



CONTRA COSTA COUNTY HEALTH SERVICES ENVIRONMENTAL HEALTH DIVISION

Final Report for:

Fee Study

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Prepared by:



Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

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1. EXECUTIVE SUMMARY

NBS performed a Fee Study (Study) for Contra Costa Environmental Health (CCEH), a Division of the Contra Costa County Health Services Department. The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide CCEH with the information needed to update and establish regulatory fees for service. Throughout the process, the Study afforded much effort to ensure that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory and Constitutional requirements of the State of California.

California cities, counties, and special districts may impose regulatory fees for services and activities they provide through provisions set forth in the Health and Safety Code, Government Code, Public Resources Code, Water Code and California Code of Regulations and the police power under the California Constitution. Under this legal framework, a fee may not exceed the reasonable cost of providing the service or performing the activity. For a regulatory fee to qualify as a fee and not a tax, the estimated costs of the regulatory service or regulatory activity must be provided, and the basis for determining the manner in which the costs are apportioned must bear a fair or reasonable relationship to the payor's burdens on, or benefits from, the regulatory activity. Regulatory fees pay for the reasonable regulatory costs associated with operating a regulatory program, including issuing licenses and permits, performing investigations, inspections and audits, as well as other regulatory activities such as associated training, travel and overhead.

CCEH's main reason for conducting this Study was twofold: (1) first, to ensure that existing fees do not exceed the costs of service and bear a reasonable relationship to the payor's burdens on or benefit from regulatory activity; and (2) second, to provide an opportunity for the Board of Supervisors to re-align fee amounts with localized cost recovery policies.

1.1 Findings

This Study examined regulatory fees managed by the Contra Costa Environmental Health Division (CCEH). The Study identified an estimated \$12.2 million in eligible costs for recovery from fees for service compared to approximately \$9.1 million CCEH is currently collecting each year from fees. The table on the following page provides a summary of the Study's results:

Table 1. Report Summary

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit
Solid Waste	\$ 18,992	\$ 28,028	\$ (9,036)
Medical Waste	241,752	320,437	(78,685)
Body Art	187,702	256,329	(68,627)
Commercial Cannabis	18,172	8,947	9,225
Land Use	1,179,178	937,927	241,251
Small Water Systems	90,213	285,375	(195,162)
Recreational Health	930,340	781,402	148,937
Retail Food	5,748,569	8,097,605	(2,349,036)
Plan Review	586,169	1,234,604	(648,435)
General Program Fees	72,712	203,032	(130,320)
Total	\$ 9,073,799	\$ 12,153,687	\$ (3,079,888)

Should the Board adopt fees at the full cost recovery amounts determined by this Study, an additional \$3.1 million in costs could be recovered, to recover the full costs of the regulatory programs. The fees have been calculated to ensure they remain proportional to a payor's burdens on or benefits from the regulatory program.

1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from proportional regulatory fees, and provides a comparative survey of fees to neighboring agencies for similar services. The report is organized into the following sections:

- Section 2 - Outlines the general framework, approach, and methodology of the Fee Study.
- Section 3 - Discusses the results of the cost of service analysis for each program including calculation of the fully burdened hourly rate, and calculation of the costs of providing service.
- Section 4 - Presents the conclusions of the analysis provided in the preceding sections.
- Appendices to this report - Include additional details of the analysis performed and a comparison of the fees imposed by neighboring agencies for similar services.

2. INTRODUCTION AND FUNDAMENTALS

2.1 Scope of Study

The Contra Costa Environmental Health Division administers the following programs:

- Solid Waste
- Medical Waste, including safe drug disposal
- Body Art
- Commercial Cannabis
- Land Use
- Small Water Systems
- Recreational Health
- Retail Food, including detention facilities
- Plan Review
- General Program Fees

The fees examined in this report focus on regulatory fees and other applicable fees for services, and specifically excludes fines and penalties imposed by CCEH for violations of its requirements or codes.¹

2.2 Methods of Analysis

Three phases of analysis were completed for the Environmental Health Division:



2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.
- **Direct non-personnel costs** – Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

¹ According to the California Constitution Article XIII C § 1 (e) (4) and (5), the CCEH is not limited to the costs of service when imposing fines and penalties.

Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the overall provision of services, including and not limited to line supervision, departmental management, administrative support, and time spent on general training related activities. These support activities cannot be identified to a single fee objective, but rather support the entire fee program as a whole.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to County-wide support services. Support services include general administrative services such as County Administrator, Finance, Human Resources, etc. The amount of costs attributable to CCEH included in this Study were sourced from the CCEH Cost Allocation Plan published on the California State Controller Office website and adopted operating budget.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by the Division in the provision of all services and activities County-wide.

Nearly all the fees reviewed in this Study require specific actions on the part of CCEH staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for the Environmental Health fee programs. This rate serves as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened rate requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services.

The annual cost of providing services was derived from the earlier steps of the cost of service analysis described above. The number of staff hours available was determined through a review of a complete list of the County's Environmental Health Division staff and/or available service hours of its contracted professionals (where applicable). CCEH also supplied the total number of paid labor hours for each employee involved in the delivery of services included in this Study. NBS reviewed documentation regarding basic types of leave such as vacation, sick, and holiday time to establish a Net Paid Productive Hours for each position. These "net" available hours represent the amount of time available to provide both fee-recoverable and non-fee recoverable services and activities. Time tracking records for the fee programs studied as part of this analysis, when available, proved useful in identifying time spent providing indirect categories of service (e.g., division administration, plan review, inspection, public information assistance, etc.), versus direct categories of service for individual fee for service activities. The annual full cost of providing fee for service activities divided by the available labor hours attributable to the fee program equals the composite, fully burdened hourly rate.

The fully burdened rate was then applied at the individual fee level through further time data analysis to yield the average total cost of providing each fee for service or activity. NBS received three (3) fiscal years' worth of time tracking data that was used to establish an average amount of time spent per year on each individual fee for service activity. This data was analyzed and then reviewed and revised carefully by the Division's staff and managers. Based on the results of this review, CCEH reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level

provided. Where needed, NBS also assisted CCEH in estimating the average amount of staff time required for services that did not have tracked time data to rely upon or where the tracked time data did not reflect the reasonable level of effort required to perform the service.

It should be noted that the development of these time estimates was not a one-step process but required careful review by both NBS and Division managers to assess the reasonableness of such estimates.

2.2.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- **Addition to and deletion of fees** – The Study provided the opportunity to propose additions and deletions to the current fee schedule, as well as to re-name, re-organize, and clarify fee names and categories as needed. Many of these fee revisions allow for better adherence to current practices, as well as for improvement in the calculation, application, and collection of the fees when administered by staff.
- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.
- **Documentation of the tools used to calculate special cost recovery** – CCEH’s fee schedule should include the fully burdened rate developed by the Study. Documenting that rate in the fee schedule provides an opportunity for the Board of Supervisors to approve a rate for cost recovery under a “time and materials” approach, when needed. It also provides clear publication of the rate so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, the published hourly rate is used to estimate a flat fee or bill on an hourly basis, at the director’s discretion.

2.2.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Possible and typical outcomes of the fee analysis include:

- No current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Partial recovery of the full cost of service through fees.
- Fee exceeds the full cost of service.

In all cases, Regulatory fees should not exceed the full cost of service. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax, which would require voter approval to implement. The purpose of any fee study is to establish the necessary and reasonable cost of providing regulatory services. For any fee that exceeds the full cost recovery outcome, the fee must be reestablished at no more than the full cost of service.

The County can decide upon the “recommended” or “target” level of cost recovery for each fee, established at either the full cost of service or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing CCEH policies and County-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

2.2.4 COMPARATIVE FEE SURVEY

Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

NBS worked with CCEH to choose five comparative agencies – Alameda County, Sacramento County, San Mateo County, Santa Clara County and Sonoma County. The results of the comparison are detailed in Appendix C, and are for informational and comparative purposes only.

It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A “market-based” decision to price services below the full cost of service calculation is the same as deciding to subsidize that service from other funding sources (e.g. General Fund monies).
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies’ fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories due to comparative agencies using varied terminology for similar services and different fee setting methodologies.

NBS made every reasonable attempt to source each comparison agency’s fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match CCEH’s existing fee structure.

2.2.5 DATA SOURCES

The following data sources were used to support the cost of service analysis and fee calculation phases of this Study:

- The Adopted Budget for Fiscal Year 2024-25
- A complete list of all CCEH personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by the Finance Department
- Prevailing adopted fee schedules
- Annual workload data (number of permits processed/services performed)

The adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate CCEH’s financial documents and budget practices, nor was the cost

information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts CCEH's budget as a legislatively adopted directive describing the most appropriate and reasonable level of CCEH spending. NBS consultants accept the Board of Supervisors' deliberative process and CCEH's budget plan and further assert that through this legislative process, CCEH has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

3. ENVIRONMENTAL HEALTH DIVISION

The mission of the Contra Costa Environmental Health Division (CCEH) is to protect and promote the health of the people of Contra Costa County, through programs for safe food, safe water for drinking and recreation, and the sanitary management of wastes. CCEH is a regulatory agency that provides oversight for businesses and property owners to protect the health and safety of the citizens of Contra Costa County and our environment.

CCEH is organized into various programs, summarized as follows:

- **Solid Waste** – Enforcement of standards for the collection, handling, storage and disposal of residential, commercial and industrial solid waste.
- **Medical Waste** – Services include conducting required inspections, complaint investigations, in-service training, and consultation to all generators of medical waste. Also includes review of stewardship programs for safe drug disposal.
- **Body Art** – Services include conducting required inspections, complaint investigations, in-service training, and consultation to all generators of body art practitioners.
- **Commercial Cannabis** – Regulation of commercial cannabis health permits required to conduct any type of commercial cannabis activity. This includes review of applications and unannounced inspections of cannabis operations.
- **Land Use** – Ensures the compliance of wells & septic systems.
- **Small Water Systems** – Regulation of small water systems, including small Public Water Systems and Non-Public Water Systems.
- **Recreational Health** – Ensures that public swimming pools, spas, water recreation attractions and natural bathing places are maintained or operated in compliance with local and state regulations.
- **Retail Food** – Ensuring that food establishments operate in compliance with Local, State and Federal regulations.
- **Plan Review** – Ensures that all construction or remodeling of food and recreational health facilities conform to local and state regulations.
- **General Program Fees** – Miscellaneous fees that are applicable to all programs, where required.

3.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rate for CCEH as shown in Table 2 on the next page:

Table 2. Fully Burdened Hourly Rate

Expenditure Type	Other Funding Sources	Direct Services (Fee Recovery)	Total
Labor	\$ 1,539,239	\$ 4,194,236	\$ 5,733,475
Recurring Non-Labor	154,773	421,738	576,512
Overhead	63,033	171,758	234,791
Division Administration [4]	-	8,028,917	8,028,917
Division Subtotal	\$ 1,757,045	\$ 12,816,649	\$ 14,573,694
Other Funding Sources [3]	\$ (1,757,045)	\$ (182,000)	
Division Total	\$ -	\$ 12,634,649	
Fully Burdened Hourly Rate	n/a	\$ 376	
<i>Reference: Direct Hours Only</i>		33,565	

[3] Includes revenue from misc forfeits & penalties, CalRecycle LEA, waste tire grants, stormwater, etc.

[4] Refer to Section 2.2.1 and Appendix B for more information on the types of costs included in the analysis.

CCEH incurs a total annual cost of approximately \$14.6 million, of which approximately \$12.8 million is eligible for recovery from fees for service. These costs are first offset by revenue from alternate funding sources such as grants, fines and penalties. Approximately \$12.6 million remains targeted for recovery from fees for service. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$376**, rounded to the nearest dollar.

3.2 Fee Establishment

The following is a summary of the overall changes to the CCEH fee schedule:

- Solid Waste
 - Deletion of fees that are no longer used or needed, such as application fee.
 - Reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure such as moving safe drug disposal to medical waste fee schedule.
- Medical Waste: Deletion of fees that are no longer used or needed, such as application fee.
- Body Art
 - Deletion of fees that are no longer used or needed, such as application fee.
 - Addition of new fee categories, notated as “New” in the Current Fee column of Appendix A.3² such as body art school plan review.
- Commercial Cannabis: Deletion of fees that are no longer used or needed, such as application fee.
- Land Use
 - Deletion of fees that are no longer used or needed, such as:
 - Application fee

² Refer to Section 2.2, *Methods of Analysis*, for additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

- Well destruction permit – when done at inspection of replacement well
 - Soil Borings 11 or more
 - Soil Vapor Probe 11 or more
 - CPT Permit 11 or more
 - Piezometer w/out Casing Permit 11 or more
 - Annual Permit for Driller Conducting Shallow Hole/Notification Only
 - Shallow Hole Notification
- Addition of new fee categories, notated as “New” in the Current Fee column of Appendix A.5 such as health officer appeal hearing.
- Water System: Deletion of fees that are no longer used or needed, such as application fee and non-community ground water system – prepackaged food only.
- Recreational Health: Deletion of fees that are no longer used or needed, such as application fee, and addition of new fee categories, notated as “New” in the Current Fee column of Appendix A.7 such as temporary inactive pool.
- Retail Food Permit
 - Deletion of fees that are no longer used or needed, such as:
 - Application fee
 - Campus without Cafeteria
 - Wiping Rags Business
 - Addition of new fee categories, notated as “New” in the Current Fee column of Appendix A.8 such as:
 - Microenterprise Home Kitchen Operations
 - Detention Facility Kitchen
 - School w/1 On-Campus Food Service Location
 - MFF:
 - Full Prep (Unenclosed/Enclosed)
 - Limited Commissary – Prepackaged only
 - Registered Service Commissary (Parking only)
 - CMFO:
 - Prepackaged non-PHF > 25 sq. ft (non-motorized)
 - Prepackaged PHF (non-motorized)
 - Temporary Events
 - Sampling/Demonstrators
 - Prepackaged/Beverage
 - Temporary event application penalties when submitted less than 2 weeks prior to event.
- Plan Review: Addition of new fee categories, notated as “New” in the Current Fee column of Appendix A.9 such as CMFO – Limited Prep and Spray Ground.
- General Program Fees: Relocated miscellaneous fees from Recreational Health to General Program Fees. These fees are applicable to all programs where required.

3.3 Cost Recovery Evaluation

Appendix A.1 – A.10 presents the results of the detailed cost recovery analysis of fees for Contra Costa’s Environmental Health Division. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Description” list.

Currently, CCEH is recovering approximately \$9.1 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, approximately \$12.2 million would be recovered.

Table 3. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit
Solid Waste	\$ 18,992	\$ 28,028	\$ (9,036)
Medical Waste	241,752	320,437	(78,685)
Body Art	187,702	256,329	(68,627)
Commercial Cannabis	18,172	8,947	9,225
Land Use	1,179,178	937,927	241,251
Small Water Systems	90,213	285,375	(195,162)
Recreational Health	930,340	781,402	148,937
Retail Food	5,748,569	8,097,605	(2,349,036)
Plan Review	586,169	1,234,604	(648,435)
General Program Fees	72,712	203,032	(130,320)
Total	\$ 9,073,799	\$ 12,153,687	\$ (3,079,888)

NBS provided a full cost of service evaluation and the framework for considering fees, while CCEH staff determined the appropriate cost recovery levels at or below full cost amounts.

4. CONCLUSION

Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, the proposed Fee Schedule has been prepared by CCEH staff for implementation and included in the Division's Staff Report to the Board of Supervisors.

The adopted Fee Schedule should become a living document. The following are recommended best management practices for the County's future consideration:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the CCEH. Once adopted by the Board of Supervisors, the fee schedule establishes fees that will be charged and supersedes all previous fee schedules.
- A comprehensive review and analysis to the extent presented in this report is recommended on a periodic basis, approximately every three to five years. Conducting a comprehensive fee study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change. In between comprehensive fee program reviews, CCCEH could consider recommending adjusting these fees on an annual basis to keep pace with negotiated wage increases for staff and cost increases for supplies.

As discussed throughout this report, the intent of the proposed fee schedule is to improve CCEH's recovery of costs incurred to provide individual services within the regulatory program. Predicting the amount to which any adopted fee increases will affect CCEH revenues is difficult to quantify. For the near-term, CCEH should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels, proposed fee amendments should enhance cost recovery performance over time, providing CCCEH the ability to stretch other resources (e.g. General Fund monies) further for the benefit of the public at-large.

Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including CCEH's budgets, time estimate data, and workload information from CCEH staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.

