



## AGENDA

### CONTRA COSTA COUNTY Contra Costa Council on Homelessness

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Thursday, April 3, 2025

1:00 PM

**DIFFERENT LOCATION THAN USUAL! 2120 Diamond Blvd, Concord (McMorrow Training Room) Virtual: <https://homebaseccc.zoom.us/j/912512321232>**

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Agenda and slide deck for 4.3.25 COH meeting

[25-1232](#)

**Attachments:** [COH Slides 4.3.25](#)  
[COH Agenda w Time 4.3.25 \(1\)](#)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

General Meeting

1. Roll Call and Introductions

Nicole Green, Chair and Reentry Services Representative

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Members of the Public

3. Consent Calendar: a. APPROVE minutes from the March 6, 2025 Council meeting and b. APPROVE staff report for the April 3, 2025 Council meeting [25-1233](#)

**Attachments:** [COH Minutes 3.6.25](#)  
[COH Staff Report 4.3.25](#)

Nicole Green, Chair and Reentry Services Representative

4. Committee Report Outs : Homeless Information Management System (HMIS) Policy Committee (ACTION ITEM) Approve Revocation Form as recommended by the HMIS Policy Committee [25-1234](#)

**Attachments:** [HMIS Client Revocation Form - DRAFT2](#)  
[HMISClientRevocationForm OLD](#)

Kimberly Thai, H3

5. Committee Report Out: Youth Advisory Board (YAB) Update  
Juno Hedrick, Vice Chair and Lived Experience Advisor; Leon Saelee, YAB Lead; Anya Kushwaha, H3
6. Old Business: Update: 2025 Point-In-Time Count  
Yessenia Aguilar, H3
7. Old Business: Funding Updates  
Jamie Schecter, H3
8. New Business: ACTION ITEM: Emergency Solutions Grant Funding [25-1235](#)  
Recommendation for FY 2025/26  
**Attachments:** [Attachment A](#)
9. New Business: (ACTION ITEM) DISCUSS and APPROVE 2025 Quarter 1 Council on Homelessness Recommendations for Report to County Board of Supervisors  
Jaime Jenett, H3
10. New Business: Conference Reports: Youth Empowerment Summit 2025, Housing California 2025  
Juno Hedrick, Vice Chair and Lived Experience Advisor; Jamie Schecter, H3
11. Announcements  
All

The next meeting is currently scheduled for Thursday, May 1, 2025

### **Adjourn**

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2400 Bisso Lane (Suite D2), Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org) or call 925-608-6700



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-1232

**Agenda Date:** 4/3/2025

**Agenda #:**

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Advisory Board: Contra Costa Council on Homelessness

Subject: Agenda and slide deck for 4.3.25 COH meeting

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):



# COUNCIL ON HOMELESSNESS

April 3, 2025 from 1:00-3:00

WELCOME

Nicole Green, Chair & Reentry Services  
Representative

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

# IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption

### Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

### Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

# VIRTUAL ATTENDANCE EXEMPTION

# HYBRID MEETING NORMS

Nicole Green, Chair & Reentry Services  
Representative



# HYBRID MEETING NORMS

1. Raise your hand (actual or virtual) before speaking
2. Say your name before speaking and try to speak as clearly as you can
3. 2-minute timer for public comments
4. Make and take space – consider your privilege and the other voices who are in and not in the room
5. Minimize distractions like side conversations and cell phone use
6. Maintain a safe and respectful environment, even when disagreeing
7. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.

# HYBRID MEETING NORMS

An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.

ROLL CALL OF  
COUNCIL  
MEMBERS

Nicole Green, Chair & Reentry Services  
Representative

# INTRODUCTIONS

Council Members: Please unmute and share your name, pronouns, seat, and agency (if applicable)

Community Members: Please introduce yourself in the chat.

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

POLL – WHO'S  
IN THE ROOM?

Nicole Green, Chair & Reentry Services  
Representative

## POLL – WHO'S IN THE ROOM?

- 1) How many Council on Homelessness meetings have you attended?
- 2) Do you have lived experience of homelessness?
- 3) What best describes your racial identity?

# PUBLIC COMMENT

Nicole Green, Chair & Reentry Services  
Representative

# CONSENT CALENDAR

Nicole Green, Chair & Reentry Services  
Representative



# CONSENT CALENDAR

- Items on the consent calendar are generally non-controversial and do not require much, if any, discussion
- Enables grouping such items together and deciding on them at one time
- Council members and the public can remove an item from the consent calendar if they desire to discuss the item by informing the Chair

Source: <https://www.ca-ilg.org/resource/concept-consent-calendar>

# ACTION ITEM

Approve the consent calendar items as listed:

- Approve minutes from the March 6, 2025 Council Meeting
- Approve staff report for the April 3, 2025 Council Meeting



## COMMITTEE REPORT OUTS

Homeless Management Information System (HMIS) Policy Committee (ACTION ITEM) – Kimberly Thai, H3

Youth Advisory Board – Juno Hedrick, Vice Chair and Lived Experience Advisor; Leon Saelee, YAB Lead; Anya Kushwaha, H3

Homeless  
Management  
Information  
System (HMIS)  
Policy  
Committee  
(ACTION ITEM)

Kimberly Thai, H3

# ISSUES WITH CURRENT FORM

- Language is unclear and easily misinterpreted
- Provides too many options and requires too much thought to fill out
- States that only the agency the client specifies will not be able to share info.

**HMIS Client Revocation of Consent**

I revoke my permission for \_\_\_\_\_ (Agency) to have or enter personally identifying information about me and/or my dependent children under age 18 in the Contra Costa County Homeless Management Information System (HMIS).

Identifying information to be removed from the system:  
(Please check any of the information below to be removed from HMIS)

<input type="checkbox"/> My First and Last Name	<input type="checkbox"/> My Ethnicity
<input type="checkbox"/> My Social Security Number	<input type="checkbox"/> My Race
<input type="checkbox"/> My Day and Month of Birth	<input type="checkbox"/> My Driver's license number
<input type="checkbox"/> My Last Permanent Address	<input type="checkbox"/> My Medical Record number
<input type="checkbox"/> My Phone Number	<input type="checkbox"/> My Gender

If Applicable: Identifying information of minor children to be removed from the system:  
(Please check any of the information below to be removed from HMIS)  
Insert child's/children's name(s): \_\_\_\_\_

<input type="checkbox"/> Child's First and Last Name _____
<input type="checkbox"/> Child's Social Security Number _____
<input type="checkbox"/> Child's Day and Month of Birth _____
<input type="checkbox"/> Child's Last Permanent Address _____
<input type="checkbox"/> Child's Phone Number _____
<input type="checkbox"/> Child's Ethnicity/ Race _____
<input type="checkbox"/> Child's Gender _____
<input type="checkbox"/> Child's Medical Record Number _____

All non-identifying information will remain in the system:  
Education, Year of Birth, Program, Entry/Exit Answers, Any other non-identifying information

I understand that I will continue to receive the same services from this agency whether I allow them to enter identifying personal information about me into the HMIS or not.

