

Application Form

Profile

Naomi

First Name

Middle Initial

Kirby

Last Name

Home Address

Suite or Apt

Vallejo

City

CA

State

94589

Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 4

Hope Solutions

Employer

Manager of Properties and Support Services

Job Title

Length of Employment

3 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

39 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

African American Holistic Wellness and Resource Hub Transitional Community Advisory Board: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to support my community, participate in developing solutions to systemic barriers for vulnerable black communities and partner with others in the field who are doing this work.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am working with the community I represent and serve. I have been adversely impacted by systemic barrier and have effectively navigated the system. Spending the last 3 years at Hope Solutions doing so for other clients and staff gives me a unique skillset and perspective in the system of care.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Naomi Kirby

Vallejo, CA 94591



Highly driven passionate goal achiever, seeking employment in a challenging position that allows me to be hands on with the general public. A type of work environment conducive to my professional growth.

Authorized to work in the US for any employer

Work Experience

Shelter Aide

Trinity Center - Walnut Creek, CA

December 2019 to Present

Provide supportive services and case management during evening hours to participating members in coordination with full-time Member Advocacy team and Associate Executive Director. Assist in the completion of proper daily opening and closing procedure's. Conduct hourly patrols of shelter to ensure shelter policies and procedures are being followed. Provide accurate daily activity report's assist with evening and weekend meals if necessary. Liaise/communicate with partnering agencies, the National Guard, and Walnut Creek Police personnel onsite Work with staff team to observe member behavior. Provide services consistent with Trinity Center's mission of treating clients with respect and dignity. Develop healthy relationships with members and collaborate with partnering social service, medical, and mental health providers as needed.

Patient Advocate

MedData - Oakland, CA

June 2020 to December 2021

Review patient records in hospital system, Review and assist discharged patient accounts while collecting patient demographics. Screen uninsured patients to determine if patient is a viable candidate for government programs, financial assistance and social services. Act as liaison between patients and and county personnel. Collect and detail accurate and timely documentation in company and hospital systems. Collaborate with hospital staff, Case managers, Social workers and financial counselors to provide updates on patient's cases. Answer incoming calls and make outbound calls to different countries within the geographical areas being served. Visit patients at bedside to explain and obtain signature's on supplemental forms, while providing housing and temporary housing assistance after patient has been discharged.

Client Consultant

Wells Fargo Bank TPB - Concord, CA

May 2014 to September 2020

Assisted Relationship Managers w daily tasks from clients, work with different internal and external departments to locate resolutions for research tasks, make adjustments to client's profiles, accounts and just limits on credit and debit cards. Create cashier's checks, calculate and negotiate interest rates and adjustments due depending on product or service client holds with institution. Make outbound calls

to clients and inform them of weekly and daily exchange rates. Maintain confidentiality and provide extensive support to peers, upper management and shareholders.

Education

Berkeley High School - Berkeley, CA
2000 to 2004

Skills

- Case Management
- Quality Assurance
- Operating Systems
- Epic

Additional Information

Community Service/ Volunteer

Glide San Francisco- 2016-Present
Faith Food Fridays/Vallejo- 2017-Present
Loaves and Fishes/Contra Costa County-2017-2018