APPENDIX A.1

Cost of Service Analysis – Solid Waste

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Solid Waste				[1,2]										
1		Solid Waste Tonnage Fee	per ton	[3]							\$ 1.25			
2		Mandatory Garbage Service Subscription												
	4493	Exemption	flat		0.00	0.00	0.57	0.57	\$ 376	\$ 215	\$ 89	28	\$ 2,492	\$ 6,008
3		Non-Franchise Solid Waste Collection & Transport												
	4425	Permit	per vehicle		0.00	0.00	0.78	0.78	\$ 376	\$ 294	\$ 220	75	\$ 16,500	\$ 22,020
4		Bio Solid Facility Sites												
		Annual Inspection	flat		0.00	0.00	2.00	2.00	\$ 376	\$ 753	\$ 316	0	\$ -	\$ -
		Quarterly Inspection	per quarter		0.00	0.00	8.00	8.00	\$ 376	\$ 3,011	\$ 1,264	0	\$ -	\$ -
		Monthly Inspection	per month		0.00	0.00	16.00	16.00	\$ 376	\$ 6,023	\$ 2,528	0	\$ -	\$ -
5		Bio-Solid Facility Application and Review Fee												
	4406	With Public Hearings	flat		0.00	0.00	10.00	10.00	\$ 376	\$ 3,764	\$ 1,580	0	\$ -	\$ -
	4407	Without Public Hearings	flat		0.00	0.00	4.94	4.94	\$ 376	\$ 1,860	\$ 780	0	\$ -	\$ -
6		Solid Waste Facility Permit												
	4404	Review Fee	flat		0.00	0.00	36.58	36.58	\$ 376	\$ 13,771	\$ 1,580	0	\$ -	\$ -
7	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 224	0	\$ -	\$ -
TOTAL Solid Waste													\$ 18,992	\$ 28,028

Notes

- [1] Sourced from: "2019 Land Use Fee Schedule" downloaded from the County's website
- [2] Any person violating Section 414-4.1019 or regulations issued hereunder, by failing to submit plans, obtain necessary inspections and approvals, or pay fees, or by commencing or continuing construction or remodeling in violation hereof, shall pay triple the appropriate fee as a penalty and remain subject to other applicable penalties and enforcement procedures authorized by the state law and/or this code.
- [3] NBS did not evaluate

APPENDIX A.2

Cost of Service Analysis – Medical Waste

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Medical Waste				[1,2]										
1	4501	Health Care Service Plan Facility	flat		0.07	0.05	24.15	24.27	\$ 376	\$ 9,134	\$ 2,024	8	\$ 16,192	\$ 73,076
2		Medical/Dental/Veterinary Clinic												
	4503	< 200 lbs/month	flat		0.07	0.05	0.21	0.33	\$ 376	\$ 123	\$ 116	1199	\$ 139,084	\$ 147,507
	4502	> 200 lbs/month	flat		0.07	0.05	6.75	6.87	\$ 376	\$ 2,585	\$ 1,054	20	\$ 21,080	\$ 51,696
3		Medical/Dental/Veterinary Clinic w/on-site treatment systems												
	4504	< 200 lbs/month	flat		0.00	0.00	0.92	0.92	\$ 376	\$ 345	\$ 280	0	\$ -	\$ -
	4506	> 200 lbs/month	flat		0.07	0.05	1.71	1.83	\$ 376	\$ 688	\$ 589	3	\$ 1,767	\$ 2,063
4	4505	Small Quantity Generator w/on-site treatment system (< 200 lbs/month)	flat		0.00	0.00	0.56	0.56	\$ 376	\$ 211	\$ 112	0	\$ -	\$ -
5	4520	Primary Care Clinic	flat		0.00	0.00	4.68	4.68	\$ 376	\$ 1,762	\$ 931	0	\$ -	\$ -
6	4521	Intermediate Care Facility	flat		0.00	0.00	2.91	2.91	\$ 376	\$ 1,095	\$ 580	0	\$ -	\$ -
7	5422	Acute Psychiatric Care	flat		0.00	0.00	2.69	2.69	\$ 376	\$ 1,013	\$ 536	0	\$ -	\$ -
8		Acute Care Hospital												
	4526	1-99 Beds	flat		0.07	0.05	6.00	6.12	\$ 376	\$ 2,302	\$ 1,807	1	\$ 1,807	\$ 2,302
	4525	100-199 Beds	flat		0.07	0.05	3.22	3.34	\$ 376	\$ 1,256	\$ 2,207	4	\$ 8,828	\$ 5,024
	4524	200-250 Beds	flat		0.07	0.05	6.83	6.95	\$ 376	\$ 2,615	\$ 2,783	1	\$ 2,783	\$ 2,615
	4523	251+ Beds	flat		0.07	0.05	5.35	5.47	\$ 376	\$ 2,058	\$ 3,373	2	\$ 6,746	\$ 4,116
9		Skilled Nursing												
	4528	< 200 lbs/month	flat		0.07	0.05	0.62	0.74	\$ 376	\$ 277	\$ 245	23	\$ 5,635	\$ 6,379
	4527	> 200 lbs/month	flat		0.07	0.05	1.54	1.66	\$ 376	\$ 624	\$ 1,013	7	\$ 7,091	\$ 4,366
10	4529	Skilled Nursing Facility w/on-site treatment (< 200 lbs/month)	flat		0.00	0.00	1.83	1.83	\$ 376	\$ 689	\$ 364	0	\$ -	\$ -
11	4533	Specialty Clinic (< 200 lbs/month)	flat		0.07	0.05	0.94	1.06	\$ 376	\$ 398	\$ 931	19	\$ 17,689	\$ 7,558
12		Clinical Lab												
	4536	< 200 lbs/month	flat		0.00	0.00	0.66	0.66	\$ 376	\$ 248	\$ 116	0	\$ -	\$ -
	4530	> 200 lbs/month	flat		0.07	0.05	4.23	4.35	\$ 376	\$ 1,636	\$ 1,391	2	\$ 2,782	\$ 3,272
13	4537	Clinical Lab w/on-site treatment (< 200 lbs/month)	flat		0.07	0.05	1.83	1.95	\$ 376	\$ 733	\$ 364	1	\$ 364	\$ 733

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
14		Bio Producer												
	4535	< 200 lbs/month	flat		0.07	0.05	0.86	0.98	\$ 376	\$ 368	\$ 349	4	\$ 1,396	\$ 1,471
	4534	> 200 lbs/month	flat		0.07	0.05	1.33	1.45	\$ 376	\$ 545	\$ 1,339	4	\$ 5,356	\$ 2,178
15		Bio Producer w/on-site treatment												
	4531	< 200 lbs/month	flat		0.00	0.00	1.83	1.83	\$ 376	\$ 689	\$ 364	0	\$ -	\$ -
	4532	> 200 lbs/month	flat		0.07	0.05	7.96	8.08	\$ 376	\$ 3,040	\$ 1,576	2	\$ 3,152	\$ 6,081
16		Common Storage Facility												
	4512	2-10 Generators	flat		0.00	0.00	1.83	1.83	\$ 376	\$ 689	\$ 364	0	\$ -	\$ -
	4541	11-49 Generators	flat		0.00	0.00	2.92	2.92	\$ 376	\$ 1,098	\$ 382	0	\$ -	\$ -
	4540	50+ Generators	flat		0.00	0.00	5.09	5.09	\$ 376	\$ 1,916	\$ 1,013	0	\$ -	\$ -
17		Safe Drug Disposal												
	4580	Initial Plan Review	flat		0.00	0.00	31.04	31.04	\$ 376	\$ 11,685	\$ 21,691	0	\$ -	\$ -
	4585	Amended Plan Review	flat		0.00	0.00	34.00	34.00	\$ 376	\$ 12,798	\$ 1,194	0	\$ -	\$ -
18	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 266	0	\$ -	\$ -
TOTAL Medical Waste													\$ 241,752	\$ 320,437

Notes

- [1] Sourced from: "2019 Land Use Fee Schedule" downloaded from the County's website
- [2] Any person violating Section 414-4.1019 or regulations issued hereunder, by failing to submit plans, obtain necessary inspections and approvals, or pay fees, or by commencing or continuing construction or remodeling in violation hereof, shall pay triple the appropriate fee as a penalty and remain subject to other applicable penalties and enforcement procedures authorized by the state law and/or this code.

APPENDIX A.3

Cost of Service Analysis – Body Art

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
BODY ART														
1		Body Art Facility												
	4960	Tattoo/Body Piercing	flat		0.43	0.24	0.48	1.14	\$ 376	\$ 430	\$ 796	45	\$ 35,820	\$ 19,372
	4961	Permanent Cosmetics	flat		0.43	0.24	0.32	0.98	\$ 376	\$ 370	\$ 796	64	\$ 50,944	\$ 23,697
2	4950	Body Arts Facility & School Permit	flat		0.43	0.24	1.65	2.31	\$ 376	\$ 871	\$ 1,194	4	\$ 4,776	\$ 3,484
3	NEW	Body Arts School Plan Review	flat		0.00	0.00	2.00	2.00	\$ 376	\$ 753	NEW	0	\$ -	\$ -
4	4962	Body Arts Practitioner Yearly Registration	flat		0.00	0.00	0.75	0.75	\$ 376	\$ 282	\$ 150	0	\$ -	\$ -
5	4955	Body Arts Temporary Practitioner Registration - 15 days	flat		0.00	0.00	0.50	0.50	\$ 376	\$ 188	\$ 100	0	\$ -	\$ -
6		Body Arts Event Permit												
	4964	Organizer	per event		0.43	0.24	5.17	5.83	\$ 376	\$ 2,196	\$ 244	1	\$ 244	\$ 2,196
	4965	Demonstrator	per station/ booth		0.00	0.00	0.33	0.33	\$ 376	\$ 124	\$ 66	0	\$ -	\$ -
7		Mobile Body Arts												
	4974	Application to Operate (up to 4 hours)	flat		0.00	0.00	4.00	4.00	\$ 376	\$ 1,506	\$ 796	0	\$ -	\$ -
	4966	Permit	flat		0.00	0.00	2.00	2.00	\$ 376	\$ 753	\$ 398	0	\$ -	\$ -
8		Fixed Facility Application to Operate (up to 4 hours)												
	4970	Tattoo/Body Piercing	flat		0.43	0.24	3.65	4.31	\$ 376	\$ 1,624	\$ 796	18	\$ 14,328	\$ 29,227
	4971	Permanent Cosmetics	flat		0.43	0.24	3.60	4.26	\$ 376	\$ 1,605	\$ 796	94	\$ 74,824	\$ 150,862
	4972	Piercing	flat		0.43	0.24	3.75	4.41	\$ 376	\$ 1,661	\$ 796	3	\$ 2,388	\$ 4,984
	4973	Branding	flat		0.00	0.00	4.00	4.00	\$ 376	\$ 1,506	\$ 796	0	\$ -	\$ -
9	4968	Blood Borne Pathogen Trainer (up to 2 hours)	flat		0.43	0.24	5.89	6.55	\$ 376	\$ 2,467	\$ 398	8	\$ 3,184	\$ 19,735
10		Practitioner ID Card	flat		0.00	0.00	0.23	0.23	\$ 376	\$ 87	\$ 45	0	\$ -	\$ -
11	4975	Body Arts Facility Remodel Plan Review (up to 2 hours)	flat		0.43	0.24	1.79	2.45	\$ 376	\$ 924	\$ 398	3	\$ 1,194	\$ 2,771
12	4967	Body Arts Plan Review (up to 4 hours)	flat		0.00	0.00	4.67	4.67	\$ 376	\$ 1,758	\$ 796	0	\$ -	\$ -

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
13	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 266	0	\$ -	\$ -
TOTAL BODY ART													\$ 187,702	\$ 256,329

Notes

- [1] Sourced from: "2019-body-art-program-fees.pdf" downloaded from the County's website
- [2] A technology fee surcharge will be assessed separately from the fees shown here to offset County costs associated with the permit tracking system.
- [3] Unless otherwise noted, all inspections are annual regulatory inspections

APPENDIX A.4

Cost of Service Analysis – Commercial Cannabis

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
COMMERCIAL CANNABIS				[1, 2]										
1	410	Testing Laboratory Permit	flat		0.00	0.00	7.50	7.50	\$ 376	\$ 2,823	\$ 1,492	0	\$ -	\$ -
2	420	Retail Storefront Permit (Type 10 State License)	flat	[3]	0.36	0.30	2.13	2.79	\$ 376	\$ 1,050	\$ 2,985	2	\$ 5,970	\$ 2,100
3	430	Cannabis Delivery Permit (Originates Within Unincorporated)	flat		0.36	0.30	7.58	8.24	\$ 376	\$ 3,101	\$ 2,985	1	\$ 2,985	\$ 3,101
4		Distribution Permit												
	435	Type 13 State License	flat		0.36	0.30	0.65	1.31	\$ 376	\$ 493	\$ 1,492	1	\$ 1,492	\$ 493
	438	Transport Only - Type 11 State License	flat		0.00	0.00	7.50	7.50	\$ 376	\$ 2,823	\$ 1,492	0	\$ -	\$ -
5		Manufacturing Permit												
	440	Type 6 State License	flat		0.36	0.30	0.65	1.31	\$ 376	\$ 493	\$ 2,985	1	\$ 2,985	\$ 493
	445	Type N State License	flat		0.00	0.00	15.00	15.00	\$ 376	\$ 5,646	\$ 2,985	0	\$ -	\$ -
	450	Type P State License	flat		0.00	0.00	15.00	15.00	\$ 376	\$ 5,646	\$ 2,985	0	\$ -	\$ -
6	448	Manufacturing Only (Type S State License)	flat		0.00	0.00	2.50	2.50	\$ 376	\$ 941	\$ 497	0	\$ -	\$ -
7	460	Cultivation Indoor Permit (Small or Medium State License)	flat		0.36	0.30	0.33	0.99	\$ 376	\$ 372	\$ 1,990	2	\$ 3,980	\$ 744
8	465	Cultivation Outdoor Permit (Specialty or Nursery State License)	flat		0.00	0.00	7.50	7.50	\$ 376	\$ 2,823	\$ 1,492	0	\$ -	\$ -
9	425	Cannabis Delivery Permit (Originates Outside Unincorporated)	flat		0.36	0.30	2.02	2.68	\$ 376	\$ 1,008	\$ 380	2	\$ 760	\$ 2,017
10		Additional Inspection / Verified Complaint Inspection	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
11	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 266	0	\$ -	\$ -
TOTAL COMMERCIAL CANNABIS													\$ 18,172	\$ 8,947

Notes

- [1] Sourced from: "2019 Commercial Cannabis Fees" downloaded from the County's website
- [2] Penalties will be imposed for delinquent payments as provided in County Ordinance No. 93-58; Article 413-3.1206
- [3] Retail storefronts that also do deliveries need a retail storefront health permit and a delivery health permit

APPENDIX A.5

Cost of Service Analysis – Land Use

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Land Use				[1,2]										
Sewage Collection & Disposal														
1		Preliminary Investigations												
	4230	Site Evaluation	flat		1.10	0.00	0.06	1.16	\$ 376	\$ 438	\$ 697	10	\$ 6,915	\$ 4,350
	4238	Percolation Test	flat		1.10	0.00	0.50	1.60	\$ 376	\$ 604	\$ 995	42	\$ 41,567	\$ 25,233
	4233	Soil Profile Test	flat		1.10	0.00	0.26	1.36	\$ 376	\$ 514	\$ 796	40	\$ 31,798	\$ 20,520
2		Standard/Conventional OWTS												
	4242	Standard/Conventional System Plan Review	flat		1.10	0.00	5.10	6.20	\$ 376	\$ 2,336	\$ 697	6	\$ 4,186	\$ 14,025
	4212	Standard/Conventional System Construction/Replacement/Relocation Permit	flat		1.10	0.00	0.28	1.38	\$ 376	\$ 521	\$ 1,592	22	\$ 34,916	\$ 11,431
3		Alternative OWTS												
	4243	Alternative System Plan Review	flat		1.10	0.00	7.22	8.32	\$ 376	\$ 3,134	\$ 1,194	7	\$ 8,417	\$ 22,090
	4215	Alternative System Construction/Replacement/Relocation Permit	flat		1.10	0.00	18.41	19.51	\$ 376	\$ 7,346	\$ 2,189	10	\$ 21,719	\$ 72,881
		Monitoring Report Audit	flat		0.00	0.00	0.50	0.50	\$ 376	\$ 188	\$ 100	0	\$ -	\$ -
		Additional Plan Review	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
4		Related OWTS and Other Activities												
	4240	Building Plan Reviews - Building Additions/Remodels	flat		1.10	0.00	2.55	3.65	\$ 376	\$ 1,376	\$ 697	35	\$ 24,568	\$ 48,490
	4221	Septic Tank Abandonment Permit	flat		1.10	0.00	0.15	1.25	\$ 376	\$ 472	\$ 697	76	\$ 52,775	\$ 35,759
	4225	Septic Tank Replacement	flat		1.10	0.00	3.55	4.65	\$ 376	\$ 1,752	\$ 697	23	\$ 15,833	\$ 39,799
	4253	Vault Privy	flat		1.10	0.00	5.58	6.69	\$ 376	\$ 2,517	\$ 697	2	\$ 1,638	\$ 5,916
	4218	Sewage Holding Tank	flat		1.10	0.00	1.78	2.88	\$ 376	\$ 1,085	\$ 1,364	3	\$ 3,561	\$ 2,833
	4219	OWTS Alteration Permit	flat		1.10	0.00	0.05	1.15	\$ 376	\$ 435	\$ 1,277	11	\$ 13,670	\$ 4,653
	4241	General Building Plan Review	flat		1.10	0.00	0.15	1.25	\$ 376	\$ 472	\$ 498	79	\$ 39,268	\$ 37,239
Liquid Waste Disposal Annual Permits														
5	4255	Portable Toilet Pumper Vehicle	flat		1.10	0.00	0.61	1.71	\$ 376	\$ 645	\$ 252	4	\$ 921	\$ 2,359
6	4244	Septic System Pumper Vehicle	flat		1.10	0.00	0.54	1.64	\$ 376	\$ 619	\$ 229	2	\$ 538	\$ 1,455
7	4245	Sewage Pumper Company	flat		1.10	0.00	1.57	2.67	\$ 376	\$ 1,007	\$ 772	6	\$ 4,838	\$ 6,309