Client Signature (or Parent/Guardian) _____	Date _____	Relationship to Client _____
Client Print Name (Print clearly) _____		
Agency Witness Signature _____	Date _____	
Agency Staff Print Name (Print clearly) _____		

**FOR AGENCY STAFF ONLY:** Please enter *HMIS Client Unique ID* once client completes all above fields and provides signature. Once complete, securely email this form to [H3REDteam@cchealth.org](mailto:H3REDteam@cchealth.org). \_\_\_\_\_ *HMIS Client Unique ID*

This form may not be amended except by approval of the Contra Costa County's HMIS Lead Agency.  
Revised 06/10/2020

# REVISED VERSION

- Simplified language
- Provides the option to set their record to private (only visible to current service provider) OR anonymize their record.
- Added language around Coordinated Entry and that their name and contact info may be shared for the purpose of coordinating a housing referral

## HMIS Client Revocation of Consent

I revoke my permission to share personally identifying information (PII) about me and my dependent children under 18 with other agencies that participate in the Contra Costa County Homeless Management Information System (HMIS).

- I would like my record to be set to private, which gives only my current service provider access to my record. (I understand this only applies if no other agency has updated my record. Otherwise, option 2 will apply).
- I would like my PII removed and my record anonymized. I understand that if I seek services in the future, providers will not have access to my past records and I may need to resubmit my personal information.

**The following personally identifying information for me and my dependent children will be removed:**

- First and Last Name
- Social Security Number
- Day and Month of Birth
- Contact Information and Addresses
- Medical Record Number (if applicable)
- Drivers License Number (if applicable)

**All non-identifying information will remain in the system.**

I understand that I will continue to receive the same services from HMIS-participating agencies, whether I allow them to enter personally identifying information about me into HMIS or not. I understand that if I have completed the Coordinated Entry Housing Needs Assessment, that information will be shared with Partner Agencies for the purpose of coordinating a housing or service referral. Partner Agencies receiving a housing or service referral from Coordinated Entry staff will be provided my name and contact information for this purpose.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Name (Print clearly)

\_\_\_\_\_  
Agency Witness Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Staff Name (Print clearly)

**FOR AGENCY STAFF ONLY:** Once client completes all of the above, please write in the *HMIS Client Unique ID* here. Securely email this form to [H3REDteam@cchealth.org](mailto:H3REDteam@cchealth.org) and keep a copy for internal records.

\_\_\_\_\_  
*HMIS Client Unique ID*

## ACTION ITEM

- Approve Revocation Form as recommended by the HMIS Policy Committee



YOUTH  
ADVISORY  
BOARD  
(YAB)

Juno Hedrick, Lived Experience Advisor and Vice  
Chair

Leon Saelee, YAB Lead

Anya Kushwaha, H3



# YAB MARCH MEETINGS

YAB Subcommittees  
Meetings:  
Communications and  
Outreach & Retention.

YYA Community  
Strategic Planning:  
Core and  
Implementation  
Committees.

CE Housing Needs  
Assessment Redesign  
Steering Committee.

Bimonthly hybrid YAB  
Meetings at H3 Offices  
in Concord and RYSE  
Center in Richmond.

# YAB MARCH ACTIVITIES

California Coalition for Youth, Youth Empowerment Summit on March 2-4.

Rainbow Community Center partnership and site visit on 3/31 for Trans Day of Visibility.

Participated in Homebase training for CoH/YAB, Impact of Stipends on Taxes and Public Benefits on 3/5.

Collaboration with Alameda County YAB and shadowing on 3/20.

YAB Bylaws final draft completed on 3/31.

YAB-only spaces, restorative work, community building—mini golf!

# YAB 1-YEAR CELEBRATION AND COMMUNITY BUILDING!

- On March 14, 2024, the first YAB meeting, Introduction to YAB, was hosted at RYSE.
- Lots of reflection and celebration on 1-year anniversary!



# NEXT STEPS



# OLD BUSINESS

Update: 2025 Point-In-Time Count –  
Yessenia Aguilar, H3

Funding Updates - Jamie Schechter, H3

UPDATE: 2025  
POINT-IN-TIME  
COUNT

Yessenia Aguilar, H3

# POST PIT SURVEYS

- After the observational count, the CoC collects community surveys to learn about the demographics, needs, and causes of unsheltered homelessness from people experiencing unsheltered homelessness in our community
- The survey collection period started on February 24<sup>th</sup> and ended March 21<sup>st</sup>

Volunteers collected over 430 surveys!

# THANK YOU!

## HUGE THANK YOU TO VOLUNTEERS FOR THEIR SUPPORT!

BARM

H3 Programs

- CONCORD  
SERVICE CENTER

- CORE Outreach

Contra Costa College

GRIP

RYSE

SHELTER, INC.

STAND! For Families  
Free of Violence

The Share Community

Trinity Center



## NEXT STEPS

- Results from the Post PIT surveys will be used to estimate the demographics, needs, and causes of homelessness for individuals and sleep settings identified during the observational count on January 29<sup>th</sup>
- PIT Data are submitted to HUD for review and approval (TBD)
- Once approved, final results are shared with the COH community

# FUNDING UPDATES

Jamie Schechter, H3

# FUNDING UPDATES - HOUSING AND HOMELESSNESS SERVICES RFP



## Next Steps –

- Presented recommendations to the Family and Human Services, March 10<sup>th</sup>
- Currently scheduled for April 15 Board of Supervisors Meeting
- All contracts to start July 1, 2025 or later
- Sign up for Funding Opportunity updates through the [CoC Newsletter](#)

# FUNDING UPDATES – FEDERAL FUNDING



- The Federal Office of Management and Budget (OMB) issued OMB Memorandum M-25-13 on January 27, 2025, ordering a temporary pause all activities related to obligation or disbursement of all Federal financial assistance
  - The list of programs impacted included all Continuum of Care programs, Emergency Solutions Grants, and many other programs supporting housing and homeless services
- On January 28, 2025, OMB issued OMB Memorandum M-25-14 rescinding this pause
- The CoC recommends any service provider with federal grants completes timely, regular billing to minimize impact of possible future orders.

