



## AGENDA

### CONTRA COSTA COUNTY Advisory Council on Aging

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Tuesday, December 2, 2025

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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#### Planning Committee

<https://cccouny-us.zoom.us/j/81809281017>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 28 Orinda Way, Orinda, CA. 94563

10:00 Call to Order | Roll Call | Introductions – Jill Kleiner

Approval of October 2025 Minutes

Planning Meeting Minutes 10-07-25 DRAFT

[25-4977](#)

**Attachments:** [Planning Meeting Minutes 10-07-25 DRAFT](#)

10:10 Updates from Area Agency on Aging – Alicia Espinoza

- Staffing
- OTO

10:40 Discuss Planning Committee | I&A Focus Group Revisit Updates

- Future potential sites – updates on scheduling for Danville, Oakley & Ambrose/Bay Point
- Future potential topics – status of Medicaid updates

11:00 Break

11:10 Status of CBO site visits

- Debrief on first site visits at Choice in Aging on October 22nd and October 30th from 11-12
- Determine CBO for Q1 2026 site visits

## 11:20 Review 2026 Area Plan Update Process

- By 12/31/25: each Committee provides objectives updates to the Planning Committee
- 1/6/26: Planning Committee reviews Committee updates and provides feedback
- By 1/30/26: Committees provide final objectives updates
- 2/3/26: Planning Committee performs final review on all updates to objectives
- 2/4/26: Executive Committee provides input on all updates to objectives
- 3/3/26: Planning Committee updates objectives based on Executive Committee feedback
- 3/4/26: Executive Committee approves updates to objectives
- 3/18/26: AAA conducts Public Hearing to approve Area Plan update

## 11:35 Discuss advocating for Contra Costa County Community Impact Fund

## 11:50 Public Comment

## Next Planning Committee Meeting:

- Tuesday, January 6, 2026 10:00am – 12:00pm

## 12:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

## For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or [cugaitafa@ehsd.cccounty.us](mailto:cugaitafa@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

## Staff Report

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

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**File #:** 25-4977

**Agenda Date:** 12/2/2025

**Agenda #:**

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# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Tuesday, October 7, 2025

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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#### Planning Committee

<https://cccouny-us.zoom.us/j/81809281017>

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10:00 Welcome, Announcements, Roll call – Jill Kleiner

<b>Present</b>	Chalo Buckman, Deborah Card, Kevin Donovan, Jill Kleiner, Richard Morisky, and Dennis Yee
<b>Absent</b>	Candace Evans

Approval of September 2025 Minutes

<b>Motion:</b>	<b>Card</b>
<b>Second:</b>	<b>Buckman</b>
<b>Aye:</b>	<b>Buckman, Card, Donovan, Kleiner, Morisky, and Yee</b>
<b>Absent:</b>	<b>Evans</b>
<b>Result:</b>	<b>Passed</b>

Planning 09-02-25 DRAFT Minutes REVISED

25-4247

**Attachments:** Planning 09-02-25 DRAFT Minutes REVISED

## 10:10 Updates from Area Agency on Aging – Alicia Espinoza

- > West County RFP outcomes
  - Award letters have gone out
  - MOWDR for C2- highest score in joint review
  - Start January 1, 2026, to June 30, 2026
  - Open to collaborating with West Contra Costa County MOW  
David Linell open to hiring staff
  - Sains Corrinne Center- not covered  
Community Housing Development- hoping to have this be the sole source provider  
Question- Did they give a reason for not applying? Answer: CHD submitted a proposal but didn't submit a budget- didn't pass compliance process
- > Age Friendly Campaign Update
  - Age bias and age-friendly community, with intergenerational activities
  - Landing page is live
  - Don't have billboards on freeway or buses yet
  - Will be featured in October EHSD Headlines
  - Procurement process delayed – now in Purchasing portal, now requiring signatures
  - Products are ready, just need to be placed
  - Alicia shared landing page when using the QR code
  - Question- Who designed the website? Answer: AAA and EHSD Communications Team
  - Question- Is there an update on the progress of the Master Plan on Aging?  
Jill developed tool for MPA champions to track & report process  
Intent is for Tracy to update Board of Supervisors once a year  
Prior to the presentation, it would be a good time to present to ACOA  
Alicia can commit to give updates to Planning