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Wells and Soil Borings														
8	4301	Soil Boring Permit	per parcel		0.04	0.00	0.42	0.46	\$ 376	\$ 171	\$ 614	379	\$ 232,935	\$ 65,020
		Each Additional Soil Boring	per parcel		0.00	0.00	0.25	0.25	\$ 376	\$ 94	\$ 50	0	\$ -	\$ -
9	4302	Soil Vapor Probe Permit	per parcel		0.04	0.00	1.49	1.53	\$ 376	\$ 574	\$ 614	52	\$ 31,865	\$ 29,797
		Each Additional Soil Vapor Probe	per parcel		0.00	0.00	0.25	0.25	\$ 376	\$ 94	\$ 50	0	\$ -	\$ -
10	4348	Geothermal Heat Exchange Well Permit	flat		0.04	0.00	4.86	4.90	\$ 376	\$ 1,843	\$ 796	1	\$ 623	\$ 1,443
11	4349	Cathodic Protection Well Permit	flat		0.04	0.00	2.43	2.47	\$ 376	\$ 928	\$ 697	20	\$ 13,649	\$ 18,172
12	4351	Dewatering Well Permit Up to 10 Wells	per parcel		0.04	0.00	2.30	2.34	\$ 376	\$ 879	\$ 706	20	\$ 14,009	\$ 17,443
13	4352	Inclinometer Permit	per parcel		0.04	0.00	2.91	2.95	\$ 376	\$ 1,109	\$ 608	9	\$ 5,239	\$ 9,552
14	4353	CPT Permit	per parcel		0.04	0.00	1.97	2.01	\$ 376	\$ 755	\$ 557	83	\$ 46,392	\$ 62,870
		Each Additional CPT	per parcel		0.00	0.00	0.25	0.25	\$ 376	\$ 94	\$ 50	0	\$ -	\$ -
15	4365	Monitoring Well Permit	flat		0.04	0.00	1.57	1.61	\$ 376	\$ 604	\$ 697	160	\$ 111,738	\$ 96,872
16	4366	Piezometer w/out Casing Permit	per parcel		0.04	0.00	3.93	3.97	\$ 376	\$ 1,493	\$ 614	2	\$ 1,122	\$ 2,728
		Each Additional Piezometer w/out Casing	per parcel		0.00	0.00	0.25	0.25	\$ 376	\$ 94	\$ 50	0	\$ -	\$ -
17	4367	Piezometer with Casing Permit	flat		0.04	0.00	0.98	1.02	\$ 376	\$ 382	\$ 632	9	\$ 5,940	\$ 3,592
18	NEW	Inclinometer/Piezometer Destruction Permit	flat		0.00	0.00	2.72	2.72	\$ 376	\$ 1,024	NEW	0	\$ -	\$ -
19	4368	Well Destruction Permit	flat		0.04	0.00	1.32	1.36	\$ 376	\$ 510	\$ 671	296	\$ 198,322	\$ 150,785
20	4369	Domestic Well Construction Permit	flat		0.04	0.00	2.44	2.48	\$ 376	\$ 932	\$ 1,383	86	\$ 118,801	\$ 80,038
21	4370	Well Variance	flat		0.04	0.00	0.44	0.48	\$ 376	\$ 179	\$ 367	37	\$ 13,511	\$ 6,587
22	4371	Well Site Evaluation	per well		0.00	0.00	3.00	3.00	\$ 376	\$ 1,129	\$ 597	0	\$ -	\$ -
23	4372	Irrigation/Ag Well Construction Permit	flat		0.04	0.00	1.38	1.42	\$ 376	\$ 533	\$ 1,383	53	\$ 73,664	\$ 28,376
24	4399	Well Flow Test	flat		0.04	0.00	4.95	4.99	\$ 376	\$ 1,877	\$ 796	5	\$ 3,949	\$ 9,309

					Activity Service Cost Analysis						Annual Estimated Revenue Analysis			
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Subdivisions - Land Use Projects														
25		Department of Conservation & Development (DCD) report reviewed for land use permits; rezoning; developmental plans; EIR review; lot line adjustments; and DCD variance requests	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
26		Environmental Health Review of DCD Applications	flat		0.00	0.00	0.30	0.30	\$ 376	\$ 113	\$ 59	0	\$ -	\$ -
Miscellaneous														
27	NEW	Health Officer Appeal Hearing	flat		0.00	0.00	4.00	4.00	\$ 376	\$ 1,506	NEW	0	\$ -	\$ -
28	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 266	0	\$ -	\$ -
TOTAL Land Use													\$ 1,179,178	\$ 937,927

Notes

- [1] Sourced from: "2019 Land Use Fee Schedule" downloaded from the County's website
- [2] Any person violating Section 414-4.1019 or regulations issued hereunder, by failing to submit plans, obtain necessary inspections and approvals, or pay fees, or by commencing or continuing construction or remodeling in violation hereof, shall pay triple the appropriate fee as a penalty and remain subject to other applicable penalties and enforcement procedures authorized by the state law and/or this code.

APPENDIX A.6

Cost of Service Analysis – Small Water Systems

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Small Water System				[1,2]										
1	4623	Non-Community Surface Water System	flat		1.58	0.00	13.64	15.22	\$ 376	\$ 5,728	\$ 1,392	1	\$ 1,392	\$ 5,728
2		Non-Community, Non-Transient												
	4626	Surface Waster System	flat		0.00	0.00	6.99	6.99	\$ 376	\$ 2,631	\$ 1,392	0	\$ -	\$ -
	4624	Groundwater System	flat		1.58	0.00	9.20	10.78	\$ 376	\$ 4,058	\$ 1,215	3	\$ 3,645	\$ 12,174
	4625	Groundwater System w/Treatment	flat		1.58	0.00	9.53	11.10	\$ 376	\$ 4,180	\$ 1,392	4	\$ 5,568	\$ 16,720
3	4663	Non-Community, Transient Groundwater System	flat		1.58	0.00	4.61	6.19	\$ 376	\$ 2,329	\$ 510	36	\$ 18,360	\$ 83,858
4		Community Ground Water System												
	4627	15-24 Connections	flat		1.58	0.00	8.70	10.27	\$ 376	\$ 3,867	\$ 1,392	10	\$ 13,920	\$ 38,675
	4630	25-99 Connections	flat		1.58	0.00	8.07	9.65	\$ 376	\$ 3,631	\$ 1,392	13	\$ 18,096	\$ 47,200
	4633	100-199 Connections	flat		1.58	0.00	10.90	12.48	\$ 376	\$ 4,697	\$ 1,740	5	\$ 8,700	\$ 23,483
5		Community Ground Water System w/Treatment												
	4628	15-24 Connections	flat		0.00	0.00	0.33	0.33	\$ 376	\$ 125	\$ 1,392	0	\$ -	\$ -
	4631	25-99 Connections	flat		1.58	0.00	10.03	11.60	\$ 376	\$ 4,368	\$ 1,392	1	\$ 1,392	\$ 4,368
	4634	100-199 Connections	flat		0.00	0.00	4.28	4.28	\$ 376	\$ 1,611	\$ 851	0	\$ -	\$ -
6		Community Surface Water System												
	4632	25-99 Connections	flat		0.00	0.00	3.43	3.43	\$ 376	\$ 1,291	\$ 682	0	\$ -	\$ -
	4635	100-199 Connections	flat		0.00	0.00	4.28	4.28	\$ 376	\$ 1,611	\$ 851	0	\$ -	\$ -
7	4661	Local Small Water System	flat		1.58	0.00	1.01	2.59	\$ 376	\$ 974	\$ 348	20	\$ 6,960	\$ 19,485
8	4662	State Small Water System	flat		1.58	0.00	2.17	3.74	\$ 376	\$ 1,409	\$ 522	15	\$ 7,830	\$ 21,139
9		Non-Community Ground Water System												
		With Food Preparation	flat		0.00	0.00	2.56	2.56	\$ 376	\$ 964	\$ 510	0	\$ -	\$ -
	4664	With Treatment	flat		1.58	0.00	5.09	6.67	\$ 376	\$ 2,509	\$ 870	5	\$ 4,350	\$ 12,546
10		Public Water System Plan Review												
	4665	New Community Water System	flat		0.00	0.00	8.74	8.74	\$ 376	\$ 3,290	\$ 1,740	0	\$ -	\$ -
	4666	New Non-Community Water System	flat		0.00	0.00	8.74	8.74	\$ 376	\$ 3,290	\$ 1,740	0	\$ -	\$ -
	4667	Amended Permit because of Ownership Change	flat		0.00	0.00	6.12	6.12	\$ 376	\$ 2,304	\$ 1,218	0	\$ -	\$ -
	4668	Amended Permit because of System Change	flat		0.00	0.00	13.12	13.12	\$ 376	\$ 4,939	\$ 2,610	0	\$ -	\$ -

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
11	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 224	0	\$ -	\$ -
TOTAL Small Water System													\$ 90,213	\$ 285,375

Notes

- [1] Sourced from: "2019 Land Use Fee Schedule" downloaded from the County's website
- [2] Any person violating Section 414-4.1019 or regulations issued hereunder, by failing to submit plans, obtain necessary inspections and approvals, or pay fees, or by commencing or continuing construction or remodeling in violation hereof, shall pay triple the appropriate fee as a penalty and remain subject to other applicable penalties and enforcement procedures authorized by the state law and/or this code.

APPENDIX A.7

Cost of Service Analysis – Recreational Health

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Recreational Health				[1,2]										
Swimming Pools/Spas														
1		Swimming Pool (Seasonal)												
	3630	Multi-Use	flat		0.22	0.24	0.80	1.26	\$ 376	\$ 474	\$ 730	914	\$ 667,220	\$ 433,451
	3634	Each Additional Pool	flat		0.22	0.24	0.70	1.16	\$ 376	\$ 437	\$ 261	158	\$ 41,238	\$ 68,982
2		Spa (Seasonal)												
	3632	Multi-Use	flat		0.22	0.24	0.51	0.97	\$ 376	\$ 365	\$ 631	7	\$ 4,417	\$ 2,556
	3634	Each Additional Spa	flat		0.22	0.24	0.70	1.16	\$ 376	\$ 437	\$ 261	158	\$ 41,238	\$ 68,982
3		Public School/Municipal/Public Pools (Seasonal)												
	3601	First Pool	flat		0.22	0.24	0.84	1.30	\$ 376	\$ 489	\$ 730	2	\$ 1,460	\$ 979
	3606	Each Additional Pool	flat		0.22	0.24	1.17	1.63	\$ 376	\$ 614	\$ 261	1	\$ 131	\$ 307
4		Public School/Municipal/Public Spa (Seasonal)												
	3603	First Spa	flat		0.00	0.00	3.17	3.17	\$ 376	\$ 1,193	\$ 631	0	\$ -	\$ -
	3606	Each Additional Spa	flat		0.22	0.24	1.17	1.63	\$ 376	\$ 612	\$ 261	1	\$ 261	\$ 612
5		Recreational Water Park (Seasonal)												
	3620	One System	flat		0.22	0.24	1.00	1.46	\$ 376	\$ 550	\$ 1,263	1	\$ 1,263	\$ 550
	3624	Each Additional	flat		0.22	0.24	5.31	5.77	\$ 376	\$ 2,172	\$ 631	5	\$ 3,155	\$ 10,859
6		Splash/Spray Park (Seasonal)												
	3636	One System	flat		0.22	0.24	0.61	1.07	\$ 376	\$ 403	\$ 730	3	\$ 2,190	\$ 1,208
		Each Additional	flat		0.00	0.00	0.31	0.31	\$ 376	\$ 117	\$ 261	0	\$ -	\$ -
7		Swimming Pool (Year Round)												
	3660	Multi-Use	flat		0.22	0.24	1.41	1.87	\$ 376	\$ 704	\$ 835	121	\$ 101,035	\$ 85,166
	3664	Each Additional Pool	flat		0.22	0.24	1.22	1.68	\$ 376	\$ 632	\$ 299	71	\$ 21,229	\$ 44,895
8	NEW	Temporarily Inactive Pool	flat		0.00	0.00	1.00	1.00	\$ 376	\$ 376	NEW	0	\$ -	\$ -
9		Spa (Year Round)												
	3662	Multi-Use	flat		0.22	0.24	0.59	1.05	\$ 376	\$ 395	\$ 722	11	\$ 7,942	\$ 4,347
	3664	Each Additional Spa	flat		0.22	0.24	1.22	1.68	\$ 376	\$ 632	\$ 299	71	\$ 21,229	\$ 44,895
10		Public School/Municipal/Public Pools (Year Round)												
	3650	First Pool	flat		0.22	0.24	0.89	1.35	\$ 376	\$ 508	\$ 835	9	\$ 7,515	\$ 4,573
	3656	Each Additional Pool	flat		0.22	0.24	0.66	1.12	\$ 376	\$ 422	\$ 299	10	\$ 2,990	\$ 4,215

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
11		Public School/Municipal/Public Spa (Year Round)												
	3653	First Spa	flat		0.00	0.00	3.17	3.17	\$ 376	\$ 1,193	\$ 722	0	\$ -	\$ -
	3647	Each Additional Spa	flat		0.22	0.24	1.00	1.46	\$ 376	\$ 550	\$ 299	5	\$ 1,495	\$ 2,748
12		Splash/Spray Park (Year Round)												
	3666	One System	flat		0.00	0.00	4.20	4.20	\$ 376	\$ 1,581	\$ 835	0	\$ -	\$ -
		Each Additional	flat		0.00	0.00	1.50	1.50	\$ 376	\$ 565	\$ 299	0	\$ -	\$ -
13	3680	Public Beach (Seasonal) - One System	flat		0.22	0.24	1.38	1.84	\$ 376	\$ 693	\$ 1,444	3	\$ 4,332	\$ 2,078
14	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 224	0	\$ -	\$ -
TOTAL Recreational Health													\$ 930,340	\$ 781,402

Notes

- [1] Sourced from: "2019 Land Use Fee Schedule" downloaded from the County's website
- [2] Any person violating Section 414-4.1019 or regulations issued hereunder, by failing to submit plans, obtain necessary inspections and approvals, or pay fees, or by commencing or continuing construction or remodeling in violation hereof, shall pay triple the appropriate fee as a penalty and remain subject to other applicable penalties and enforcement procedures authorized by the state law and/or this code.

APPENDIX A.8

Cost of Service Analysis – Retail Food

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
		RETAIL FOOD PERMIT		[2,3,6]										
		Fixed Food Facilities												
1		Restaurant												
		0-25 Seats												
	601	RC1	flat		1.25	0.85	1.21	3.30	\$ 376	\$ 1,244	\$ 798	235	\$ 187,530	\$ 292,240
	602	RC2	flat		1.25	0.85	2.35	4.44	\$ 376	\$ 1,673	\$ 1,188	591	\$ 702,108	\$ 988,559
	603	RC3	flat		1.25	0.85	3.57	5.66	\$ 376	\$ 2,132	\$ 1,686	175	\$ 295,050	\$ 373,086
		26-49 Seats												
	604	RC1	flat		1.25	0.85	1.47	3.56	\$ 376	\$ 1,341	\$ 896	49	\$ 43,904	\$ 65,731
	605	RC2	flat		1.25	0.85	2.79	4.88	\$ 376	\$ 1,838	\$ 1,258	365	\$ 459,170	\$ 670,984
	606	RC3	flat		1.25	0.85	3.99	6.08	\$ 376	\$ 2,290	\$ 1,767	189	\$ 333,963	\$ 432,813
		50-149 Seats												
	607	RC1	flat		1.25	0.85	1.55	3.64	\$ 376	\$ 1,372	\$ 1,194	16	\$ 19,104	\$ 21,945
	608	RC2	flat		1.25	0.85	2.75	4.84	\$ 376	\$ 1,823	\$ 1,315	338	\$ 444,470	\$ 616,261
	609	RC3	flat		1.25	0.85	4.51	6.60	\$ 376	\$ 2,486	\$ 1,885	347	\$ 654,095	\$ 862,556
		150+ Seats												
	610	RC1	flat		1.25	0.85	0.59	2.68	\$ 376	\$ 1,010	\$ 1,242	10	\$ 12,420	\$ 10,102
	611	RC2	flat		1.25	0.85	2.60	4.69	\$ 376	\$ 1,767	\$ 1,512	40	\$ 60,480	\$ 70,672
	612	RC3	flat		1.25	0.85	5.42	7.51	\$ 376	\$ 2,828	\$ 2,073	138	\$ 286,074	\$ 390,304
2	619	Cocktail Lounge / Bar	flat		1.25	0.85	0.81	2.90	\$ 376	\$ 1,093	\$ 884	63	\$ 55,692	\$ 68,859
3	620	Intermittent Snack Bar	flat		1.25	0.85	0.66	2.75	\$ 376	\$ 1,037	\$ 732	49	\$ 35,868	\$ 50,791
4	614	Registered Exempt Retail Food Markets	flat		1.25	0.85	0.12	2.21	\$ 376	\$ 833	No Charge	119	\$ -	\$ 99,160
5	613	Incidental Retail Food Markets	flat		1.25	0.85	0.80	2.89	\$ 376	\$ 1,089	\$ 498	112	\$ 55,776	\$ 121,995
6		Retail Food Markets												
		Less than 2,000 s.f.												
	615	RC1	flat		1.25	0.85	0.99	3.08	\$ 376	\$ 1,161	\$ 793	454	\$ 360,022	\$ 526,985
	644	RC2	flat		1.25	0.85	1.95	4.04	\$ 376	\$ 1,522	\$ 1,028	28	\$ 28,784	\$ 42,619
		2,001 to 4,000 s.f.												
	616	RC1	flat		1.25	0.85	1.17	3.26	\$ 376	\$ 1,229	\$ 892	234	\$ 208,728	\$ 287,473
	645	RC2	flat		1.25	0.85	1.66	3.75	\$ 376	\$ 1,413	\$ 1,200	15	\$ 18,000	\$ 21,194
		4,001 to 6,000 s.f.												
	617	RC1	flat		1.25	0.85	1.60	3.69	\$ 376	\$ 1,390	\$ 973	25	\$ 24,325	\$ 34,759
	646	RC2	flat		1.25	0.85	4.54	6.63	\$ 376	\$ 2,497	\$ 1,374	4	\$ 5,496	\$ 9,988
		6,001+ s.f.												
	618	RC1	flat		1.25	0.85	1.95	4.04	\$ 376	\$ 1,522	\$ 1,099	134	\$ 147,266	\$ 203,964
	647	RC2	flat		1.25	0.85	3.88	5.97	\$ 376	\$ 2,249	\$ 1,430	25	\$ 35,750	\$ 56,215