# FUNDING UPDATES – COC FUNDING



- On January 17th, HUD published the first round of FY 2024 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) awards
- Contra Costa was awarded funding for all renewal projects, 1 new project through Domestic Violence Bonus funding, and its CoC Planning Grant.
- Contra Costa was awarded a total of \$22,336,034, which increases CoC funding by over \$3 million from FY2023 \$19,300,140 award.
- HUD anticipates a second announcement of CoC awards, but uncertain what those awards will contain.

# FUNDING UPDATES – COC FUNDING



- In March 2025, CoC grantees began receiving award letters. Depending on program year, some agencies began receiving grant agreements.
- The funding amounts announced in January were preserved
- HUD significantly changed language in grant agreements to enforce compliance with executive orders
- The National Alliance to End Homelessness recommends seeking legal counsel to review grant documents, however many non-profit entities do not have access to free or affordable legal counsel

# FUNDING UPDATES – CITY OF RICHMOND

## FUNDING OPPORTUNITY



- RFQ for Services in Support of the Unhoused
- Wide range of services requested from workforce support to technical assistance
- Applications due April 14, 2025
- Must register and apply through [BidsOnline](#)

## NEW BUSINESS

Discuss and approve 2025/2026 Federal esg funding recommendations (ACTION ITEM) – Jaclyn Tummings, DCD

Discuss and Approve 2025 Quarter 1 Council on Homelessness Recommendations for Report to County Board of Supervisors (ACTION ITEM) – Jaime Jenett, H3

Conference Reports: Youth Empower Summit 2025, Housing California 2025 – Juno Hedrick, Vice Chair and Lived Experience Advisor; Jamie Schechter, H3



DISCUSS AND  
APPROVE 2025/2026  
FEDERAL ESG  
FUNDING  
RECOMMENDATIONS

Jaclyn Tummings, DCD

# FY 2025/26 ESG RECOMMENDATIONS

Applicant	Project Name	Amount
Shelter, Inc.	Homelessness Prevention & Rapid Rehousing Program	\$131,060
Contra Costa Health	CORE Outreach	\$97,500
Contra Costa Health	Adult Shelter	\$30,000
Contra Costa Health	Calli House Youth Shelter	\$30,844
STAND! For Families Free of Violence	Emergency Shelter	\$49,500
Trinity Center	Trinity Center Emergency Day Shelter	\$30,500
Contra Costa Conservation and Development Department	Program Administration	\$29,736

## ACTION ITEM

- Approve 2025/2026 Federal Emergency Solutions Grant funding amounts as recommended by the Department of Conservation and Development



DISCUSS AND  
APPROVE 2025  
QUARTER 1 COUNCIL  
ON HOMELESSNESS  
RECOMMENDATIONS  
FOR REPORT TO  
COUNTY BOARD OF  
SUPERVISORS

Jaime Jenett, H3

## RECOMMENDATION

- Publicize CCH/Contra Costa Library "Homelessness 101" events in district newsletters when quarterly event falls in their district.

CONFERENCE  
REPORTS:  
YOUTH  
EMPOWERMENT  
SUMMIT 2025,  
HOUSING  
CALIFORNIA  
2025

Juno Hedrick, Vice Chair and Lived Experience  
Advisor  
Jamie Schechter, H3

YOUTH  
EMPOWERMENT  
SUMMIT

Juno Hedrick, Lived Experience Advisor and Vice  
Chair

Leon Saelee, YAB Lead

Anya Kushwaha, H3 MSW Intern

# YOUTH EMPOWERMENT SUMMIT (YES)

- Annual event hosted by the California Coalition for Youth in Sacramento.
- Brought together young people, community leaders, and youth service providers from around California to explore, learn, share, advocate, and work collectively to prevent, intervene, and end youth homelessness.
- YAB and RYSE Center represented Contra Costa County!





# YES DAY 1:

Focused on the plans and structure for the Legislative Meetings at the Capitol.

- Reviewing the agenda and workshops
- Learning about Advocacy 101
- How to network with providers
- Structure and guideline for capital meeting



# YES DAY 2: Developmental Skills for Young People, Community Leaders, & Service Providers

Trauma-Informed Care: Shelter Programs, Support for Foster Youth

Suicide Prevention/ 988

Community Care Licensing: Hot Topics for Youth Homelessness Prevention Centers

Leadership: How You Lead is How You Succeed, Power in Our Hands

R.A.P Rhythm and Poetry and Public Speaking

Housing for Health with California Department of Health Care Services

Wellness: Decompress with a Game, Mindful Movement & Outdoor Mindfulness, and more!

Keynote speaker, Stephani Ellison, and award luncheon

# YES DAY 3: RALLY AND LEGISLATIVE VISITS

- Walked and chanted together in support of policies that affect youth experiencing homelessness.
- Met with local assembly members, senators and staff to discuss goals and policies.
- Worked in collaboration with other YABs to advocate as well as strengthen connections.



# KEY TAKEAWAYS

- Advocacy and support in collaboration with peers and adult allies
- Uplifting community connections, being present in our work and creating space for joy
- Skill building and professional development



# NEXT STEPS FOR YAB

## Informing Contra Costa YAB

- Using information gathered during summit to create awareness upon updates and current sources

## Using Guidelines and Workshops

- Building structure and team bonding

## Continuing Advocacy

- Expanding resources and programs to advocate upon policies for homeless youth

Plans to return to 2026 YES Conference!



Housing  
California

Jamie Schecter, H3

# Housing California

Annual Conference hosted by Housing California

Emphasis on affordable housing development and ending homelessness

Nearly 3,000 attendees



# Housing California – Contra Costa Spotlights



Offices to Homes – session presented by H3, Hope Solutions, and Overaa Construction about the development of El Portal Place

Getting Creative with Funding: Leveraging Legal System Funds for Housing and Supportive Services – session presented by Homebase, Nicole Green, and Brilliant Corners

From the Ground Up: Residents United Network Leading the Charge on Housing Solutions – session presented by leaders from RUN, including Hope Solutions Board Member, William Goodwin



# ANNOUNCEMENTS

Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council on Homelessness

PIN IT

Nicole Green, Chair & Reentry Services  
Representative

## UPCOMING MEETINGS

- Next COH Meeting: Thursday, May 1, 1 – 3 PM (IN PERSON)
- Homeless Service Provider Meeting: Thursday, April 10, 8:30 – 9:30 AM (Zoom)
- CoC Training (VAWA Compliance & Strategies for Serving Survivors of Domestic Violence): Monday, April 14, 10 AM – 12 PM (Zoom)
- PATH Committee Work Group Meeting: Thursday, April 17, 9:30 – 11 AM (Zoom)
- Oversight Committee Work Group Meeting: Thursday, April 17, 11:30 AM – 130 PM (Zoom)



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## AGENDA

THURSDAY, APRIL 3, 2025, 1 PM – 3 PM

**DIFFERENT LOCATION:** 2120 Diamond Blvd, Concord (McMorrow Training Room)

For more information about parking and access, go to <https://www.contracosta.ca.gov/8368/County-Administration-Building-Access>. While the use of masking is not required, it is recommended. Masks will be available at the meeting.

