site Reports	Site Representatives	8
13. Announcements & Sparking Space	Ana Araujo	2
14. Meeting Evaluation	All	2