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
7	649	Remote Food Storage	flat		1.25	0.85	0.55	2.64	\$ 376	\$ 995	\$ 299	3	\$ 897	\$ 2,985
8		Bakery												
		Less than 2,000 s.f.												
	628	RC1	flat		1.25	0.85	1.10	3.19	\$ 376	\$ 1,202	\$ 651	97	\$ 63,147	\$ 116,610
	629	RC2	flat		1.25	0.85	1.65	3.74	\$ 376	\$ 1,409	\$ 1,095	28	\$ 30,660	\$ 39,457
		2,001 to 4,000 s.f.												
	630	RC1	flat		1.25	0.85	1.28	3.37	\$ 376	\$ 1,270	\$ 749	16	\$ 11,984	\$ 20,319
	631	RC2	flat		1.25	0.85	3.10	5.19	\$ 376	\$ 1,955	\$ 1,194	2	\$ 2,388	\$ 3,910
		4,001 to 6,000 s.f.												
	632	RC1	flat		1.25	0.85	2.00	4.09	\$ 376	\$ 1,541	\$ 1,059	0	\$ -	\$ -
	633	RC2	flat		1.25	0.85	4.00	6.09	\$ 376	\$ 2,294	\$ 1,294	0	\$ -	\$ -
		6,001+ s.f.												
	634	RC1	flat		1.25	0.85	6.05	8.14	\$ 376	\$ 3,065	\$ 1,204	0	\$ -	\$ -
	635	RC2	flat		1.25	0.85	7.00	9.09	\$ 376	\$ 3,423	\$ 1,393	0	\$ -	\$ -
9		Production Kitchen												
	637	First Permit	flat		1.25	0.85	1.08	3.17	\$ 376	\$ 1,195	\$ 1,052	34	\$ 35,768	\$ 40,618
	638	Additional Permit (Restaurant/Caterer)	flat		1.25	0.85	0.52	2.61	\$ 376	\$ 984	\$ 199	10	\$ 1,990	\$ 9,838
	643	Fee Exempt	flat		1.25	0.85	0.55	2.64	\$ 376	\$ 995	\$ -	12	\$ -	\$ 11,942
10		Microenterprise Home Kitchen Operations												
	658	Initial Permit	flat		0.00	0.00	2.25	2.25	\$ 376	\$ 847	NEW	0	\$ -	\$ -
	659	Annual Renewal Permit	flat		0.00	0.00	1.50	1.50	\$ 376	\$ 565	NEW	0	\$ -	\$ -
11	NEW	Detention Facility Kitchen	flat		0.00	0.00	1.46	1.46	\$ 376	\$ 550	NEW	0	\$ -	\$ -
12	652	Catering Operation Self Owner	flat		1.25	0.85	1.30	3.39	\$ 376	\$ 1,277	\$ 1,052	16	\$ 16,832	\$ 20,439
13	622	Catering Operation	flat		1.25	0.85	1.28	3.37	\$ 376	\$ 1,270	\$ 1,052	66	\$ 69,432	\$ 83,815
14	653	Host Facility	flat		1.25	0.85	2.08	4.18	\$ 376	\$ 1,572	\$ 1,052	1	\$ 1,052	\$ 1,572
15	636	Food Demonstrator	flat		1.25	0.85	4.33	6.42	\$ 376	\$ 2,418	\$ 424	6	\$ 2,544	\$ 14,508
16		Schools												
	624	Summer Food Service Program (grant funded)	flat		1.25	0.85	3.00	5.09	\$ 376	\$ -	\$ 299	2	\$ 598	\$ -
	626	School Food Distribution Center	flat		1.25	0.85	2.87	4.96	\$ 376	\$ 1,868	\$ 299	38	\$ 11,362	\$ 71,000
	625	School w/3+ On-Campus Food Service Locations	flat		1.25	0.85	2.48	4.57	\$ 376	\$ 1,722	\$ 995	256	\$ 254,720	\$ 440,736
	627	School w/2 On-Campus Food Service Locations	flat		1.25	0.85	0.31	2.41	\$ 376	\$ 906	\$ 299	25	\$ 7,475	\$ 22,643
	NEW	School w/1 On-Campus Food Service Location	flat		1.25	0.85	0.25	2.34	\$ 376	\$ 882	\$ 299	0	\$ -	\$ -
	NEW	Addtl. School On-Campus Food Service Location	flat							No Fee	No Fee			

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
17	656	Event Center	flat		1.25	0.85	0.36	2.45	\$ 376	\$ 924	\$ 1,052	17	\$ 17,884	\$ 15,701
18	639	Season Fixed Facility	flat		1.25	0.85	2.43	4.52	\$ 376	\$ 1,703	\$ 570	4	\$ 2,280	\$ 6,811
Mobile Food Facilities														
19		CMFO - Prepackaged Ice Cream Carts (non-motorized)												
	701	1 to 4	each		0.25	0.17	0.68	1.10	\$ 376	\$ 414	\$ 183	10	\$ 1,830	\$ 4,141
	702	5 to 10	each		0.25	0.17	0.65	1.07	\$ 376	\$ 403	\$ 150	0	\$ -	\$ -
	703	11+	each		0.25	0.17	0.63	1.05	\$ 376	\$ 395	\$ 137	9	\$ 1,233	\$ 3,557
20	708	CMFO - Limited Food Prep (non-motorized)	flat		1.06	0.31	1.19	2.55	\$ 376	\$ 961	\$ 728	38	\$ 27,664	\$ 36,522
21	718	MFF - Limited Food Prep	flat		1.06	0.31	1.26	2.62	\$ 376	\$ 987	\$ 896	194	\$ 173,824	\$ 191,564
22	NEW	MFF - Full Prep	flat		1.06	0.31	1.55	2.91	\$ 376	\$ 1,097	NEW	0	\$ -	\$ -
23	728	MFF - Prepackaged Ice Cream Vehicle (motorized)	flat		1.06	0.31	0.34	1.70	\$ 376	\$ 641	\$ 454	32	\$ 14,528	\$ 20,516
24	738	MFF Pre-packaged Non-PHF	flat		1.06	0.31	0.76	2.12	\$ 376	\$ 799	\$ 454	2	\$ 908	\$ 1,598
25	NEW	CMFO - Prepackaged Non-PHF (non-motorized, >25 sq. ft.)	flat		1.06	0.31	0.80	2.16	\$ 376	\$ 814	NEW	0	\$ -	\$ -
26	NEW	CMFO - Prepackaged PHF (non-motorized)	flat		1.06	0.31	1.00	2.36	\$ 376	\$ 890	NEW	0	\$ -	\$ -
27	740	MFF - Whole Uncut Produce	flat		1.06	0.31	0.50	1.86	\$ 376	\$ 701	NEW	0	\$ -	\$ -
28	745	MFF/CMFO - Mobile Support Unit	flat		1.06	0.31	0.55	1.91	\$ 376	\$ 720	\$ 110	1	\$ 110	\$ 720
29	746	CMFO - Auxiliary Conveyance Unit	flat		1.06	0.31	0.71	2.07	\$ 376	\$ 780	\$ 110	1	\$ 110	\$ 780
30	747	MFF/CMFO - Addtl. MFF Operating Unit	flat		1.06	0.31	1.00	2.36	\$ 376	\$ 890	\$ 110	3	\$ 330	\$ 2,669
31	754	MFF - Limited Commissary Addtl. Permit (prepackaged only)	flat		1.06	0.31	0.50	1.86	\$ 376	\$ 701	NEW	0	\$ -	\$ -
32	755	MFF - Limited Commissary (prepackaged only)	flat		1.06	0.31	0.50	1.86	\$ 376	\$ 701	NEW	0	\$ -	\$ -
33	756	MFF - Registered Service Commissary (parking only)	flat		1.06	0.31	0.50	1.86	\$ 376	\$ 701	NEW	0	\$ -	\$ -
34	758	MFF - Commissary	flat		1.06	0.31	0.58	1.94	\$ 376	\$ 731	\$ 798	15	\$ 11,970	\$ 10,972
35	757	MFF - Commissary Addtl. Permit (restaurant)	flat		1.06	0.31	0.31	1.67	\$ 376	\$ 630	\$ 199	32	\$ 6,368	\$ 20,155

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis			
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues		
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery	
Other Types of Food Facilities															
36		Temporary Events													
	817	Food Prep 1 to 2	per booth		0.00	0.05	0.68	0.73	\$ 376	\$ 273	\$ 196	572	\$ 112,112	\$ 156,134	
	818	Food Prep 3 to 7	per booth		0.00	0.05	0.42	0.47	\$ 376	\$ 178	\$ 142	367	\$ 52,114	\$ 65,503	
	819	Food Prep 8+	per booth		0.00	0.05	0.35	0.40	\$ 376	\$ 151	\$ 126	1220	\$ 153,720	\$ 183,764	
	NEW	Sampling/Demonstrators 1 to 2	per booth		0.00	0.00	0.34	0.34	\$ 376	\$ 128	NEW	0	\$ -	\$ -	
	NEW	Sampling/Demonstrators 3 to 7	per booth		0.00	0.00	0.23	0.23	\$ 376	\$ 87	NEW	0	\$ -	\$ -	
	NEW	Sampling/Demonstrators 8+	per booth		0.00	0.00	0.20	0.20	\$ 376	\$ 75	NEW	0	\$ -	\$ -	
	NEW	Prepackaged/Beverage 1 to 2	per booth		0.00	0.00	0.17	0.17	\$ 376	\$ 64	NEW	0	\$ -	\$ -	
	NEW	Prepackaged/Beverage 3 to 7	per booth		0.00	0.00	0.12	0.12	\$ 376	\$ 45	NEW	0	\$ -	\$ -	
	NEW	Prepackaged/Beverage 8+	per booth		0.00	0.00	0.10	0.10	\$ 376	\$ 38	NEW	0	\$ -	\$ -	
37		Temporary Event Application													
		Submitted two weeks prior to event	flat	[5]	0.00	0.00	0.75	0.75	\$ 376	\$ 282	\$ 45	0	\$ -	\$ -	
		Submitted < 2 weeks and > 1 week prior to event	per booth	[4]							25% of permit fee				
		Submitted < 1 week prior to event	per booth	[4]							40% of permit fee				
38		Swap Meet/Flea Market Pre-Packaged Food Stand													
	814	< 20,000 s.f.	flat		0.00	0.00	2.00	2.00	\$ 376	\$ 753	\$ 1,716	0	\$ -	\$ -	
	815	>20,000 s.f.	flat		0.00	0.00	3.00	3.00	\$ 376	\$ 1,129	\$ 3,432	0	\$ -	\$ -	
39		Cert-Ag. Vendor - Farmers Market RC 2													
	802	1-25 Booths	flat		0.00	0.05	2.00	2.05	\$ 376	\$ 772	\$ 597	14	\$ 8,358	\$ 10,804	
	803	26-45 Booths	flat		0.00	0.05	2.75	2.80	\$ 376	\$ 1,054	\$ 796	4	\$ 3,184	\$ 4,216	
	804	46+ Booths	flat		0.00	0.00	3.25	3.25	\$ 376	\$ 1,223	\$ 995	0	\$ -	\$ -	
40		Non-Ag. Food Vendor - Farmers Market													
	805	1-5 Booths	flat		0.00	0.05	1.40	1.45	\$ 376	\$ 547	\$ 478	6	\$ 2,868	\$ 3,281	
	806	6-10 Booths	flat		0.00	0.05	2.00	2.05	\$ 376	\$ 773	\$ 600	3	\$ 1,800	\$ 2,318	
	807	11+ Booths	flat		0.00	0.05	2.50	2.55	\$ 376	\$ 961	\$ 839	9	\$ 7,551	\$ 8,649	
41	801	Farm Stands	flat		0.00	0.05	0.48	0.53	\$ 376	\$ 200	\$ 498	2	\$ 996	\$ 399	
42		Vending Machines													
	1644	1-4 Machines	flat		0.00	0.00	1.64	1.64	\$ 376	\$ 617	\$ 249	3	\$ 747	\$ 1,852	
	1644	5+ Machines	each		0.00	0.00	1.64	1.64	\$ 376	\$ 617	\$ 37	0	\$ -	\$ -	
43		Skilled Nursing Facility													
	1501	0-50 Beds	flat		0.00	0.00	1.66	1.66	\$ 376	\$ 625	\$ 1,147	8	\$ 9,176	\$ 4,999	
	1502	51-100 Beds	flat		0.00	0.00	1.59	1.59	\$ 376	\$ 599	\$ 1,434	11	\$ 15,774	\$ 6,584	
	1503	101-200 Beds	flat		0.00	0.00	1.81	1.81	\$ 376	\$ 681	\$ 1,720	10	\$ 17,200	\$ 6,813	
	1504	201-300 Beds	flat		0.00	0.00	10.09	10.09	\$ 376	\$ 3,798	\$ 2,008	0	\$ -	\$ -	
	1505	301+ Beds	flat		0.00	0.00	11.53	11.53	\$ 376	\$ 4,340	\$ 2,295	0	\$ -	\$ -	

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis						Annual Estimated Revenue Analysis			
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
44		General Acute Care Facility												
	1506	0-100 Beds	flat		0.00	0.00	1.30	1.30	\$ 376	\$ 489	\$ 2,295	1	\$ 2,295	\$ 489
	1507	101-200 Beds	flat		0.00	0.00	1.17	1.17	\$ 376	\$ 439	\$ 2,581	1	\$ 2,581	\$ 439
	1508	201+ Beds	flat		0.00	0.00	1.33	1.33	\$ 376	\$ 501	\$ 2,868	1	\$ 2,868	\$ 501
45		General Acute Care Facility												
		0-100												
	1509	0-50 Beds & Seats	flat		0.00	0.00	2.17	2.17	\$ 376	\$ 817	\$ 3,155	1	\$ 3,155	\$ 817
	1510	51-149 Beds & Seats	flat		0.00	0.00	17.29	17.29	\$ 376	\$ 6,508	\$ 3,441	0	\$ -	\$ -
	1511	150+ Beds & Seats	flat		0.00	0.00	18.73	18.73	\$ 376	\$ 7,050	\$ 3,728	0	\$ -	\$ -
		101-200												
	1512	0-50 Beds & Seats	flat		0.00	0.00	2.08	2.08	\$ 376	\$ 783	\$ 4,015	1	\$ 4,015	\$ 783
	1513	51-149 Beds & Seats	flat		0.00	0.00	2.13	2.13	\$ 376	\$ 802	\$ 4,060	1	\$ 4,060	\$ 802
	1514	150+ Beds & Seats	flat		0.00	0.00	1.92	1.92	\$ 376	\$ 723	\$ 4,588	1	\$ 4,588	\$ 723
		201+												
	1515	0-50 Beds & Seats	flat		0.00	0.00	4.18	4.18	\$ 376	\$ 1,573	\$ 4,875	1	\$ 4,875	\$ 1,573
	1516	51-149 Beds & Seats	flat		0.00	0.00	4.00	4.00	\$ 376	\$ 1,506	\$ 5,162	0	\$ -	\$ -
	1517	150+ Beds & Seats	flat		0.00	0.00	3.64	3.64	\$ 376	\$ 1,370	\$ 5,448	1	\$ 5,448	\$ 1,370
	1518	Food Stations 1-20	flat		0.00	0.00	1.53	1.53	\$ 376	\$ 576	\$ 440	9	\$ 3,960	\$ 5,183
Cottage Food Operations														
46		Class A												
	809	Application Packet Review	flat		0.00	0.05	0.83	0.88	\$ 376	\$ 331	\$ 498	47	\$ 23,406	\$ 15,571
	810	Renewal of Class A Registration	flat		0.00	0.05	0.69	0.74	\$ 376	\$ 279	\$ 109	118	\$ 12,862	\$ 32,876
47		Class B												
	811	Application Packet Review & Inspection	flat		0.00	0.05	0.86	0.91	\$ 376	\$ 343	\$ 796	13	\$ 10,348	\$ 4,454
	812	Renewal of Class B Permit	flat		0.00	0.05	0.84	0.89	\$ 376	\$ 335	\$ 348	40	\$ 13,920	\$ 13,403
Housing														
48	2468	City Jails	flat		0.00	0.00	1.73	1.73	\$ 376	\$ 651	\$ 710	11	\$ 7,810	\$ 7,163
49	2466	Court Holding	flat		0.00	0.00	2.67	2.67	\$ 376	\$ 1,005	\$ 603	4	\$ 2,412	\$ 4,020
50	2467	Detention Facilities	flat		0.00	0.00	4.34	4.34	\$ 376	\$ 1,634	\$ 1,603	5	\$ 8,015	\$ 8,168
51	2444	Organized Camps	flat		3.50	0.83	1.38	5.71	\$ 376	\$ 2,149	\$ 597	4	\$ 2,388	\$ 8,597

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Miscellaneous														
52	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 266	0	\$ -	\$ -
TOTAL RETAIL FOOD PERMIT													\$ 5,748,569	\$ 8,097,605

Notes

- [1] Sourced from: "2019 Retail Food Permit Fee Schedule" downloaded from the County's website
- [2] Penalties will be imposed for delinquent payments as provided in County Ordinance No. 93-58; Article 413-3.1206
- [3] A fee will be charged equal to the current hourly rate for verified complaints at permitted and fee exempt facility. A second re-inspection of verified complaints will be charged to the property owner/responsible party.
- [4] The permit fee for a temporary event application form submitted less than 2 weeks and greater than 1 week prior to the event shall be increased by 25%. An additional penalty of 40% of the permit fee will be imposed for any temporary event application form submitted less than 1 week prior to the event (similar to preexisting penalty language in Contra Costa County Ordinance
- [5] Non-refundable
- [6] Frequency of inspections conducted is based on the Risk Type of each establishment