### MEETING PURPOSE:

The Contra Costa Council on Homelessness, appointed by the Board of Supervisors, provides advice & input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

### HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: <https://homebaseccc.zoom.us/meeting/register/tZclf-uspzovGdR7op72t5-X4nsGdqdpvL-X>  
 How to Join the Meeting Via Call-In: 1-669-444-9171 / Meeting ID: 838 8249 1530

TIME	AGENDA ITEM	PRESENTER
1:00	1. <b>Call to Order</b> - Chair starts the meeting	Nicole Green, <i>Chair and Reentry Services Representative</i>
1:00 15 min	2. <b>Introductions</b> a. Hybrid Meeting Norms (1 min) b. Roll call of Councilmembers and introduction of guests (11 min) c. Poll – Who’s in the room? (3 min)	Nicole Green, <i>Chair and Reentry Services Representative</i>
1:15 5 min	3. <b>Public Comment</b> - Open period for members of the public to comment on items not listed on the agenda.	Members of the public
1:20 5 min	4. <b>Consent Calendar (ACTION ITEM)</b> – Items on the consent calendar are generally non-controversial and may not require discussion. Approving the Consent Calendar means approving the items below in one vote. Council members and the public can remove an item from the consent calendar for discussion by informing the Chair. a. APPROVE minutes from the March 6, 2025 Council meeting b. APPROVE staff report for the April 3, 2025 Council meeting	Nicole Green, <i>Chair and Reentry Services Representative</i>
1:25 20 min	5. <b>Committee Report Outs</b> - Report outs from each of the committees below. a. Homeless Management Information System (HMIS) Policy Committee (10 min) i. <b>(ACTION ITEM)</b> Approve Revocation Form as recommended by the HMIS Policy Committee b. Youth Advisory Board (YAB) Update (10 min)	a. Kimberly Thai, <i>H3</i> b. Juno Hedrick, <i>Vice Chair and Lived Experience Advisor</i> ; Leon Saelee, <i>YAB Lead</i> ; Anya Kushwaha, <i>H3</i>



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

<b>1:45</b> <i>20 min</i>	<b>6. <u>Old Business</u></b> a. Update: 2025 Point-In-Time Count (10 min) b. Funding Updates (10 min)	a. Yessenia Aguilar, <i>H3</i> b. Jamie Schecter, <i>H3</i>
<b>2:05</b> <i>30 min</i>	<b>7. <u>New Business</u></b> a. <b>(ACTION ITEM)</b> DISCUSS and APPROVE Emergency Solutions Grant Funding Recommendation for FY 2025/26 (10 min) b. <b>(ACTION ITEM)</b> DISCUSS and APPROVE 2025 Quarter 1 Council on Homelessness Recommendations for Report to County Board of Supervisors (5 min) c. Conference Reports: Youth Empowerment Summit 2025, Housing California 2025 (15 min)	a. Jaclyn Tummings, <i>DCD</i> b. Jaime Jenett, <i>H3</i> c. Juno Hedrick, <i>Vice Chair and Lived Experience Advisor</i> ; Jamie Schecter, <i>H3</i>
<b>2:45</b> <i>10 min</i>	<b>8. <u>Announcements</u></b> – Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council.	All
<b>2:55</b>	<b>9. <u>Pin It</u></b>	Nicole Green, <i>Chair and Reentry Services Representative</i>

**HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org) or call 925-608-6700. Public comments may also be submitted before the meeting by email at [contracostacoc@cchealth.org](mailto:contracostacoc@cchealth.org) or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## COMMONLY USED ACRONYMS

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## EQUITY DEFINITIONS

*(adapted from C4 Innovations and approved by Council on Homelessness on 8/3/23)*

Term	Definition
<b>Individual Racism</b>	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
<b>Institutional Racism</b>	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
<b>Interpersonal Racism</b>	The interactions between people - both within and across racial groups.
<b>Microaggressions</b>	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership.
<b>Race</b>	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
<b>Race Equity Lens</b>	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
<b>Racial Bias</b>	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations.
<b>Racial Equity</b>	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
<b>Racism</b>	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
<b>Structural Racism</b>	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
<b>Systemic Racism</b>	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group.
<b>White Fragility</b>	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-1233

**Agenda Date:** 4/3/2025

**Agenda #:** 3.

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Advisory Board: Contra Costa Council on Homelessness

Subject: Consent Calendar (ACTION ITEM): APPROVE minutes from the March 6, 2025 Council meeting and APPROVE staff report for the April 3, 2025 Council meeting

Presenter:

Contact:

Information: Review Minutes and Staff report

Referral History and Update:

Recommendation(s)/Next Step(s):

APPROVE minutes from the March 6, 2025 Council meeting and APPROVE staff report for the April 3, 2025 Council meeting





# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

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## COUNCIL ON HOMELESSNESS MINUTES

**Date:** Thursday, March 6, 2025, 1 pm – 3 pm

**Recording link:** Available by email request to [CChomelesscouncil@cchealth.org](mailto:CChomelesscouncil@cchealth.org)

### **Council Member Attendance:**

- In-Person (12): Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; LeAnn Matthews; Shawn Ray; Sherina Criswell; Tony Ucciferri; Verneda Clapp; Wayne Earl
- Remote (2): Juno Hedrick; Yahel Moreno
- Absent (5): Hope Dixon; Jazmin Ridley; Leslie Gleason; Mia Fairbanks; Nicole Green