## 10:40 Discuss Planning Committee | I&amp;A Focus Group Revisit Updates

- > Future potential sites – responses from Oakley
  - Nhang is on vacation- will check on her schedule when she's back
  - Chalo to contact Oakley to get open dates
  - Schedule no later than early November due to the holidays
  
- > Future potential sites – responses from Danville
  - Kevin's and Nhang will present No Place to Call Home presentation to Senior Advisory Commission on October 22nd at 4:00 pm
  - Jim's suggestion was to have the presentation on a Monday, before lunch at 11:00, to reach the most people, second option is on Tuesdays at 11:00
  
- > Future potential topics – status of Medicaid updates
  - Switch to this topic for presentation once the updates are finalized
  - Cutbacks will be dramatic
  - Major hits will be after the election in two years
  - Invite Health Insurance Counseling and Advocacy Program at the December Planning Committee meeting to discuss how to collaborate for future presentations – Cristina to reach out
  - Dennis stated that Brian O'Toole gives updates at the Health and Elder Abuse Prevention Committee
  - Cristina suggested contacting Contra Costa County Health – suggestion to ask Nhang who to invite
  - Kevin suggested having Empowered Aging present about the impacts to their clients
  - Jill stated this would be a good presentation for ACOA General that can be scheduled by the new President
  
- > Future potential topics – Focus Group Ambrose/Bay Point Revisit
  - Participants wanted to see the Mobile Van back that stopped coming after COVID
  - Debbie shared EHSD Headlines article had an article informing that the mobile van is now going to colleges
  - Jim will contact Ellie, from BH, that presented at ACOA General
  - Debbie suggested looking at the organizational structure of CC Health

11:00 Break

## 11:10 Status of CBO site visits

- Objective is to learn more about the site
- First site visit: Choice in Aging from 11:00 am-12:00 pm, on October 22nd and 30th  
There are now three open slots for October 30th- invite two AAA staff and Jim (will hold off on inviting Al Guzman, applicant for ACOA member). Jill to inform Al about the decision to invite current ACOA members
- Suggestion for next provider quarterly visit
- Jill suggested choosing sites that aren't already presenting at ACOA General to be informed about more providers
- Jim suggested Trio
- Reviewed the list to see who might be more appropriate for ACOA General meeting
  - CCC Legal Services- more appropriate for ACOA General
  - Mobility Matters- ACOA General
  - Mobility Matters- both Planning and ACOA General (suggestion to wait until April or May, after they've moved)
  - Alzheimer's Association- not sure
  - Family Caregiver Alliance-General meeting
  - IIIIE Family Caregiver Support Program/Older Relative Caregiver Program- may not be able to see activities, can ask providers
  - Empowered Aging- General Meeting

AAA Provider Listing

[25-4028](#)**Attachments:** [AAA Provider Listing](#)

## 11:20 Discuss Draft Annual Report- Planning Committee Section

- Reviewed, edited and finalized annual report

Draft annual report - planning committee 092625

[25-4029](#)**Attachments:** [Draft annual report - planning committee 092625](#)

## 11:35 Advocate at CCC Community Impact Fund Town Halls

- Encouraged participation in town halls and to fill out the survey

Kevin attended Supervisor Anderson's town hall in Lafayette

Supervisor and staff had listening session

Noted a lack of awareness of how dire the situation will be

Attendees were looking for short-term funding- What can I get and how can I spend it?

- Jim is surprised that few organizations are advocating for services for older adults

October 14th, 6:00-7:00 pm- Joint Town Hall for District 3 and 5 (Supervisor Scales Preston and Supervisor Burgis)

- Amy stated that the survey didn't list food insecurity or older adult services- there was an informed effort to inform people to write these in

- Tuesday, October 21st- when BoS will be discussing \$9 million in Measure X funds

## 11:50 Public Comment:

Debbie- Her band will be playing on October 11th, Martinez Refinery Clubhouse, home tours until 4:00 pm

Next Meeting: December 2, 2025, from 10:00 am – 12:00 pm

- Need to start Area Plan Update process, will be brought up in Exec, need to finalize before March Public Hearing

- Will ask Tracy to give an update on the budget

12:00 Adjourn: Meeting adjourned 11:49 am

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or [cugaitafa@ehsd.cccounty.us](mailto:cugaitafa@ehsd.cccounty.us)