APPENDIX A.9

Cost of Service Analysis – Plan Review

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
Plan Review				[1,2,3]										
Food Establishments														
1		Restaurant												
	901	0-25 Seats	flat		2.84	0.01	6.55	9.40	\$ 376	\$ 3,539	\$ 2,189	37	\$ 81,011	\$ 130,958
	902	26-49 Seats	flat		2.84	0.01	8.06	10.91	\$ 376	\$ 4,107	\$ 2,388	22	\$ 52,553	\$ 90,383
	903	50-149 Seats	flat		2.84	0.01	8.30	11.15	\$ 376	\$ 4,197	\$ 2,985	18	\$ 53,217	\$ 74,831
	904	150+ Seats	flat		2.84	0.01	9.09	11.94	\$ 376	\$ 4,495	\$ 3,383	4	\$ 14,389	\$ 19,117
2	928	Cocktail Lounge/Bar	flat		2.84	0.01	6.07	8.92	\$ 376	\$ 3,358	\$ 2,189	2	\$ 4,743	\$ 7,276
3	927	Snack Bar	flat		2.84	0.01	4.45	7.30	\$ 376	\$ 2,748	\$ 2,189	2	\$ 3,361	\$ 4,219
4		Retail Food Market												
	914	Less than 2,000 s.f.	flat		2.84	0.01	6.30	9.15	\$ 376	\$ 3,445	\$ 1,990	8	\$ 15,461	\$ 26,762
	915	2,001 to 4,000 s.f.	flat		2.84	0.01	6.45	9.30	\$ 376	\$ 3,501	\$ 2,587	6	\$ 16,500	\$ 22,330
	916	Greater than 4,001 s.f.	flat		2.84	0.01	7.76	10.61	\$ 376	\$ 3,994	\$ 3,184	5	\$ 17,259	\$ 21,650
5		Bakery												
	917	Less than 4,000 s.f.	flat		2.84	0.01	7.88	10.73	\$ 376	\$ 4,039	\$ 2,388	4	\$ 10,199	\$ 17,251
	918	Greater than 4,000 s.f.	flat		2.84	0.01	14.00	16.85	\$ 376	\$ 6,343	\$ 2,786		\$ -	\$ -
6	933	Production Kitchen/Event Center	flat		2.84	0.01	7.28	10.13	\$ 376	\$ 3,813	\$ 2,587	4	\$ 10,475	\$ 15,441
7		Host Facility	flat		2.84	0.01	4.00	6.85	\$ 376	\$ 2,579	\$ 796	0	\$ -	\$ -
8	926	School	flat		2.84	0.01	7.90	10.75	\$ 376	\$ 4,047	\$ 1,990	7	\$ 13,499	\$ 27,451
9	934	Commissary - MFF	flat		2.84	0.01	7.58	10.43	\$ 376	\$ 3,926	\$ 2,388	1	\$ 2,695	\$ 4,431
10	935	Cart Commissary	flat		2.84	0.01	4.78	7.63	\$ 376	\$ 2,872	\$ 1,393	0	\$ -	\$ -
11	957	Food Minor Remodel	flat		2.84	0.01	4.41	7.26	\$ 376	\$ 2,733	\$ 1,194	78	\$ 92,845	\$ 212,524
12		Equipment Change												
	945	1 Equipment Change	flat		2.84	0.01	1.73	4.58	\$ 376	\$ 1,724	\$ 398	16	\$ 6,374	\$ 27,613
	946	2 Equipment Change	flat		2.84	0.01	2.48	5.33	\$ 376	\$ 2,007	\$ 597	19	\$ 11,299	\$ 37,977
	947	3 Equipment Change	flat		2.84	0.01	4.45	7.30	\$ 376	\$ 2,748	\$ 796	3	\$ 2,714	\$ 9,370
13		Mobile Food Facility												
	983	Limited Prep	flat		1.06	0.01	1.55	2.62	\$ 376	\$ 986	\$ 398	4	\$ 1,600	\$ 3,964
	984	Full Prep	flat		1.06	0.01	2.14	3.21	\$ 376	\$ 1,208	\$ 498	33	\$ 16,202	\$ 39,292

No.	PE	Fee Description	Fee Unit Type	Notes	Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
					Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
14	NEW	CMFO - Limited Prep	flat		1.06	0.01	1.15	2.22	\$ 376	\$ 835	NEW	0	\$ -	\$ -
Public Pools														
15	967	Swimming Pool	flat		2.84	0.01	6.57	9.42	\$ 376	\$ 3,546	\$ 2,786	7	\$ 19,590	\$ 24,936
	968	Plus 1	flat		2.84	0.01	8.78	11.63	\$ 376	\$ 4,378	\$ 4,179	3	\$ 13,023	\$ 13,644
	969	Plus 2	flat		2.84	0.01	11.28	14.13	\$ 376	\$ 5,319	\$ 6,766	0	\$ 1,714	\$ 1,347
16	974	Spa	flat		2.84	0.01	7.24	10.09	\$ 376	\$ 3,798	\$ 2,189	3	\$ 7,496	\$ 13,007
17	994	Public Pool Minor Remodel	flat		2.84	0.01	5.89	8.74	\$ 376	\$ 3,290	\$ 1,194	68	\$ 81,159	\$ 223,643
18		Equipment Change												
	987	1 Equipment Change	flat		2.84	0.01	1.90	4.75	\$ 376	\$ 1,788	\$ 398	13	\$ 5,312	\$ 23,869
	988	2 Equipment Change	flat		2.84	0.01	3.85	6.70	\$ 376	\$ 2,522	\$ 597	5	\$ 3,145	\$ 13,289
	989	3 Equipment Change	flat		2.84	0.01	2.78	5.63	\$ 376	\$ 2,120	\$ 796	4	\$ 3,239	\$ 8,625
19	985	Replastering or Replacement	flat		2.84	0.01	4.97	7.82	\$ 376	\$ 2,944	\$ 597	35	\$ 21,105	\$ 104,072
20	986	Deck or Fence Replacement	flat		2.84	0.01	3.24	6.09	\$ 376	\$ 2,293	\$ 597	7	\$ 3,991	\$ 15,327
21	NEW	Spray Ground	flat		2.84	0.01	3.58	6.43	\$ 376	\$ 2,420	NEW	0	\$ -	\$ -
Miscellaneous														
22	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 266	0	\$ -	\$ -
TOTAL Plan Review													\$ 586,169	\$ 1,234,604

Notes

- [1] Sourced from: "2019 Land Use Fee Schedule" downloaded from the County's website
- [2] Any person violating Section 414-4.1019 or regulations issued hereunder, by failing to submit plans, obtain necessary inspections and approvals, or pay fees, or by commencing or continuing construction or remodeling in violation hereof, shall pay triple the appropriate fee as a penalty and remain subject to other applicable penalties and enforcement procedures authorized by the state law and/or this code.
- [3] Any excess time incurred for a plan review beyond the time covered by the fee above will be charged at the current hourly rate.

APPENDIX A.10

Cost of Service Analysis – General Program Fees

					Activity Service Cost Analysis							Annual Estimated Revenue Analysis		
No.	PE	Fee Description	Fee Unit Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee	Estimated Volume of Activity	Annual Estimated Revenues	
					Office Admin	Travel	EHS - DARS Data						Current Fee	Full Cost Recovery
General Program Fees				[1, 3]										
Miscellaneous														
1		Application Fee	flat	[2]	0.00	0.00	0.23	0.23	\$ 376	\$ 87	\$ 45	0	\$ -	\$ -
2		General Program Fee												
		Violation Re-inspection	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		Change of Ownership/Site Evaluation	flat		0.00	0.00	1.81	1.81	\$ 376	\$ 681	\$ 244	298	\$ 72,712	\$ 203,032
3		Special Services Fee												
		Administrative Hearings	per hour (2 hr min)		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		Field & Office Consultations	per hour (1 hr min)		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		Non-Routine Site Evaluations	per hour (1 hr min)		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		Non-Routine Field Inspections and/or reinspections	per hour (1 hr min)		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
4		Special Services Fee	per hour (2 hr min)		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
5	n/a	For services requested, which have no fee listed in this fee schedule												
		During Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 376	\$ 376	\$ 199	0	\$ -	\$ -
		After Work Hours	per hour		0.00	0.00	1.00	1.00	\$ 423	\$ 423	\$ 224	0	\$ -	\$ -
TOTAL General Program Fees													\$ 72,712	\$ 203,032

Notes

- [1] Applicable to all programs where required
- [2] Non-refundable
- [3] Hourly fee will be charged for verified complaints at permitted and fee exempt facilities

APPENDIX B

Fully Burdened Hourly Rate

LABOR EXPENDITURES AND STATISTICS

					Allocated or Direct Assignment of Cost to Functional Activity		
Expenditure or Statistic	Notes	2024-25 Adopted Budget	Adjustments	Net Divisional Expenditures to be Considered	General Support Activities	Other Funding Sources	Direct Services (Fee Recovery)
Labor Hours Allocation Percentage				100%	53.92%	12.37%	33.71%
Environmental Health - 5800	[1]						
1011 Permanent Salaries		\$ 8,105,193	-	\$ 8,105,193	\$ 4,370,483	\$ 1,002,640	\$ 2,732,071
1013 Temporary Salaries		100,000	-	100,000	53,922	12,370	33,708
1014 Permanent Overtime		150,000	(150,000)	-	-	-	-
1015 Deferred Comp		73,228	-	73,228	39,486	9,059	24,683
1019-1070 Benefits		4,164,557	-	4,164,557	2,245,612	515,170	1,403,774
TOTAL LABOR		\$ 12,592,978	\$ (150,000)	\$ 12,442,978	\$ 6,709,503	\$ 1,539,239	\$ 4,194,236
Functional "Productive" Labor Hours				106,384	59,739	13,080	33,565

County of Contra Costa
Environmental Health Services - User Fee Study FY 2025
Fully Burdened Hourly Rate

APPENDIX B

RECURRING NON-LABOR EXPENDITURES

					Allocated or Direct Assignment of Cost to Functional Activity		
Operating Expenditures By Budget Unit	Notes	2024-25 Adopted Budget	Adjustments	Net Divisional Expenditures to be Considered	General Support Activities	Other Funding Sources	Direct Services (Fee Recovery)
Environmental Health - 5800	[1]						
2100 OFFICE EXPENSE		\$ 65,000	\$ -	\$ 65,000	\$ 35,049	\$ 8,041	\$ 21,910
2102 BOOKS,PERIODICALS,SUBSCRIP		5,000	-	5,000	2,696	619	1,685
2103, 2305 POSTAGE, FREIGHT		20,000	-	20,000	10,784	2,474	6,741
2110 COMMUNICATIONS		100,000	-	100,000	53,922	12,370	33,708
2111 TELEPHONE EXCHANGE		12,500	-	12,500	6,740	1,546	4,214
2130 SMALL TOOLS & INSTRUMENTS		5,000	-	5,000	2,696	619	1,685
2131, 2132 MINOR EQUIPMENT		50,000	-	50,000	26,961	6,185	16,854
2140 MEDICAL & LAB SUPPLIES		10,000	-	10,000	5,392	1,237	3,371
2150 FOOD		9,000	-	9,000	4,853	1,113	3,034
2160 CLOTHING & PERSONAL SUP		22,500	-	22,500	12,132	2,783	7,584
2170 HOUSEHOLD EXPENSE		5,000	-	5,000	2,696	619	1,685
2190 PUB & LEGAL NOTICES		2,500	-	2,500	1,348	309	843
2200 MEMBERSHIPS		12,500	-	12,500	6,740	1,546	4,213
2250, 2260 RENTS & LEASES-EQUIPMENT		10,000	-	10,000	5,392	1,237	3,371
2251 COMPUTER SOFTWARE COST		5,000	-	5,000	2,696	619	1,685
2262, 2265 BLDG OCCUPANCY COSTS		441,346	-	441,346	237,983	54,596	148,767
2276 MNTN RADIO-ELECTRON EQUIP		5,000	-	5,000	2,696	619	1,685
2284, 2281, REQUESTED MAINTENANCE		50,000	-	50,000	26,961	6,185	16,854
2301 AUTO MILEAGE - EMPLOYEES		75,000	-	75,000	40,442	9,278	25,281
2303 OTHER TRAVEL - EMPLOYEES		25,000	-	25,000	13,481	3,093	8,427
2310 PROFESSIONAL/SPEC SVCS		350,000	-	350,000	350,000		
2314 CONTRACTED SERVICES		20,000	-	20,000	20,000	-	-
2315 DATA PROCESSING SVCS		104,589	-	104,589	56,396	12,938	35,254
2320 OUTSIDE MEDICAL SERVICES		500	-	500	270	62	169
2326 Information Security charges		25,000	-	25,000	13,481	3,093	8,427
2328 ADMINISTRATION	[2]	337,886	(337,886)	-	-	-	-
2331 GSD Courier Svc.		4,230	-	4,230	2,281	523	1,426
2335 Other Telecom Charges		25,000	-	25,000	13,481	3,093	8,427
2340 OTHER INTRDPTMNTL CHARGES		15,000	-	15,000	8,088	1,856	5,056
2467, 2477 ED SUPPLIES & COURSES		20,000	-	20,000	10,784	2,474	6,742
2479 OTHER SPECIAL DEPT EXP		120,000	-	120,000	64,706	14,844	40,449
2490, 2491 MISC SERVICES & SUPPLIES		5,000	-	5,000	2,696	619	1,685
3000 Other Charges		1,500	-	1,500	809	186	506
4000 Fixed Assets		100,000	(100,000)	-	-	-	-
5000 Expenditure Transfers		209,668	(209,668)	-	-	-	-
Total Non-Labor		\$ 2,268,719	\$ (647,554)	\$ 1,621,165	\$ 1,044,653	\$ 154,773	\$ 421,738

OVERHEAD COSTS

					Allocated or Direct Assignment of Cost to Functional Activity		
Allocated Indirect/Support Services	N o t e s	Overhead Cost	Adjustments	Net Divisional Expenditures to be Considered	General Support Activities	Other Funding Sources	Direct Services (Fee Recovery)
Department Overhead		\$ 337,886	\$ -	\$ 337,886	\$ 182,195	\$ 41,798	\$ 113,893
Countywide Overhead		171,666	-	171,666	92,565	21,236	57,864
TOTAL OVERHEAD COSTS		\$ 509,552	\$ -	\$ 509,552	\$ 274,760	\$ 63,033	\$ 171,758

SUMMARY OF LABOR, NON-LABOR, & OVERHEAD COSTS

			Allocated or Direct Assignment of Cost to Functional Activity		
Cost Element	N o t e s	Established Cost	General Support Activities	Other Funding Sources	Direct Services (Fee Recovery)
Labor		\$ 12,442,978	\$ 6,709,503	\$ 1,539,239	\$ 4,194,236
Recurring Non-Labor		1,621,165	1,044,653	154,773	421,738
Overhead		509,552	274,760	63,033	171,758
TOTAL LABOR, NON-LABOR, & OVERHEAD COST		\$ 14,573,694	\$ 8,028,917	\$ 1,757,045	\$ 4,787,732

ALLOCATION OF COMMON ACTIVITIES

		Allocated or Direct Assignment of Cost to Functional Activity		
Cost Layer	N o t e s	Established Cost	Other Funding Sources	Direct Services (Fee Recovery)
General Support Activities		\$ 8,028,917	\$ -	\$ 8,028,917
Total		\$ 8,028,917	\$ -	\$ 8,028,917

FULLY-BURDENED HOURLY BILLING RATE FOR RECOVERY IN FEES

Expenditure Type	N o t e s	Functional Activities / Cost Pools		Total
		Other Funding Sources	Direct Services (Fee Recovery)	
Labor		\$ 1,539,239	\$ 4,194,236	\$ 5,733,475
Recurring Non-Labor		154,773	421,738	576,512
Overhead		63,033	171,758	234,791
Division Administration		-	8,028,917	8,028,917
Division Subtotal		\$ 1,757,045	\$ 12,816,649	\$ 14,573,694
Other Funding Sources [3]		\$ (1,757,045)	\$ (182,000)	
Division Total		\$ -	\$ 12,634,649	
Fully Burdened Hourly Rate		n/a	\$ 376	
<i>Reference: Direct Hours Only</i>			33,565	

Notes

[1] Sourced from: "FY 24-25 budget (002)_NBS" provided by County

[2] Reclassed as overhead expenses

[3] Includes revenue from misc forfeits & penalties, CalRecycle LEA, waste tire grants, stormwater, etc.