**Staff Attendance:** Jaime Jenett, H3; Jamie Schecter, H3; Mark Mora, Homebase; Tania Morales, Homebase.

### **Community Member Attendance:**

- In-person: Steven Whitwell, Bay Area Rescue Mission; Jaclyn Tummings, DCD; Melanie Erickson, DCD; Sarathi Soto, Independent Living Systems (ILS)
- Remote: Anna Cleese, Board of Supervisor - District 3; Angela Mullen, Brentwood Union; Lynna Magnuson, CAMINAR; Jacqueline Lopez-Padilla, Community Services Bureau; Janna Evans, Contra Costa Adult School; Peter Myers, Contra Costa County; Colleen Awad, Contra Costa County District 4; Gina Bills, CCCOE; Elizabeth Winstead, Department of Rehabilitation; Jai De Lotto, Department of VA; Ralph Payton, Greater Richmond Interfaith Program; Anya Kushwaha, H3; Brittany Ferguson, H3; Carina Rodriguez-Pena, H3; Caroline Miller, H3; Cheryl Leonor, H3; Ernesto Robles, H3; Janel Fletcher, H3; Mary Juarez-Fitzgerald, H3; Shelby Ferguson, H3; Yessenia Aguilar, H3; K. Patrice Williams, Hazels Tranquility Place; Calvin Chang, John Muir Health; Kristin Kane, Kaiser Permanente; Carmen Cano, Lao Family Community Development; Yadira Zapata, Martinez Unified School District; Serina Hersom, Northern California Family Center; Thomas Fulton, Northern California Family Center; Rena Moore, Safe Return Project; Alicia Alferez, SHELTER Inc.; Brandon Wirth, SHELTER Inc.; Christi Rossi, SHELTER Inc.; Sarah Spector, SHELTER Inc.; Shayne Kaleo, SHELTER Inc.; Mary Vradelis, Trinity Center; Jeff O'Hearn, White Pony Express; Carmella Kowall, Winter Nights Family Shelter Inc.; Teri Lundvall, Winter Nights Family Shelter Inc.; Amanda Aschow, Zócalo Health.



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## AGENDA ITEM

### 1) Call to Order

---

#### A. Chair starts the meeting:

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

Juno Hedrick called the meeting to order.

### 2) Introductions

---

#### A. Meeting Norms:

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

Juno Hedrick went over the hybrid meeting norms and guidelines to help ensure that meetings are conducted in a safe and respectful environment that encourages participation and inclusivity.

#### B. Roll call of Council members and introduction of guests:

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

Juno Hedrick conducted a roll call of Council members and invited guests to introduce themselves in the chat.

#### C. Poll – Who’s in the room?

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

Juno Hedrick conducted the poll activity called “Who is in the room?” with the purpose of getting a sense of who is attending the meeting. The poll was conducted via Zoom poll. All answers are anonymous, and the results are provided below:

- **Question 1: How many Council on Homelessness meetings have you attended?**

This is my first meeting:	6 (21%)
I’ve attended some meetings:	7 (24%)
I’ve attended a lot of meetings:	16 (55%)
I prefer not to answer:	0 (0%)

- **Question 2: Do you have lived experience of homelessness?**

Yes, currently	2 (7%)
Yes, within the past 7 years	2 (7%)
Yes, more than 7 years ago	4 (14%)
No	21 (72%)
I prefer not to answer	0 (0%)



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- **Question 3: What best describes your racial identify?**

African American/Black	1 (3%)
American Indian/Alaskan Native	4 (12%)
Asian/Pacific Islander/Native Hawaiian	3 (9%)
Hispanic/Latinx	6 (18%)
White	18 (53%)
Multi-racial	1 (3%)
I describe myself in another way	0 (0%)
I prefer not to answer	1 (3%)

### 3) Public Comments

---

#### **Open period for members of the public to comment on items not listed on the agenda**

Members of the public:

- Yadira Zapata, the foster and homeless youth liaison for Martinez Unified School District and also a member of the McKinney-Vento Education Council, discussed the significant challenges faced by homeless families and youth in Central Contra Costa County. During the 2023-24 school year, the school district identified 1,200 unsheltered homeless students, an increase from previous months, with the majority living in doubled up situations or in vehicles. Due to the lack of family shelters, many families are told to go out of the County to find resources. Housing instability affects students in many ways such as chronic absenteeism and difficulty concentrating, which causes a decline in their academic performance. Yadira highlighted the ongoing and urgent need of expanding shelter options and increase housing resources for vulnerable students and families in Central Contra Costa County.

### 4) Consent Calendar (ACTION ITEM)

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- A. APPROVE minutes from the February 6, 2025 Council meeting**
- B. APPROVE staff report for the March 6, 2025 Council meeting**
- C. APPROVE adjustments to the 2025 Council on Homelessness Committee and Work Group Members**

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

Members made a motion to approve the items above as a whole group:

Motion

- State of Motion:
  - To approve the consent calendar items as listed above.
- Discussion:
  - None.



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- Procedural Record
  - Motion made by: Dani Jimenez
  - Seconded by: Wayne Earl
  - AYES: Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; Juno Hedrick; LeAnn Matthews; Shawn Ray; Sherina Criswell; Verneda Clapp; Wayne Earl; Yahel Moreno
  - NOES: None
  - ABSTAINS: Tony Ucciferri.
  - ABSENT: Hope Dixon; Jazmin Ridley; Leslie Gleason; Mia Fairbanks; Nicole Green

### 5) Committee Report Outs

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#### A. Oversight Committee

Presenter: Wayne Earl, Faith Community Representative

- i. **(ACTION ITEM)** APPROVE 2025 Oversight Committee work plan as recommended by the Oversight Committee

Wayne Earl explained the purpose of the Oversight Committee, which is to review and assess the development, implementation, and improvement of the Continuum of Care as well as of Coordinated Entry and HMIS systems. The committee has three main responsibilities: 1) to monitor the regular operations of the continuum of care with an emphasis on performance standards; 2) to explore and recommend the improvements to the coordinated entry system with focus on equity and effective prioritization of the housing resource; and 3) to ensure strong feedback loops and homeless response systems through the CoC complaint process and written standards. The conversation ended with a discussion on the coordinated entry system revamp and the importance of measuring success in this work. The end-of-the year goal is to create priorities for 2025 and close any pending policy items.

