



Meeting Minutes

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors
CANDACE ANDERSEN, CHAIR
JOHN GIOIA
DIANE BURGIS, VICE CHAIR
KEN CARLSON
SHANELLE SCALES-PRESTON

LEWIS BROSHARD, FIRE CHIEF, (925)
941-3300
MONICA NINO, COUNTY ADMINISTRATOR
AND CLERK OF THE BOARD OF
SUPERVISORS, (925) 655-2075

Tuesday, August 12, 2025

1:00 PM Administration Building 1025 Escobar Street,
Martinez |
<https://cccouny-us.zoom.us/j/89586041575> |
Call in: 888-278-0254 access code 843298#

Rollcall

Present

Director John Gioia, Director Candace Andersen, Director Ken
Carlson, and Director Shanelle Scales-Preston

1:00 P.M. Convene and call to order

Called today's meeting to order at 5:40 p.m. Adjourned 6:05 p.m.

1. **CONSIDER CONSENT ITEMS (Items listed as C.1 through C.8 on the following agenda)**
– Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.

Motion: Carlson

Second: Burgis

Aye: Director Gioia, Director Andersen, Director Carlson, Director
Scales-Preston, and Burgis

Result: Passed

2. PRESENTATIONS

PR.1 PRESENTATION introducing the Contra Costa Fire Foundation. (Chris Toler, Foundation President)

3. DISCUSSION ITEMS

D.1 CONSIDER accepting a report from the Fire Chief providing a status
summary for ongoing Fire District activities and initiatives. (Lewis

[25-3227](#)

Broschard, Fire Chief)

Attachments:

[Fire Chief REPORT - August 12, 2025](#)

[2025 Fireworks Report](#)

[Hospital Transfer of Care Times Charts August - July 2025 \(90th perc.\)\(Section M.5\)](#)

Motion:

Scales-Preston

Second:

Burgis

Aye:

Director Gioia, Director Andersen, Director Carlson, Director Scales-Preston, and Burgis

Result:

Passed

- D.2** CONSIDER APPROVING and AUTHORIZING the District to serve as the fiscal agent under the “Memorandum of Understanding for Coordination of Wildfire Prevention Activities to Protect the East Bay Hills in Alameda and Contra Costa Counties,” dated April 28, 2024, among the County, the District, and other fire protection agencies in the East Bay hills; and CONSIDER APPROVING payment of the County’s and Fire District’s annual dues in an amount not to exceed \$30,000 in Fiscal Year 2025/2026. (100% CCCFPD General Operating Fund)

[25-3244](#)

Speaker: John Kaufman, Coalition of Governments, Oakland Fire Safe Council.

Motion:

Carlson

Second:

Gioia

Aye:

Director Gioia, Director Andersen, Director Carlson, Director Scales-Preston, and Burgis

Result:

Passed

- D.3** PUBLIC COMMENT (2 Minutes)

There were no requests to speak at public comment.

4. CONSENT ITEMS

CONSIDER CONSENT ITEMS

A motion was made to approve the Consent Agenda. The motion carried by the following vote:

Aye:

Director Gioia, Director Andersen, Director Carlson, Director Scales-Preston, and Burgis

Result:

Passed

- C.1** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with FireStats, LLC, in an amount not to exceed \$90,000 for the hosting, analysis, and reporting of computer aided dispatch data and related consulting services for the period October 1, 2024 through September 30, 2026. (100% CCCFPD General Operating Fund)

[25-3228](#)

approved

- C.2** APPROVE and AUTHORIZE the Fire Chief or designee to execute on

[25-3229](#)

behalf of the Contra Costa County Fire Protection District, a purchase and sale agreement to purchase the real property located at 1300 Civic Drive, in Walnut Creek, from Meals on Wheels Diablo Region at a purchase price of \$2,830,000 for administrative and classroom training purposes, and to execute acceptance of a grant deed and related documents. (100% CCCFPD General Operating Fund Balance)

Speaker: Ed Del Caro, Meals on Wheels.

approved

- C.3** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Craig DeVinney, MD, in an amount not to exceed \$331,000 to provide Medical Director services for the Fire District for the period August 15, 2025 through August 14, 2026. (100% CCCFPD EMS Transport Fund) [25-3230](#)

approved

- C.4** APPROVE and AUTHORIZE the Fire Chief or designee to execute change orders and a contract amendment with Thompson Builders Corporation, to increase the payment limit by \$1,950,000 to a new payment limit of \$16,030,246, for additional expenses necessary to complete the Contra Costa Regional Communications Center remodel project. (100% CCCFPD EMS Transport Fund) [25-3231](#)

approved

- C.5** APPROVE and AUTHORIZE the Purchasing Agent, to execute on behalf of the Fire Chief, a purchase order with Halcore Group, Inc. (DBA American Emergency Vehicles) in an amount not to exceed \$4,300,000 for the manufacture and sale of 20 ambulance vehicles and accompanying equipment . (100% CCCFPD EMS Transport Fund) [25-3232](#)

approved

- C.6** ACCEPT the 2024 Local Hazard Mitigation Plan (LHMP) for the Contra Costa County Fire Protection District and ADOPT Resolution 2025-03 acknowledging the Federal Emergency Management Agency (FEMA) guided three-volume document. [FPD-RES 2025-03](#)

approved

- C.7** DENY claims filed by Raymond W. Owens III; Progressive claims; Jeff Burris; Jesse Ingram; Sam Nichols; Thomas Zurflueh; Gilbert Guerrero; Charles Thomas; David Watson; Xon Burris; Dennis Buccholz; James Whit MacDonald; Vito Impastato; Domonic Ciotola; Daniel McLlellan; Craig Auzenne; Kevin Platt; Ross Macumber; Jonnathan Lemke; Greg Sawyer; Darren Johnson; Jim Brooks; Jim Gallagher; Scott Valencia; Robert Lutzow; Robert Atlas; Andrew Bozzo; Paul Silva; and Brandon Burruss. [25-3233](#)

approved

- C.8** ACCEPT presentation by Chris Toler, Foundation President, introducing the Contra Costa Fire Foundation, as recommended by the Fire Chief. [25-3234](#)

Attachments:[CCFF August Board Presentation 8-12-25](#)**approved**

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, September 8, 2025 at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

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www.contracosta.ca.gov

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the

subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.