APPENDIX C.1

Comparative Fee Survey – Solid Waste

Fee Comparison - Environmental Health - Solid Waste

Contra Costa County						Comparison Agencies					
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County	
Solid Waste											
1		Solid Waste Tonnage Fee	per ton	\$ 1	NBS did not evaluate	\$ 0.38	No comparison available	No comparison available	No comparison available	No comparison available	
2		Mandatory Garbage Service Subscription									
	4493	Exemption	flat	\$ 89	\$ 215	No comparison available			No comparison available	Annual request for excluded status: \$274	\$ 1,960
3		Non-Franchise Solid Waste Collection & Transport									
	4425	Permit	per vehicle	\$ 220	\$ 294	\$ 174			No comparison available	No comparison available	No comparison available
4		Bio Solid Facility Sites									
		Annual Inspection	flat	\$ 316	\$ 753	No comparison available			No comparison available	No comparison available	No comparison available
		Quarterly Inspection	per quarter	\$ 1,264	\$ 3,011						
		Monthly Inspection	per month	\$ 2,528	\$ 6,023						
5		Bio-Solid Facility Application and Review Fee									
	4406	With Public Hearings	flat	\$ 1,580	\$ 3,764	No comparison available		No comparison available	No comparison available	No comparison available	
	4407	Without Public Hearings	flat	\$ 780	\$ 1,860						
6		Solid Waste Facility Permit									
	4404	Review Fee	flat	\$ 1,580	\$ 13,771	No comparison available	No comparison available	\$ 3,122	Application fee/Registration: \$1,099	New Facility Application: (18 hours + hourly rate): \$3,918	
7	n/a	For services requested, which have no fee listed in this fee schedule									
		During Work Hours	per hour	\$ 199	\$ 376	\$ 174	\$ 213	\$ 198	\$ 271	\$ 218	
		After Work Hours	per hour	\$ 224	\$ 423						

APPENDIX C.2

Comparative Fee Survey – Medical Waste

Fee Comparison - Environmental Health - Medical Waste

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
Medical Waste										
1	4501	Health Care Service Plan Facility	flat	\$ 2,024	\$ 9,134	No comparison available	No comparison available	Health care facility/SNF: \$1,068	\$ 697	No comparison available
2		Medical/Dental/Veterinary Clinic						LQG w/ off-site treatment		
	4503	< 200 lbs/month	flat	\$ 116	\$ 123	No comparison available	Veterinary Clinic: \$836	No comparison available	Dental LQG: \$398 Dental Practice: \$54 Veterinary Office: \$54 Medical Practice: \$54	Medical Office LQG: \$839
	4502	> 200 lbs/month	flat	\$ 1,054	\$ 2,585			\$ 1,335		
3		Medical/Dental/Veterinary Clinic w/on-site treatment systems						LQG w/ on-site treatment		
	4504	< 200 lbs/month	flat	\$ 280	\$ 345	No comparison available	\$ 836	No comparison available		
	4506	> 200 lbs/month	flat	\$ 589	\$ 688			\$ 1,335		
4	4505	Small Quantity Generator w/on-site treatment system (< 200 lbs/month)	flat	\$ 112	\$ 211	\$ 546	\$ 706	SQG off-site and/or on-site treatment (1-199 lbs/mo): \$800	No comparison available	SQG: \$92
5	4520	Primary Care Clinic	flat	\$ 931	\$ 1,762	No comparison available	\$ 836	No comparison available	\$ 697	\$ 1,318
6	4521	Intermediate Care Facility	flat	\$ 580	\$ 1,095	No comparison available	No comparison available	No comparison available	\$ 697	\$ 1,022
7	5422	Acute Psychiatric Care	flat	\$ 536	\$ 1,013	No comparison available	\$ 836	No comparison available	Psych Hospital - 100-199 Beds: \$697 Psych Hospital 200+ beds: \$798	\$ 2,281

Contra Costa County

User Fee Study

APPENDIX C.2

Fee Comparison - Environmental Health - Medical Waste

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
8		Acute Care Hospital				LQG	Hospital			LQG - Hospital Beds
	4526	1-99 Beds	flat	\$ 1,807	\$ 2,302	W/O Onsite Treatment: <100 Beds \$1,013 100-200 Beds: \$1,222 >200 Beds: \$1,310	\$ 1,455	No comparison available	\$ 1,194	\$ 2,303
	4525	100-199 Beds	flat	\$ 2,207	\$ 1,256		\$ 1,910		\$ 1,714	\$ 3,298
	4524	200-250 Beds	flat	\$ 2,783	\$ 2,615	W Onsite Treatment: <100 Beds \$1,627 100-200 Beds: \$1,730 >200 Beds: \$1,832	\$ 2,247	No comparison available	\$ 2,192	\$ 4,188
	4523	251+ Beds	flat	\$ 3,373	\$ 2,058		\$ 2,837		\$ 2,788	\$ 5,358
9		Skilled Nursing								
	4528	< 200 lbs/month	flat	\$ 245	\$ 277	No comparison available	1-99 Beds: \$1,077 100-199 Beds: \$1,152 200+ Beds: \$1,266	Health care facility/SNF: \$1,068	1-99 Beds: \$547 100-199 Beds: \$697 200+ Beds: \$798	No comparison available
	4527	> 200 lbs/month	flat	\$ 1,013	\$ 624					LQG: \$890
10	4529	Skilled Nursing Facility w/on-site treatment (< 200 lbs/month)	flat	\$ 364	\$ 689	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
11	4533	Specialty Clinic (< 200 lbs/month)	flat	\$ 931	\$ 398	No comparison available	\$ 836	No comparison available	Specialty clinic: \$697	\$ 1,318
12		Clinical Lab								
	4536	< 200 lbs/month	flat	\$ 116	\$ 248	No comparison available	\$ 836	No comparison available	SQG: \$54 Clinical Lab: \$398	Clinical Lab: \$970
	4530	> 200 lbs/month	flat	\$ 1,391	\$ 1,636					
13	4537	Clinical Lab w/on-site treatment (< 200 lbs/month)	flat	\$ 364	\$ 733	No comparison available	No comparison available	No comparison available		
14		Bio Producer								
	4535	< 200 lbs/month	flat	\$ 349	\$ 368	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	4534	> 200 lbs/month	flat	\$ 1,339	\$ 545					
15		Bio Producer w/on-site treatment								
	4531	< 200 lbs/month	flat	\$ 364	\$ 689	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	4532	> 200 lbs/month	flat	\$ 1,576	\$ 3,040					

Contra Costa County

User Fee Study

Fee Comparison - Environmental Health - Medical Waste

APPENDIX C.2

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
16		Common Storage Facility								
	4512	2-10 Generators	flat	\$ 364	\$ 689	Common Storage Facility: \$476	2-15: \$658	SQG member of CSF: \$198	\$ 201	No comparison available
	4541	11-49 Generators	flat	\$ 382	\$ 1,098		16-49:\$769	1-199 lbs/mo: \$535	\$ 500	
	4540	50+ Generators	flat	\$ 1,013	\$ 1,916		50+: \$1,076	> 200 lbs/mo: \$1,335	\$ 997	
17		Safe Drug Disposal								
	4580	Initial Plan Review	flat	\$ 21,691	\$ 11,685	\$246 per hour	2-15: \$658	SQG member of CSF: \$198	\$ 201	No comparison available
	4585	Amended Plan Review	flat	\$ 1,194	\$ 12,798		16-49:\$769	1-199 lbs/mo: \$535	\$ 500	
18	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	\$ 174	\$ 213	No comparison available	\$ 271	\$ 218
		After Work Hours	per hour	\$ 266	\$ 423					

APPENDIX C.3

Comparative Fee Survey – Body Art

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
BODY ART										
1		Body Art Facility								
	4960	Tattoo/Body Piercing	flat	\$ 796	\$ 430	Body Art Establishment: \$435	Facility Permit: \$366 Mechanical Ear Piercing Notification: \$45	Body Art Establishment: 396	\$ 400	Facility Registration (Annual): 1 Artist: 612 2-4 Artists: \$659 5+ Artists: \$690
	4961	Permanent Cosmetics	flat	\$ 796	\$ 370	Lower Ear Lobe Piercing Establishment/ Mechanical Stud & Clasp Ear Piercing Facility: \$45				
2	4950	Body Arts Facility & School Permit	flat	\$ 1,194	\$ 871	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available
3	NEW	Body Arts School Plan Review	flat	NEW	\$ 753	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available
4	4962	Body Arts Practitioner Yearly Registration	flat	\$ 150	\$ 282	\$ 174	Owner: \$92 Practitioner: \$181	\$ 198	\$ 175	Initial: \$209 Renewal: \$132
5	4955	Body Arts Temporary Practitioner Registration - 15 days	flat	\$ 100	\$ 188	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available	\$ 75
6		Body Arts Event Permit								
	4964	Organizer	per event	\$ 244	\$ 2,196	\$ 428	\$ 217	\$ 396	\$ 532	1.5 hours + Hourly Rate: \$381
	4965	Demonstrator	per station/ booth	\$ 66	\$ 124	\$ 174	No Comparison Available	\$100 per 100 s.f. of booth space	\$ 120	1/2 Hour + Hourly Rate: \$115
7		Mobile Body Arts								
	4974	Application to Operate (up to 4 hours)	flat	\$ 796	\$ 1,506	No Comparison Available	No Comparison Available	No Comparison Available	Temporary: \$120	No Comparison Available
	4966	Permit	flat	\$ 398	\$ 753	\$ 435	Facility Permit: \$108		\$ 798	No Comparison Available

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
8		Fixed Facility Application to Operate (up to 4 hours)								
	4970	Tattoo/Body Piercing	flat	\$ 796	\$ 1,624	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available
	4971	Permanent Cosmetics	flat	\$ 796	\$ 1,605					
	4972	Piercing	flat	\$ 796	\$ 1,661					
	4973	Branding	flat	\$ 796	\$ 1,506					
9	4968	Blood Borne Pathogen Trainer (up to 2 hours)	flat	\$ 398	\$ 2,467	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available	No Comparison Available
10		Practitioner ID Card	flat	\$ 45	\$ 87	\$ 50	No Comparison Available	\$ 67	\$ 50	No Comparison Available
11	4975	Body Arts Facility Remodel Plan Review (up to 2 hours)	flat	\$ 398	\$ 924	\$ 684/hr	\$ 386	No Comparison Available	\$ 458	\$ 218/hr
12	4967	Body Arts Plan Review (up to 4 hours)	flat	\$ 796	\$ 1,758	\$ 684	\$ 551	No Comparison Available	\$ 916	\$ 218/hr
13		For services requested, which have no fee listed in this fee schedule								
		During Normal Business Hours	per hour	\$ 199	\$ 376	No Comparison Available	\$ 213	\$ 198	\$ 266	\$ 218
		After Normal Business Hours	per hour	\$ 266	\$ 423					

APPENDIX C.4

Comparative Fee Survey – Commercial Cannabis

Contra Costa County

User Fee Study

Fee Comparison - Environmental Health - Commercial Cannabis

APPENDIX C.4

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
COMMERCIAL CANNABIS										
1	410	Testing Laboratory Permit	flat	\$ 1,492	\$ 2,823	Commercial Kitchen Cannabis: \$1,194	No comparison available	No comparison available	No comparison available	No comparison available
2	420	Retail Storefront Permit (Type 10 State License)	flat	\$ 2,985	\$ 1,050					Dispensary: \$3,136
3	430	Retail Delivery Only Permit (Type 9 State License)	flat	\$ 2,985	\$ 3,101					Microbusiness: \$5,155
4		Distribution Permit								
	435	Type 13 State License	flat	\$ 1,492	\$ 493					No comparison available
	438	Transport Only - Type 11 State License	flat	\$ 1,492	\$ 2,823					
5		Manufacturing Permit								
	440	Type 6 State License	flat	\$ 2,985	\$ 493					Plan Check (10 Hours + Hourly Rate): \$2,180
	445	Type N State License	flat	\$ 2,985	\$ 5,646					Site Review (4 hours + Hourly Rate): \$872
	450	Type P State License	flat	\$ 2,985	\$ 5,646					Edible Product: \$4,356
6	448	Manufacturing Only (Type S State License)	flat	\$ 497	\$ 941					No comparison available
7	460	Cultivation Indoor Permit (Small or Medium State License)	flat	\$ 1,990	\$ 372					No comparison available
8	465	Cultivation Outdoor Permit (Specialty or Nursery State License)	flat	\$ 1,492	\$ 2,823					No comparison available
9	425	Out of County Delivery Permit	flat	\$ 380	\$ 1,008					No comparison available
10		Additional Inspection / Verified Complaint Inspection	per hour	\$ 199	\$ 376					\$ 218
11		For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376					\$ 218
		After Work Hours	per hour	\$ 266	\$ 423					

APPENDIX C.5

Comparative Fee Survey – Land Use

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
Land Use										
Sewage Collection & Disposal										
1		Preliminary Investigations								
	4230	Site Evaluation	flat	\$ 697	\$ 438	OWTS Preliminary Design: \$174	Plot Plan Review/Approval: \$287	\$ 1,199	\$ 615	No comparison available
	4238	Percolation Test	flat	\$ 995	\$ 604	Existing OWTS As-Built Plans: \$174	Engineering/Percolation Test Review/Approval: \$1,038	\$ 2,181	\$ 894	
	4233	Soil Profile Test	flat	\$ 796	\$ 514	Existing OWTS - Performance Eval.: \$174	No comparison available	Wet weather testing: \$1,141	\$ 615	
2		Standard/Conventional OWTS						Septic Install		
	4242	Standard/Conventional System Plan Review	flat	\$ 697	\$ 2,336	OWTS Final Design: \$174	OWTS Operating Permit: Tier 1 (Annual): \$627 Tier 2 (3 year): \$189 Tier 3 (5 year): \$106	<2,500 s.f.: \$2,181	No comparison available	No comparison available
	4212	Standard/Conventional System Construction/Replacement/Relocation Permit	flat	\$ 1,592	\$ 521	OWTS Construction Permit: \$174 OWTS Operation Permit: \$174	\$ 1,028	2,501-3,500 s.f.: \$3,319 >3,501 s.f.: \$4,561		
3		Alternative OWTS								
	4243	Alternative System Plan Review	flat	\$ 1,194	\$ 3,134	No comparison available	OWTS Operating Permit: Tier 1 (Annual): \$627 Tier 2 (3 year): \$189 Tier 3 (5 year): \$106	No comparison available	\$ 1,898	No comparison available
	4215	Alternative System Construction/Replacement/Relocation Permit	flat	\$ 2,189	\$ 7,346		\$ 1,654	Installation Permit: \$5,944	No comparison available	
		Monitoring Report Audit	flat	\$ 100	\$ 188		No comparison available	Alternate/Pressure Dosed System - Annual Oversight: \$515		
		Additional Plan Review	per hour	\$ 199	\$ 376	\$ 174		\$ 198		

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
4		Related OWTS and Other Activities								
	4240	Building Plan Reviews - Building Additions/Remodels	flat	\$ 697	\$ 1,376	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	4221	Septic Tank Abandonment Permit	flat	\$ 697	\$ 472		\$ 237	Destruction: \$1,046	\$ 447	
	4225	Septic Tank Replacement	flat	\$ 697	\$ 1,752		\$ 835	Replacement (same location): \$1,046	No comparison available	
	4253	Vault Privy	flat	\$ 697	\$ 2,517		No comparison available	No comparison available		
	4218	Sewage Holding Tank	flat	\$ 1,364	\$ 1,085		Temporary: \$414 Fixed/Special Condition: \$520			
	4219	OWTS Alteration Permit	flat	\$ 1,277	\$ 435		No comparison available	Variance: \$828		
	4241	General Building Plan Review	flat	\$ 498	\$ 472		No comparison available	No comparison available		
Liquid Waste Disposal Annual Permits										
5	4255	Portable Toilet Pumper Vehicle	flat	\$ 252	\$ 645	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
6	4244	Septic System Pumper Vehicle	flat	\$ 229	\$ 619	No comparison available	Septic Tank Cleaner Registration: \$473	\$ 760	No comparison available	Pumper Truck: \$599
7	4245	Sewage Pumper Company	flat	\$ 772	\$ 1,007	No comparison available	Pumper Truck/Portable Toilet Facility Tier 1 (Annual): \$746 Tier 2 (3 Year): \$249 Tier 3 (5 Year): \$150	\$ 1,682	No comparison available	No comparison available
Wells and Soil Borings										
8	4301	Soil Boring Permit	per parcel	\$ 614	\$ 171	No comparison available	Exploratory Hole (Boring) within 10 feet of groundwater such as: (Seismic, Site Assessment or Geotech Borings) and Soil Vapor Probes: \$803	No comparison available	No comparison available	\$ 460
		Each Additional Soil Boring up to 10	per parcel	\$ 50	\$ 94					\$ 120
						No comparison available		No comparison available	No comparison available	No comparison available
9	4302	Soil Vapor Probe Permit	per parcel	\$ 614	\$ 574					
		Each Additional Soil Vapor Probe up to 10	per parcel	\$ 50						
	4304	Soil Vapor Probe 11 or more	per parcel	\$ 1,112	\$ 845					

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
10	4348	Geothermal Heat Exchange Well Permit	flat	\$ 796	\$ 1,843	No comparison available	\$ 1,179	Heat Exchange Bores/Wells 1-3 Bores: \$1,634 4-8 Bores: \$3,269 9-13 Bores: \$4,903 14-19 Bores: \$6,537 20-29 Bores: \$8,172 30-39 Bores: \$9,806 40-49 Bores: \$11,440	No comparison available	First Geotechnical Boring: \$460 Ea. Addtl.: \$120
11	4349	Cathodic Protection Well Permit	flat	\$ 697	\$ 928	No comparison available	\$ 1,179	No comparison available	No comparison available	No comparison available
12	4351	Dewatering Well Permit Up to 10 Wells	per parcel	\$ 706	\$ 879	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
13	4352	Inclinometer Permit	per parcel	\$ 608	\$ 1,109	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
14	4353	CPT Permit	per parcel	\$ 557	\$ 755	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
		Each Additional CPT up to 10	per parcel	\$ 50	\$ 94					
15	4365	Monitoring Well Permit	flat	\$ 697	\$ 604	No comparison available	Monitoring Well, Extraction Well, Soil Vapor Extraction Well, Piezometer (+- Jump): \$935	Installation/Destruction: \$747	No comparison available	Motioring Well Drilling: \$574 Ea. Addtl.: \$120
16	4366	Piezometer w/out Casing Permit	per parcel	\$ 614	\$ 1,493	No comparison available		No comparison available	No comparison available	No comparison available
		Each Additional Piezometer w/out Casing	per parcel	\$ 50	\$ 94			No comparison available	No comparison available	No comparison available
17	4367	Piezometer with Casing Permit	flat	\$ 632	\$ 382	No comparison available		No comparison available	No comparison available	No comparison available
18	NEW	Inclinometer/Piezometer Destruction Permit	flat	NEW	\$ 1,024	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
19	4368	Well Destruction Permit	flat	\$ 671	\$ 510	No comparison available	Supply Well: \$1,151 Any Other Well: \$889	Well abandonment/destruction: \$828	No comparison available	First: \$574 Ea. Addtl.: \$120