#### Motion

- State of Motion:
  - To approve the 2025 Oversight Committee work plan as recommended by the Oversight Committee.
- Discussion:
  - None.
- Procedural Record
  - Motion made by: LeAnn Matthews
  - Seconded by: Shawn Ray
  - AYES: Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; Juno Hedrick; LeAnn Matthews; Shawn Ray; Sherina Criswell; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- NOES: None
- ABSTAINS: None
- ABSENT: Hope Dixon; Jazmin Ridley; Leslie Gleason; Mia Fairbanks; Nicole Green

### **B. Youth Advisory Board (YAB) Update**

Presenter: Juno Hedrick, Vice Chair and Lived Experience Advisor

Juno Hedrick provided an update on the YAB's recent activities, including participation on ongoing subcommittee meetings, collaboration with Rainbow Community Center and Housing services RFP panels, and continuous work on bylaws review. YAB is planning to submit the bylaws to the Council on Homelessness by March 31<sup>st</sup> and is awaiting the HUD Youth Homeless Demonstration HDP FY 2024 NOFO to be released. YAB members participated in the Youth Empowerment Summit earlier this month where they met with other YAB organizations across the state along with other youth members.

## 6) Old Business

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### **A. Update: 2025 Point-In-Time Count**

Presenter: Yessenia Aguilar, H3

Yesenia reported on the progress of the Point-in-Time count surveys, with multiple agencies conducting surveys to collect demographic data on homeless individuals. The survey responses help with funding policy decisions and service planning. Trainings are provided to staff on how to download the app, how to use the app using the survey, how to track gift card distributions, and information about how to engage safely with individuals experiencing homelessness. The survey deadline has been extended to help reach the goal of collecting at least 500 surveys. Additionally, the team is also working with the GIS team to ensure that the survey on the 123 app is working properly, while also keeping a live track of all the surveys that are coming in.

### **B. Funding Updates**

Presenter: Shelby Ferguson, H3

The Housing and Homeless Services RFP process, previously known as Measure X, is finalizing funding recommendations, which will be presented to the Family and Human Services Committee on March 10<sup>th</sup>. Applicants have received notifications about their funding status. In addition, the Homeless Housing, Assistance and Prevention (HHAP) Program for round 6 was released on February 24<sup>th</sup>, 2024, with applications due on August 29. The total allocation for amount is \$6.7 million, which is an increase from HHAP round 5 allocation. H3 will seek stakeholder engagement to build the application. The full NOFA packet can be found at the HCD's website [here](#).



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

The Capacity and Infrastructure Transition, Expansion and Development Initiative, also known as PATH cited, also released an announcement for additional funding. This initiative provides additional funding to Enhanced Care Management (ECM) and providers who do community support capacity building and infrastructure. Applications are due on May 2<sup>nd</sup>, 2025. The selection criteria is restricted to active ECM or community support providers through Medi-Cal. More information can be found at the HCS's [website](#).

### 7) New Business

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#### A. (ACTION ITEM) State ESG Recommendations for FY 24/25

Presenter: Jaelyn Tummings, Department of Conservation and Development

The California Department of Housing and Community Development Department, also known as HCD, receives emergency solutions grant (ESG) funding from the Department of Housing and Urban Development agency (HUD), which provides funds for a variety of activities to address homelessness. The funding amount for fiscal year 2024-25 totals \$304,250, which will be used for rapid rehousing, emergency shelter, and street outreach programs. Back in October 2024, HCD put up a Request for Proposal (RFP) and a total of five applications were received. The approved agencies are existing programs that HCD currently funds with ESG funding and have the capacity and experience to work with these funds. A total of 40% of funds must be dedicated to rapid rehousing and \$8,367 will be allocated towards project administration. The recommendations will go to the Board of Supervisors on March 25th, 2025 for approval.

#### Motion

- State of Motion:
  - To approve state ESG funding recommendations for FY 24/25 proposed by the Department of Conservation and Development.
- Discussion:
  - None.
- Procedural Record
  - Motion made by: Verneda Clapp
  - Seconded by: Shawn Ray
  - AYES: Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; Juno Hedrick; LeAnn Matthews; Shawn Ray; Sherina Criswell; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno
  - NOES: None
  - ABSTAINS: None
  - ABSENT: Hope Dixon; Jazmin Ridley; Leslie Gleason; Mia Fairbanks; Nicole Green



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

### **B. Discussion: Reaffirming Council Commitment to Serving Vulnerable Populations**

Presenter: Jaime Jenett, *H3*

The Council discussed the impact of recent federal actions on vulnerable populations served by their system of care. A list of specific impacted population was shared. Jaime Jenett went over the equity statements and commitments at the county, health department, and Council on Homelessness levels. The Council remains committed to serving vulnerable populations and will do so within its role as an advisory board to the Board of Supervisors. The discussion also touched on the impact of federal actions on federal employees and agencies. The conversation ended with a discussion on how to continue serving vulnerable populations and how to maintain services despite the potential challenges. In terms of next steps, the Equity Committee will keep discussing this topic in the March committee work group meeting, and the April COH meeting will allow more time for discussion followed by making a recommendation for Family and Human Services report in May.

### **C. Learning Corner: How to Find and Read Council Meeting Material Select 2025 Council on Homelessness Chair and Vice Chair**

Presenter: Jaime Jenett, *H3*

Jaime Jenett did a live demo of the new system where agendas and meeting minutes are posted, called Legistar. The new format is less user-friendly, but it includes meeting Zoom link, location, staff reports and more detailed information.

## 8) General Announcements

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### **A. General Announcements:**

Presenter: All members and members of the public.

- Tony Ucciferri shared that two properties with project-based vouchers are in the leasing phase in partnership with Coordinated Entry and the VA. Valley Village in Pinole has eight families and veterans that will be assisted as well as Rick Judd Commons in Concord, which also will be leasing up 13 vouchers that will help families with their rent.
- Jamie Jenett introduced information about a new "Homelessness 101" pilot program in partnership with the county library system. The first meeting will be at San Pablo Public Library and the main idea is for community members to know what is happening at the county level and how to connect people to services. This information can be found at the [Contra Costa County Library's website](#). The plan is to do one meeting per quarter in



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

different regions of the county. Anyone interested in having this program at another site may contact Jaime Jenett at [Jaime.Jenett@cchealth.org](mailto:Jaime.Jenett@cchealth.org).

### 9) Pin It

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Presenter: Juno Hedrick, Vice Chair and Lived Experience Advisor

- The next COH meeting will be on April 3<sup>rd</sup>, from 1:00 – 3:00pm at 1025 Escobar Street in Martinez.
- A list of upcoming meetings was shared and will also be sent via email. Calendar meeting invites to all committee meetings will be sent out to COH Council members based on the committees for which they signed up.





# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	(Contra Costa County) Department of Conservation and Development
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



# CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

*Report for the April 3, 2025 Council on Homelessness Meeting*

## INTRODUCTION

The Council on Homelessness staff report is to inform the Contra Costa Council on Homelessness of the status of projects happening within the Continuum of Care. The report was created to create space on Council on Homelessness meeting agendas for discussion on important issues, to share more information in a digestible format, to make it easier for Council on Homelessness members to review and track ongoing content, and to increase transparency about the work happening within the Continuum of Care. The Council on Homelessness guides the content included in the staff report.

## PROJECTS

### **Project: Concord Naval Weapons Station (CNWS) and Homeless Collaborative**

There are no updates at this time.

### **Technical Assistance (TA) Updates:**

There are no updates at this time.

## COMMITTEES

### **Equity Committee**

- The Equity Committee Work Group met on March 11<sup>th</sup> to discuss Governance Committee recommendations, learn some basics about data gathering and presentation, continue discussion of the Equity dashboard and discuss ways the Equity Committee might contribute to reaffirming Council commitment to serving vulnerable populations.
- The next meeting is scheduled for Wednesday, May 13 from 2 pm – 4 pm at 2400 Bisso Lane, Suite D2, Concord and also on Zoom (Register by clicking here: <https://homebaseccc.zoom.us/meeting/register/tZctcOCuqzItGNaAB8uy-JVxgiXIKuxUWPYX>).



# CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

## **Funding Committee**

- The purpose of the Funding Committee is to direct the community input process for several time-sensitive federal and state funding streams, including updating materials and preparing for the bi-annual Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition.
- The committee may convene later in 2025.

## **Governance Committee**

- The purpose of the Governance Committee is to review and revise the [Governance Charter and Bylaws](#) to increase efficiency and impact in the Council on Homelessness. The Governance Committee Work Group met in March to discuss recommended revisions to the council bylaws.
- The committee met on March 25 to finalize proposed revisions to the Council Governance Charter and Bylaws. County Counsel will then review the proposed revisions before it goes to the Council on Homelessness for consideration and approval at a future meeting.

## **Nominating Committee**

- The purpose of the Nominating Committee is to review and revise the process to recruit and select new Council members.
- The committee will convene in mid-2025.

## **Oversight Committee**

- The purpose of the Oversight Committee is to review and assess the development, implementation, and improvement of: CoC, Coordinated Entry System, HMIS database, and System Outcomes.
- The next meeting will be a Work Group on April 17th, 11:30am - 1pm. Virtual Only. Use this link to register: <https://homebaseccc.zoom.us/meeting/register/tZcsf-2urDssGdzVjZhCYrYEYtBPv6TuzAce>
- Important highlights from the February 2025 Committee meeting are as follows:
  - October 17, 2024 Meeting Minutes were approved
  - Co-chairs (Courtney Pal, Juno Hedrick, and Wayne Earl) were selected and approved
  - 2025 Work Plan was approved



# CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

## **Plan to Accelerate Transformative Housing Innovations Committee**

- PATH Innovations committee did not meet in March



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-1234

**Agenda Date:** 4/3/2025

**Agenda #:** 4.

---

Advisory Board: Contra Costa Council on Homelessness

Subject: Committee Report Outs : Homeless Information Management System (HMIS) Policy Committee : **(ACTION ITEM)** Approve Revocation Form as recommended by the HMIS Policy Committee

Presenter: Kimberly Thai, H3

Contact:

Information: HMIS Policy Committee met on 3.11.25 and approved proposed changes to the Revocation Form. Issues with old version included: Language is unclear and easily misinterpreted; provides too many options and requires too much thought to fill out; states that only the agency the client specifies will not be able to share info. Revised version: New version: Simplified language; Provides the option to set their record to private (only visible to current service) OR anonymize their record.; Added language around Coordinated Entry and that their name and contact info may be shared for the purpose of coordinating a housing referral

Referral History and Update:

Recommendation(s)/Next Step(s): Approve Revocation Form as recommended by the HMIS Policy Committee

## HMIS Client Revocation of Consent

I revoke my permission to share personally identifying information (PII) about me and my dependent children under 18 with other agencies that participate in the Contra Costa County Homeless Management Information System (HMIS).

- I would like my record to be set to private, which gives only my current service provider access to my record. (I understand this only applies if no other agency has updated my record. Otherwise, option 2 will apply).
- I would like my PII removed and my record anonymized. I understand that if I seek services in the future, providers will not have access to my past records and I may need to resubmit my personal information.

**The following personally identifying information for me and my dependent children will be removed:**

- First and Last Name
- Social Security Number
- Day and Month of Birth
- Contact Information and Addresses
- Medical Record Number (if applicable)
- Drivers License Number (if applicable)

**All non-identifying information will remain in the system.**

I understand that I will continue to receive the same services from HMIS-participating agencies, whether I allow them to enter personally identifying information about me into HMIS or not. I understand that if I have completed the Coordinated Entry Housing Needs Assessment, that information will be shared with Partner Agencies for the purpose of coordinating a housing or service referral. Partner Agencies receiving a housing or service referral from Coordinated Entry staff will be provided my name and contact information for this purpose.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Name (Print clearly)

\_\_\_\_\_  
Agency Witness Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Staff Name (Print clearly)

**FOR AGENCY STAFF ONLY:** Once client completes all of the above, please write in the *HMIS Client Unique ID* here. Securely email this form to [H3REDteam@cchealth.org](mailto:H3REDteam@cchealth.org) and keep a copy for internal records.

\_\_\_\_\_  
*HMIS Client Unique ID*

This form may not be amended except by approval of the Contra Costa County's HMIS Lead Agency.

Revised 03/11/2025

Contra Costa County HMIS



### HMIS Client Revocation of Consent

I revoke my permission for \_\_\_\_\_ (Agency) to have or enter personally identifying information about me and/or my dependent children under age 18 in the Contra Costa County Homeless Management Information System (HMIS).

Identifying information to be removed from the system:

(Please check any of the information below to be removed from HMIS)

- My First and Last Name
- My Social Security Number
- My Day and Month of Birth
- My Last Permanent Address
- My Phone Number
- My Ethnicity
- My Race
- My Driver's license number
- My Medical Record number
- My Gender

If Applicable: Identifying information of minor children to be removed from the system:

(Please check any of the information below to be removed from HMIS)

Insert child's/children's name(s):

- Child's First and Last Name \_\_\_\_\_
- Child's Social Security Number \_\_\_\_\_
- Child's Day and Month of Birth \_\_\_\_\_
- Child's Last Permanent Address \_\_\_\_\_
- Child's Phone Number \_\_\_\_\_
- Child's Ethnicity/ Race \_\_\_\_\_
- Child's Gender \_\_\_\_\_
- Child's Medical Record Number \_\_\_\_\_

All non-identifying information will remain in the system:

Education, Year of Birth, Program, Entry/Exit Answers, Any other non-identifying information

I understand that I will continue to receive the same services from this agency whether I allow them to enter identifying personal information about me into the HMIS or not.