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
20	4369	Domestic Well Construction Permit	flat	\$ 1,383	\$ 932	No comparison available	New Supply Well w/ Pump Installation (Public, Domestic): \$1,310	Cert. Quality/Quantity Domestic Use: \$1,656	No comparison available	No comparison available
21	4370	Well Variance	flat	\$ 367	\$ 179	No comparison available	No comparison available	Well exception/variance: \$828	\$ 223	No comparison available
22	4371	Well Site Evaluation	per well	\$ 597	\$ 1,129	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
23	4372	Irrigation/Ag Well Construction Permit	flat	\$ 1,383	\$ 533	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
24	4399	Well Flow Test	flat	\$ 796	\$ 1,877	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
Subdivisions - Land Use Projects										
25		Department of Conservation & Development (DCD) report reviewed for land use permits; rezoning; developmental plans; EIR review; lot line adjustments; and DCD variance requests	per hour	\$ 199	\$ 376	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
26		Environmental Health Review of DCD Applications	flat	\$ 59	\$ 113	No comparison available	No comparison available	No comparison available	EIR Review: \$894	No comparison available
Miscellaneous										
27	NEW	Health Officer Appeal Hearing	flat	NEW	\$ 1,506	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
28	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	No comparison available	\$ 213	\$ 198	\$ 223	\$ 218
		After Work Hours	per hour	\$ 266	\$ 423					

APPENDIX C.6

Comparative Fee Survey – Small Water Systems

Fee Comparison - Environmental Health - Small Water System

Contra Costa County						Comparison Agencies					
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County	
Small Water System											
1	4623	Non-Community Surface Water System	flat	\$ 1,392	\$ 5,728	No comparison available	No comparison available	No comparison available	Individual Water Clearance: \$1,118	No comparison available	
2		Non-Community, Non-Transient									
	4626	Surface Waster System	flat	\$ 1,392	\$ 2,631	No comparison available			No comparison available	No comparison available	No comparison available
	4624	Groundwater System	flat	\$ 1,215	\$ 4,058						
	4625	Groundwater System w/Treatment	flat	\$ 1,392	\$ 4,180						
3	4663	Non-Community, Transient Groundwater System	flat	\$ 510	\$ 2,329	No comparison available			No comparison available	No comparison available	No comparison available
4		Community Ground Water System									
	4627	15-24 Connections	flat	\$ 1,392	\$ 3,867	No comparison available			No comparison available	No comparison available	No comparison available
	4630	25-99 Connections	flat	\$ 1,392	\$ 3,631						
	4633	100-199 Connections	flat	\$ 1,740	\$ 4,697						
5		Community Ground Water System w/Treatment									
	4628	15-24 Connections	flat	\$ 1,392	\$ 125	No comparison available			No comparison available	No comparison available	No comparison available
	4631	25-99 Connections	flat	\$ 1,392	\$ 4,368						
	4634	100-199 Connections	flat	\$ 851	\$ 1,611						
6		Community Surface Water System									
	4632	25-99 Connections	flat	\$ 682	\$ 1,291	No comparison available			No comparison available	No comparison available	No comparison available
	4635	100-199 Connections	flat	\$ 851	\$ 1,611						
7	4661	Local Small Water System	flat	\$ 348	\$ 974	(5 - 14 Conn.) \$174			No comparison available	No comparison available	No comparison available
8	4662	State Small Water System	flat	\$ 522	\$ 1,409	(2 to 4 Conn.) \$174			\$ 1,395	(5-14 SVC Conn): \$824	\$ 1,221

Fee Comparison - Environmental Health - Small Water System

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
9		Non-Community Ground Water System								
		With Food Preparation	flat	\$ 510	\$ 964	No comparison available	No comparison available	Permit application: Non-Community System: \$850	No comparison available	Water well at food facility: \$267
	4664	With Treatment	flat	\$ 870	\$ 2,509					Water Tank at food facility: \$267
10		Public Water System Plan Review								
	4665	New Community Water System	flat	\$ 1,740	\$ 3,290	No comparison available	No comparison available	No comparison available	No comparison available	Plan Review (2 Hours + Hourly Rate): \$436
	4666	New Non-Community Water System	flat	\$ 1,740	\$ 3,290			Change of ownership: \$425		
	4667	Amended Permit because of Ownership Change	flat	\$ 1,218	\$ 2,304					
	4668	Amended Permit because of System Change	flat	\$ 2,610	\$ 4,939					
11	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	\$ 174	\$ 213	\$ 198	\$ 223	\$ 218
		After Work Hours	per hour	\$ 224	\$ 423					

APPENDIX C.7

Comparative Fee Survey – Recreational Health

Fee Comparison - Environmental Health - Recreational Health

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
Recreational Health										
Swimming Pools/Spas										
1		Swimming Pool (Seasonal)								
	3630	Multi-Use	flat	\$ 730	\$ 474	\$ 579	Pool: \$602	No comparison available	Recreational Body of Water up to 4,999 SQ FT RC 2: \$646 Recreational Body of Water up to 4,999 SQ FT RC 3: \$870 Recreational Body of Water >5,000 SQ FT RC 2: \$898 Recreational Body of Water >5,000 SQ FT RC 3: \$1,214 Recreational Body of Water - Temp Inactive PMT (per hour): \$219	Pool: \$645
	3634	Each Additional Pool	flat	\$ 261	\$ 437	No comparison available				
2		Spa (Seasonal)								
	3632	Multi-Use	flat	\$ 631	\$ 365	\$ 579	Spa: \$564	No comparison available	No comparison available	No comparison available
	3634	Each Additional Spa	flat	\$ 261	\$ 437	No comparison available				
3		Public School/Municipal/Public Pools (Seasonal)								
	3601	First Pool	flat	\$ 730	\$ 489	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	3606	Each Additional Pool	flat	\$ 261	\$ 614	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
4		Public School/Municipal/Public Spa (Seasonal)								
	3603	First Spa	flat	\$ 631	\$ 1,193	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	3606	Each Additional Spa	flat	\$ 261	\$ 612	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
5		Recreational Water Park (Seasonal)								
	3620	One System	flat	\$ 1,263	\$ 550	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	3624	Each Additional	flat	\$ 631	\$ 2,172	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available

Contra Costa County

User Fee Study

APPENDIX C.7

Fee Comparison - Environmental Health - Recreational Health

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
6		Splash/Spray Park (Seasonal)								
	3636	One System	flat	\$ 730	\$ 403	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
		Each Additional	flat	\$ 261	\$ 117					
7		Swimming Pool (Year Round)								
	3660	Multi-Use	flat	\$ 835	\$ 704	\$ 891	Pool: \$602	\$ 548	No comparison available	Pool: \$645
	3664	Each Additional Pool	flat	\$ 299	\$ 632	No comparison available		\$ 277		
8	NEW	Temporarily Inactive Pool	flat	NEW	\$ 376	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
9		Spa (Year Round)								
	3662	Multi-Use	flat	\$ 722	\$ 395	\$ 891	No comparison available	\$ 548	No comparison available	No comparison available
	3664	Each Additional Spa	flat	\$ 299	\$ 632	No comparison		\$ 277		
10		Public School/Municipal/Public Pools (Year Round)								
	3650	First Pool	flat	\$ 835	\$ 508	No comparison available	No comparison available	High use pool/spa: \$1,094	No comparison available	No comparison available
	3656	Each Additional Pool	flat	\$ 299	\$ 422					
11		Public School/Municipal/Public Spa (Year Round)								
	3653	First Spa	flat	\$ 722	\$ 1,193	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	3647	Each Additional Spa	flat	\$ 299	\$ 550					
12		Splash/Spray Park (Year Round)								
	3666	One System	flat	\$ 835	\$ 1,581	No comparison available	Spray grounds: \$407	No comparison available	No comparison available	No comparison available
		Each Additional	flat	\$ 299	\$ 565					
13	3680	Public Beach (Seasonal) - One System	flat	\$ 1,444	\$ 693	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
14	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	No comparison available	\$ 213	\$ 198	\$ 219	\$ 218
		After Work Hours	per hour	\$ 224	\$ 423					

APPENDIX C.8

Comparative Fee Survey – Retail Food

Contra Costa County						Comparison Agencies						
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County		
RETAIL FOOD PERMIT												
Fixed Food Facilities												
1		Restaurant										
		0-25 Seats				<26 Seats		Food Prep - <10 Seats	Food Prep/Food Svc 0-5 Employees	Less than 2,000 s.f.		
	601	RC1	flat	\$ 798	\$ 1,244	\$ 998	Restaurant: \$1,292	\$ 594	\$ 635	Moderate prep: \$1,255		
	602	RC2	flat	\$ 1,188	\$ 1,673			\$ 793	\$ 789	Extensive prep: \$1,637		
	603	RC3	flat	\$ 1,686	\$ 2,132			\$ 1,387	\$ 1,227	2,000-6,000 s.f.:		
		26-49 Seats				26-50 Seats		11-100 Seats	Food Prep/Food Svc 6-25 Employees	Moderate prep: \$1,364		
	604	RC1	flat	\$ 896	\$ 1,341	\$ 1,129		No comparison available	\$ 865			
	605	RC2	flat	\$ 1,258	\$ 1,838			\$ 991	\$ 1,085			
	606	RC3	flat	\$ 1,767	\$ 2,290			\$ 1,684	\$ 1,435	Extensive prep: \$1,767		
		50-149 Seats				51-75 Seats		>100 Seats	Food Prep/Food Svc 26+ Employees	>6,000 s.f.:		
	607	RC1	flat	\$ 1,194	\$ 1,372	\$ 1,194		No comparison available	\$ 986			
	608	RC2	flat	\$ 1,315	\$ 1,823			\$ 1,189	\$ 1,424	Moderate prep: \$1,582		
	609	RC3	flat	\$ 1,885	\$ 2,486			\$ 1,981	\$ 1,578	Extensive prep: \$1,963		
		150+ Seats				>75 Seats						
	610	RC1	flat	\$ 1,242	\$ 1,010	\$ 1,325						
	611	RC2	flat	\$ 1,512	\$ 1,767							
	612	RC3	flat	\$ 2,073	\$ 2,828							
2	619	Cocktail Lounge / Bar	flat	\$ 884	\$ 1,093	\$ 736	\$ 815	No comparison available	No comparison available	No comparison available		
3	620	Intermittent Snack Bar	flat	\$ 732	\$ 1,037	\$ 834	No comparison available	Coffee House/Bar/Minimal Handling RC 1: \$594	No comparison available	No comparison available		
4	614	Registered Exempt Retail Food Markets	flat	No Charge	\$ 833	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available		

Contra Costa County

User Fee Study

Fee Comparison - Environmental Health - Retail Food

APPENDIX C.8

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
5	613	Incidental Retail Food Markets	flat	\$ 498	\$ 1,089	No comparison available	No comparison available	Retail Store w/ Inc Food sales 25-300 RC 1: \$496	No comparison available	No comparison available
6		Retail Food Markets							No Food Prep (Grocery Store)	Food
		Less than 2,000 s.f.				<3,000 s.f.	25-300 s.f.	< 2,000 s.f.	<5,000 s.f.	< 2,000 s.f.
	615	RC1	flat	\$ 793	\$ 1,161	\$ 540	Prepackaged, non-PHF: \$365	RC 1: \$594	\$ 684	Moderate prep: \$1,255
	644	RC2	flat	\$ 1,028	\$ 1,522			RC 2: \$991		Extensive prep: \$1,637
		2,001 to 4,000 s.f.				3,000-10,000 s.f.	<6,000 s.f.	RC 3: \$1,090	5,000-20,000 s.f.	2,000-6,000 s.f.:
	616	RC1	flat	\$ 892	\$ 1,229	\$ 589	\$ 619	> 2,000 s.f.	\$ 870	Moderate prep: \$1,364
	645	RC2	flat	\$ 1,200	\$ 1,413			RC 1: \$694		>20,000 s.f.
		4,001 to 6,000 s.f.			<10,000 s.f.	6,000 - 14,999 s.f.: \$933	RC 2: \$1,585	\$ 1,069		
	617	RC1	flat	\$ 973	\$ 1,390	\$ 687	RC 3: \$1,981		Moderate prep: \$1,582	
	646	RC2	flat	\$ 1,374	\$ 2,497		>15,000 s.f.:			
		6,001+ s.f.								
	618	RC1	flat	\$ 1,099	\$ 1,522		\$ 1,091			
	647	RC2	flat	\$ 1,430	\$ 2,249					
7	649	Remote Food Storage	flat	\$ 299	\$ 995	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
8		Bakery								
		Less than 2,000 s.f.								
	628	RC1	flat	\$ 651	\$ 1,202	\$ 802	Bakery - No Prep: \$568	No comparison available	No comparison available	No comparison available
	629	RC2	flat	\$ 1,095	\$ 1,409					
		2,001 to 4,000 s.f.			2,000-6,000 s.f.					
	630	RC1	flat	\$ 749	\$ 1,270	\$ 933				
	631	RC2	flat	\$ 1,194	\$ 1,955					
		4,001 to 6,000 s.f.								
	632	RC1	flat	\$ 1,059	\$ 1,541					
	633	RC2	flat	\$ 1,294	\$ 2,294					
		6,001+ s.f.			>6,000 s.f.					
	634	RC1	flat	\$ 1,204	\$ 3,065	\$ 1,063				
	635	RC2	flat	\$ 1,393	\$ 3,423					

Contra Costa County

User Fee Study

APPENDIX C.8

Fee Comparison - Environmental Health - Retail Food

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
9		Production Kitchen								
	637	First Permit	flat	\$ 1,052	\$ 1,195	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	638	Additional Permit (Restaurant/Caterer)	flat	\$ 199	\$ 984					
	643	Fee Exempt	flat	\$ -	\$ 995					
10		Microenterprise Home Kitchen Operations								
	658	Initial Permit	flat	NEW	\$ 847	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
	659	Annual Renewal Permit	flat	NEW	\$ 565					
11	NEW	Detention Facility Kitchen	flat	NEW	\$ 550	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
12	652	Catering Operation Self Owner	flat	\$ 1,052	\$ 1,277	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
13	622	Catering Operation	flat	\$ 1,052	\$ 1,270	\$ 1,194	\$ 391	Catering/Kitchen Rental RC 2: \$793	Caterer Food Prep RC 1: \$305 Caterer Food Prep RC 2: \$458	\$ 983
14	653	Host Facility	flat	\$ 1,052	\$ 1,572	\$ 408	Host Facility A: \$73 Host Facility B: \$365	No comparison available	\$ 438	\$ 572
15	636	Food Demonstrator	flat	\$ 424	\$ 2,418	No comparison available		No comparison available	\$ 175	No comparison available
16		Schools								
	624	Summer Food Service Program (grant funded)	flat	\$ 299	\$ -	No comparison available	No comparison available	No comparison available	No comparison available	\$ 841
	626	School Food Distribution Center	flat	\$ 299	\$ 1,868	No comparison available	School Satellite: \$496	Satellite Serving Area: \$0	No comparison available	No comparison available
	625	School w/3+ On-Campus Food Service Locations	flat	\$ 995	\$ 1,722	\$ 834	\$ 686	School Food Service RC 2: \$396 School Food Service RC 3: \$1,090	School Food Service: RC 0: No Fee RC 1: \$394 RC 2: \$756 RC 3: \$876	Private School (1 Inspection/yr): \$654 Satellite (2 Inspections/yr): \$872 Processing Kitchen (2 Inspections/yr): \$1,309
	627	School w/2 On-Campus Food Service Locations	flat	\$ 299	\$ 906					
	NEW	School w/1 On-Campus Food Service Location		\$ 299	\$ 882					
	NEW	Addtl. School On-Campus Food Service Location		No Fee	No Fee	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
17	656	Event Center	flat	\$ 1,052	\$ 924	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
18	639	Season Fixed Facility	flat	\$ 570	\$ 1,703	\$ 377	Seasonal Restaurant/Bar: \$869 Seasonal low risk: \$244 Seasonal high risk: \$298	Seasonal Business: \$0	No comparison available	Seasonal (<5 consecutive months/year): \$719
Mobile Food Facilities										
19		CMFO - Prepackaged Ice Cream Carts (non-motorized)								
	701	1 to 4	each	\$ 183	\$ 769	Hot Dog Cart w/ Steam Table and 1 Sink/Tamales: \$500	MFF: Category A: \$190 Category B: \$381 Category C: \$378 Category D: \$670	MFF Pre-packaged Cart RC 1: \$383	Mobile Food Facility: No Food Prep: \$138 Limited Food Prep: \$438 Full Food Prep: \$635	Mobile Food Facility: Min. to no prep. \$149 Moderate prep: \$587 Extensive prep: \$841
	702	5 to 10	each	\$ 150	\$ 1,025	MFF: Espresso: \$657				
	703	10+	each	\$ 137	\$ 750	Cooking Cart CRFC + 4 Sinks: \$500				
20	708	CMFO - Limited Food Prep (non-motorized)	flat	\$ 728	\$ 961	No comparison available				
21	718	MFF - Limited Food Prep	flat	\$ 896	\$ 987	Enclosed/Occupied Truck/Trailer Low Risk: \$657				
22	NEW	MFF - Full Prep	flat	NEW	\$ 1,097	No comparison available				
23	728	MFF - Prepackaged Ice Cream Vehicle (motorized)	flat	\$ 454	\$ 641	Prepack only: \$444				
24	738	MFF Pre-packaged Non-PHF	flat	\$ 454	\$ 799	\$ 370		Pre-Packaged Truck RC 1: \$550		