\_\_\_\_\_  
Client Signature (or Parent/Guardian)                      Date                      Relationship to Client

\_\_\_\_\_  
Client Print Name (Print clearly)

\_\_\_\_\_  
Agency Witness Signature                      Date

\_\_\_\_\_  
Agency Staff Print Name (Print clearly)

**FOR AGENCY STAFF ONLY:** Please enter *HMIS Client Unique ID* once client completes all above fields and provides signature. Once complete, securely email this form to [H3REDteam@cchealth.org](mailto:H3REDteam@cchealth.org). \_\_\_\_\_  
*HMIS Client Unique ID*



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

**File #:** 25-1235

**Agenda Date:** 4/3/2025

**Agenda #:** 8.

Advisory Board: Contra Costa Council on Homelessness

Subject: New Business: ACTION ITEM Emergency Solutions Grant Funding Recommendation for FY 2025/26

Presenter: Presenter: Jaclyn Tummings, *Department of Conservation and Development*

Contact: 925-655-2886 or [Jaclyn.tummings@dcd.cccounty.us](mailto:Jaclyn.tummings@dcd.cccounty.us) <<mailto:Jaclyn.tummings@dcd.cccounty.us>>

### Information:

- Emergency Solutions Grants (ESG) Program: This federal program provides funds for a variety of activities to address homelessness as authorized under the HEARTH Act and State program requirements. The ESG program provides grant funding to 1) engage homeless individuals and families living on the street; 2) rapidly re-house homeless individuals and families; 3) help operate and provide essential services in emergency shelters for homeless individuals and families; and 4) prevent individuals and families from becoming homeless.
- Page 34 of the Contra Costa Written Standards For Providing COC and ESG Assistance: <https://www.cchealth.org/home/showpublisheddocument/6397/638687436805330000>
  - B. Orders of Priority for ESG-Funded Activities: The Contra Costa County CoC adopts the recommended order of priority established in 25 CCR 8409 for ESG-funded activities. The CoC will prioritize access to assistance for people with the most urgent and severe needs, including, but not limited to, survivors of domestic violence. ESG-funded activities shall seek to prioritize people who:
    1. Are unsheltered and living in places not designed for human habitation, such as cars, parks, bus stations, and abandoned buildings;
    2. Have experienced the longest amount of time homeless;
    3. Have multiple and severe service needs that inhibit their ability to quickly identify and secure housing on their own; and
    4. For homelessness prevention activities, people who are at greatest risk of becoming literally homeless without an intervention and are at greatest risk of experiencing a longer time in shelter or on the street should they become homeless

**Referral History and Update:** Contra Costa County is an entitlement jurisdiction, entitled to receive Home Investment Partnership Act (HOME), Community Development Block Grant (CDBG) and ESG funds from HUD each year for the provision of essential services for the homeless; emergency shelter operations and related services; homelessness prevention, and rapid re-housing activities. To receive this annual award of federal funds, the County must submit a strategy, called the Consolidated Plan, every five years. The Consolidated Plan identifies priorities of local needs and general objectives on how these needs will be addressed. As part of the Consolidated Plan process, the County must submit an Annual Action Plan for each year during the five-year Consolidated Plan period. An Annual Action Plan specifies and describes what actions and activities will be carried out during the program year to address priority needs identified in the County's

current Consolidated Plan, and identifies the use and amount of HOME, CDBG and ESG funds to be received during the program year by activities and identifies proposed accomplishments by activity.

Currently, HUD and most other federal agencies are currently being funded by a “Continuing Resolution” that extends through September 30, 2025. Based on the most current information available regarding the “Continuing Resolution” for FY 2025/26, it is estimated to be the same as FY 2024/25 in the amount of \$399,140. Seven and a half (7.5%) of the grant will be used for administration expenses, resulting in a total of \$369,404 available for projects.

On October 9, 2024, the Department of Conservation and Development (DCD) released FY 2025/26 Notice of Funding Availability (NOFA) for CDBG and ESG funds. On December 5, 2024, DCD staff received a total of six applications for ESG funds in the amount of \$386,821, broken down between Homelessness Prevention & Rapid Rehousing, Street Outreach and Emergency Shelter. The six applications received are from current subrecipients that have received funding in prior years and who have capacity and experience. Staff’s recommendations for FY 2025/26 are to fund the programs at the amounts they were funded in FY 2024/25.

Since Staff’s recommendations are based under a “Continuing Resolution,” our recommendations may be subject to change once the federal budget is officially approved. Should any adjustments be necessary, we will reconvene with the committee to present revised recommendations accordingly.

The Department of Conservation and Development presents its recommendations for FY 2025/26 ESG funding allocations to the Council on Homelessness for review and approval before forwarding Council’s recommendation to the Board of Supervisors. FY 2025/26 funding will become available beginning July 1, 2025 and go through June 30, 2026. Staff’s detailed recommendations for the use of State ESG funds are listed in the Attachment A.

**Recommendation(s)/Next Step(s):**

Approve DCD Staff’s recommendations for FY 2025/26 ESG funding allocations. The Committee’s recommendations will be forward to the Contra Costa County Board of Supervisors.

**FY25/26 CDBG Request & Recommendation Table**

Application Number	Applicant	Program Name	Requested Funding	Recommended Funding
<b>Emergency Solutions Grants</b>				
22-01-ESG	Contra Costa Health, Housing and Homeless Services	Contra Costa Adult Continuum of Services	\$102,375	\$97,500
22-02-ESG	Contra Costa Health, Housing and Homeless Services	Calli House Youth Shelter	\$31,500	\$30,000
22-03-ESG	Contra Costa Health, Housing and Homeless Services	CORE-Coordinated Outreach, ESG	\$32,386	\$30,844
22-04-ESG	SHELTER, Inc.	Homeless Prevention & Rapid Rehousing Program	\$131,060	\$131,060
22-05-ESG	STAND! For Families Free of Violence	Emergency Shelter	\$49,500	\$49,500
22-06-ESG	Trinity Center Walnut Creek	Trinity Center (ESG General Operating Support)	\$40,000	\$30,500
Total ESG Projects			\$386,821	\$369,404