Contra Costa County

User Fee Study

Fee Comparison - Environmental Health - Retail Food

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Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
25	NEW	CMFO - Prepackaged Non-PHF (non-motorized, >25 sq. ft.)	flat	NEW	\$ 814	No comparison available	No comparison available	No comparison available	No comparison available	
26	NEW	CMFO - Prepackaged PHF (non-motorized)	flat	NEW	\$ 890	No comparison available	No comparison available	No comparison available	No comparison available	
27	740	MFF - Whole Uncut Produce	flat	NEW	\$ 701	No comparison available	No comparison available	No comparison available	No comparison available	
28	745	MFF/CMFO - Mobile Support Unit	flat	\$ 110	\$ 720	\$ 500	\$ 295	Prep Unit RC 2: \$1,245	\$ 219	
29	746	CMFO - Auxiliary Conveyance Unit	flat	\$ 110	\$ 780	No comparison available	No comparison available	No comparison available	No comparison available	Mobile Food Facility:
30	747	MFF/CMFO - Addtl. MFF Operating Unit	flat	\$ 110	\$ 890	No comparison available	No comparison available	No comparison available	No comparison available	Min. to no prep. \$149
31	754	MFF - Limited Commissary Addtl. Permit (prepackaged only)	flat	NEW	\$ 701	No comparison available	No comparison available	No comparison available	No comparison available	Moderate prep: \$587
32	755	MFF - Limited Commissary (prepackaged only)	flat	NEW	\$ 701	No comparison available	No comparison available	No comparison available	No comparison available	Extensive prep: \$841
33	756	MFF - Registered Service Commissary (parking only)	flat	NEW	\$ 701	No comparison available	No comparison available	No comparison available	No comparison available	
34	758	MFF - Commissary	flat	\$ 798	\$ 731	\$ 671	No comparison available	No comparison available	No comparison available	
35	757	MFF - Commissary Addtl. Permit (restaurant)	flat	\$ 199	\$ 630	No comparison available	No comparison available	No comparison available	No comparison available	

Contra Costa County						Comparison Agencies					
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County	
Other Types of Food Facilities											
36		Temporary Events				Temp Event <12 mo: \$207 Sponser - 2-15 Booths: \$218 16-50 Booths: \$349 >50 Booths: \$433	Event Coordinator: Community Event (5 or Less): \$362 6 or Less: \$493 Over 80 vendors: \$10,938	RC 2: \$976 Temp Event Coord.: \$198 Temp Event Vendor - No Prep RC 1: \$100 Temp Event Vendor RC 2: \$149 Non-Profit Temp Event Coord.: \$0 Non-Profit Temp Event Vendor: \$0 Temp Event Vendor No Prep RC 1: \$298 Temp Event Vendor w/ Prep RC 2: \$447	1-10 Booths: \$172	5 Days or Less Prepackaged: \$105 Minimal Prep: \$212 Moderate Prep: \$284 Estensive Prep: \$449 Annual Prepackaged: \$141 Minimal Prep: \$294 Moderate Prep: \$384 Estensive Prep: \$714	
	817	Food Prep 1 to 2	per booth	\$ 196	\$ 273				11-20 Booths: \$252		
	818	Food Prep 3 to 7	per booth	\$ 142	\$ 179				>20 Booths: \$343		
	819	Food Prep 8+	per booth	\$ 126	\$ 151				No comparison available		
	NEW	Sampling/Demonstrators 1 to 2	per booth	NEW	\$ 128						
	NEW	Sampling/Demonstrators 3 to 7	per booth	NEW	\$ 87						
	NEW	Sampling/Demonstrators 8+	per booth	NEW	\$ 75						
	NEW	Prepackaged/Beverage 1 to 2	per booth	NEW	\$ 64						
	NEW	Prepackaged/Beverage 3 to 7	per booth	NEW	\$ 45						
	NEW	Prepackaged/Beverage 8+	per booth	NEW	\$ 38						
37		Temporary Event Application	flat			No comparison available	No comparison available	RC 1: \$99 RC 2: 1-12 Days: \$145 RC 2: \$202 RC 3: 1-12 Days: \$186 RC 3: \$241 RC 1: Annual: \$99 RC 2: 13+ Days Annual: \$202 RC 3: 13+ Days Annual: \$241			
		Submitted two weeks prior to event	flat	\$ 45	\$ 282						
		Submitted < 2 weeks and > 1 week prior to event [4]	per booth	25% of permit fee	NBS did not evaluate						
		Submitted < 1 week prior to event [4]	per booth	40% of permit fee	NBS did not evaluate						
38		Swap Meet/Flea Market Pre-Packaged Food Stand				No comparison available	Organizer: \$346		No comparison available	(1.5 Hours + Hourly Rate): \$329	
	814	< 20,000 s.f.	flat	\$ 1,716	\$ 753		Prepackaged food stand: \$150				
	815	>20,000 s.f.	flat	\$ 3,432	\$ 1,129						
39		Cert-Ag. Vendor - Farmers Market RC 2				Certified Farmer's Market: \$539	Certified Farmer's Market: \$539		CFM		
	802	1-25 Booths	flat	\$ 597	\$ 772			2-10 Permits: \$172			
	803	26-45 Booths	flat	\$ 796	\$ 1,054			11-20 Permits: \$252			
	804	46+ Booths	flat	\$ 995	\$ 1,223			>20 Permits: \$343			
40		Non-Ag. Food Vendor - Farmers Market									
	805	1-5 Booths	flat	\$ 478	\$ 1,144				TST Demo Sampler		
	806	6-10 Booths	flat	\$ 600	\$ 832				\$ 88		
	807	11+ Booths	flat	\$ 839	\$ 1,991						

Contra Costa County						Comparison Agencies					
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County	
41	801	Farm Stands	flat	\$ 498	\$ 200	No comparison available	\$ 402	No comparison available	No comparison available	\$ 141	
42		Vending Machines						1-5/Facility - Hourly Rate	1-5 at same location		
	1644	1-4 Machines	flat	\$ 249	\$ 617	\$ 46	No comparison available	\$ 198	\$ 298	\$ 22	
	1644	5+ Machines	each	\$ 37	\$ 617						
43		Skilled Nursing Facility									
	1501	0-50 Beds	flat	\$ 1,147	\$ 625		Licensed Health Care Facility: \$1,204	No comparison available	No comparison available	No comparison available	
	1502	51-100 Beds	flat	\$ 1,434	\$ 599	16-25 Beds: \$998					
	1503	101-200 Beds	flat	\$ 1,720	\$ 681	26-50 Beds: \$1,129					
	1504	201-300 Beds	flat	\$ 2,008	\$ 3,798	51-75 Beds: \$1,194					
	1505	301+ Beds	flat	\$ 2,295	\$ 4,340	76+ Beds: \$1,325					
44		General Acute Care Facility						Licensed Healthcare Facility			
	1506	0-100 Beds	flat	\$ 2,295	\$ 489	No comparison available		Subfacility 11-100 Beds RC 2: \$793	No comparison available	No comparison available	
	1507	101-200 Beds	flat	\$ 2,581	\$ 439			Subfacility >100 Beds RC 2: \$793			
	1508	201+ Beds	flat	\$ 2,868	\$ 501			Food Prep 11-100 Beds RC 2: \$991			
								Food Prep 11-100 Beds RC 3: \$1,684			
45		General Acute Care Facility						Food Prep >100 Beds RC 3: \$1,981			
		0-100									
	1509	0-50 Beds & Seats	flat	\$ 3,155	\$ 817	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available	
	1510	51-149 Beds & Seats	flat	\$ 3,441	\$ 6,508						
	1511	150+ Beds & Seats	flat	\$ 3,728	\$ 7,050						
		101-200									
	1512	0-50 Beds & Seats	flat	\$ 4,015	\$ 783						
	1513	51-149 Beds & Seats	flat	\$ 4,060	\$ 802						
	1514	150+ Beds & Seats	flat	\$ 4,588	\$ 723						
		201+									
	1515	0-50 Beds & Seats	flat	\$ 4,875	\$ 1,573						
	1516	51-149 Beds & Seats	flat	\$ 5,162							
	1517	150+ Beds & Seats	flat	\$ 5,448	\$ 1,370						
	1518	Food Stations 1-20	flat	\$ 440	\$ 576						

Contra Costa County

User Fee Study

Fee Comparison - Environmental Health - Retail Food

APPENDIX C.8

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
Cottage Food Operations										
46		Class A								
	809	Application Packet Review	flat	\$ 498	\$ 331	No comparison available	\$ 268	\$ 198	\$ 219	\$218 + hourly rate after 1 hour
	810	Renewal of Class A Registration	flat	\$ 109	\$ 279		\$ 201	No comparison available		
47		Class B								
	811	Application Packet Review & Inspection	flat	\$ 796	\$ 343	No comparison available	\$ 421	\$ 396	\$ 635	\$547 + hourly rate after 2.5 hours
	812	Renewal of Class B Permit	flat	\$ 348	\$ 335		\$ 201	No comparison available		
Housing										
48	2468	City Jails	flat	\$ 710	\$ 651	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
49	2466	Court Holding	flat	\$ 603	\$ 1,005	No comparison available	No comparison available	No comparison available	No comparison available	\$ 366
50	2467	Detention Facilities	flat	\$ 1,603	\$ 1,634	\$ 1,436	No comparison available	No comparison available	No comparison available	Adult: \$2,803 Juvenile: \$1,832
51	2444	Organized Camps	flat	\$ 597	\$ 2,149	No comparison available	No comparison available	No comparison available	No comparison available	Year-Round: \$2,114 Seasonal: \$1,047
Miscellaneous										
52	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	\$ 174	\$ 213	\$ 198	\$ 219	\$ 218
		After Work Hours	per hour	\$ 266	\$ 423					

APPENDIX C.9

Comparative Fee Survey – Plan Review

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
Plan Review										
Food Establishments										
1		Restaurant								
	901	0-25 Seats	flat	\$ 2,189	\$ 5,214	<26 Seats: \$909	No comparison available	Food Plan Check - Min. 3 hours @ Hourly Rate (minor equip. change): \$594 Food Plan Review - Major: \$1,932	New/Major Remodel:	New Construction (4 hours + Hourly Rate): \$872
	902	26-49 Seats	flat	\$ 2,388	\$ 5,590	26-50 Seats: \$1,296			RC 1 up to 1000 s.f.: \$1,452	
	903	50-149 Seats	flat	\$ 2,985	\$ 6,719	51-75 Seats: \$1,662			RC 1 >1000 s.f.: \$1,788	
	904	150+ Seats	flat	\$ 3,383	\$ 7,472	No Comparison Available			RC 2-3 up to 1000 s.f.: \$2,011	
2	928	Cocktail Lounge/Bar	flat	\$ 2,189	\$ 5,214	\$ 929	No comparison available		RC 2-3 >1000 s.f.: \$2,347	
3	927	Snack Bar	flat	\$ 2,189	\$ 5,214	\$ 891	No comparison available		No Food Prep - Grocery Store <5K s.f.: \$1,565	
4		Retail Food Market					No Prep: \$952		No Food Prep - Grocery Store 5K-20K s.f.: \$1,899	
	914	Less than 2,000 s.f.	flat	\$ 1,990	\$ 4,837	<3,000 s.f.: \$891	<2,000 s.f.: \$2,344		No Food Prep - Grocery Store >20K s.f.: \$2,235	
	915	2,001 to 4,000 s.f.	flat	\$ 2,587	\$ 5,967	3,000-10,000 s.f.: \$1,330.50	2,000-6,000 s.f.: \$2,615			
	916	Greater than 4,001 s.f.	flat	\$ 3,184	\$ 7,096	<10,000 s.f.: \$1,666.50	>6,000 s.f.: \$3,824			
5		Bakery								
	917	Less than 4,000 s.f.	flat	\$ 2,388	\$ 5,590	<2,000 s.f.: \$1,045.50	No comparison available		No comparison available	
	918	Greater than 4,000 s.f.	flat	\$ 2,786	\$ 6,343	2,000-6,000 s.f.: \$1,357				
						>6,000 s.f.: \$1,693.50				
6	933	Production Kitchen/Event Center	flat	\$ 2,587	\$ 5,967	No comparison available	No comparison available		No comparison available	
7		Host Facility	flat	\$ 796	\$ 2,579	No comparison available	No comparison available		No comparison available	

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
8	926	School	flat	\$ 1,990	\$ 4,837	\$ 891	No comparison available	Food Plan Check - Min. 3 hours @ Hourly Rate (minor equip. change): \$594 Food Plan Review - Major: \$1,932	No comparison available	New Construction (4 hours + Hourly Rate): \$872
9	934	Commissary - MFF	flat	\$ 2,388	\$ 5,590	\$ 1,241	No comparison available		No comparison available	
10	935	Cart Commissary	flat	\$ 1,393	\$ 3,708	\$ 907	No comparison available		No comparison available	
11	957	Food Minor Remodel	flat	\$ 1,194	\$ 3,332	No comparison available	W/ Inspection: \$572 W/O Inspection: \$191		Minor Remodel (add'l operation): \$894 Minor Remodel: \$1,118	Remodel (2 Hours + Hourly Rate): \$436
11		Equipment Change								
	945	1 Equipment Change	flat	\$ 398	\$ 1,826	No comparison available	\$ 175		Single PC - Equip Addition or Replacement: \$336	
	946	2 Equipment Change	flat	\$ 597	\$ 2,202		Major Remodel: \$1,583			
	947	3 Equipment Change	flat	\$ 796	\$ 2,579					
12		Mobile Food Facility								
	983	Limited Prep	flat	\$ 398	\$ 1,073	No comparison available	MFF: New Contruction: \$725		No food prep: \$223 Limited Food Prep: \$447 Full Food Prep: \$648	1 Hour + Hourly Rate: \$218
	984	Full Prep	flat	\$ 498	\$ 1,073					
14	NEW	CMFO - Limited Prep	flat	NEW	\$ 1,638	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
Public Pools										
15	967	Swimming Pool	flat	\$ 2,786	\$ 6,343	\$ 1,256	\$ 2,410	One Pool/Spa: \$1,493 Ea. Addtl.: \$1,119 Pool/Spa w/ auxillary areas: \$2,238	Recreational body of water <4,999 s.f.: \$2,011 Recreational body of water >5,000 s.f.: \$2,682	Plan Check - New Const. (4 hour min. + hourly rate): \$872
	968	Plus 1	flat	\$ 4,179	\$ 8,978		PO/FR: \$3,372			
	969	Plus 2	flat	\$ 6,766	\$ 13,871		WF/WS: \$3,478			
16	974	Spa	flat	\$ 2,189	\$ 5,214	\$ 1,256	\$ 2,410			

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
17	994	Public Pool Minor Remodel	flat	\$ 1,194	\$ 3,332	\$ 535	W/ Inspection: \$572 W/O Inspection: \$191	Major Pool/Spa Remodel: \$1,024 Ea. Addtl: \$768	Recreational body of water <4,999 s.f.: \$1,006 Recreational body of water >5,000 s.f.: \$1,267	Plan Check - Remodel (1 hour min. + hourly rate): \$218
18		Equipment Change								
	987	1 Equipment Change	flat	\$ 398	\$ 1,073	No comparison available	Single Equipment Replacement: \$175	Minor Pool/Spa Remodel: \$275 Ea. Addtl: \$206	No comparison available	No comparison available
	988	2 Equipment Change	flat	\$ 597	\$ 1,073					
	989	3 Equipment Change	flat	\$ 796	\$ 1,073					
19	985	Replastering or Replacement	flat	\$ 597	\$ 2,202	No comparison available	No comparison available	No comparison available	\$ 570	No comparison available
20	986	Deck or Fence Replacement	flat	\$ 597	\$ 2,202	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
21	NEW	Spray Ground	flat	NEW	\$ 2,420	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
Miscellaneous										
22	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	No comparison available	\$ 213	\$ 198	\$ 223	\$ 218
		After Work Hours	per hour	\$ 266	\$ 423					

APPENDIX C.10

Cost of Service Analysis – General Program Fees

Fee Comparison - Environmental Health - General Program Fees

Contra Costa County						Comparison Agencies				
No.	PE	Fee Description	Fee Unit Type	Current Fee	Full Cost Recovery	Alameda County	Sacramento County	San Mateo County	Santa Clara County	Sonoma County
General Program Fees										
Miscellaneous										
1		Application Fee	flat	\$ 45	\$ 87	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
2		General Program Fee								
		Violation Re-inspection	per hour	\$ 199	\$ 376	No comparison available	No comparison available	No comparison available	No comparison available	\$ 218
		Change of Ownership/Site Evaluation	flat	\$ 244	\$ 681					
3		Special Services Fee								
		Administrative Hearings	per hour (1 hr min)	\$ 199	\$ 376	No comparison available	No comparison available	No comparison available	No comparison available	No comparison available
		Field & Office Consultations	per hour (1 hr min)	\$ 199	\$ 376					Site Review: \$436
		Non-Routine Site Evaluations	per hour (1 hr min)	\$ 199	\$ 376					No comparison available
		Non-Routine Field Inspections and/or reinspections	per hour (1 hr min)	\$ 199	\$ 376					
4		Special Services Fee	per hour (2 hr min)	\$ 199	\$ 376	No comparison available	No comparison available	No comparison available	AB1020 State Fee: \$5 AB1020 Agency Fee: \$1	No comparison available
5	n/a	For services requested, which have no fee listed in this fee schedule								
		During Work Hours	per hour	\$ 199	\$ 376	No comparison available	\$ 213	\$ 198	\$ 219	\$ 218
		After Work Hours	per hour	\$ 224	\$ 423					